

Spokane International Academy Board Meeting

Minutes

Attendance: Cal Larson, board chair; Stacy Hill, board secretary; Matt Hoag, board treasurer; Toby Carlson, board member; Kammi Mencke-Smith, board vice chair; Anne Cowles, board member, Ken Vorhees, board member; Sam Song, board member; Debbie Tulley, board member; Travis Franklin, Head of School; Katie McGrory, Whitworth student; Jaimey Etten, Whitworth student

1. Call Meeting to Order: Cal called the meeting to order at 5:32
2. **Vote:** Approve Minutes from February: Kammi moved to approve the February minutes, Stacy seconded. The motion carried.
3. Charter contract transfer petition status (New partnership impact on the board): Travis gave a brief update on the transfer. The commission will vote at their meeting on April 20th for a final decision.
4. Board on Track Overview (Anne): Anne gave a brief presentation on Head of School evaluations and samples she received from the commission, as well as board member evaluation forms she received from Herron High School as samples. Anne, Matt, Kammi, and Cal will form a committee to formalize the Head of School and board evaluation process.
5. Facility Update: Travis gave a brief overview on future facilities. Current SIA staff and board members are able to go visit the future site over Spring Break. Travis announced that the State Board of Education approved the transfer and new lease agreement and that 92% of all current families confirmed they would return should SIA change locations. Anne suggested forming a communications committee. The board will discuss this further later.
6. Finance Presentation (Matt and Ken): Matt gave a brief overview regarding finances including the need for a budget extension meeting and some future planning that the finance committee discussed. Revenue is a little lower due to having less Special Education students than anticipated and expenses are a little higher due to hiring that happened after the budget was approved and supplies and expenses that were higher than anticipated, as well as some accounting fees that weren't in the original budget. The 2017-18 budget will be presented in June. ESD 101 and Beth are

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continuing to work with Eide Bailey to file our next 990 and align our fiscal year and tax year. SIA is waiting on details from the Authorizer for the specificity of the level of the private audit that will be required.

7. WA Charters Conference, May 12-13: Travis gave a brief update on the upcoming conference. There will be a board lunch on Saturday as part of the conference.

Cal adjourned the meeting at 6:21.