

Buildings and Sites Rental of Facilities to Community Groups

Elgin Math and Science Academy Charter School intends to be a good neighbor with respect to all its operations, including making its facilities available to the community when those facilities are not needed by the school for its programs and students.

School facilities and associated equipment may be available for rental to community groups when:

- Use by other groups will not interfere with scheduled school activities
- When groups seeking to rent school facilities and or equipment are not promoting behaviors, philosophies, purposes, or outcomes which are in direct conflict with the mission, value statements, and or purposes of Elgin Math and Science Academy Charter School, and are not antisocial nor criminal in nature.
- Administration/Board of Directors have the discretion to deny any requests without reason.
- Elgin Math and Science Academy Charter School and rental group have in force insurance which covers appropriate use by community groups.

Expectations Held for those Renting Facilities and/or Equipment:

- Rental is allowed only when a group has completed the Elgin Math and Science Academy Charter School Rental Agreement indicating the name of an individual responsible for the rental group's access to our facilities/equipment.
- Rental group supplies evidence of liability insurance and agrees to hold harmless EMSA from any and all liabilities resultant from the usage of it facilities, other than those liabilities which can be shown to result from the negligence of the owner.
- Rental group upon request of Elgin Math and Science Academy supplies the school with a certificate of liability insurance naming EMSA as co-insured.
- Renters of the Gymnasium must supply evidence to EMSA that an official of the group renting the facility is trained/certified in the use of CPR/AED by placing a copy of such certification on file with EMSA. That named individual must be present continuously during the usage of the facility during the rental period. (This requirement is operable only when the renter is securing the use of the facility for athletic purposes.)
- Rental group will pay for any dirt/mess beyond that expected of minimum normal activity.
- Rental group will pay for any damage occurring to property of Elgin Math and Science Academy Charter School during or because of the rental group use.
- Rental group accepts responsibility for unlocking and locking school property during the rental period.
- Rental costs for space do not include rental fees for consumable supplies and equipment.
- A refundable security deposit in the amount of \$100 may be required and refunded after the event has ended without damage to property.
- At the discretion of the administration, the typical fees may be reduced.

- The Principal or designee shall maintain a schedule of applicable rental fees which is reviewed annually and updated as needed to reflect current market rates.

Attachments:

-Hold Harmless Agreement

-Permit to Use School Buildings and Grounds for Non-school Activities

Adoption Date:

Hold Harmless Agreement

Hold Harmless Agreement between _____ (Lessee) and Elgin Math and Science Academy Charter School.

_____ (Lessee) shall save and hold harmless Elgin Math and Science Academy Charter School, its directors, officers, employees and volunteers from any and all liability claims and demands of whatsoever kind or nature arising out of any connection with the use of the facility.

_____ (Lessee) will defend itself without expense and will pay any damages based thereon and shall pay all charges of attorneys, all costs, and other expenses arising there from, excluding only those acts which result from the sole negligence of Elgin Math and Science Academy Charter School as Owner.

Signature of Lessee: Date: _____

Accepted By Elgin Math and Science Academy Charter School:

Signature of Lessor: Date: _____

Certificate of Insurance

Hold Harmless Agreement

Effective date of agreement: _____

Prior to use of facilities, you shall furnish, at your expense, and shall keep in full force and effect during the use of premises the following insurance:

Comprehensive General Liability insurance for Bodily Injury and Property Damage with combined single limits not less than \$1, 000,000 for each occurrence.

The certificate of Insurance shall read as follows:

Elgin Math and Science Academy Charter School shall be named as an additional insured on the general liability as respects their interest as Lessor of premises.

