



Spokane International Academy Board Meeting

Date: January 29th, 2018

Time: 5:30 - 6:30 PM

Location: SIA Primary Academy (2706 E Queen Ave)

Minutes

Attendance: Cal Larson, co-board chair; Kammi Mencke-Smith, co-board chair; Travis Franklin, CEO; Anne Cowles, board member; Stacy Hill, board secretary (by phone); Toby Carlson, board member (by phone); Ken Vorhees, board member; Brook Wilkerson, COO; Beth Lanctot, CFO; Steven Gering, SCA Co-founder, Rebecca Moore, SCA Co-founder, Alysa Wiyrick, Middle Academy parent

1. Call meeting to order

Cal called the meeting to order at 5:33

2. Public Comment Period (5:35 - 5:45 pm)

There was no public comment

3. **VOTE: Approve December meeting minutes**

Anne moved to approve the December minutes, Ken seconded. The motion carried.

4. Spokane Classical Academy Presentation

1. Steven Gering and Becca Moore gave a brief presentation to the board about the application they are in the process of writing for Spokane Classical Academy, which, if approved, may be authorized as part of a Charter Management Organization along with Spokane International Academy. Travis discussed sharing several top positions between the two schools, including finance, operations, special education, and human resources.

5. Finance Update

Spokane International Academy strives to make its meetings and events as accessible as possible to all people. For questions about reasonable accommodations for a meeting, please contact our main office at 509-209-8730 or email paoffice@spokaneintlacademy.org. For all accommodations, please contact our office no later than 1 full week prior to our meeting. This allows us time to ensure these requests are met to the best of our ability. If you need to reach the Board for any conflict resolution or information purposes, you may also email the group at boardofdirectors@spokaneintlacademy.org.



1. Ken gave a brief overview of the current financial status of the school as well as the 2017 audit which was recently completed, noting the audit was clean, with findings regarding year end cut off dates and the review of manual journal entries. He noted the pension liabilities that the school has to record.

6. VOTE: Approve January expenditures and payroll

1. Ken moved to approve January expenses In the amount of \$131,743.38. Anne seconded. The motion carried.
 2. Ken moved to approve the January payroll expenses in the amount of \$205,841.86. Cal seconded. The motion carried.
 3. Ken moved to approve board resolution 2018-01, naming Beth Lanctot, CFO and Travis Franklin, CEO Auditing Officers for Spokane International Academy. Anne seconded. The motion carried.
7. Executive Session: The board entered into executive session at 6:45. Executive session ended at 7:17.
8. New business
1. There was no new business to discuss
9. Adjourn meeting
1. Cal adjourned the meeting at 7:20.

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