



Spokane International Academy Board Meeting

Date: November 6th, 2017

Time: 5:30 - 6:30 PM

Location: SIA Primary Academy (2706 E. Queen Ave)

Minutes

Attendance: Cal Larson, board chair; Anne Cowles, board member; Ken Vorhees, board member; Doug Durham, board member; Stacy Hill, board secretary; Morgen Flowers-Washington, Primary Academy Principal; Beth Lanctot, CFO

1. Call meeting to order: Cal called the meeting to order at 5:32
2. **VOTE: Approve October meeting minutes:**
 1. Matt moved, and Doug seconded the approval of the minutes. The motion carried.
3. Primary Academy Update and Questions: Mrs. Flowers (PA Principal) (15 Minutes)
 1. Morgen gave a brief overview on her goals and priorities for SIA.
4. **VOTE: Policy 4218 (Language Access Plan)**
 1. Ken moves to approve the Language Access Plan, Anne seconds. The motion carried.
5. **DISCUSS/VOTE: Statement of Board Member Responsibility**
 1. Doug highlighted a couple of typos to fix, but otherwise the Board really liked the new statement. Anne moved and Matt seconded the statement, with corrections made.
6. **DISCUSS: Political neutrality statement for staff handbook**
 1. Matt briefly discussed other examples of this he has seen at his place of work. Cal expressed Travis's desire to further research sample policies before

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choosing one. Kammi was going to speak to this, but was absent. This point will be tabled for the next meeting.

7. VOTE: Staff Handbook (sent out with materials for October meeting):

1. Tabled for the December meeting.
8. Finance Update: Matt gave a brief update regarding the audits that the school is just starting—with the SAO and a private CPA firm, Eide Bailly.
9. Facilities Update: WCSD is coming to Spokane this week to view some potential properties.
10. New business: Cal discussed the need for a grievance policy for staff who are dissatisfied.
11. Executive Session: The board went into executive session at 6:40. The executive session ended at 7:21.
12. Adjourn meeting: Cal adjourned the meeting at 7:22.

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