



Spokane International Academy Board Meeting

Date: February 26, 2018

Time: 5:30 - 6:30 PM

Location: SIA Middle Academy (4224 E 4th Ave)

Minutes

Attendance: Cal Larson, Co-board chair; Matt Hoag, board treasurer; Kammi Mencke-Smith, Co-board chair; Anne Cowles, board member; Stacy Hill, board secretary; Toby Carlson, board member; Travis Franklin, CEO; Brook Wilkerson, COO; Beth Lanctot, CFO

1. Call meeting to order: Kammi called the meeting to order at 5:31
2. Public Comment Period (5:35 - 5:45 pm) There was no public comment

1. **VOTE: Approve January meeting minutes:**

Cal moved to approve the January minutes, Toby seconded. Matt abstained. The motion carried.

2. **VOTE: Approve Spokane Classical Academy as part of 501(c)3**

- “Whereas RCW 28A.710.160(4) permits “...a single charter school board may hold one or more charter contracts,” the Board of Spokane International Academy hereby resolves to submit an application to Spokane Public Schools to manage and operate a second charter school, Spokane Classical Academy.”

The board discussed the partnership with SIA and SCA as well as the process for SCA getting approved.

Kammi moved that pursuant RCW 28A.710.160(4) that the Board of Directors for Spokane International Academy submit an application to Spokane Public Schools to manage and operate a second charter school, Spokane Classical Academy. Matt seconded. The motion carried.

3. Spokane Classical Academy - Board Members turn in info forms from January meeting

Spokane International Academy strives to make its meetings and events as accessible as possible to all people. For questions about reasonable accommodations for a meeting, please contact our main office at 509-209-8730 or email paoffice@spokaneintlacademy.org. For all accommodations, please contact our office no later than 1 full week prior to our meeting. This allows us time to ensure these requests are met to the best of our ability. If you need to reach the Board for any conflict resolution or information purposes, you may also email the group at boardofdirectors@spokaneintlacademy.org.



4. Finance Update. Matt gave a brief update regarding the financial status of the school, including its cash position and delays in receiving CSP grant funds, as well as what the school is doing to mitigate these delays.
5. Facilities Update. Travis gave a brief update on the current signed leases that SIA holds (Glad Tidings Campus and St. Pats Campus).
6. Program configuration for 2018-19 school year. Travis discussed shifting 5th grade to the St. Pats Campus next year and making the Middle Academy (grades 6-8) slightly larger.
7. Staffing for Middle Academy - Endorsement Areas

Kammi moved to approve the out of endorsement placements of Chelsea Healey to teach Art, Technology, and Leadership for the 2017-18 school year. Matt seconded. The motion carried.

8. VOTE: Policies attached in board member packet

1. **Stacy moved to approve the Transitional Bilingual Instructional Program Policy and Procedure 2110, Anne seconded. The motion carried.**
2. **Matt moved to approve the Spokane International Academy Parent and Family Engagement policy. Cal seconded. The motion carried.**

9. VOTE: Approve February expenditures and payroll

Matt moved to approve Mid month AP in the amount of \$13,517.77. Cal seconded. The motion carried.

Matt moved to approve End of Month AP amounts in the total of \$93, 972.52 for payment in February 2018. Toby seconded. The motion carried.

Matt moved to approve payroll in the total amount \$305, 512.96 of for payment in February. Toby seconded. The motion carried.

10. Executive Session. There was no executive session.

11. New business. Anne discussed the CEO evaluation, which is ready to be sent out.

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12. Adjourn meeting: Kammi adjourned the meeting at 6:31 p.m.

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