

Spokane International Academy Board Meeting

September 18, 2017

Attendance: Cal Larson, board chair; Matt Hoag, board member; Toby Carlson, board member; Ken Vorhees, board member; Doug Durham, board member; Kammi Mencke-Smith, board vice-chair; Beth Lanctot, CFO

Minutes:

1. Call meeting to order:
 - a. Cal called the meeting to order at 5:41 p.m.
2. VOTE: Approve August board minutes
 - a. Matt moved to approve the August meeting minutes. Ken seconded. The motion carried.
3. VOTE: Approve Title I Classroom Management, Discipline, and Corrective Action Policies
 - a. Ken moved to approve the policy subject to editing (changing the word “parent” to parent(s)/guardian(s)). Toby seconded. The motion carried.
4. VOTE: Charter School Program Grant Statement of Assurances
 - a. Doug moved to approve the statement of assurances, Kammi seconded. The motion carried.
5. VOTE: Family handbook policies
 - a. Kammi suggested adding “political neutrality” language to the handbook and gave suggested language. Cal discussed the language around administering meds at school. Ken noted that these policies could be amended at a future date, should it be necessary. Doug moved to approve the handbook with Kammi’s addition. Matt seconded. The motion carried.
6. VOTE: Board member/ position elections
 - a. Ken moved to extend the terms of Cal, Kammi, and Stacy. Doug seconded. The motion carried and Cal and Kammi accepted the extension in person. Stacy previously expressed a willingness to accept an extension as well, and this was noted. Ken nominated Matt to fill the vacant board treasurer position, Doug seconded. Matt accepted.
7. Back to school update: This was tabled until a time when Travis could be present
8. Academic Update—beginning of the year assessment: This was tabled until a time when Travis could be present.
9. Facilities Update: Doug gave a brief update around current and future facility potentials and lease language.

10. Finance Update: Ken discussed the upcoming audit for the 16-17 school year. The SAO will do a performance and accountability audit, the school has signed an MOA with the SAO to partner with a CPA firm to complete the financial piece of the audit. The finance committee recommended to the board that they be given the authority to select the auditor. Kammi moved to approve them choosing for any amount up to \$17,500. Toby seconded. The motion carried.
11. Enrollment/Marketing for 2018-19 school year: Tabled for the next meeting
12. Board giving: Cal gave a reminder to board members to encourage 100% of members giving.
13. New member applications: Cal gave a reminder to the board to see him for applications should they have a new board member candidate
14. New business:
 - a. Ken suggested alternating the locations of the board meetings between the two sites. Everyone agreed. The date of the November board meeting was set for November 6th, and then board meetings will be moved to the first Monday of the month thereafter.
15. Adjourn meeting: Cal adjourned the meeting at 6:33 p.m.