

# MARCH 2021

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<b>Reviewed by:</b>		
<b>CEO:</b>	<b>ASB OFFICER:</b>	<b>SCHOOL BOARD APPROVAL:</b>

# Management Report

Encore High Schools Debit Account  
For the period ended March 31, 2021

Prepared on

**May 5, 2021**

Carol R Walker, Fiscal Controller

For management use only

# Profit and Loss

March 2021

	<b>Total</b>
<b>INCOME</b>	
Daily Deposit	49.99
<b>Total Income</b>	<b>49.99</b>
<b>GROSS PROFIT</b>	
	<b>49.99</b>
<b>EXPENSES</b>	
Bank Charges & Fees	375.00
Calpads	15.00
Class Supplies - Hesperia	449.35
Legal & Professional Services	30.00
Maintenance - Hesperia	145.21
Office Supplies & Software	215.00
Parent Communication H	575.00
Parking - Hesperia	45.00
Per Diem - Hesperia	600.00
Reimbursable Expenses	-9,743.28
Transportation H	590.06
<b>Total Expenses</b>	<b>-6,703.66</b>
<b>NET OPERATING INCOME</b>	<b>6,753.65</b>
<b>NET INCOME</b>	<b>\$6,753.65</b>

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# Balance Sheet

As of March 31, 2021

	<b>Total</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
Accounting	362.50
Audit Supplies	507.91
Bookkeeping	61.86
CCSA	802.75
Covid Maintenance	425.26
Covid Supplies	495.48
Curriculum	4,137.00
Payout	-5,020.97
Paypal Transfer	-3,038.04
Platinum Business Checking (1118)	-105,777.26
Professional Development	119.00
Returns	-31.84
Staff Meeting	258.91
Website Advertising	1,133.96
<b>Total Bank Accounts</b>	<b>-105,563.48</b>
<b>Other Current Assets</b>	
Inventory Asset	6,574.62
Uncategorized Asset	-53,785.28
<b>Total Other Current Assets</b>	<b>-47,210.66</b>
<b>Total Current Assets</b>	<b>-152,774.14</b>
<b>TOTAL ASSETS</b>	<b>\$ -152,774.14</b>
<b>LIABILITIES AND EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
Accounts Payable (A/P)	1,420.87
<b>Total Accounts Payable</b>	<b>1,420.87</b>
<b>Credit Cards</b>	
Academics	-706.00
<b>Total Credit Cards</b>	<b>-706.00</b>
<b>Total Current Liabilities</b>	<b>714.87</b>
<b>Total Liabilities</b>	<b>714.87</b>
<b>Equity</b>	
Opening Balance Equity	20,609.32
Owner's Pay & Personal Expenses	6,465.16
Retained Earnings	-189,693.80
Net Income	9,130.31
<b>Total Equity</b>	<b>-153,489.01</b>

Total

**TOTAL LIABILITIES AND EQUITY**

**\$ -152,774.14**

## Encore High Schools Debit Account

Platinum Business Checking (1118), Period Ending 03/31/2021

## RECONCILIATION REPORT

Reconciled on: 04/12/2021

Reconciled by: Kelsey White

Any changes made to transactions after this date aren't included in this report.

## Summary

	USD
Statement beginning balance	
Checks and payments cleared (63)	2,567.81
Deposits and other credits cleared (7)	-7,877.02
Statement ending balance	<u>10,266.19</u>
	<u>4,956.98</u>
Uncleared transactions as of 03/31/2021	
Register balance as of 03/31/2021	-110,734.24
Cleared transactions after 03/31/2021	-105,777.26
Uncleared transactions after 03/31/2021	0.00
Register balance as of 04/12/2021	<u>5,637.37</u>
	<u>-100,139.89</u>

## Details

Checks and payments cleared (63)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/25/2021	Bill Payment	6868	Angelina Galvez	-246.00
02/25/2021	Bill Payment	6869	Desirae Hutchinson	-322.00
03/01/2021	Expense		NCR Silver	-158.00
03/01/2021	Expense		Costco Gas	-50.00
03/02/2021	Expense		Constant Contact	-125.00
03/02/2021	Expense		Shop N Go	-80.00
03/03/2021	Expense		Box Inc.	-15.00
03/03/2021	Expense		Queens of LA	-175.20
03/03/2021	Expense		Arco	-99.38
03/04/2021	Expense		Apex Rentals	-14.51
03/04/2021	Expense		FastStrip	-43.35
03/05/2021	Expense		Amazon	-125.99
03/05/2021	Expense		Amazon	-7.10
03/05/2021	Expense		Amazon	-141.06
03/08/2021	Expense		Wix.com	-59.00
03/08/2021	Expense		Quickbooks	-70.00
03/09/2021	Expense		Young, Minney, & CO	-30.00
03/10/2021	Expense		Bank Card Fee	-30.00
03/10/2021	Expense		Bank Card Fee	-30.00
03/10/2021	Expense		NCR Silver	-19.00
03/10/2021	Expense		Shop N Go	-30.00
03/10/2021	Expense		Quickbooks	-25.00
03/10/2021	Expense		Call-Em-All	-450.00
03/11/2021	Expense		Bank Card Fee	-20.00
03/11/2021	Expense		Bank Card Fee	-20.00
03/11/2021	Expense		TeachersPayTeachers	-141.00
03/11/2021	Expense		Overdraft Fee	-35.00
03/11/2021	Expense		Overdraft Fee	-35.00
03/11/2021	Expense		Overdraft Fee	-35.00
03/11/2021	Expense		Overdraft Fee	-35.00
03/11/2021	Expense		Overdraft Fee	-35.00
03/11/2021	Expense		Overdraft Fee	-35.00
03/12/2021	Bill Payment	6870	Ashlin Barkdull	-150.00
03/12/2021	Bill Payment	6871	Denise Griffin	-150.00
03/12/2021	Bill Payment	6872	John Griffin	-150.00
03/12/2021	Bill Payment	6873	Julia Dolf	-150.00
03/12/2021	Expense		Overdraft Fee	-35.00
03/12/2021	Expense		NSF Fees	-35.00
03/12/2021	Expense		NSF Fees	-35.00

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/15/2021	Expense		Wix.com	-264.00
03/15/2021	Expense		Wix.com	-264.00
03/15/2021	Expense		Shop N Go	-18.73
03/15/2021	Expense		Chevron	-43.00
03/15/2021	Expense		Wix.com	-264.00
03/17/2021	Expense		Dunn-Edwards	-130.70
03/18/2021	Expense		Flamingo Hotel	-83.90
03/18/2021	Expense		Flamingo Hotel	-83.90
03/18/2021	Expense		Chevron	-55.60
03/19/2021	Expense		Flamingo Hotel	-111.11
03/19/2021	Expense		Flamingo Hotel	-45.00
03/22/2021	Expense		Flamingo Hotel	-111.11
03/22/2021	Expense		Flamingo Hotel	-412.73
03/22/2021	Expense		LearnWorlds	-999.00
03/22/2021	Expense		Organimi Inc.	-120.00
03/22/2021	Expense		Eventgroove	-495.48
03/22/2021	Expense			-99.35
03/22/2021	Expense		Home Depot	-166.23
03/22/2021	Expense		Home Depot	-159.68
03/29/2021	Expense		NCR Silver	-79.00
03/29/2021	Expense		Smart & Final	-202.53
03/30/2021	Expense		Smart & Final	-56.38
03/31/2021	Expense		Shop N Go	-80.00
03/31/2021	Expense		Shop N Go	-90.00
<b>Total</b>				<b>-7,877.02</b>

## Deposits and other credits cleared (7)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/10/2021	Deposit		PayPal	230.59
03/10/2021	Deposit		Encore High School Hesperia	49.99
03/11/2021	Deposit		Bankcard Fee Adjustment	20.00
03/11/2021	Deposit		Bankcard Fee Adjustment	20.00
03/12/2021	Deposit		Encore Education Corporation	5,000.00
03/12/2021	Deposit			202.33
03/29/2021	Deposit		Encore Education Corporation	4,743.28
<b>Total</b>				<b>10,266.19</b>

## Additional Information

## Uncleared checks and payments as of 03/31/2021

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/11/2019	Bill Payment	6672	Kelley Peviani-Bruno	-16.99
12/11/2019	Bill Payment	6675	Dawn Livaudais	-459.71
01/06/2020	Bill Payment	6686	Chino Lumber & Hardware	-203.51
01/06/2020	Bill Payment	6687	Riverside City College	-3,076.00
01/10/2020	Bill Payment	6688	El Tio Alex	-3,232.50
01/11/2020	Bill Payment	6689	Billy Ortiz	-160.00
01/11/2020	Bill Payment	6690	Ignacio Ortiz	-160.00
01/13/2020	Bill Payment	6691	Alexandria Legumina	-165.00
01/13/2020	Bill Payment	6692	Erin Cherry	-25.00
01/13/2020	Bill Payment	6697	Knott's Berry Farm Youth Sales	-648.00
01/13/2020	Bill Payment	6696	Johnna Griffin	-25.00
01/13/2020	Bill Payment	6693	Alexandria Legumina	-25.00
01/13/2020	Bill Payment	6694	Denise Griffin	-25.00
01/13/2020	Bill Payment	6695	John Griffin	-25.00
01/14/2020	Bill Payment	6698	Inverse Pro Audio	-1,000.00
01/14/2020	Bill Payment	6699	Polaris Media Group	-3,500.00
01/14/2020	Bill Payment	6700	Sergio Maldonado	-795.00
01/17/2020	Bill Payment	6701	Olson Photography	-200.00



DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/17/2020	Bill Payment	6702	Percy Bakker Community Cen...	-986.00
01/17/2020	Bill Payment	6703	USA Dance Floor CA	-4,100.00
01/23/2020	Bill Payment	6704	Eileen Radzik	-750.00
01/25/2020	Bill Payment	6705	Philip Cuttino	-2,200.00
01/30/2020	Bill Payment	6706	Aquarium of the Pacific	-850.00
01/31/2020	Bill Payment	6710	Jayleen Hill	-25.00
01/31/2020	Bill Payment	6711	Olson Photography	-1,830.00
01/31/2020	Bill Payment	6723	West Coast Elite Dance	-2,310.00
01/31/2020	Bill Payment	6713	Allen Umbarger	-25.00
01/31/2020	Bill Payment	6714	Bernice Swingle	-25.00
01/31/2020	Bill Payment	6715	Cassandra Valme	-25.00
01/31/2020	Bill Payment	6716	Christie Scott	-25.00
01/31/2020	Bill Payment	6718	Johnna Griffin	-25.00
01/31/2020	Bill Payment	6720	Justin Casareno	-25.00
01/31/2020	Bill Payment	6721	Kristine Jareno	-25.00
01/31/2020	Bill Payment	6722	Roopkamal Kaur	-25.00
01/31/2020	Bill Payment	6709	Erin Cherry	-75.00
01/31/2020	Bill Payment	6708	Alexandria Legumina	-100.00
01/31/2020	Bill Payment	6707	Albert Zorn	-300.00
01/31/2020	Bill Payment	6712	Alexandria Legumina	-25.00
02/06/2020	Bill Payment	6724	Alexandria Legumina	-175.00
02/06/2020	Bill Payment	6726	Brandon Hill	-125.00
02/06/2020	Bill Payment	6727	Colonial Chesterfield at Riley'...	-1,419.00
02/06/2020	Bill Payment	6728	Denise Griffin	-175.00
02/06/2020	Bill Payment	6729	Eileen Radzik	-300.00
02/06/2020	Bill Payment	6730	Jayleen Hill	-125.00
02/06/2020	Bill Payment	6731	John Griffin	-175.00
02/06/2020	Bill Payment	6732	Johnna Griffin	-175.00
02/06/2020	Bill Payment	6733	One Yellow Fish Inc	-10,000.00
02/06/2020	Bill Payment	6734	Sandi Del Sole	-125.00
02/07/2020	Bill Payment	6737	Michelle Stone	-88.74
02/07/2020	Bill Payment	6736	Brandon Hill	-180.00
02/07/2020	Bill Payment	6735	Ashlin Barkdull	-205.70
02/10/2020	Bill Payment	6738	Delia Hernandez	-75.00
02/10/2020	Bill Payment	6739	Leilani Henry	-370.00
02/11/2020	Bill Payment	6740	Albert Zorn	-37.00
02/11/2020	Bill Payment	6741	Erin Cherry	-900.00
02/11/2020	Bill Payment	6742	Jennifer Garcia	-20.00
02/11/2020	Bill Payment	6743	LaToya Young	-25.00
02/11/2020	Bill Payment	6744	Rocio Hernandez	-25.00
02/18/2020	Bill Payment	6745	Alyce Jackson	-30.00
02/19/2020	Bill Payment	6746	The City Of Riverside	-5,072.00
02/19/2020	Bill Payment	6747	Victor Valley College	-2,134.00
02/21/2020	Bill Payment	6748	Teresa Roberts	-190.00
02/21/2020	Bill Payment	6749	Adrianna Toro	-61.60
02/21/2020	Bill Payment	6750	CMEA	-300.00
02/21/2020	Bill Payment	6751	Honors Graduation	-481.84
02/21/2020	Bill Payment	6752	Ironstone Medical Clinic Inc.	-400.00
02/21/2020	Bill Payment	6753	RCC Wind Ensemble/Kevin M...	-175.00
02/21/2020	Bill Payment	6754	Sandi Del Sole	-1,071.85
02/21/2020	Bill Payment	6757	Worlds Finest Chocolate, Inc.	-1,000.00
02/21/2020	Bill Payment	6756	Six Flags Magic Mountain	-2,000.00
02/21/2020	Bill Payment	6755	SCVA	-100.00
02/25/2020	Bill Payment	6758	Billy Ortiz	-160.00
02/25/2020	Bill Payment	6759	Ignacio Ortiz	-160.00
02/26/2020	Bill Payment	6760	Albert Zorn	-733.50
02/27/2020	Bill Payment	6764	Renee Ross	-525.00
02/27/2020	Bill Payment	6763	Philip Cuttino	-2,200.00
02/27/2020	Bill Payment	6762	Frances Jones	-15.00
02/27/2020	Bill Payment	6761	BHS Band Boosters	-175.00
02/27/2020	Bill Payment	6765	Scarlet Rodriguez	-45.00
02/28/2020	Bill Payment	6767	Kristie Taleghani	-309.00
02/28/2020	Bill Payment	6766	San Bernardino County Super...	-195.00
03/06/2020	Bill Payment	6768	Erin Cherry	-600.00

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/06/2020	Bill Payment	6770	The City Of Riverside	-1,000.00
03/06/2020	Bill Payment	6769	San Bernardino County Super...	-130.00
04/07/2020	Bill Payment	6771	Sacramento County Office of ...	-165.00
04/21/2020	Bill Payment	6779	LaKeva Bedford	-525.00
04/21/2020	Bill Payment	6780	Rachael Dzikowski	-8.00
04/21/2020	Bill Payment	6781	Sandi Del Sole	-19.99
04/21/2020	Bill Payment	6778	Kaci Massie	-200.00
04/21/2020	Bill Payment	6777	Jamie Smith	-155.00
04/21/2020	Bill Payment	6776	Gerald Lester	-525.00
04/21/2020	Bill Payment	6775	Dawn Livaudais	-97.81
04/21/2020	Bill Payment	6774	Daphne Wallraff-Mares	-20.00
04/21/2020	Bill Payment	6773	Charlotte Freeman	-45.00
04/21/2020	Bill Payment	6782	Terry Aldama	-100.00
04/21/2020	Bill Payment	6784	The Tamale Factory	-507.00
04/21/2020	Bill Payment	6783	Anina Nickel	-10.00
04/28/2020	Bill Payment	6785	Friesen Yearbooks	-6,930.48
04/28/2020	Bill Payment	6786	Friesen Yearbooks	-17,558.01
05/20/2020	Bill Payment	6787	Alissa Roseborough	-1,500.00
05/20/2020	Bill Payment	6788	Alissa Roseborough	-1,500.00
05/22/2020	Bill Payment	6789	Universal Studios Hollywood	-7,500.00
05/28/2020	Bill Payment	6790	Alejandra Gomar	-380.37
05/28/2020	Bill Payment	6792	Brian Forbes	-204.70
05/28/2020	Bill Payment	6796	Guided Discoveries Inc.	-8,377.00
05/28/2020	Bill Payment	6797	Ioana Neagu	-75.00
05/28/2020	Bill Payment	6798	Jose Estrella	-220.00
05/28/2020	Bill Payment	6803	Yesenia Cordell	-20.00
05/28/2020	Bill Payment	6801	Six Flags Magic Mountain	-2,238.94
05/29/2020	Bill Payment	6804	Melissa Campbell	-280.00
08/13/2020	Bill Payment	6851	Thomas Mendoza	-50.00
08/13/2020	Bill Payment	6817	Andrew Sandoval	-5.00
08/13/2020	Bill Payment	6839	Derrick Ball	-40.00

**Total** -110,734.24

Uncleared deposits and other credits as of 03/31/2021

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/31/2020	Bill Payment	6717	Dylan Freude	0.00
01/31/2020	Bill Payment	6719	Joshua Allen	0.00
02/06/2020	Bill Payment	6725	Ashlin Barkdull	0.00
02/28/2020	Bill Payment		San Bernardino County Super...	0.00
05/28/2020	Bill Payment	6791	Bob Hekel	0.00
08/13/2020	Bill Payment	6844	Miriam Almazain	0.00
08/24/2020	Check		Ana Estrada	0.00

**Total** 0.00

Uncleared checks and payments after 03/31/2021

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/02/2021	Bill Payment	6874	Erin Cherry	-450.00
04/02/2021	Bill Payment	6875	Honors Graduation	-157.16
04/02/2021	Expense		Constant Contact	-125.00
04/07/2021	Expense		USPS	-2.95
04/08/2021	Expense		Quickbooks	-70.00

**Total** -805.11

Uncleared deposits and other credits after 03/31/2021

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/05/2021	Deposit			385.86
04/07/2021	Deposit		Encore Education Corporation	6,056.62

UNCLEARED TRANSACTIONS = 110734.24  
REGISTER BALANCE 3/31 = <105777.26>  
ACTUAL BOOK/REGISTER BALANCE 4956.98

# Commercial Basic Checking

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ENCORE EDUCATION CORPORATION  
DEBIT ACCOUNT  
16955 LEMON ST  
HESPERIA CA 92345-5139

## Questions?

Call your Customer Service Officer or Client Services

**1-800-AT WELLS** (1-800-289-3557)

5:00 AM TO 6:00 PM Pacific Time Monday - Friday

Online: [wellsfargo.com](http://wellsfargo.com)

Write: Wells Fargo Bank, N.A. (114)  
P.O. Box 6995  
Portland, OR 97228-6995

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A check mark in the box indicates you have these convenient services with your account(s). Go to [wellsfargo.com/biz](http://wellsfargo.com/biz) or call the number above if you have questions or if you would like to add new services.

- Business Online Banking
- Online Statements
- Business Bill Pay
- Business Spending Report
- Overdraft Protection

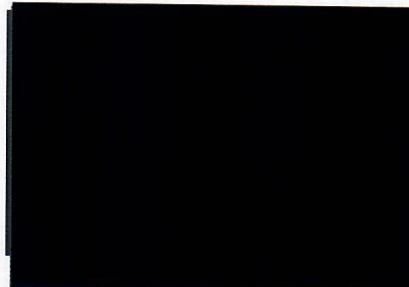


## IMPORTANT ACCOUNT INFORMATION

The following dedicated text telephone/telecommunication device for the deaf (TTY/TDD) lines are being retired on March 5, 2021: 800-877-4833, 800-419-2266 and 800-600-4833. We accept relay-assisted calls, including calls from the 711 service, when customers call any Wells Fargo customer service toll-free phone number. Wells Fargo will continue to provide excellent service to our deaf or hard of hearing customers and customers with speech disorders.

### Statement period activity summary

Beginning balance on 3/1	\$2,567.81
Deposits/Credits	10,266.19
Withdrawals/Debits	- 7,877.02
<b>Ending balance on 3/31</b>	<b>\$4,956.98</b>



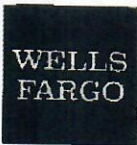


**Overdraft Protection**

This account is not currently covered by Overdraft Protection. If you would like more information regarding Overdraft Protection and eligibility requirements please call the number listed on your statement or visit your Wells Fargo branch.

**Transaction history**

Date	Check Number	Description	Deposits/ Credits	Withdrawals/ Debits	Ending daily balance
3/1		Recurring Payment authorized on 02/27 Ncr Silver 877-270-3475 GA S301058325453125 Card 7974		158.00	
3/1		Purchase authorized on 03/01 Costco Gas #1010 Victorville CA P00301060521542433 Card 7120		50.00	2,359.81
3/2		Recurring Payment authorized on 03/01 Eig*Constantcontac 855-2295506 MA S381060305359231 Card 7974		125.00	
3/2		Purchase authorized on 03/02 Shop N Go Hesperia CA P00000000171184708 Card 7120		80.00	2,154.81
3/3		Recurring Payment authorized on 03/02 Box, Inc. 877-7294269 CA S461061686751530 Card 0914		15.00	
3/3		Purchase authorized on 03/02 Sp * Queen of Ange Httpsqueenofa CA S381061843965475 Card 0914		175.20	
3/3		Purchase authorized on 03/03 Arco42318001 Hesperia CA P00000000030712105 Card 7120		99.38	1,865.23
3/4		Purchase authorized on 03/03 Apex Rentals Hesperia CA S301062603438546 Card 7120		14.51	
3/4		Purchase authorized on 03/04 892 Fastrup Food 16117 MA Hesperia CA P00381063734568000 Card 7120		43.35	1,807.37
3/5		Purchase authorized on 03/02 Amzn Mktpl US*Hv40Z Amzn.Com/Bill WA S461062056976848 Card 0914		125.99	
3/5		Purchase authorized on 03/03 Amzn Mktpl US*6P79V Amzn.Com/Bill WA S581062478286772 Card 0914		141.06	
3/5		Purchase authorized on 03/03 Amazon.Com*U74Yg7x Amzn.Com/Bill WA S381063099844805 Card 0914		7.10	
3/5	6869	Check		322.00	1,211.22
3/8		Recurring Payment authorized on 03/04 Wix.Com, Inc. 415-6399034 CA S461063624413686 Card 0914		59.00	
3/8	6868	Deposited OR Cashed Check			
3/8		Recurring Payment authorized on 03/07 Int*Quickbooks Onl 800-446-8848 CA S301066495629375 Card 7974		246.00	
3/8				70.00	836.22
3/9		Purchase authorized on 03/08 Young, Minney & CO WWW.Mycharter CA S381067761635612 Card 7974		30.00	806.22
3/10		Deposit			
3/10		Paypal Transfer 210310 1012665492795	49.99		
3/10		Purchase authorized on 03/07 Call-Em-All 972-668-1920 TX S381067217563872 Card 7974	230.59		
3/10				450.00	
3/10		Recurring Payment authorized on 03/09 Ncr Silver 877-270-3475 GA S301068469286092 Card 7974		19.00	
3/10		Recurring Payment authorized on 03/09 Int*Quickbooks Onl 800-446-8848 CA S581068517955754 Card 0914		25.00	
3/10		Bankcard Fee - 0329285918		30.00	
3/10		Bankcard Fee - 0329286721		30.00	
3/10		Purchase authorized on 03/10 Shop N Go Hesperia CA P00000000072338031 Card 7120		30.00	502.80
3/11		Overdraft Fee for a Transaction Posted on 03/10 \$450.00			
3/11		Purchase Authori Zed on 03/07 Call-Em-All 972-668-		35.00	
3/11		Overdraft Fee for a Transaction Posted on 03/10 \$19.00			
3/11		Recurring Payment Authori Zed on 03/09 Ncr Silver 877-270-		35.00	
3/11		Overdraft Fee for a Transaction Posted on 03/10 \$25.00			
3/11		Recurring Payment Authori Zed on 03/09 Int*Quickbooks Onl 800-446-		35.00	
3/11		Overdraft Fee for a Transaction Posted on 03/10 \$30.00 Bankcard Fee - 0329285918		35.00	



**Transaction history (continued)**

Date	Check Number	Description	Deposits/ Credits	Withdrawals/ Debits	Ending daily balance
3/11		Overdraft Fee for a Transaction Posted on 03/10 \$30.00 Bankcard Fee - 0329286721		35.00	
3/11		Overdraft Fee for a Transaction Posted on 03/10 \$30.00 Purchase Authori Zed on 03/10 Shop N Go Hesperia		35.00	
3/11		Purchase authorized on 03/10 Teacherspayteacher 646-588-0910 NY S301069622089366 Card 0914		141.00	
3/11		Bankcard Fee Adjustment - 0329285918			
3/11		Bankcard Fee Adjustment - 0329286721		20.00	
3/12		NSF Return Item Fee for a Transaction Received on 03/11 \$20.00 Bankcard Fee Adjustment - 0329285918		20.00	111.80
3/12		NSF Return Item Fee for a Transaction Received on 03/11 \$20.00 Bankcard Fee Adjustment - 0329286721		35.00	
3/12		Overdraft Fee for a Transaction Posted on 03/11 \$141.00 Purchase Authori Zed on 03/10 Teacherspayteacher 646-588-		35.00	
3/12		WF Merchant Services Transaction Rev	20.00		
3/12		WF Merchant Services Transaction Rev	20.00		
3/12		Deposit			
3/12		Paypal Transfer 210312 1012694465430	5,000.00		
3/12	6873	Check	202.33		
3/15		Purchase authorized on 03/09 Wix*Wix.Com, Inc. 415-4499034 CA S381068832460607 Card 0914		150.00	5,099.13
3/15		Recurring Payment authorized on 03/10 Wix*Wix.Com, Inc. 415-4499034 CA S461069666201303 Card 0914		264.00	
3/15		Recurring Payment authorized on 03/11 Wix*Wix.Com, Inc. 415-4499034 CA S581070663557363 Card 0914		264.00	
3/15		Purchase authorized on 03/13 Shop N Go Hesperia CA P0000000171904150 Card 7974		18.73	
3/15		Purchase authorized on 03/14 Chevron 0209890 Searchlight NV S581073732950458 Card 7974		43.00	
3/15	6872	Check			
3/15	6870	Check		150.00	
3/15	6871	Check		150.00	
3/17		Purchase authorized on 03/17 Dunn-Edwards Corp #53 Victorville CA P00381076746803600 Card 7120		150.00	3,795.40
3/18		Purchase authorized on 03/14 Flamingo Hotel Las Las Vegas NV S581073855031362 Card 0914		130.70	3,664.70
3/18		Purchase authorized on 03/16 Flamingo Hotel Las Las Vegas NV S381075711968240 Card 0914		83.90	
3/18		Purchase authorized on 03/17 Chevron 0381314 Jean NV S581076784474264 Card 0914		83.90	
3/19		Purchase authorized on 03/16 Flamingo Hotel Las Las Vegas NV S301075712231053 Card 0914		55.60	3,441.30
3/19		Purchase authorized on 03/17 Flv Parking Garage Las Vegas NV S581076747072021 Card 7974		111.11	
3/22		Purchase authorized on 03/14 Flamingo Hotel Las Las Vegas NV S581073802666035 Card 0914		45.00	3,285.19
3/22		Purchase authorized on 03/16 Flamingo Hotel Las Las Vegas NV S581075713168262 Card 0914		412.73	
3/22		Purchase authorized on 03/19 Learnworlds CY L Limassol Cyp S461078606276257 Card 0914		111.11	
3/22		Recurring Payment authorized on 03/20 Organimi Inc. Toronto Can S461080053026198 Card 7974		999.00	
3/22		Purchase authorized on 03/21 Eventgroove Print Hllpswww.Even MT S301080741749347 Card 7974		120.00	
3/22		Purchase authorized on 03/22 Lowe's #2528 Apple Valley CA P00461081652811430 Card 0914		495.48	
3/22		Purchase authorized on 03/22 The Home Depot 6834 Apple Valley CA P00461081673291837 Card 0914		99.35	
3/22		Purchase authorized on 03/22 The Home Depot 1844 Victorville CA P00381081721751289 Card 0914		166.23	
3/29		Deposit		159.68	721.61
			4,743.28		



**Transaction history (continued)**

Date	Check Number	Description	Deposits/ Credits	Withdrawals/ Debits	Ending daily balance
3/29		Recurring Payment authorized on 03/27 Ncr Silver 877-270-3475 GA S461086289790957 Card 7974		79.00	
3/29		Purchase authorized on 03/29 Smart and Final Hesperia CA P00000000985079902 Card 7974		202.53	5,183.36
3/30		Purchase authorized on 03/30 Smart and Final Hesperia CA P00000000479825375 Card 7974		56.38	5,126.98
3/31		Purchase authorized on 03/31 Shop N Go Hesperia CA P00000000276747946 Card 7120		90.00	
3/31		Purchase authorized on 03/31 Shop N Go Hesperia CA P00000000189781512 Card 7120		80.00	4,956.98
<b>Ending balance on 3/31</b>					
<b>Totals</b>			<b>\$10,266.19</b>	<b>\$7,877.02</b>	<b>4,956.98</b>

The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.

**Summary of checks written (checks listed are also displayed in the preceding Transaction history)**

Number	Date	Amount	Number	Date	Amount	Number	Date	Amount
6868	3/8	246.00	6870	3/15	150.00	6872	3/15	150.00
6869	3/5	322.00	6871	3/15	150.00	6873	3/12	150.00

**Items returned unpaid**

Date	Description	Amount
3/12	Bankcard Fee Adjustment - 0329285918 Reference # 00000025009931670152	20.00
3/12	Bankcard Fee Adjustment - 0329286721 Reference # 00000025009931670153	20.00

**Monthly service fee summary**

For a complete list of fees and detailed account information, see the disclosures applicable to your account or talk to a banker. Go to [wellsfargo.com/feefaq](https://wellsfargo.com/feefaq) for a link to these documents, and answers to common monthly service fee questions.

Fee period 03/01/2021 - 03/31/2021	Standard monthly service fee \$40.00	You paid \$0.00
The bank has waived the fee for this fee period.		
<b>How to avoid the monthly service fee</b>	Minimum required	This fee period
Have any ONE of the following account requirements		
• Average ledger balance	\$25,000.00	\$2,396.00 <input type="checkbox"/>

**Account transaction fees summary**

Service charge description	Units used	Units included	Excess units	Service charge per excess units (\$)	Total service charge (\$)
Cash Deposited (\$)	0	20,000	0	0.0030	0.00
Transactions	11	500	0	0.50	0.00
<b>Total service charges</b>					<b>\$0.00</b>





# DEBIT CARD USAGE REPORTS BY CARD NUMBER

The student services debit account is used for on campus purchases where other means of purchasing (invoice, check, etc.) is not feasible. Each debit card is reconciled monthly by the assigned user of the debit card. It is important to note that other people might use the debit cards contained in these reports, but it is the responsibility of the assigned card holder to reconcile the card every month. The following reports outline each individual card.

Each card report will have the following information:

The reconciliation report compiled using the bank statement

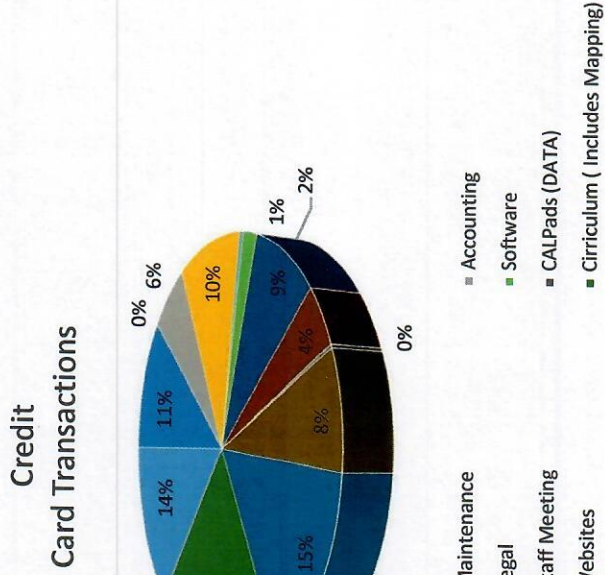
Receipts / backup documentation for each debit or credit (chronologically)

# ENCORE

Junior & Senior High School for the Arts

Summary of Debit Card Transactions  
Period Ending 3/31/21

Transportation (Fuel)	\$ 649.57
Maintenance	
Accounting	\$ 351.00
Communication (Parent/Student)	\$ 575.00
Legal	\$ 30.00
Software	\$ 120.00
Supplies(COVID)	\$ 495.48
Staff Meeting	\$ 258.91
CALPads (DATA)	\$ 15.00
Costumes	\$ 449.35
Websites	\$ 851.00
Cirriculum ( Includes Mapping)	\$ 1,140.00
CCSA Retreat	\$ 802.75
	<u>\$ 5,738.06</u>



Denise-0914	\$ 3,763.96
Ashlin-7974	\$ 1,912.12
Joe-7120	\$ 617.94
	<u>\$ 6,294.02</u>
	<u>\$ (555.96)</u>

# MONTHLY WE PAY / WIX REPORTING

WePay and WIX are credit card payment systems that Encore uses for third parties to make payments and purchase merchandise. The request for these payments come directly from our communication email system, Constant Contact and from purchases made from the internet for special events.

- The first report reflects the bank charges associated with this service
- The second report reflects the individuals that have made the payments
- Last, a sampling of the actual purchases from Constant Contact are included. If you are looking for a specific charge through Constant Contact, it is available online for download.



There was no We Pay or Wix for the month of  
March 2021

# NCR DAILY RECAP SUMMARIES

NCR is a point of sale software that connects directly to Encore's cash register. The purpose for this software is to track daily income and sales that happen directly on campus. This recap is reconciled with the daily reports created by the front desk receptionist. The front desk reports are verified by the administrative assistant bookkeeper.

- Item sales are listed first. This is a description of the payments collected.
- The NCR Monthly Report follows the item sales descriptions
- The Daily Register Recaps follow the NCR Monthly Report that report all daily sales.

Category	Item Name	Vendor	Current Price	Net Sales					
				Avg. Price	Sold Qty.	Weight Qty.	Amt.	Cost	Margin
ASB-H	ASB 19-20 Shirt		\$10.00	\$10.00	2.00		\$20.00	\$0.00	100.00 %
	<b>Total</b>				<b>2.00</b>		<b>\$20.00</b>	<b>\$0.00</b>	
MAIN ACCT.	Estate Sale Items		\$0.00	\$10.00	1.00		\$10.00	\$0.00	100.00 %
	IT FEE-MAIN		\$0.00	\$65.39	5.00		\$326.93	\$0.00	100.00 %
	<b>Total</b>				<b>6.00</b>		<b>\$336.93</b>	<b>\$0.00</b>	
<b>Total</b>					<b>8.00</b>		<b>\$356.93</b>	<b>\$0.00</b>	

# DEBIT SUB-ACCOUNT MONTHLY BALANCE REPORT

This report shows the monthly balances of each sub-account within the debit account based on the monthly activity within the account. The NCR accounting software is used to determine the credits for the accounts. Sub Accounts include both team and general fund accounts.

TEAM	BEGINNING BALANCE	CHANGE	ENDING BALANCE
STUDENT PAYMENT PLAN	\$ -	\$ -	\$ -
2021	\$ 2,701.87	\$ 536.00	\$ 2,165.87
2022	\$ 3,809.47		\$ 3,809.47
2023	\$ 3,296.07		\$ 3,296.07
2014	\$ 1,201.50		\$ 1,201.50
ACADEMIC	\$ 998.25		\$ 998.25
AMBASSADORS	\$ 4,395.00		\$ 4,395.00
ART	\$ 5,000.00		\$ 5,000.00
ART CREW	\$ 735.07	\$ 15.00	\$ 720.07
ESG	683.82	-372	-1055.82
BAND	\$ 600.00		\$ 600.00
BASKETBALL	\$ 1,200.00		\$ 1,200.00
BENEFIT/FUNDRAISING BALL	\$ -		\$ -
CHEER	\$ (451.00)		\$ (451.00)
CHOIR	\$ -		\$ -
CIRCUS ELITE	\$ -		\$ -
CIRQUE	\$ 250.00		\$ 250.00
COOKING	\$ 900.00		\$ 900.00
COSPLAY	\$ 925.32		\$ 925.32
COSTUME FEES	\$ -		\$ -
CSF	\$ 111.26		\$ 111.26
DANCE PRO	\$ -		\$ -
DIRECTOR GRIFFIN	\$ -		\$ -
DIRECTOR RAE	\$ -		\$ -
DRAMA PRO	\$ 500.00		\$ 500.00
EP	\$ -		\$ -
FOUNDER	\$ -		\$ -
GEN THEATER	\$ -		\$ -
HIP HOP	\$ 874.50		\$ 874.50
ITS	\$ 1,000.00		\$ 1,000.00
JHASB	\$ (3,472.76)		\$ (3,472.76)
JR DANCE	\$ 897.33		\$ 897.33
JV DANCE	\$ -		\$ -
LEGACY BALL BENEFIT	\$ -		\$ -
MEDIA TEAM	\$ 2,489.00		\$ 2,489.00
MOCKTRIAL	\$ (23.00)		\$ (23.00)
MUSIC	\$ 500.00		\$ 500.00
MUSICAL PRO	\$ (528.75)		\$ (528.75)



TEAM	BEGINNING BALANCE	CHANGE	ENDING BALANCE
NHD	\$ -		\$ -
NHS	\$ (40.00)		\$ (40.00)
PAC	\$ -		\$ -
PHOTO	\$ 1,500.00		\$ 1,500.00
PROD X	\$ -		\$ -
SNOW	\$ -		\$ -
SR PROD	\$ 387.93		\$ 387.93
STAR QUEST	\$ 5.00		\$ 5.00
STREET BAND	\$ -		\$ -
THEATER X	\$ 1,133.97		\$ 1,133.97
V DANCE	\$ 400.12		\$ 400.12
WORLD	\$ 6,960.00		\$ 6,960.00
YEARBOOK-H	\$ 6,135.80		\$ 6,135.80
GEN FUND	\$ -12880.38	4049.26	\$ -8831.12

# GENERAL FUND SUB-ACCOUNT DEBIT ACTIVITY

This report shows the monthly activity of the sub-account for General Fund

- This sub-account is used for on campus and online purchases where an offsite check is not a feasible form of payment.
- The General Fund Sub-Account runs a monthly report that is approved by Encore's School Board.
- Once the monthly report is approved by the School Board, a check is run by the General Fund Account and is deposited in the Student Services Debit Account.
- Backup for this report is provided in the chronological activity in the "bank statement" reporting.

Date	Transaction Type	Posting	Name	Memo/De scription	Account	Split	Amount
03/01/2021	Expense	Yes	NCR Silver	1940	Platinum Business Checking (1118)	Accounting	-158.00
03/01/2021	Expense	Yes	Costco Gas	1960	Platinum Business Checking (1118)	Transportation H	-50.00
03/02/2021	Expense	Yes	Constant Contact	1941	Platinum Business Checking (1118)	Parent Communication H	-125.00
03/02/2021	Expense	Yes	Shop N Go	1970	Platinum Business Checking (1118)	Transportation H	-80.00
03/03/2021	Expense	Yes	Box Inc.	1951	Platinum Business Checking (1118)	Calpads	-15.00
03/03/2021	Expense	Yes	Queens of LA	1952	Platinum Business Checking (1118)	Class Supplies - Hesperia	-175.20
03/03/2021	Expense	Yes	Airco	1971	Platinum Business Checking (1118)	Transportation H	-99.38
03/04/2021	Expense	Yes	Apex Rentals	1972	Platinum Business Checking (1118)	Maintenance - Hesperia	-14.51
03/04/2021	Expense	Yes	FastStrip	1973	Platinum Business Checking (1118)	Transportation H	-43.35
03/05/2021	Expense	Yes	Amazon	1963	Platinum Business Checking (1118)	Class Supplies - Hesperia	-125.99
03/05/2021	Expense	Yes	Amazon	1963	Platinum Business Checking (1118)	Class Supplies - Hesperia	-141.06
03/05/2021	Expense	Yes	Amazon	1978	Platinum Business Checking (1118)	Class Supplies - Hesperia	-7.10
03/08/2021	Expense	Yes	Quickbooks	1942	Platinum Business Checking (1118)	Office Supplies & Software	-70.00
03/08/2021	Expense	Yes	Wix.com	1954	Platinum Business Checking (1118)	Website Advertising	-59.00
03/09/2021	Expense	Yes	Young, Minney, & CO	1979	Platinum Business Checking (1118)	Legal & Professional Services	-30.00
03/10/2021	Expense	Yes	Quickbooks	1991	Platinum Business Checking (1118)	Office Supplies & Software	-25.00
03/10/2021	Expense	Yes	Call-Em-All	1943	Platinum Business Checking (1118)	Parent Communication H	-450.00
03/10/2021	Expense	Yes	NCR Silver	1944	Platinum Business Checking (1118)	Accounting	-19.00
03/10/2021	Expense	Yes	Shop N Go	1974	Platinum Business Checking (1118)	Transportation H	-30.00
03/11/2021	Expense	Yes	TeachersPayTeachers	1955	Platinum Business Checking (1118)	Curriculum	-141.00
03/12/2021	Expense	Yes	Ashlin Barkduil	1987	Accounts Payable (A/P)	Per Diem - Hesperia	150.00
03/12/2021	Expense	Yes	Dentise Griffin	1988	Accounts Payable (A/P)	Per Diem - Hesperia	150.00
03/12/2021	Expense	Yes	John Griffin	1986	Accounts Payable (A/P)	Per Diem - Hesperia	150.00
03/12/2021	Expense	Yes	Julia Dolf	1985	Accounts Payable (A/P)	Per Diem - Hesperia	150.00
03/15/2021	Expense	Yes	Wix.com	1956	Platinum Business Checking (1118)	Website Advertising	-264.00
03/15/2021	Expense	Yes	Wix.com	1957	Platinum Business Checking (1118)	Website Advertising	-264.00
03/15/2021	Expense	Yes	Wix.com	1958	Platinum Business Checking (1118)	Website Advertising	-264.00
03/15/2021	Expense	Yes	Shop N Go	1983	Platinum Business Checking (1118)	Transportation H	-18.73
03/15/2021	Expense	Yes	Chevron	1984	Platinum Business Checking (1118)	Transportation H	-43.00
03/17/2021	Expense	Yes	Dunn-Edwards	1975	Platinum Business Checking (1118)	Maintenance - Hesperia	-130.70
03/18/2021	Expense	Yes	Flamingo Hotel	1989	Platinum Business Checking (1118)	CCSA	-83.90
03/18/2021	Expense	Yes	Flamingo Hotel	1990	Platinum Business Checking (1118)	CCSA	-83.90

03/18/2021	Expense	Yes	Chevron	1959	Platinum Business Checking (1118)	Transportation H	-55.60
03/19/2021	Expense	Yes	Flemingo Hotel	1980	Platinum Business Checking (1118)	CCSA	-111.11
03/19/2021	Expense	Yes	Flemingo Hotel	1945	Platinum Business Checking (1118)	Parking - Hesperia	-45.00
03/22/2021	Expense	Yes	Flemingo Hotel	1982	Platinum Business Checking (1118)	CCSA	-111.11
03/22/2021	Expense	Yes	Flemingo Hotel	1981	Platinum Business Checking (1118)	CCSA	-412.73
03/22/2021	Expense	Yes	LearnWorlds	1960	Platinum Business Checking (1118)	Curriculum	-999.00
03/22/2021	Expense	Yes	Organimi Inc.	1946	Platinum Business Checking (1118)	Office Supplies & Software	-120.00
03/22/2021	Expense	Yes	Eventgroove	1947	Platinum Business Checking (1118)	Covid Supplies	-495.48
03/22/2021	Expense	Yes	Loves	1961	Platinum Business Checking (1118)	Covid Maintenance	-99.35
03/22/2021	Expense	Yes	Home Depot	1962	Platinum Business Checking (1118)	Covid Maintenance	-166.23
03/22/2021	Expense	Yes	Home Depot	1963	Platinum Business Checking (1118)	Covid Maintenance	-159.68
03/29/2021	Expense	Yes	NCR Silver	1948	Platinum Business Checking (1118)	Accounting	-79.00
03/29/2021	Expense	Yes	Smart & Final	1949	Platinum Business Checking (1118)	Staff Meeting	-202.53
03/30/2021	Expense	Yes	Smart & Final	1950	Platinum Business Checking (1118)	Staff Meeting	-56.38
03/31/2021	Expense	Yes	Shop N Go	1976	Platinum Business Checking (1118)	Transportation H	-90.00
03/31/2021	Expense	Yes	Shop N Go	1977	Platinum Business Checking (1118)	Transportation H	-80.00

-5,694.02

# STUDENT SERVICES FORM-TRANSACTIONS DUE FROM ENCORE

Month: March 2021
Monthly Transaction Amount: \$5694.02
QuickBooks Reconciliation Provided: YES
Backup Provided? YES
Completed by: Kelsey White

Reviewed by:		
CEO:	ASB OFFICER:	SCHOOL BOARD APPROVAL:

Scanned by: <i>Kelsey White</i>
Submission Date: 5/6/21