



Board of Directors Meeting

February 25, 2019

5:30 - 6:30 pm

SIA Middle Academy
4224 E 4th Ave

1. **Call to Order - 5:35 pm**
2. **Establish Quorum - Established (Stacy Hill - Phone)**
3. **List of Materials**

School Personnel Present		
Name	Role	Present?
Travis Franklin	HofS	Y
Brook Wilkerson	COO	Y
Morgen Flowers	PA Principal	N
Melissa Pettey	MA Principal	N

Board Members Present		
Name	Role	Present?
Doug Durham	Chair	N
Ken Vorhees	Vice-Chair	N
Stacy Hill	Secretary	N
Matt Hoag	Treasurer	Y
Anne Cowles	Member	Y

James Hill	Member	N
Nancy Cunningham	Member	Y
James Wilburn	Member	N
Mary Velazquez	Member	Y

1. February 2019 board meeting agenda
2. February 2019 board meeting presentation
3. January 2018 board meeting minutes (to approve)
4. Finance reports from ESD 101 (to approve)
5. Policy 6212 - Charge Cards
6. Policy 6213 - Reimbursements for Travel Expenses
7. 180 Day Waiver request and board sign-off sheet
8. Journey Church Lease Extension request

4. **Public Comment**

Samantha Feldhusen, parent - asked about facilities. Closed at 5:41.

5. **Approve Minutes from January 28, 2019 board meeting**

Motion to approve by Matt Hoag, motioned by Anne Cowles, seconded by Nancy Cunningham, unanimously approved.

6. **Approve, Accounts Payable and Payroll**

- February Payroll
 - Check number 12615-12619 and Direct Deposit number 900001210 - 900001271 totaling \$310,385.41
 - Motion to approve payroll by Matt Hoag, motioned by Nancy Cunningham, seconded by Anne Cowles, unanimously approved.
- February Accounts Payable Warrants
 - Warrant numbers 12605-12614, totaling \$19,196.04
 - Warrant numbers 12620 - 12647, totaling \$81,603.20
 - Motion to approve AP by Matt Hoag, motioned by Nancy Cunningham, seconded by Anne Cowles, unanimously approved.
- Private Account
 - Warrant numbers 1203-1219
 - Motion to approve private account by Matt Hoag, motioned by Nancy Cunningham, seconded by Mary Valezquez, unanimously approved.

7. **New Business and Action Items:**

1. Finance Update - by Matt Hoag and Travis Franklin
2. **VOTE: Policy 6212: Charge Cards** - motion to approve Policy, so moved by Matt Hoag, seconded by Nancy Cunningham, unanimously approved.
3. **VOTE: Policy 6213: Reimbursement for Travel Expenses** - motion to approve Policy, so moved by Matt Hoag, seconded by Anne Cowles, unanimously approved.

4. **VOTE: 180 Day Waiver (Snow Days; needs signatures)** - motion to approve waiver by Matt Hoag, motioned by Mary Valesquez, seconded by Nancy Cunningham, unanimously approved.
5. **VOTE: Journey Church Lease extension through 20-21** - Board asked to wait on vote. Vote will happen in March.
6. Primary Academy Update - Lexia growth data - Morgen Flowers will update next month.
7. HS expansion and SSA update - By Travis Franklin

2. **Executive session**

1. Facilities (30 minutes) - entered into at 6:37 pm

3. **Adjournment - by Matt Hoag at 7:04 pm**

For questions about reasonable accommodations for a meeting, please contact our main office at 509-209-8730 or email franklin@spokaneintlacademy.org. For all accommodations, please contact our office no later than 1 full week prior to our meeting. This allows us time to ensure these requests are met to the best of our ability. If you need to reach the Board you may also email the group at boardofdirectors@spokaneintlacademy.org.