



# Spokane International Academy Board Meeting

Date: October 9th, 2017

Time: 5:30 - 6:30 PM

Location: SIA Middle Academy (4224 E 4th Ave.)

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## Agenda

Directors in attendance: Cal Larson, Stacy Hill, Kammi Mencke-Smith, Matt Hoag, Ken Vorhees, Doug Durham and Anne Cowles.

Not in attendance: Toby Carlson

1. Call meeting to order
  1. Meeting called to order at 5:35 pm by Cal Larson
2. **VOTE:** Approve September meeting minutes
  1. Motion made by Cal Larson to approve. Kammi Mencke-Smith seconded. Unanimous approval.
3. **VOTE:** 2017-18 Staff Handbook
  1. Motion made by Kammi to hold off on approving handbook until everyone had an extra month to review. Recent human resources changes were made across Washington and the board wants to ensure that our handbook aligns with those expectations. Board will vote on the handbook at the November meeting.
4. **VOTE:** Enrollment Policy
  1. Motion made by Cal to approve the enrollment policy. Seconded by Stacy. Unanimous approval.
5. **REVIEW:** School Safety Plan
6. Middle Academy Update - Kim Halcro, Principal
7. Finance Update - Budget and Audit

Spokane International Academy strives to make its meetings and events as accessible as possible to all people. For questions about reasonable accommodations for a meeting, please contact our main office at 509-209-8730 or email [paoffice@spokaneintlacademy.org](mailto:paoffice@spokaneintlacademy.org). For all accommodations, please contact our office no later than 1 full week prior to our meeting. This allows us time to ensure these requests are met to the best of our ability. If you need to reach the Board for any conflict resolution or information purposes, you may also email the group at [boardofdirectors@spokaneintlacademy.org](mailto:boardofdirectors@spokaneintlacademy.org).



1. The finance committee discussed the upcoming financial audit for SIA. Disclosed the process for selecting the audit firm we are using.
2. SIA's finance committee will review updated 5 year projection budget when received from ESD 101.
8. SIA Board Member Agreement - Anne Cowles
9. New business
10. Adjourn meeting

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