



Spokane International Academy Board Meeting

Date: April 23, 2018

Time: 5:30 - 6:30 PM

Location: SIA Middle Academy (4224 E 4th Ave)

Minutes:

Attendance: Cal Larson, board co-chair; Anne Cowles, board member; Ken Vorhees, board member; Matt Hoag, board treasurer (by phone); Travis Franklin, CEO; Brook Wilkerson, COO; Beth Lanctot, CFO; Melissa Pettey, Middle Academy Principal; Morgen Flowers, Primary Academy Principal

1. Call meeting to order: Cal called the meeting to order at 5:33
2. Public Comment Period (5:35 - 5:45 pm)
 1. There was no public comment
3. **VOTE: Approve March meeting minutes**
 1. **Ken moved to approve the March minutes. Cal seconded. The motion carried**
4. **VOTE: Approve April expenditures and payroll**
 1. **Cal moved to approve expenditures in the amount of \$105,220.60 for the month of April and payroll in the amount of \$279,968.23 for the month of April. Ken seconded. The motion carried.**
5. Primary Academy Update (Mrs. Flowers)
 1. Morgen gave a brief update on the Primary Academy academic progress and priorities, as well as upcoming events.
6. San Diego school visits - Einstein Charter Academies
 1. Travis gave a brief update on the visit he, Morgen, Melissa and Melva recently completed as part of their research and planning for IB implementation.

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7. Finance Update (Financial Policies)

1. Ken, Matt, and Beth discussed delays with receiving financial reports in a timely fashion in order for the Finance Committee to approve ahead of time. These delays are going to be discussed in depth at the May budget preparation meeting.
2. Cal, Matt and Ken proposed a policy around the OLC. Ken proposed the board reviewing and finalizing for the meeting in May.

8. Facilities Update

1. Travis gave a brief update regarding the work SIA is doing with WCSD regarding permanent or semi-permanent facilities.

9. Hiring Update (2018-19 School Year)

1. Travis gave a brief update regarding open positions and hiring for the 18-19 school year.

10. SCA Capacity Interview recap

1. Travis gave a brief overview of the capacity interview that SCA did last week with Spokane Public Schools.

11. CEO Evaluation (Anne)

1. Anne gave a brief update regarding the CEO evaluation. Staff and board members have now received a copy to an anonymous survey. Anne presented a draft of CEO questions for families. The board decided to change language from "CEO" to "the school" and make it broader for families.

12. Executive Session (Legal) The board entered into executive session from 6:58-7:15 to discuss legal issues.

1. Executive session ended at 7:10

13. New business

1. There was no new business

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14. Adjourn meeting

1. Cal adjourned the meeting at 7:11.

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