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KIPP West Philadelphia Charter School

Minutes

KIPP Philadelphia Public Schools Board of Trustees Meeting

Date and Time

Wednesday February 10, 2021 at 4:00 PM

A regular meeting of the KIPP Philadelphia Public Schools Board of Trustees in joint session with regular meetings of the KIPP Philadelphia Charter School Board of Trustees, KIPP DuBois Charter School Board of Trustees, KIPP West Philadelphia Charter School Board of Trustees, KIPP North Philadelphia Charter School Board of Trustees, and KIPP Parkside Charter School Board of Trustees with Board Chair Samantha Wilson-Jones presiding.

Trustees Present

A. Aerts (remote), A. Keyes (remote), C. Johnson (remote), D. Reuter (remote), G. Lewis (remote), H. Richman (remote), M. Carter (remote), S. Wilson Jones (remote), T. Algarin (remote)

Trustees Absent

None

Trustees who left before the meeting adjourned

A. Aerts, H. Richman

Guests Present

C. Benson (remote), Greg Hagin (CCS) (remote), Ian Swedish (CCS) (remote), J. Cole (remote), J. Cunningham Akoto (remote), J. Davidse (remote), K. Stone (remote), L. Whitaker (remote), M. Eigen (remote), N. Wiltshire (remote), P. Hennessy (remote), Portia Fullard (CCS) (remote), R. Knowles (remote), W. Jones (remote), Z. Rankin (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

S. Wilson Jones called a meeting of the board of trustees of KIPP Philadelphia Public Schools to order on Wednesday Feb 10, 2021 at 4:02 PM.

II. WELCOME, BOARD REFRESH & STUDENT FOCUS

A. WELCOME, BOARD REFLECTION & STUDENT FOCUS

1. S. Wilson Jones opened the meeting with the Board Reflection surrounding the events that took place on January 6th, 2021 and the effects on KIPP students and its demonstration of "Disparity Personified"
2. J. Cunningham continued the meeting with the Student Focus and highlighted a Social Worker at KPPA, Tara Stanley and her work she has done with students and parent engagement.

III. CONSENT AGENDA

A. VOTE: CONSENT AGENDA

A. Aerts made a motion to approve the minutes from KPPS Strategic Plan Board Meeting on 10-12-20.

C. Johnson seconded the motion.

The board **VOTED** unanimously to approve the motion.

A. Aerts made a motion to approve the minutes from KPPS Board of Trustees Board Meeting on 12-09-20.

C. Johnson seconded the motion.

The board **VOTED** unanimously to approve the motion.

A. Aerts made a motion to approve the Consent Agenda.

C. Johnson seconded the motion.

- Approve October 12, 2020 meeting minutes - KPCS (Exhibit A1)
- Approve December 9, 2020 meeting minutes - KPCS (Exhibit A2)
- Approve new hires – KPCS (Exhibit B1)
- Approve new hires- KWPCS (Exhibit B2)
- Approve Quarterly Reports- KPCS (Exhibit C1)
- Approve Quarterly Reports- KDCS (Exhibit C2)
- Approve Quarterly Reports- KWPCS (Exhibit C3)
- Approve Quarterly Reports- KNPCS (Exhibit C4)
- Approve KPPS Phased School Reopening Health and Safety Plan - (Exhibit D)
- Approve ATSI Quarterly Report - KPCS (Exhibit E1)
- Approve ATSI Quarterly Report - KDCA (Exhibit E2)
- Approve CIPA Policy and Student Chromebook Agreement - (Exhibit F)
- Approve Graduation Requirements - KDCA (Exhibit G)
- Approve Attestation Ensuring Implementation of Mitigation Efforts - KPCS (Exhibit H1)
- Approve Attestation Ensuring Implementation of Mitigation Efforts - KDCS (Exhibit H2)
- Approve Attestation Ensuring Implementation of Mitigation Efforts - KNPCS (Exhibit H3)
- Approve Attestation Ensuring Implementation of Mitigation Efforts - KWPCS (Exhibit H4)

- Approve KPPS Food Services Procurement Procedures - (Exhibit I)
- Approve KPPS Pregnant-Parenting Policy - (Exhibit J)
- Approve KPS Student Handbook 20-21 - (Exhibit K)

The board **VOTED** unanimously to approve the motion.

IV. COMMITTEE REPORTS

A. Governance

1. A. Aerts updated the board on SY 20-21 Goals of the Governance Committee including the pipeline for Board Recruitment, Self Assessments/Evaluation, and CMO Evaluations
1. A. Aerts continued the Governance Update with presenting the Board with the reinstatement of the Real Estate committee and will need to be voted on to be reinstated
 1. The board agrees there should be an evaluation after 6 months of the Real Estate Committee being reinstated

H. Richman made a motion to Reconstitute the Real Estate Committee and revisit in 6 months to evaluate progress.

S. Wilson Jones seconded the motion.

The board **VOTED** unanimously to approve the motion.

1. Z. Rankin presented to an update to the Board the Implementation of the Strategic Plan as of January 2021
 1. An overview of highlights and impact of delays were presented for each of the 5 pathways
1. P. Hennessey opened the Board Training with a presentation on goals for the training
 1. Board Training included Charter School Laws, Pennsylvania Charter School Laws, Duty of PA Charter Schools, Role of PA Charter School Board, Charter School Myths, Federal Laws, State Legal and Ethical Laws, Sunshine Act, Other State Laws, Statement of Financial Interest, Renewal due to COVID-19

H. Richman left.

Executive session took place to discuss consideration of purchase or lease of real property from 5:25 pm to 5:43pm

B. Finance

1. N. Wiltshire gave an update on Real Estate to the Board about the location of KIPP Parkside and the Whittier Project

D. Reuter made a motion to ratify the modifications as discussed in executive session.

A. Aerts seconded the motion.

The board **VOTED** unanimously to approve the motion.

1. W. Jones updated the board on FY 21 Q2 Budget to Actuals
2. W. Jones continued the update surrounding the Stimulus and Financial Impact of Reopening

3. W. Jones gave an update about the conclusion of the Audit

A. Aerts left.

C. Academics

1. J. Cunningham gave an update to the board on the SY 20-21 Academic Goals which include focus on NWEA MAP growth goals in Math and Reading
2. J. Cunningham updated the Board on the most recent Reopening Timeline
 1. K - 1st grade students can confidently and safely returning to school on March 1 with good responses from staff and families
3. J. Cunningham continued the Academics update on Accountability in regards to Winter Keystone testing next month and no word on Spring PSSA and Keystone testing

D. Development

1. J. Davidse updated the Board on the involvement of CCS
2. Z. Rankin gave an update to the Board on Progress to Goal and FY 21 Progress to Date
3. Z. Rankin gave an update on the pipeline and highlights
 1. Members from CCS attended the Board meeting and gave a presentation on Planning Study Executive Summary
 2. G. Hardin opened the presentation by discussing the purpose and methodology to conduct a rapid planning study
 3. I. Swedish gave a summary of key findings of the planning study which include perception of KIPP, case for support, campaign goal, and leadership & infrastructure
 1. Key interview findings included campaign involvement, gift indications
 2. Goal Analysis findings included a Monte Carlo simulation which gave an overview of giving pathway
 4. I. Swedish gave a summary of recommendations for the giving pathway
 5. I. Swedish discussed in detail the recommendations to establish a working goal
 6. P. Fullard continued the discussion of recommendations surrounding case for support
 1. Z. Rankin presented to the board a recommendation for campaign counsel
 1. Summary of need includes case for support, training and support for trustees and staff on using the case for support, planning support for new prospects, coaching for KIPP leadership
 2. Four options have been presented on how to proceed with CCS

V. Information

A. Public Comment

1. No public comment at this time

B. New Business

1. No new business at this time

C. Old Business

1. No old business at this time

D. Announcements

1. No announcements at this time

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:01 PM.

Respectfully Submitted,
S. Wilson Jones