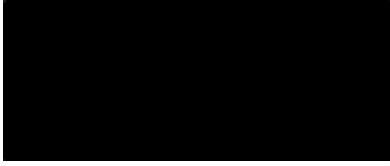


Dr. Michael J. Finley



Education

2017	University of Connecticut	Storrs, CT
	• Executive Leadership Superintendent Program	
2014	Georgia Southern University	Statesboro, GA
	• Ed.D in Educational Administration	
2008	Cambridge College	Cambridge, MA
	• Ed.S in Educational Leadership	
2006	Central Michigan University	Mount Pleasant, MI
	• M.A. in Instructional Technology	
2005	Georgia State University	Atlanta, GA
	• B.S. in Education	
1999	Griffin High School	Griffin, GA
	• High School Diploma	

Relevant Experience

2019 – Current The UCAP School: Providence, RI

Executive Director (synonymous with superintendent in Rhode Island)

- Reporting to and building relationship with Board of Directors
- Developing and communicating a shared vision, mission, and goals
- Building coherence and capacity within the organization
- Aligning and managing district budget
- Recruiting and maintaining highly qualified staff
- Overseeing the instructional program
- Creating conditions (systems and structures) to promote a positive district and school culture and climate

Accomplishments:

- Leading school district through pandemic (ongoing)

2016 – 2017 Executive Leadership Program: University of Connecticut: Storrs, CT

Executive Leadership Program and Internship

- Worked with and shadowed Superintendent in Windsor, CT during 2016-2017 school year
- Reviewed and analyzed district policies
- Attended district leadership, union, instructional and special education meetings
- Attended board meetings, community forums, board committee and budget process meetings
- Communicated with Superintendent about district leadership, budget process, district systems, strategic operating plan, theory of action, etc.
- Executive leadership tasks: developed strategic operating plan, created talent management plan, crafted and implemented theory of action and measurable vision, shadowed superintendent as he interacted with board, analyzed policies and witnessed policy revision process, witnessed superintendent

budget planning process in collaboration with the town manager, attended family engagement and community stakeholder events, supported student events, developed district restructuring plan in current district

Accomplishments:

- Superintendent certification and district leadership experience via internship

2014 - 2019 Thelma Ellis Dickerson Elementary: Jumoke Academy Hartford, CT
Principal

- Managed and coordinated the alignment of instructional program: instruction, curriculum and assessment
- Built capacity of staff by promoting and facilitating learning communities
- Evaluated and provided actionable feedback via teacher evaluation system
- Identified and communicated vision and mission to all stakeholders
- Promoted positive school culture and climate
- Used data to inform instructional and operational decisions
- Recruited and maintained highly qualified staff
- Systems manager: infused systems for instruction and operations in building

Accomplishments:

- Improved student achievement on Smarter Balance State Assessment
- Pre-kindergarten accreditation: lead school through process for approval of its first pre-kindergarten accreditation
- Improved teacher/staff retention rate
- Increased student enrollment at elementary school to building capacity
- Implemented PBIS system to support positive school climate
- Implemented Second Step Program to support the social and emotional development of scholars

2012-2014 Lovejoy Middle School Lovejoy, GA
Assistant principal

- Evaluated the instruction of teachers via Teacher Keys Evaluation System
- Worked with principal and teachers utilizing data to inform decisions
- Evaluated non-certified staff members
- Discipline Manager (reduced discipline from year to year/created and managed a school-wide discipline plan)
- School Testing Coordinator
- School designee for students with disabilities
- Systems Manager (fire/tornado drill, cleanliness of building, RTI/SST, lunch scheduling, transitioning of students, modified schedules, bus dismissal, morning/afternoon duty coordinator, etc.)
- Textbook manager

Accomplishments:

- Identified as a "Reward School (High Progress)" 2012-2013 and 2013-2014: A reward school is among 10% of Title I schools in the State (Georgia) that is making the most progress in improving the performance of all students.

- Employee (Cougar) of the month: October 2012 and 2013
- Reduction of discipline from the 2012-13 to the 2013-14 school year

2005-2012 Adamson Middle School (various roles) Rex, GA

Interim Assistant Principal (4 months)

- 6th and 7th grade Administrator: Handled discipline, grade level concerns and parent complaints for each grade level.
- SACS Team Member: Helped gather, organize, and deliver information to SACS staff.
- Presented data to school personnel and other stakeholders
- E-walk Team: Conducted informal observations of instruction in classrooms.
- Operations Administrator: Lead monthly meetings to implement, review and revise all logistical operations.
- Parents: Continuously built positive relationships with parents.
- Maintenance Contact: Supervised the custodial staff to ensure overall cleanliness of the building.
- Transportation Contact: Ensured that all students had appropriate transportation to and from school.

Teacher (7 years)

- Educated students via the curriculum about health and physical education.
- Conversed with parents in a positive manner on a consistent basis.
- Used evaluations, rubrics and assessments to calculate a grade for students.

Accomplishments:

- Teacher of the year 2011-2012

Leadership Team

- Operations Team- was a part of operations team where we implemented, reviewed and revised all school logistical operations.
- Academic Team- was a part of academic team where we put in place grading scale, standard based classroom practices, school calendar, remediation schedule, multiple opportunities for success programs, etc.

Department Chair

- Led weekly team meetings to implement, review, and revise all school logistical operations.
- Performed walk throughs to ensure that all connection classrooms were standard-based (County-wide initiative).
- Worked closely with principal in decision making process about important issues (fundraisers, dress code, academic nights, etc.).

Head Basketball Coach

- Responsible for communicating with teachers, parents and students about basketball information (parent letters, meetings, progress reports, discipline reports).
- Provided mentoring to the students on the basketball team.

References

