



JANUARY 2021

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Reviewed by:		
CEO: 	ASB OFFICER: 	SCHOOL BOARD APPROVAL:

QUICKBOOKS REPORT

Encore High Schools Debit Account

Transaction List by Date
January 2021

DATE	TRANSACTION TYPE	NUM	POSTING	NAME	MEMO/DESCRIPTION	ACCOUNT	SPLIT	AMOUNT
01/04/2021	Expense		Yes	Google	001922	Platinum Business Checking (1118)	Advertising - Hesperia	-14.25
01/04/2021	Expense		Yes	Constant Contact	001918	Platinum Business Checking (1118)	Parent Communication H	-125.00
01/04/2021	Expense		Yes	Wix.com	001921	Platinum Business Checking (1118)	Website Advertising	-23.00
01/04/2021	Expense		Yes	Box Inc.	001900	Platinum Business Checking (1118)	Calpads	-15.00
01/04/2021	Expense		Yes	Costco Gas	001904	Platinum Business Checking (1118)	Transportation H	-44.00
01/05/2021	Expense		Yes	Adobe	001902	Platinum Business Checking (1118)	Office Supplies & Software	-14.99
01/05/2021	Expense		Yes	Wix.com	1914	Platinum Business Checking (1118)	Website Advertising	-59.00
01/06/2021	Expense		Yes	Lowe's	1905	Platinum Business Checking (1118)	Maintenance - Hesperia	-19.01
01/08/2021	Expense		Yes	Quickbooks	001919	Platinum Business Checking (1118)	Office Supplies & Software	-70.00
01/11/2021	Expense		Yes	Quickbooks	001903	Platinum Business Checking (1118)	Office Supplies & Software	-25.00
01/11/2021	Expense		Yes	Call-Em-All	1920	Platinum Business Checking (1118)	Parent Communication H	-450.00
01/11/2021	Expense		Yes	Atco	1906	Platinum Business Checking (1118)	Transportation H	-60.35
01/12/2021	Expense		Yes	Lowe's	1907	Platinum Business Checking (1118)	Maintenance - Hesperia	-118.26
01/13/2021	Expense		Yes	Bank Card Fee		Platinum Business Checking (1118)	Bank Charges & Fees	-20.00
01/13/2021	Expense		Yes	Bank Card Fee		Platinum Business Checking (1118)	Bank Charges & Fees	-20.00
01/13/2021	Expense		Yes	Costco Gas	1908	Platinum Business Checking (1118)	Transportation H	-40.00
01/15/2021	Expense		Yes	California Batteries	1909	Platinum Business Checking (1118)	Transportation H	-81.81
01/19/2021	Deposit		Yes	Encore High School Hesperia		Platinum Business Checking (1118)	Daily Deposit	774.44
01/19/2021	Deposit		Yes	Encore High School Hesperia		Platinum Business Checking (1118)	Daily Deposit	2,000.00
01/20/2021	Bill Payment (Check)	6866	Yes	Custom Ink		Platinum Business Checking (1118)	Accounts Payable (A/P)	-4,267.84
01/20/2021	Expense		Yes	LearnWorlds	1899	Platinum Business Checking (1118)	Curriculum	-999.00
01/22/2021	Deposit		Yes	PayPal		Platinum Business Checking (1118)	Paypal Transfer	760.88
01/22/2021	Expense		Yes	MadRooster.com	1901	Platinum Business Checking (1118)	Website Advertising	-41.47
01/22/2021	Expense		Yes	Dunn-Edwards	1910	Platinum Business Checking (1118)	Maintenance - Hesperia	-130.70
01/27/2021	Deposit		Yes	Encore High School Hesperia		Platinum Business Checking (1118)	Daily Deposit	73.88
01/27/2021	Expense		Yes	Atco	1911	Platinum Business Checking (1118)	Transportation H	-45.35
01/28/2021	Expense		Yes	Home Depot	1912	Platinum Business Checking (1118)	Maintenance	-45.06
01/29/2021	Bill		Yes			Accounts Payable (A/P)	Reimbursable Expenses	45.00
01/29/2021	Bill Payment (Check)	6867	Yes			Platinum Business Checking (1118)	Accounts Payable (A/P)	-45.00
01/29/2021	Expense		Yes	Crown Awards	1913	Platinum Business Checking (1118)	Class Supplies - Hesperia	-38.18
01/29/2021	Expense		Yes	Dunn-Edwards	1915	Platinum Business Checking (1118)	Maintenance - Hesperia	-143.85
01/29/2021	Expense		Yes	Home Depot	1916	Platinum Business Checking (1118)	Maintenance - Hesperia	-5.79
01/29/2021	Expense		Yes	Target	1917	Platinum Business Checking (1118)	ASB	-2.14
01/31/2021	Expense		Yes	Monthly Service		Platinum Business Checking (1118)	Bank Charges & Fees	-40.00

MONTHLY CHECKING REPORT

- **BANK STATEMENT**
- The activity placed behind the bank statement is chronological based on bank statement activity. Each transaction is serialized for easy tracking.
- Credit card charges from WEPAY, WIX, Deposits, and Bank Fees do not require approvals.
- All other activities should be approved as follows:
 - **PREAPPROVAL:** Pre-Approval Stamp, Approved Check Request, OR Approved Pre-Approval Form. (Expenses under \$1,000 can be made by any level manager. Pre-Approved Single expenses under \$9,999 under can be approved by anyone with a Second Level Approval Status, Executive Level.)
 - **FIRST APPROVAL:** Any level manager can make the first approval.
 - **SECOND APPROVAL:** Second or third level manager can make the second approval. The first and second approval cannot be the same person.
 - **THIRD APPROVAL:** Is required for any purchase or expense over \$5,000. Third approval can be given by the CEO or the School Board. For single expenses over \$15,000 Board approval is required.
- **Missing Documentation:** When any expense is missing the appropriate backup, the staff member that incurred the expense is required to fill out a lost receipt form. If the staff member has a consistent loss of receipts, discipline will begin.

Commercial Basic Checking

January 31, 2021 ■ Page 1 of 4



ENCORE EDUCATION CORPORATION
DEBIT ACCOUNT
16955 LEMON ST
HESPERIA CA 92345-5139

Questions?

Call your Customer Service Officer or Client Services

1-800-AT WELLS (1-800-289-3557)

5:00 AM TO 6:00 PM Pacific Time Monday - Friday

Online: wellsfargo.com

Write: Wells Fargo Bank, N.A. (114)
P.O. Box 6995
Portland, OR 97228-6995

Your Business and Wells Fargo

Visit wellsfargoworks.com to explore videos, articles, infographics, interactive tools, and other resources on the topics of business growth, credit, cash flow management, business planning, technology, marketing, and more.

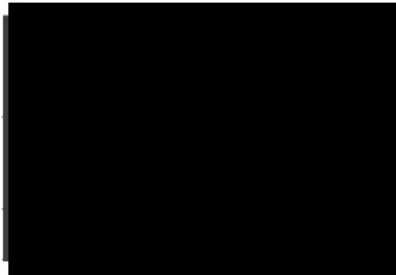
Account options

A check mark in the box indicates you have these convenient services with your account(s). Go to wellsfargo.com/biz or call the number above if you have questions or if you would like to add new services.

- Business Online Banking
- Online Statements
- Business Bill Pay
- Business Spending Report
- Overdraft Protection

Statement period activity summary

Beginning balance on 1/1	\$4,544.45
Deposits/Credits	3,609.20
Withdrawals/Debits	- 2,691.21
Ending balance on 1/31	\$5,462.44



Overdraft Protection

This account is not currently covered by Overdraft Protection. If you would like more information regarding Overdraft Protection and eligibility requirements please call the number listed on your statement or visit your Wells Fargo branch.



Transaction history

<i>Date</i>	<i>Check Number</i>	<i>Description</i>	<i>Deposits/ Credits</i>	<i>Withdrawals/ Debits</i>	<i>Ending daily balance</i>
1/4		Recurring Payment authorized on 12/30 Wix.Com*Premium-Pj 800-6000949 NY S580365675428007 Card 0914		23.00	
1/4		Recurring Payment authorized on 01/01 Eig*Constantcontac 855-2295506 MA S461001306592461 Card 7974		125.00	
1/4		Purchase authorized on 01/01 Google*Ads75499021 Internet CA S381001781994159 Card 0914		14.25	
1/4		Recurring Payment authorized on 01/02 Box, Inc. 877-7294269 CA S301002686711060 Card 0914		15.00	
1/4		Purchase authorized on 01/04 Costco Gas #1010 Victorville CA P00461004595896021 Card 7120		44.00	4,323.20
1/5		Recurring Payment authorized on 01/04 Adobe Inc 800-8336687 CA S381004380664366 Card 0914		14.99	
1/5		Recurring Payment authorized on 01/04 Wix.Com*842455373 800-6000949 NY S581004624207719 Card 0914		59.00	4,249.21
1/6		Purchase authorized on 01/06 Lowe's #2528 Apple Valley CA P00381006793420471 Card 7120		19.01	4,230.20
1/8		Recurring Payment authorized on 01/07 Int*Quickbooks Onl 800-446-8848 CA S461007460780902 Card 7974		70.00	4,160.20
1/11		Purchase authorized on 01/07 Call-Em-All 972-668-1920 TX S581008217510016 Card 7974		450.00	
1/11		Recurring Payment authorized on 01/09 Int*Quickbooks Onl 800-446-8848 CA S381009451343181 Card 0914		25.00	
1/11		Purchase authorized on 01/11 Arco42318001 Hesperia CA P0000000631482496 Card 7120		60.35	3,624.85
1/12		Purchase authorized on 01/12 Lowe's #2528 Apple Valley CA P00581012664862843 Card 7120		118.26	3,506.59
1/13		Bankcard Fee - 0329285918		20.00	
1/13		Bankcard Fee - 0329286721		20.00	3,466.59
1/15		Purchase authorized on 01/14 Costco Gas #1010 Victorville CA P00581015093811406 Card 7120		40.00	
1/15		Purchase authorized on 01/15 California Batteries I Hesperia CA P00301015699611047 Card 7120		81.81	3,344.78
1/19		Deposit	2,000.00		
1/19		Deposit	774.44		6,119.22
1/20		Purchase authorized on 01/19 Leamworlds CY L Limassol Cyp S461019606240269 Card 0914		999.00	5,120.22
1/22		Paypal Transfer 210122 1012043912060 [REDACTED]	760.88		
1/22		Purchase authorized on 01/21 Madrooster.Com 888-623-7667 TN S301021397095833 Card 0914		41.47	
1/22		Purchase authorized on 01/22 Dunn-Edwards Corp #53 Victorville CA P00301022724250303 Card 7120		130.70	5,708.93
1/27		Deposit	73.88		
1/27		Purchase authorized on 01/27 Arco42318001 Hesperia CA P0000000485486525 Card 7120		45.35	5,737.46
1/28		Purchase authorized on 01/28 The Home Depot #0665 Victorville CA P00581028593346760 Card 7120		45.06	5,692.40
1/29		Purchase authorized on 01/27 Crown Awards Inc 800-227-1557 NY S381027627705317 Card 7120		38.18	
1/29		Purchase authorized on 01/29 Dunn-Edwards Corp #53 Victorville CA P00581029670468566 Card 7120		143.85	
1/29		Purchase authorized on 01/29 The Home Depot #0665 Victorville CA P00301029682937739 Card 7120		5.79	



Transaction history (continued)

Date	Check Number	Description	Deposits/ Credits	Withdrawals/ Debits	Ending daily balance
1/29		Purchase authorized on 01/29 Target T- 19201 Bear V Apple Valley CA P00000000289059943 Card 7120		2.14	
1/29		Monthly Service Fee		40.00	5,462.44
Ending balance on 1/31					5,462.44
Totals			\$3,609.20	\$2,691.21	

The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.

Monthly service fee summary

For a complete list of fees and detailed account information, see the disclosures applicable to your account or talk to a banker. Go to wellsfargo.com/feefaq for a link to these documents, and answers to common monthly service fee questions.

Fee period 01/01/2021 - 01/31/2021	Standard monthly service fee \$40.00	You paid \$40.00
How to avoid the monthly service fee	Minimum required	This fee period
Have any ONE of the following account requirements		
· Average ledger balance	\$25,000.00	\$4,627.00 <input type="checkbox"/>

The Monthly service fee summary fee period ending date shown above includes a Saturday, Sunday, or holiday which are non-business days. Transactions occurring after the last business day of the month will be included in your next fee period.

Account transaction fees summary

Service charge description	Units used	Units included	Excess units	Service charge per excess units (\$)	Total service charge (\$)
Cash Deposited (\$)	0	20,000	0	0.0030	0.00
Transactions	6	500	0	0.50	0.00
Total service charges					\$0.00



Wix.com LTD
40 Namal Tel Aviv, 6350671
Israel

EXPENSE
PRE-APPROVED BY
Name: Denise
Date: 12-30-21

APPROVED
Encore First Approval - Administration
Jim Barkdull
Information Technology Manager

Issued to:
Denise Griffin
16955 Lemon Street Hesperia
US-CA United States
Encore Education Corporation

Invoice #839029933 | Dec 30, 2020 | Paid

WEBSITE

Description	Site	Billing Period	Quantity	Amount
Premium Plan Unlimited	Mysite 6	Monthly Dec 30, 2020 - Jan 30, 2021	1	\$23.00

Payment Method: Visa **** 0914

Subtotal \$23.00

Total \$23.00

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

001921

Thank you for your recent payment. Your payment receipt is found below.



EXPENSE
PRE-APPROVED BY

Payment Receipt
for January 1, 2021

Encore Education Corporation
Attn.: Ashlin Barkdull
16955 Lemon Street
Hesperia, CA 92345
US
760-605-3343

Name: Denise
Date: 1/1/2021

Today's Date: January 1, 2021
Payment Date: January 1, 2021
Payment Method: Visa (last 4 digits: 7974)

User Name: ceo@officerteam.com

Thank you for your payment!

Description	Amount Paid
Payment - Credit Card - 7974	\$125.00

Amounts shown may reflect sales tax which is applicable in certain areas.

Note you can continue to view payment receipts online. Log into your Constant Contact account, click the [My Account](#) link in the upper right hand corner of the Home page, and choose the View Payment Receipts option.

You may also use the Opt In/Out of Payment Receipt E-Mails link on the [My Account](#) page to opt out of receiving payment receipt emails in the future.

We appreciate your business.
Best Regards,
Constant Contact Billing
1601 Trapelo Road, Suite 329 - Waltham, MA 02451

Questions? Please give us a call!
US / Canada Toll Free: (855) 229-5506
UK Toll Free: 0808-234-0942
Outside US / Canada: 0808-234-0945

Need to cancel your account? Just give us a call!
US / Canada Toll Free: 855-229-5506
UK Toll Free: 0808-234-0945
Outside US / Canada: +1 781-472-8120

Please do not reply to this email, as the reply address does not go to a monitored mailbox. If you have additional questions, please visit our Help Center at <http://www.constantcontact.com/help>.

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

Parent Communication

001918

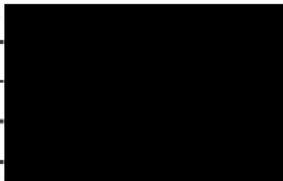
Google™ Statement

EXPENSE
PRE-APPROVED BY
Name: Denise
Date: 12/1/20

To
Denise Griffin
Encore Education Corporation
HESPERIA, CA 92345
United States

Details

Account ID _____
Payments account ID _____
Payments profile ID _____
Statement date _____



Google Ads

Summary for Dec 1, 2020–Dec 31, 2020

Starting balance	\$40.56
Total new activity	\$14.25
Total payments received	-\$40.56
Ending balance in USD	\$14.25

This is not a bill.

This is a summary of billing activity for the time period stated above.

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

Advertising
APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

001922



EXPENSE

INVOICE

INV08579670

PO Number:

PRE-APPROVED BY

Name: *Contract*

Date: *2/1/21*

Sold To:
dg@officerteam.com
Denise Griffin

Account Number: [Redacted]
Invoice Number: [Redacted]
PO Number:

Bill To:
dg@officerteam.com
Denise Griffin
16955 Lemon Street

CALPADS

Invoice Date: 01/02/2021
Payment Due By: 01/02/2021
Payment Terms: Due Upon Receipt
Payment Method: CreditCard

Hesperia California 92345
United States

Service	Unit Price	Quantity	Subtotal	Tax	TOTAL
Starter Licenses <i>Service Period: 01/02/2021-02/01/2021</i>	\$5.00	3	\$15.00	\$0.00	\$15.00

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

Invoice Subtotal:	\$15.00
Tax:	\$0.00
Total:	\$15.00
Balance Due:	\$0.00
Currency:	USD

Payments and Adjustments				
Transaction Date	Transaction Number	Transaction Type	Notes	Applied Amount
01/02/2021	[Redacted]	Payment		(\$15.00)
			Balance Due:	\$0.00

Please note that failure to pay this invoice by the due date provided may result in suspension of services and the accrual of a late fee as outlined in the Box Service Agreement.

Payments remitted without reference to relevant invoice number(s) will not be processed and will be returned.

Need to Update your Credit Card?
Submit new billing information securely
online at: <https://www.box.com/update>
(be sure to login as the Box administrator)

Account Number: [Redacted]
Invoice Date: 01/02/2021
Invoice Number: INV08579670
Payment Due Date: 01/02/2021
Total Amount Due: \$0.00
Amount Enclosed: _____

APPROVED
Encore First Approval - Administration
Julia Dolf
Dean of Academics

Copy of our W-9: billing.app.box.com/W-9

001900

General billing inquiries: <https://community.box.com/>
For additional billing assistance or to pay by credit card, submit a case by visiting:

ENCORE

Junior & Senior High School for the Arts

EXPENSE

PRE-APPROVED BY

Name: John Griffin
Date: 1-4-21

Circle One:
ASB / General Fund

PLACE RECEIPTS HERE
TAPE RECEIPT(S) FLAT - DO NOT FOLD RECEIPT(S) AND NO STAPLES



Costco #1010
14555 Valley Center Dr
Victorville, CA 92392

Member# [REDACTED]
Invoice# 88751
Date: 01/04/21
Time: 08:36
Auth# 397010

DB Acct #
*****7120

Pump	Gallons	Price
2	15.832	\$ 2.779

Product	Amount
Regular	\$ 44.00

Total Sale \$ 44.00

SALE- Chip Read
Approved
TranID# 100402088751

US DEBIT
Payment Network 48
A0000000980840
Verified by PIN
Mode: ISSUER

Thank you
For your purchase of
Kirkland Signature
Fuel
Visit Costco.com
Search: Fuel

VENDOR:

COSTCO WHOLESALE

DATE OF PURCHASE:

1-04-21

AMOUNT:

\$ 44.00

REIMBURSE TO / ACCOUNT:

DEBIT CARD

ADMIN APPROVAL ONLY

PURPOSE:

Fuel

FIRST APPROVAL

APPROVED

Encore First Approval - Administration
Joseph Thibodeaux
Student Services Manager

SECOND APPROVAL

APPROVED

Encore Second Approval - Senior Manager
Johnny Griffin
Chief Operations Officer

001904



Adobe Inc.
345 Park Ave
San Jose, CA 95110

EXPENSE

PRE-APPROVED BY

Name: Denise

Date: _____

Invoice Number: [REDACTED]
Invoice Date: JAN-04-21
Payment Terms: Credit Card
Due Date: JAN-11-21
Purchase Order: [REDACTED]
Contract No: 00004490
Order Number: [REDACTED]
Order Date: NOV-26-20
Customer No.: [REDACTED]
Bill to No. 1217497897

Adobe Contact Information:
<https://helpx.adobe.com/contact.html>

Bill To:
Denise Griffin
Encore Education Corporation
16955 Lemon St
Hesperia CA 92345-5139

APPROVED

Encore First Approval - Administration

Julia Dolf

Dean of Academics

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin

Chief Operations Officer

Line No	Material No / Description	UOM	Unit Price	Qty	Extended Price
000010	65232730 Acrobat Pro DC	EA	14.99	1	14.99
<i>Software</i>					
APPROVED Encore First Approval - Administration Jim Barkdull Information Technology Manager					
North America			Invoice Totals		
			S & H	Sales Tax	Currency
			0.00	0.00	USD
			Qty Shipped	Invoice Total	
			1	14.99	

Comments:

001902



Wix.com LTD
40 Namal Tel Aviv, 6350671
Israel

EXPENSE

PRE-APPROVED BY

Name: Denise
Date: 1.4.2021

APPROVED
Encore First Approval - Administration
Jim Barkdull
Information Technology Manager

Issued to:
Denise Griffin
16955 Lemon Street Hesperia
US-CA United States
Encore Education Corporation

Invoice #842455373 | Jan 4, 2021 | Paid

WEBSITE

Description	Site	Billing Period	Quantity	Amount
Ascend Ascend Unlimited	encorehighschool.com	Monthly Jan 4, 2021 - Feb 4, 2021	1	\$59.00

Payment Method: Visa **** 0914

Subtotal \$59.00

Total \$59.00

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

001914

ENCORE

Junior & Senior High School for the Arts

EXPENSE
PRE-APPROVED BY
 Name: [Signature]
 Date: 1-6-21

Circle One:
ASB / General Fund

TAPE RECI



3 STAPLES

LOWE'S HOME CENTERS, LLC
 12189 APPLE VALLEY ROAD
 APPLE VALLEY, CA 92508 (760) 961-3000

- MILITARY - PERSONAL USE SALE -
 - SALE -
 SALESM: S2520PYS 3578896 TRANS: 9970503 01-06-21

24650	1-1/2-TNX1-1/4-INA1-1/2-I	10.38
3.04	DISCOUNT EACH	-0.38
	3 @ 3.96	
911:97	DIRECT CONNECT TAIL PIECE	7.26
2.69	DISCOUNT EACH	-0.27
	3 @ 2.42	

SUBTOTAL:	17.64
TAX:	1.37
INVOICE 09961 TOTAL:	19.01
DEBIT:	19.01

TOTAL DISCOUNT: 1.95

THANK YOU FOR YOUR
 MILITARY SERVICE

HYLOVE'S CARD NUMBER: 481000545708008

DEBIT: XXXXXXXXXXXX7120 AMOUNT: 19.01 AUTHID: 036032
 LNTP REFID: 252809000163 01/06/21 14:01:43
 *PIN Verified
 TRACE: 00652238
 PURCHASE CASH BACK TOTAL DEBIT
 19.01 0.00 19.01
 APL: US DEBIT IUR: 800040000
 RID: A000000980040 TSI: 6600
 STORE: 2528 TERMINAL: 09 01/06/21 14:01:43
 # OF ITEMS PURCHASED: 6
 EXCLUDES FEES, SERVICES AND SPECIAL ORDER ITEMS



VENDOR:
LOWE'S HOME CENTER

DATE OF PURCHASE:
1-06-21

AMOUNT:
\$ 19.01

REIMBURSE TO / ACCOUNT:
DEBIT CARD

ADMIN APPROVAL ONLY

PURPOSE:
Maintenance

FIRST APPROVAL

APPROVED
 Encore First Approval - Administration
Joseph Thibodeaux
 Student Services Manager

SECOND APPROVAL

APPROVED
 Encore Second Approval - Senior Management
Johnny Griffin
 Chief Operations Officer

001905



EXPENSE Invoice

Intuit Inc.
2800 E. Commerce Center Place
Tucson, AZ 85706

PRE-APPROVED BY

Name: Denise
Date: 1/7/2021

Invoice number: 1000180534056
Total: \$70.00
Date: Jan 7, 2021
Payment method: VISA ending 7974

Bill to

Ashlin Barkdull
Encore High Schools Debit Account
16955 Lemon St
Hesperia, CA 92345-5139
US
Address may be standardized for tax purposes
Company ID: [REDACTED]

Accounting

Payment details

Item	Qty	Unit price	Amount
QuickBooks Online Plus	1	\$70.00	\$70.00
Sales tax - Exempt:			\$0.00
Total invoice:			\$70.00

Tax reporting information

Period for monthly fees:	Jan 7, 2021 - Feb 7, 2021
Total without tax:	\$70.00
Total tax:	\$0.00

(1) For subscriptions, your payment method on file will be automatically charged monthly/annually at the then-current list price until you cancel. If you have a discount it will apply to the then-current list price until it expires. To cancel your subscription at any time, go to Account & Settings and cancel the subscription. (2) For one-time services, your payment method on file will reflect the charge in the amount referenced in this invoice. Terms, conditions, pricing, features, service, and support options are subject to change without notice.

All dates and times are Pacific Standard Time (PST).

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

001919

EXPENSE

PRE-APPROVED BY

Name: Denise
Date: 2/8/2021



Monthly Subscription Payment Confirmation

*Parent
Communication*

Hello Denise,

This email confirms your Text-Em-All subscription payment. Your monthly subscription is now active until 02/08/2021. Please note that your subscription will automatically renew on this date if you do not cancel before then.

Transaction Details & Receipt

Username: ceo@officerteam.com
Name on Card: Ashlin Barkdull
Date & Time: 01/08/2021 12:02:32 AM
Confirmation Number: 8D8B368B1D894D0
Credit Card Number: XXXXXXXXXXXXX7974

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

Description	Amount
Text-Em-All Monthly Subscription	
Group Size of 2500 numbers	450.00
Active until 02/08/2021	0.00
Total	450.00

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

Happy to help!

001920

We pride ourselves on the reliability of our service and dedication to providing the best experience possible. If you need help or have any questions about your monthly Text-em-All subscription, please don't hesitate to contact our team.



EXPENSE

PRE-APPROVED BY

Joelle Schwarck <jschwarck@encorehighschool.com>

Name: _____

Date: _____

Fwd: We received your QuickBooks subscription payment!

1 message



Forwarded message

From: Intuit QuickBooks Team <intuit@notifications.intuit.com>

Date: Sat, Jan 9, 2021 at 4:34 AM

Subject: We received your QuickBooks subscription payment!

To: <ceo@officerteam.com>

EXPENSE

PRE-APPROVED BY

Name: Contract

Date: 20/21



ACCOUNTING

Payment success

Denise Griffin, thank you for your payment.

Invoice number: 1000180848927
Invoice date: 01/09/2021
Total: \$25.00
Payment method: VISA ending in 0914

Sign in to QuickBooks where you can see your billing history and view, save, and print your invoice.

APPROVED View billing history
 Encore Second Approval - Senior Management
Johnny Griffin
 Chief Operations Officer

APPROVED
 Encore First Approval - Administration
Julia Dolf
 Dean of Academics

Account details

Billed to: Encore ASB
 Company ID ending: 1556
 Items on this invoice: QuickBooks Online Simple Start

001903

(1) For subscriptions, your payment method on file will be automatically charged monthly/annually at the then-current list price until you cancel. If you have a discount it will apply to the then-current list price until it expires. To cancel your subscription at any time, go to Account & Settings and cancel the subscription. (2) For one-time services, your payment method on file will reflect the charge in the amount referenced in this invoice. Terms, conditions, pricing, features, service, and support options are subject to change without notice.



Questions or concerns?

Visit customer support.

INTUIT.



turbotax



quickbooks



mint

[View on web.](#)

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Intuit Inc. 2800 E. Commerce Center Place, Tucson, AZ 85706

ETC_oBill_Notify_100_QuickBooks Online_en_US_US_USD_Charge

4426477f-15e1-440e-85be-b37aa7dc74f5

SMALL_BUSINESS

--

- Mrs. Denise Griffin
Chief Executive Officer
Encore Education Corporation
www.encorehighschool.com

In case of delays, please contact
Mrs. Ashlin Barkdull
Executive Office Manager, CEO Support
abarkdull@encorehighschool.com

"Where academics and arts grow together."

Thank you for your email. Our average response time to email due to activity is five business days. CONFIDENTIALITY STATEMENT: This electronic message contains information that may be confidential or privileged. The information is intended solely for the use of the individual(s) or entity(ies) named above. If you are not the intended recipient, be aware that any disclosure, copying, distribution or use of the contents of this message is prohibited. If you have received this e-mail in error, please notify us immediately by telephone at (760) 949-2036 or by e-mail reply and delete this message. Thank you.



EXPENSE
PRE-APPROVED BY
 Name: [Signature]
 Date: 1-11-21

Circle One:
ASB / General Fund

TAPE RECEIPT

) AND NO STAPLES

ARCO GASOLINE
 ARCO AMPM 42318
 16815 MAIN ST
 HEPERIA CA
 ARC042318001

DATE 1/11/21 12:53
 TRAN# 9066326
 PUMP# 06
 SERVICE LEVEL: SELF
 PRODUCT: REGULAR
 GALLONS: 19.361
 PRICE/G: \$3.099
 FUEL SALE \$60.00
 debitfee \$0.35
 DEBIT \$60.35

FinalSale Receipt
 DEBIT \$60.35
 Payment from Primary
 Account
 *****7120
 Auth #: 070112
 Odometer:
 Resp Code: 000
 Stan: 0187675673
 Reference:34343
 APPNAME US DEBIT
 AID : A0000000980840
 APP CRYPTOGRAM :
 ARQC DD3E79E63B9681E
 E
 ENTRY : Insert
 PIN USED

SITE ID: ARC04231800
 1

THANK YOU
 THANK YOU
 FOR CHOOSING ARCO
 COMMENTS?
 CALL 1800-322-2726

VENDOR:

ARCO GASOLINE

DATE OF PURCHASE:

1-11-21

AMOUNT:

\$ 60.35

REIMBURSE TO / ACCOUNT:

DEBIT CARD

ADMIN APPROVAL ONLY

PURPOSE:

Fuel

FIRST APPROVAL

APPROVED

Encore First Approval - Administration

Joseph Thibodeaux

Student Services Manager

SECOND APPROVAL

APPROVED

Encore Second Approval - Senior Manager:

Johnny Griffin

Chief Operations Officer

001906



EXPENSE APPROVAL FORM

Before any expense can be incurred, it must be formally approved. This form must have a signature as a form of approval and a copy of this form must be attached to the receipt or invoice after the purchase is complete. This form with the accompanying backup must be turned in to the central bookkeeper.

TEACHERS AND INSTRUCTORS: You have an annual approval of up to \$500 to be spent to decorate and prepare your classroom. This should be approved by one of your Deans.

TEAM ADVISORS: For purchases for your team that are under \$500, your approval can come from the ASB Advisor. Purchases over \$500 but less than \$3,000 can be approved by the General Executive Manager. Purchases between \$3,000 - \$10,000 can be approved by the CEO or COO. Purchases over \$10,000 require a Board member approval and approval by either the student council, CEO, or COO.

ALL STAKEHOLDERS: Purchases under \$500 can be approved by your Deans. Deans must verify approval through the CEO or Board member.

Requestor Name: JOE GRIFFIN

(Circle One): Student Staff Parent Other

Requested Expense: _____

Reason for Expense: PORTABLE RAMPS REPAIRS

Estimated Amount: \$ 200 -

Is this an ASB Expense? Yes No

What account should this expense be debited from? FACILITY (GENERAL)

Date of Expense: JANUARY 12, 2021

If an ASB team expense, current fund balance? _____

How much of the current balance is restricted funds? _____

Will this expense use restricted funds? _____

Approval: _____  Date: 1-12-21
FOR JOHN GRIFFIN

ENCORE

Junior & Senior High School for the Arts

Pre-Approval Stamp
EXPENSE

PRE-APPROVED BY

Name: [Signature]
Date: 1-12-21

Circle One:
ASB / General Fund

TAPE REC

CRF

10 STAPLES



LOWE'S HOME CENTERS, LLC
12189 APPLE VALLEY ROAD
APPLE VALLEY, CA 92308 (760) 961-3000

- SALE -

SALES#: 52528JF1 1302073 TRANS#: 60476045 01-12-21

178827 BRUSH 3-INX14-IN CRBK VIR	4.96
2 @ 2.48	
1034379 VALSPAR 9 1/2-IN KNIT ROL	29.91
3 @ 9.97	
186730 BUNDO SPREADING TOOLS	3.98
220582 3M RED CREAM HARDENER (05	11.96
2 @ 5.98	
276835 TEKS #10 X 1-7/16-IN PLYH	8.98
40267 GAL BODY FILLER	49.96
2 @ 24.98	

SUBTOTAL: 109.75

TAX: 8.51

INVOICE 60729 TOTAL: 118.26

DEBIT: 118.26

DEBIT:XXXXXXXXXX7120 AMOUNT:118.26 AUTHID:006223

CHIP REFID:252860000234 01/12/21 10:27:37

*PIN Verified

TRACE:00795904

PURCHASE CASH BACK TOTAL DEBIT

118.26 0.00 118.26

APL: US DEBIT TVR: 8060048000

ATU: A000000980840 TSI: 6800

STORE: 2520 TERMINAL: 60 01/12/21 10:28:07

OF ITEMS PURCHASED: 11

EXCLUDES FEES, SERVICES AND SPECIAL ORDER ITEMS



THANK YOU FOR SHOPPING LOWE'S.

FOR DETAILS ON OUR RETURN POLICY, VISIT

LOWE'S.COM/RETURNS

A WRITTEN COPY OF THE RETURN POLICY IS AVAILABLE

VENDOR:

LOWE'S HOME CNTRS

DATE OF PURCHASE:

1-12-21

AMOUNT:

\$ 118.26

REIMBURSE TO / ACCOUNT:

DEBIT CARD

ADMIN APPROVAL ONLY

PURPOSE:

Maintenance

FIRST APPROVAL

APPROVED

Encore First Approval - Administration

Joseph Thibodeaux

Student Services Manager

[Signature]

SECOND APPROVAL

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin

Chief Operations Officer

001907

BANK CHARGE FORM

Date: 1/13/21
Bank Charge: \$20.00 + 20.00
Reason: Fees are automatic
Completed by: Denise Griffin

Reviewed by:	
<p>FIRST APPROVAL:</p> <p style="text-align: center;">APPROVED</p> <p style="text-align: center;">Encore First Approval - Administration Kelsey White Central Bookkeeping Manager</p>	<p>SECOND APPROVAL:</p> <p style="text-align: center;">APPROVED</p> <p style="text-align: center;">Encore Final Approval - Board / CEO Denise Griffin Chief Executive Officer</p>

Scanned by: February 26 th by Kelsey White
Submission Date: February 26 th

EXPENSE
 Pre-Approval Stamp
PRE-APPROVED BY
 Name: [Signature]
 Date: 11-13-21

Circle One:
ASB / General Fund

PLACE RECEIPTS HERE
 TAPE RECEIPT(S) FLAT - DO NOT FOLD RECEIPT(S) AND NO STAPLES



Costco #1010
 14555 Valley Center Dr
 Victorville, CA 92392

Member# [Redacted]
 Invoice# 15393
 Date: 01/14/21
 Time: 18:38
 Auth# 143035

DB Acct #
 *****7120

Pump	Gallons	Price
9	13.991	\$ 2.859

Product	Amount
Regular	\$ 40.00

Total Sale \$ 40.00

SALE- Chip Read
 Approved
 TranID# 101409015393

US DEBIT
 Payment Network 48
 A0000000980040
 Verified by PIN
 Mode: ISSUER

Thank you
 For your purchase of
 Kirkland Signature
 Fuel
 Visit Costco.com
 Search: Fuel

VENDOR:
COSTCO WHOLESALE

DATE OF PURCHASE:
1-14-21

AMOUNT:
\$ 40.00

REIMBURSE TO / ACCOUNT:
DEBIT CARD

ADMIN APPROVAL ONLY

PURPOSE:
Fuel

FIRST APPROVAL

APPROVED
 Encore First Approval - Administrator
Joseph Thibodeaux
 Student Services Manager

SECOND APPROVAL

APPROVED
 Encore Second Approval - Senior Management
Johnny Griffin
 Chief Operations Officer



EXPENSE
PRE-APPROVED BY
 Name: [Signature]
 Date: 1-17-21

Circle One:
ASB / General Fund

PLACE RECEIPTS HERE
 TAPE RECEIPT(S) FLAT – DO NOT FOLD RECEIPT(S) AND NO STAPLES

CALIFORNIA BATTERIES
Hesperia
 10902 I AVE
 HESPERIA, CA 92345
 760 948 6600

Transaction 106692

Total **\$81.81**

DEBIT CARD SALE \$81.81

15-Jan-2021 11:26:01A
 \$81.81 | Method: EMV
 US DEBIT XXXXXXXXXXXX7120
 JOSEPH THIBODEAUX
 Reference ID: [Redacted]
 Auth ID: [Redacted]
 MID: *****3887
 AID: A0000000980840
 AthNtwkNm: INTERLINK
 RtInd: DEBIT
 PIN VERIFIED

Payment STCTBIKEPATZ4

<https://over.com/private>

VENDOR:
CALIFORNIA BATTERIES

DATE OF PURCHASE:
1-15-21

AMOUNT:
\$81.81

REIMBURSE TO / ACCOUNT:
DEBIT CARD

ADMIN APPROVAL ONLY

PURPOSE:
Transportation

FIRST APPROVAL

APPROVED
 Encore First Approval - Administration
Joseph Thibodeaux
 Student Services Manager

SECOND APPROVAL

APPROVED
 Encore Second Approval - Senior Management
Johnny Griffin
 Chief Operations Officer

001909

**Wells Fargo Bank
Transaction Receipt**

Branch #0000945 12 Deposit
 Account Number XXXXXX1118
 CHK 00114
 Serial #
 Number of Checks 1
 Check Listing \$2,000.00
 Total Checks Amount \$2,000.00
 Total Deposit \$2,000.00

Deposit Availability
 The full amount of your deposit is
 included in your available balance.

Transaction # 159 0168
 04:19PM 01/19/21
 Deposit Credit Date: 01/19/21

Thank you, SARA

USE SORTING NUMBERS FROM YOUR CHECKS FOR AUTOMATIC PAYMENT. 3 CHECKS AND OTHER ITEMS ARE PROVIDED FOR DEPOSIT SUBJECT TO THE PROVISIONS OF THE NATIONAL CREDITCARD ORDER AND ANY APPLICABLE COLLECTION AGREEMENT.



\$ 2,000.00

DEPOSIT TICKET
11-4288/1210 E
DATE 1/19/21

DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL

	DOLLARS	CENT
CURRENCY		
COINS		
CHECKS LIST EACH SEPARATELY		
1 18190	2000	00
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
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32		
33		
34		
TOTAL BACKSIDE OR ATTACHED LIST		
PLEASE RE-ENTER TOTAL HERE	TOTAL	2,000 00

USE OTHER SIDE FOR ADDITIONAL LISTING.
PLEASE BE SURE ALL ITEMS ARE PROPERLY ENDORSED.

DEPOSIT TICKET

DATE 1/19/21 11-4288/1210 6493

DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL

CURRENCY	DOLLARS	CENTS
	10	00

COINS

CHECKS LIST EACH SEPARATELY	DOLLARS	CENTS
1 27112	364	32
2 278060	400	12

3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34

TOTAL BACKSIDE OR ATTACHED LIST

PLEASE RE-ENTER TOTAL HERE TOTAL 774 44

USE OTHER SIDE FOR ADDITIONAL LISTING. PLEASE BE SURE ALL ITEMS ARE PROPERLY ENDORSED

Wells Fargo Bank
Transaction Receipt

Branch #0000945 12 Deposit
 Account Number XXXXXX1118
 CHK 00114
 Serial #
 Cash In **\$10.00**
 Number of Checks 2
 Check Listing
 \$364.32
 \$400.12
 Total Checks Amount **\$764.44**
 Total Deposit **\$774.44**

Deposit Availability
 \$410.00 of your deposit is
 included in your available balance.

\$364.44 will be available on
 Wednesday, 01/20/21

Transaction # 160 0169
 04:20PM 01/19/21
 Deposit Credit Date: 01/19/21

Thank you, SARA

77444

WELLS FARGO
 California
 wells Fargo.com

USE FRONT SIDE OF CHECKS FOR AUTOMATIC DEPOSIT

USE OTHER SIDE OF CHECKS FOR AUTOMATIC DEPOSIT



LearnWorlds (CY) Ltd
 Gladstonos 120
 Foloune Building,
 2nd Floor, B1
 Limassol 3032
 Cyprus

BILLED TO
 Denise Griffin
 Encore Education Corporation
 16955 Lemon Street
 Hesperia, California 92345
 United States
 760-949-2036

EXPENSE

PRE-APPROVED BY

Name: Denise
 Date: 1/19/21

INVOICE

Invoice # 3001-27497
 Invoice Date Jan 19, 2021
 Invoice Amount \$999.00 (USD)
 PAID

SUBSCRIPTION
 Billing Period Jan 19 to Feb 19, 2021
 Next Billing Date Feb 19, 2021
 School URL <https://www.encorestudent.com>

DESCRIPTION	AMOUNT (USD)
Enterprise Plan	\$999.00

Total \$999.00
 Payments (\$999.00)

Amount Due (USD) \$0.00

PAYMENTS

\$999.00 was paid on 19 Jan, 2021 16:50 UTC by Visa card ending 0914.

NOTES

LearnWorlds (CY) Ltd is incorporated in Cyprus, European Union, with Company registration Number HE380294

COVID CURRICULUM

APPROVED
 Encore First Approval - Administration
Julia Dolf
 Dean of Academics

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

001899



1/1/21 - 1/31/21

Transaction History - USD

Date	Description	Name \ Email	Gross	Fee	Net
1/5/21	PayPal Here Payment	[REDACTED]	40.00	-1.55	38.45
1/20/21	PayPal Here Payment	[REDACTED]	160.00	-5.75	154.25
1/22/21	PayPal Here Payment	[REDACTED]	160.00	-4.32	155.68
1/22/21	Mobile Payment	[REDACTED]	350.00	0.00	350.00
1/22/21	Mobile Payment	[REDACTED]	15.00	-0.74	14.26
1/22/21	Mobile Payment	[REDACTED]	49.99	-1.75	48.24
1/22/21	General Withdrawal - Bank Account	[REDACTED]	-760.88	0.00	-760.88
1/25/21	Mobile Payment	[REDACTED]	39.99	-1.46	38.53

To report an unauthorized transaction or other error NOT involving your debit card: call (402-938-3614) or write to us (Attn: Error Resolution Department, P.O. Box 45950, Omaha, NE 68145-0950).

To report an unauthorized transaction or other error concerning your debit card: call (402-938-3614), fax (303-395-2855) or write to us (PayPal Debit Card Department, P.O. Box 45950, Omaha, NE 68145-0950).

To cancel a pre-authorized or recurring payment or determine whether a pre-authorized or recurring transfer has been made: call us at 1-877-896-6383 (please note that only calls pertaining to pre-authorized or recurring payments will be accepted at this number).

PAID



EXPENSE
PRE-APPROVED BY
Name: Denise
Date: 12/17/20

901 Broadway
Suite #23103
Nashville, TN 37203

WEBSITE

Invoice #1028254

Invoice Date: 12/07/2020
Due Date: 01/21/2021

Invoiced To
[Redacted]

APPROVED
Encore First Approval - Administration
Jim Barkdull
Information Technology Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

Description	Total
Domain Renewal - encorehighschool.net - 1 Year/s (02/20/2021 - 02/19/2022) + DNS Management + Email Forwarding	\$12.49 USD
Domain Renewal - encorehighschool.org - 1 Year/s (02/20/2021 - 02/19/2022) + DNS Management + Email Forwarding	\$16.49 USD
Domain Renewal - encoretheatrics.com - 1 Year/s (02/20/2021 - 02/19/2022) + DNS Management + Email Forwarding	\$12.49 USD
Sub Total	\$41.47 USD
Credit	\$0.00 USD
Total	\$41.47 USD

Transactions

Transaction Date	Gateway	Transaction ID	Amount
01/21/2021	Credit Card	[Redacted]	\$41.47 USD
	Balance		\$0.00 USD

001901

ENCORE

Junior & Senior High School for the Arts

EXPENSE
Pre-Approval Stamp

PRE-APPROVED BY

Name: [Signature]
Date: 1-22-21

Circle One:
ASB / General Fund

TAPE RI

Dunn-Edwards Paints
Victorville Store
12475 Mariposa Rd Ste B
(760) 245-2442

NO STAPLES



ITEM	QTY	PRICE
SSHL10-0-L-5 SPARTASHIELD Ext FL L Base {DE} DE 6354 GRAY WOLF	1	119.69T
PCF-R-L-5 AB 1343 Recovery Fee	1	1.60T

Subtotal \$121.29
Sales Tax \$9.41

Total \$130.70

Debit Card \$130.70
Auth Code: 001879
DEBIT *7120

EMV Data:
Entry Mode: Chip Read
App ID (AID): A0000000980840
App Resp Code: 00
Term Verif Results: 8080048000
Trans Status Indicator: 6800
Issuer App Data (IAD): 06010A03608000
Mode: ISSUER
Verification Method: PIN

Change \$0.00

Thank you for your business!

*** CUSTOMER COPY ***

Location: 053-1-1 Trans#: 5377426
1/22/2021 12:07 Cashier: Jorge



053-05377426

VENDOR:

DUNN-EDWARDS Paints

DATE OF PURCHASE:

1-22-21

AMOUNT:

\$ 130.70

REIMBURSE TO / ACCOUNT:

DEBIT CARD

ADMIN APPROVAL ONLY

PURPOSE:

Maintenance

FIRST APPROVAL

APPROVED

Encore First Approval - Administration
Joseph Thibodeaux
Student Services Manager

SECOND APPROVAL

APPROVED

Encore Second Approval - Senior Management
Johnny Griffin
Chief Operations Officer

001910

EXPENSE
 PRE-APPROVED BY
 Name: [Signature]
 Date: 1-27-21

Circle One:
ASB / General Fund

PLACE RECEIPTS HERE
 TAPE RECEIPT(S) FLAT - DO NOT FOLD RECEIPT(S) AND NO STAPLES

ARCO GASOLINE
 ARCO AMFM 42318
 16815 MAIN ST
 HEPERIA CA
 ARCO42318001



DATE 1/27/21 17:32
 TRAN# 9067574
 PUMP# 06
 SERVICE LEVEL: SELF
 PRODUCT: REGULAR
 GALLONS: 14.066
 PRICE/G: \$3.199
 FUEL SALE \$45.00
 debitfee \$0.35
 DEBIT \$45.35

FinalSale Receipt
 DEBIT \$45.35
 Payment from Primary
 Account
 *****7120
 Auth #: 050441
 Odometer:
 Resp Code: 000
 Stan: 0203729660
 Reference:53542
 APPNAME US DEBIT
 AID : A0000000980040
 APP CRYPTOGRAM :
 ARQC 578720822537D0E
 C
 ENTRY : Insert
 PIN USED

SITE ID: ARCO4231800
 1

THANK YOU
 THANK YOU
 FOR CHOOSING ARCO
 COMMENTS?
 CALL 1800-322-2726

VENDOR:

ARCO GASOLINE

DATE OF PURCHASE:

1-27-21

AMOUNT:

\$ 45.35

REIMBURSE TO / ACCOUNT:

DEBIT CARD

ADMIN APPROVAL ONLY

PURPOSE:

Fuel

FIRST APPROVAL

APPROVED
 Encore First Approval - Administration
Joseph Thibodeaux
 Student Services Manager

SECOND APPROVAL

APPROVED
 Encore Second Approval - Senior Manager
Johnny Griffin
 Chief Operations Officer

001911

EXPENSE
PRE-APPROVED BY
 Name: [Signature]
 Date: 1-28-21

Circle One:
ASB / General Fund

TAPE RI



**How doers
 get more done.**

STORE MANAGER ADAM H. VANDEBRAKE@HOMEDEPO
 15150 BEAR VALLEY RD VICTORVILLE CA

0665 00004 52037 01/28/21 03:28 AM
 SALE CASHIER JORDANA

077089143232 3X3/8 IN KNI <A> <M> BETTER 3 X 3/8 IN KNIT 2PK 203.97	7.94
077089200454 4"5PKFOAM <A> <M> HD WHITE FOAM 4 IN MINI 5PK MAX REFUND VALUE \$7.14/2	8.97
077089282726 1.5" ANGLE <A> <M> GOOD 1.5 ANGLE SASH LATEX BRUS-1 205.87	11.74
077089181357 3"UTLTYBRUSH <A> <M> ECON 3.0 FLAT BASIC BRUSH MAX REFUND VALUE \$10.56/2	4.57
077089181333 2"UTLTYBRUSH <A> <M> ECON 2.0 FLAT BASIC BRUSH MAX REFUND VALUE \$4.11	3.27
077089139693 6PCECONCOV <A> <M> ECON 9 X 3/8 IN KNIT POLY ROLLER 6PK MAX REFUND VALUE \$2.95	9.98
-----10% off Military Discount-----	
46.47 10% off Military Discount	-4.65
MUST RETURN ALL ITEMS FOR A FULL REFUND	

SUBTOTAL	41.82
SALES TAX	3.24
TOTAL	\$45.06
XXXXXXXXXXXX7120 DEBIT	
	USD\$ 45.06

AUTH CODE 000233
 Chip Read
 AID A0000000980840

Verified By PIN
 US DEBIT

<M> = Military Appreciation

0665 01/28/21 08:28 AM



RETURN POLICY DEFINITIONS
 POLICY ID DAYS POLICY EXPIRES ON
 A 1 180 07/27/2021

Due to COVID-19, we have extended our
 returns policy for most items.
 Please see homedepot.com for details.

VENDOR:

THE HOME DEPOT

DATE OF PURCHASE:

1-28-21

AMOUNT:

\$45.06

REIMBURSE TO / ACCOUNT:

DEBIT CARD

ADMIN APPROVAL ONLY

PURPOSE:

Maintenance

FIRST APPROVAL

APPROVED

Encore First Approval - Administration

Joseph Thibodeaux
 Student Services Manager

SECOND APPROVAL

APPROVED

Encore Second Approval - Senior Manager

Johnny Griffin
 Chief Operations Officer

001912



EXPENSE
PRE-APPROVED BY

Name: Neuse
Date: 1/27/21

Poetry Slam
class supplies

INVOICE

9 Skyline Dr, Hawthorne, NY 10532 800-765-2003
www.CrownAwards.com

Account #	Invoice Date	Order #	Invoice #	PO #
[REDACTED]	01/27/21	10582327	34823637	WEB-10582327

Billing Information

Encore High School
16955 LEMON ST
HESPERIA, CA 92345-5139
ATTN:A BARKDULL

Shipping Information

JORDAN LEVERETTE
16955 LEMON ST
HESPERIA, CA 92345-5139

Quantity	Item #	Description	Unit Price	Subtotal
2	TR1300	PARTICIPATION TROPHY	3.99	7.98
2	FI2PL	2ND PLACE - 5"	0.00	0.00
2	ENGMRBWHG	WHITE MARBLE BASE GOLD PLATE	0.00	0.00
1	EXENGTR	EXTRA CHARACTER CHARGE	0.00	0.00
2	TR1300	PARTICIPATION TROPHY	3.99	7.98
2	FI3PL	3RD PLACE - 5"	0.00	0.00
2	ENGMRBWHG	WHITE MARBLE BASE GOLD PLATE	0.00	0.00
1	EXENGTR	EXTRA CHARACTER CHARGE	0.00	0.00
2	TR1300	PARTICIPATION TROPHY	3.99	7.98
2	FI1PL	1ST PLACE - 5"	0.00	0.00
2	ENGMRBWHG	WHITE MARBLE BASE GOLD PLATE	0.00	0.00
1	EXENGTR	EXTRA CHARACTER CHARGE	0.00	0.00
1	FRTRP	SHIPPING & HANDLING-TROPHIES	11.49	11.49

VISA	*****7120	38.18	12/2023	Invoice Subtotal	23.94
				Shipping Charge	11.49
				Sales Tax	2.75
				Total	38.18
				Total Payments	38.18
				Balance Due	\$0.00

APPROVED

Encore First Approval - Administration

Kelsey White

Central Bookkeeping Manager

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull

General Executive Manager

001913

ENCORE

Junior & Senior High School for the Arts

EXPENSE
Pre-Approval Stamp

PRE-APPROVED BY

Name: [Signature]

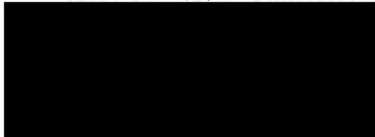
Date: 1-29-21

Circle One:
ASB / General Fund

TAPE REI

NO STAPLES

Dunn-Edwards Paints
Victorville Store
12475 Mariposa Rd Ste B
(760) 246-2442
** Cash Take **



ITEM	QTY	PRICE
SSHL60-1-U-6 SPARTASHIELD Ext SG U Base (DE) DET 425 ROYAL RED FLUSH (A)B	1	131.90T
PCF-R-L-6 AB 1343 Recovery Fee	1	1.60T

Subtotal \$133.50
Sales Tax \$10.35

Total \$143.85

Debit Card \$143.85
Auth Code: 000676
DEBIT *7120

EMV Data:
Entry Mode: Chip Read
APP ID (AID): A0000000980840
APP Resp Code: 00
Term Verif Results: 8080048000
Trans Status Indicator: 6800
Issuer App Data (IAD): 06010A03600000
Mode: ISSUER
Verification Method: PIN

Change \$0.00

Purchase of 1/29/2021
POS # 05377862
*** CUSTOMER COPY ***
Location: 05377862 Phone #: 651/7862
1/29/2021 10:37 Cashier: Mark



053-05377862

VENDOR:

DUNN-EDWARDS Paint

DATE OF PURCHASE:

1-29-21

AMOUNT:

\$ 143.85

REIMBURSE TO / ACCOUNT:

DEBIT CARD

ADMIN APPROVAL ONLY

PURPOSE:

Maintenance

FIRST APPROVAL

APPROVED

Encore First Approval - Administration

Joseph Thibodeaux
Student Services Manager

SECOND APPROVAL

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer

001915

ENCORE

Junior & Senior High School for the Arts

EXPENSE
PRE-APPROVED BY
 Name: [Signature]
 Date: 1-29-21

Circle One:
ASB / General Fund

TAPE RE

PLACE RECEIPTS HERE

NO STAPLES



**How does
get more done.**

STORE MANAGER ADAM.H.VANDEBRAKE@HOMEDEPOT
 15150 BEAR VALLEY RD VICTORVILLE CA
 0665 00052 41641 01/29/21 10:57 AM
 SALE SELF CHECKOUT
 077089911015 10PKLINERS <A> <M> 5.97
 LINZER 9 IN PET TRAY LINER WHITE 10P
 MAX REFUND VALUE \$5.37
 -----10% off Military Discount-----
 5.97 10% off Military Discount -0.60
 MUST RETURN ALL ITEMS FOR A FULL REFUND

	SUBTOTAL	5.37
	SALES TAX	0.42
	TOTAL	\$5.79
XXXXXXXXXXXX7120	DEBIT	
		USD\$ 5.79
AUTH CODE 002897		
Chip Read	Verified By PIN	
AID A0000000980840	US DEBIT	

<M> = Military Appreciation

0665 01/29/21 10:57 AM



RETURN POLICY DEFINITIONS
 POLICY ID DAYS POLICY EXPIRES ON
 A 1 180 07/28/2021

Due to COVID-19, we have extended our
 returns policy for most items.
 Please see homedepot.com for details.

DID WE NAIL IT?

Take a short survey for a chance TO WIN
 A \$5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

User ID: H88 84236 83623
 PASSWORD: 21079 83571

Entries must be completed within 14 days
 of purchase. Entrants must be 18 or
 older to enter. See complete rules on
 website. No purchase necessary

VENDOR:
THE HOME DEPOT

DATE OF PURCHASE:
1-29-21

AMOUNT:
\$5.79

REIMBURSE TO / ACCOUNT:
DEBIT CARD

ADMIN APPROVAL ONLY

PURPOSE:
Maintenance

FIRST APPROVAL

APPROVED
 Encore First Approval - Administration
Joseph Thibodeaux
 Student Services Manager

SECOND APPROVAL

APPROVED
 Encore Second Approval - Senior Manager
Johnny Griffin
 Chief Operations Officer

001916

Pre-Approval Stamp
EXPENSE

PRE-APPROVED BY

Name: Demie

Date: 1/29/21

Circle One:
ASB / General Fund

TAPE RE

PLACE RECEIPTS HERE

NO STAPLES



Apple Valley - 760-247-4111
19201 Bear Valley Rd
Apple Valley, California 92308-6763
01/29/2021 12:04 PM



STATIONERY & OFFICE SUPPLIES
053095202 CARD \$1.99

	SUBTOTAL	\$1.99
T = CA TAX 7.75000 on \$1.99		\$0.15
	TOTAL	\$2.14
*7120 DEBIT TOTAL PAYMENT		\$2.14
	AID: A0000000980840	
	US DEBIT	

NOTICE: Some furniture products can expose you to chemicals known to the State of California to cause cancer, birth defects or other reproductive harm. Please check on-product label for warning information

REC#2-1029-0939-0171-0383-6 VCD#751-160-558

Help make your Target Run better.
Take a 2 minute survey about today's trip

informatarget.com
User ID: 7897 0906 1982
Password: 896 164

CU_{NTENOS} EN ESPA_{OL}

Please take this survey within 7 days

VENDOR:

TARGET

DATE OF PURCHASE:

1-29-21

AMOUNT:

\$2.14

REIMBURSE TO / ACCOUNT:

DEBIT CARD

ADMIN APPROVAL ONLY

PURPOSE:

ASB Sympathy Card

FIRST APPROVAL

APPROVED

Encore First Approval - Administration

Kelsey White

Central Bookkeeping Manager

SECOND APPROVAL

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin

Chief Operations Officer

001917

BANK CHARGE FORM

Date: 1/29/21
Bank Charge: 40.00
Reason: Monthly Service Fee - Automatic
Completed by: Denise Griffin

Reviewed by:	
FIRST APPROVAL: APPROVED Encore First Approval - Administration Kelsey White Central Bookkeeping Manager	SECOND APPROVAL: APPROVED Encore Final Approval - Board / CEO Denise Griffin Chief Executive Officer

Scanned by: Kelsey White
Submission Date: 2/26/2021

DEBIT CARD USAGE REPORTS BY CARD NUMBER

The student services debit account is used for on campus purchases where other means of purchasing (invoice, check, etc.) is not feasible. Each debit card is reconciled monthly by the assigned user of the debit card. It is important to note that other people might use the debit cards contained in these reports, but it is the responsibility of the assigned card holder to reconcile the card every month. The following reports outline each individual card.

Each card report will have the following information:

The reconciliation report compiled using the bank statement

Receipts / backup documentation for each debit or credit (chronologically)

Name: Denise Griffin		Credit Card: 0914	
Reconciliation Month: January 2021			
Date	Vendor	Purpose	Amount
1/4/21	Wix.com	Website	23.00
1/4/21	Google Ads	Advertising	14.25
1/4/21	Box Inc.	CALPADS	15.00
1/5/21	Adobe Inc	Software	14.99
1/5/21	Wix.com	Website	59.00
1/11/21	Quickbooks	Accounting	25.00
1/20/21	LearnWorlds	Covid Curriculum	999.00
1/22/21	Madrooster.com	Website	41.47



Wix.com LTD
40 Namal Tel Aviv, 6350671
Israel

EXPENSE
PRE-APPROVED BY
Name: Denise
Date: 12-30-21

APPROVED
Encore First Approval - Administration
Jim Barkdull
Information Technology Manager

Issued to:
Denise Griffin
16955 Lemon Street Hesperia
US-CA United States
Encore Education Corporation

Invoice #839029933 | Dec 30, 2020 | Paid

WEBSITE

Description	Site	Billing Period	Quantity	Amount
Premium Plan Unlimited	Mysite 6	Monthly Dec 30, 2020 - Jan 30, 2021	1	\$23.00

Payment Method: Visa **** 0914

Subtotal	\$23.00
Total	\$23.00

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

001921

Google[™] Statement

EXPENSE

PRE-APPROVED BY

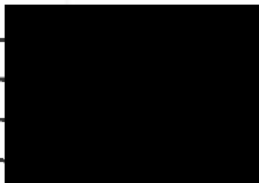
Name: Denise

Date: 12/1/20

To
Denise Griffin
Encore Education Corporation
HESPERIA, CA 92345
United States

Details

Account ID _____
Payments account ID _____
Payments profile ID _____
Statement date _____



Google Ads

Summary for Dec 1, 2020–Dec 31, 2020

Starting balance	\$40.56
Total new activity	\$14.25
Total payments received	-\$40.56
Ending balance in USD	\$14.25

This is not a bill.

This is a summary of billing activity for the time period stated above.

APPROVED

Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

Advertising

APPROVED

Encore Final Approval - Board / CFO

Denise Griffin
Chief Executive Officer

001922



EXPENSE

INVOICE

INV08579670
PO Number:

PRE-APPROVED BY

Name: Contract
Date: 2/2/21

Sold To:
dg@officerteam.com
Denise Griffin

Bill To:
dg@officerteam.com
Denise Griffin
16955 Lemon Street

Hesperia California 92345
United States

Account Number: [REDACTED]
Invoice Number: [REDACTED]
PO Number: [REDACTED]

Invoice Date: 01/02/2021
Payment Due By: 01/02/2021
Payment Terms: Due Upon Receipt
Payment Method: CreditCard

CALPADS

Service	Unit Price	Quantity	Subtotal	Tax	TOTAL
Starter Licenses Service Period: 01/02/2021-02/01/2021	\$5.00	3	\$15.00	\$0.00	\$15.00

APPROVED
Encore Final Approval Board / CFO
Denise Griffin
Chief Executive Officer

Invoice Subtotal:	\$15.00
Tax:	\$0.00
Total:	\$15.00
Balance Due:	\$0.00
Currency:	USD

Payments and Adjustments				
Transaction Date	Transaction Number	Transaction Type	Notes	Applied Amount
01/02/2021	P-09682088	Payment		(\$15.00)
			Balance Due:	\$0.00

Please note that failure to pay this invoice by the due date provided may result in suspension of services and the accrual of a late fee as outlined in the Box Service Agreement.

Payments remitted without reference to relevant invoice number(s) will not be processed and will be returned.

Need to Update your Credit Card?
Submit new billing information securely
online at: <https://www.box.com/update>
(be sure to login as the Box administrator)

Account Number: B01330213
Invoice Date: 01/02/2021
Invoice Number: INV08579670
Payment Due Date: 01/02/2021
Total Amount Due: \$0.00
Amount Enclosed: _____

APPROVED
Encore First Approval - Administration
Julia Dolf
Dean of Academics

Copy of our W-9: billing.app.box.com/W-9

001900

General billing inquiries: <https://community.box.com/>
For additional billing assistance or to pay by credit card, submit a case by visiting:



Adobe Inc.
345 Park Ave
San Jose, CA 95110

DUPLICATE

EXPENSE

PRE-APPROVED BY

Name: Nemise
Date: _____

APPROVED

Encore First Approval - Administration
Julia Dolf
Dean of Academics

Bill To:
Denise Griffin
Encore Education Corporation
18955 Lemon St
Hesperia CA 92345-5139

APPROVED

Encore Second Approval - Senior Management
Johnny Griffin
Chief Operations Officer

Reprint
Invoice Number: [REDACTED] Page 1 of 1
Invoice Date: JAN-04-21
Payment Terms: Credit Card
Due Date: JAN-11-21
Purchase Order: [REDACTED]
Contract No: [REDACTED]
Order Number: [REDACTED]
Order Date: NOV-26-20
Customer No.: [REDACTED]
Bill to No. [REDACTED]
Adobe Contact Information:
<https://helpx.adobe.com/contact.html>

Line No	Material No / Description	UOM	Unit Price	Qty	Extended Price	
000010	65232730 Acrobat Pro DC	EA	14.99	1	14.99	
<i>Software</i>						
APPROVED Encore First Approval - Administration Jim Barkdull Information Technology Manager						
North America		Invoice Totals				
		S & H	Sales Tax	Currency	Qty Shipped	Invoice Total
		0.00	0.00	USD	1	14.99

Comments:

001902



Wix.com LTD
40 Namal Tel Aviv, 6350671
Israel

EXPENSE

PRE-APPROVED BY

Name: Denise
Date: 1.4.2021

APPROVED

Encore First Approval - Administration
Jim Barkdull
Information Technology Manager

Issued to:

Denise Griffin
16955 Lemon Street Hesperia
US-CA United States
Encore Education Corporation

Invoice #842455373 | Jan 4, 2021 | Paid

WEBSITE

Description	Site	Billing Period	Quantity	Amount
Ascend Ascend Unlimited	encorehighschool.com	Monthly Jan 4, 2021 - Feb 4, 2021	1	\$59.00

Payment Method: Visa **** 0914

Subtotal \$59.00

Total \$59.00

APPROVED

Encore Final Approval - Board / CEC

Denise Griffin
Chief Executive Officer

001914



EXPENSE

PRE-APPROVED BY

Name: _____
Date: _____

Joelle Schwarck <jschwarck@encorehighschool.com>

Fwd: We received your QuickBooks subscription payment!
1 message



----- Forwarded message -----

From: Intuit QuickBooks Team <intuit@notifications.intuit.com>
Date: Sat, Jan 9, 2021 at 4:34 AM
Subject: We received your QuickBooks subscription payment!
To: <ceo@officerteam.com>

EXPENSE

PRE-APPROVED BY

Name: Contract
Date: 20/21



ACCOUNTING

Payment success

Denise Griffin, thank you for your payment.

Invoice number: 1000180848927
Invoice date: 01/09/2021
Total: \$25.00
Payment method: VISA ending in 0914

Sign in to QuickBooks where you can see your billing history and view, save, and print your invoice.

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer

[View billing history](#)

APPROVED

Encore First Approval - Administration

Julia Dolf
Dean of Academics

Account details

Billed to:

Encore ASB

Company ID ending:

1556

Items on this invoice:

QuickBooks Online Simple Start

001903

(1) For subscriptions, your payment method on file will be automatically charged monthly/annually at the then-current list price until you cancel. If you have a discount it will apply to the then-current list price until it expires. To cancel your subscription at any time, go to Account & Settings and cancel the subscription. (2) For one-time services, your payment method on file will reflect the charge in the amount referenced in this invoice. Terms, conditions, pricing, features, service, and support options are subject to change without notice.



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intuit.



turbotax



quickbooks



mint

[View on web.](#)

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Intuit Inc. 2800 E. Commerce Center Place, Tucson, AZ 85706

ETC_oBill_Notify_100_QuickBooks Online_en_US_US_USD_Charge
4426477f-15e1-440e-85be-b37aa7dc74f5

SMALL_BUSINESS

—
- Mrs. Denise Griffin
Chief Executive Officer
Encore Education Corporation
www.encorehighschool.com

In case of delays, please contact
Mrs. Ashlin Barkdull
Executive Office Manager, CEO Support
abarkdull@encorehighschool.com

"Where academics and arts grow together."

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LearnWorlds (CY) Ltd
 Gladstonos 120
 Foloune Building,
 2nd Floor, B1
 Limassol 3032
 Cyprus

BILLED TO
 Denise Griffin
 Encore Education Corporation
 16955 Lemon Street
 Hesperia, California 92345
 United States
 760-949-2036

INVOICE

Invoice # 3001-27497
 Invoice Date Jan 19, 2021
 Invoice Amount \$999.00 (USD)
 PAID

EXPENSE

PRE-APPROVED BY

Name: Denise
 Date: 1/19/21

SUBSCRIPTION
 Billing Period Jan 19 to Feb 19, 2021
 Next Billing Date Feb 19, 2021
 School URL <https://www.encorestudent.com>

DESCRIPTION

Enterprise Plan

AMOUNT (USD)

\$999.00

Total \$999.00

Payments (\$999.00)

Amount Due (USD) \$0.00

PAYMENTS

\$999.00 was paid on 19 Jan, 2021 16:50 UTC by Visa card ending 0914.

NOTES

LearnWorlds (CY) Ltd is incorporated in Cyprus, European Union, with Company registration Number HE380294

COVID
 CURRICULUM

APPROVED
 Encore First Approval - Administration
Julia Dolf
 Dean of Academics

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

001899



madRooster.com
 FUN NAME
 SERIOUS SOLUTIONS

PAID

EXPENSE
PRE-APPROVED BY
 Name: Denise
 Date: 12/17/20

901 Broadway
 Suite #23103
 Nashville, TN 37203

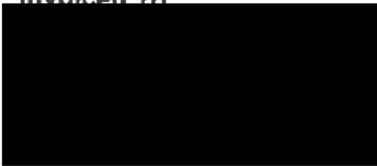
WEBSITE

Invoice #1028254

Invoice Date: 12/07/2020

Due Date: 01/21/2021

Invoiced To



APPROVED

Encore First Approval - Administration

Jim Barkdull

Information Technology Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer

Description	Total
Domain Renewal - encorehighschool.net - 1 Year/s (02/20/2021 - 02/19/2022) + DNS Management + Email Forwarding	\$12.49 USD
Domain Renewal - encorehighschool.org - 1 Year/s (02/20/2021 - 02/19/2022) + DNS Management + Email Forwarding	\$16.49 USD
Domain Renewal - encoretheatrics.com - 1 Year/s (02/20/2021 - 02/19/2022) + DNS Management + Email Forwarding	\$12.49 USD
Sub Total	\$41.47 USD
Credit	\$0.00 USD
Total	\$41.47 USD

Transactions

Transaction Date	Gateway	Transaction ID	Amount
01/21/2021	Credit Card		\$41.47 USD
		Balance	\$0.00 USD

Thank you for your recent payment. Your payment receipt is found below.



EXPENSE

Payment Receipt
for January 1, 2021

PRE-APPROVED BY

Encore Education Corporation
Attn.: Ashlin Barkdull
16955 Lemon Street
Hesperia, CA 92345
US
760-605-3343

Name: Denise
Date: 1/1/2021

Today's Date: January 1, 2021
Payment Date: January 1, 2021
Payment Method: Visa (last 4 digits: 7974)

User Name: ceo@officerteam.com

Thank you for your payment!

Description	Amount Paid
Payment - Credit Card - 7974	\$125.00

Amounts shown may reflect sales tax which is applicable in certain areas.

Note you can continue to view payment receipts online. Log into your Constant Contact account, click the My Account link in the upper right hand corner of the Home page, and choose the View Payment Receipts option.

You may also use the Opt In/Out of Payment Receipt E-Mails link on the My Account page to opt out of receiving payment receipt emails in the future.

We appreciate your business.
Best Regards,
Constant Contact Billing
1601 Trapelo Road, Suite 329 - Waltham, MA 02451

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Outside US / Canada: 0808-234-0945

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UK Toll Free: 0808-234-0945
Outside US / Canada: +1 781-472-8120

Please do not reply to this email, as the reply address does not go to a monitored mailbox. If you have additional questions, please visit our Help Center at <http://www.constantcontact.com/help>.

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull

General Executive Manager

Parent Communication

001918



EXPENSE Invoice

Intuit Inc.
2800 E. Commerce Center Place
Tucson, AZ 85706

PRE-APPROVED BY

Name: Denise
Date: 1/13/2021

Invoice number: 1000180534056
Total: \$70.00
Date: Jan 7, 2021
Payment method: VISA ending 7974

Bill to

Ashlin Barkdull
Encore High Schools Debit Account
16955 Lemon St
Hesperia, CA 92345-5139
US
Address may be standardized for tax purposes
Company ID: [REDACTED]

Accounting

Payment details

Item

Item	Qty	Unit price	Amount
QuickBooks Online Plus	1	\$70.00	\$70.00
Sales tax - Exempt:			\$0.00
Total Invoice:			\$70.00

Tax reporting information

Period for monthly fees:

Total without tax:

Total tax:

Jan 7, 2021 - Feb 7, 2021
\$70.00
\$0.00

(1) For subscriptions, your payment method on file will be automatically charged monthly/annually at the then-current list price until you cancel. If you have a discount it will apply to the then-current list price until it expires. To cancel your subscription at any time, go to Account & Settings and cancel the subscription. (2) For one-time services, your payment method on file will reflect the charge in the amount referenced in this invoice. Terms, conditions, pricing, features, service, and support options are subject to change without notice. All dates and times are Pacific Standard Time (PST).

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

001919

EXPENSE

PRE-APPROVED BY

Name: Denise
Date: 01/08/2021



Monthly Subscription Payment Confirmation

Parent Communication

Hello Denise,

This email confirms your Text-Em-All subscription payment. Your monthly subscription is now active until 02/08/2021. Please note that your subscription will automatically renew on this date if you do not cancel before then.

Transaction Details & Receipt

Username: ceo@officerteam.com
Name on Card: Ashlin Barkdull
Date & Time: 01/08/2021 12:02:32 AM
Confirmation Number: 8D8B368B1D894D0
Credit Card Number: XXXXXXXXXXXXX7974

APPROVED
Second Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

Description	Amount
Text-Em-All Monthly Subscription	450.00
Group Size of 2500 numbers	
Active until 02/08/2021	0.00
Total	450.00

APPROVED
Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

Happy to help!

001920

We pride ourselves on the reliability of our service and dedication to providing the best experience possible. If you need help or have any questions about your monthly Text-em-All subscription, please don't hesitate to contact our team.

Name: Joseph Thibodeaux			Credit Card: 7120
Reconciliation Month: January 2021			
Date	Vendor	Purpose	Amount
1/4/21	Costco Gas	Fuel	44.00
1/6/21	Lowes	P-Traps for Sinks in the 4's & 12's	19.01
1/11/21	Arco	Fuel	60.35
1/12/21	Lowes	Paint supplies for portable ramps	118.26
1/15/21	Costco Gas	Fuel	40.00
1/15/21	California Batteries	Battery for Facility Vehicle	81.81
1/22/21	Dunn-Edwards Corp	Paint for A bldg.	130.70
1/27/21	Arco	Fuel	45.35
1/28/20	The Home Depot	Paint supplies for A bldg.	45.06
1/29/21	Crown Awards	Poetry Slam Awards	38.18
1/29/21	Dunn-Edwards Corp	Paint for A bldg.	143.85
1/29/21	The Home Depot	Paint supplies	5.79
1/29/21	Target	Sympathy Card	2.14

ENCORE

Junior & Senior High School for the Arts

Pre-Approval Stamp
EXPENSE
PRE-APPROVED BY
 Name: Joseph Thibodeaux
 Date: 1-4-21

Circle One:
ASB / General Fund

PLACE RECEIPTS HERE
 TAPE RECEIPT(S) FLAT - DO NOT FOLD RECEIPT(S) AND NO STAPLES



Costco #1010
 14555 Valley Center Dr
 Victorville, CA 92392



Date: 01/04/21
 Time: 08:36
 Auth# 397010

DB Acct #
 *****7120

Pump	Gallons	Price
2	15.832	\$ 2.779

Product	Amount
Regular	\$ 44.00

Total Sale \$ 44.00

SALE- Chip Read
 Approved
 TranID# 100402088751

US DEBIT
 Payment Network 48
 A0000000980840
 Verified by PIN
 Mode: ISSUER

Thank you
 For your purchase of
 Kirkland Signature
 Fuel
 Visit Costco.com
 Search: Fuel

VENDOR:
COSTCO WHOLESALE

DATE OF PURCHASE:
1-04-21

AMOUNT:
\$ 44.00

REIMBURSE TO / ACCOUNT:
DEBIT CARD

ADMIN APPROVAL ONLY

PURPOSE:
Fuel

FIRST APPROVAL

APPROVED

Encore First Approval - Administration
Joseph Thibodeaux
 Student Services Manager

SECOND APPROVAL

APPROVED

Encore Second Approval - Senior Management
Johnny Griffin
 Chief Operations Officer

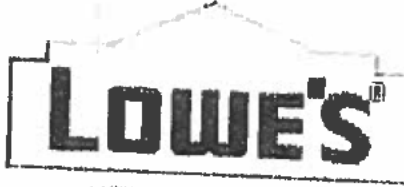
ENCORE

Junior & Senior High School for the Arts

EXPENSE
PRE-APPROVED BY
 Name: [Signature]
 Date: 1-6-21

Circle One:
ASB / General Fund

TAPE RECEIPT



3 STAPLES

LOWE'S HOME CENTERS, LLC
 12189 APPLE VALLEY ROAD
 APPLE VALLEY, CA 92308 (760) 961-3000

- MILITARY - PERSONAL USE SALE -
 - SALE -

SALES#: S2528PYS 3578096 TRANS#: 99/0503 01-06-21

24650	1-1/2-INX1-1/4-INX1-1/2-I	10.38
3.84	DISCOUNT EACH	-0.30
	3 @	3.46
917597	DIRECT CONNECT TAIL PIECE	1.26
2.69	DISCOUNT EACH	-0.27
	3 @	2.42

SUBTOTAL: 17.64
 TAX: 1.37
 INVOICE 09961 TOTAL: 19.01
 DEBIT: 19.01

TOTAL DISCOUNT: 1.95

THANK YOU FOR YOUR
 MILITARY SERVICE

MY LOWE'S CARD NUMBER: 481000545/08008

DEBIT: XXXXXXXXXXXX7120 AMOUNT: 19.01 AUTHID: 036832
 CHIP REFID: 252009000163 01/06/21 14:01:43

*PIN Verified

TRACE: 00652238

PURCHASE	CASH BACK	TOTAL DEBIT
19.01	0.00	19.01

APL: US DEBIT IUR: 8000040000

ATU: A0000000900440 TSJ: 6800

STORE: 2528 TERMINAL: 09 01/06/21 14:01:43

6 OF ITEMS PURCHASED: 6

EXCLUDES FEES, SERVICES AND SPECIAL ORDER ITEMS



VENDOR:
LOWE'S HOME CENTER

DATE OF PURCHASE:
1-06-21

AMOUNT:
\$ 19.01

REIMBURSE TO / ACCOUNT:
DEBIT CARD

ADMIN APPROVAL ONLY

PURPOSE:
Maintenance

FIRST APPROVAL

APPROVED

Encore First Approval - Administration
Joseph Thibodeaux
 Student Services Manager

SECOND APPROVAL

APPROVED

Encore Second Approval - Senior Management
Johnny Griffin
 Chief Operations Officer

001905

ENCORE

Junior & Senior High School for the Arts

EXPENSE
PRE-APPROVED BY
 Name: [Signature]
 Date: 1-11-21

Circle One:
ASB / General Fund

TAPE RECEIPT

AND NO STAPLES

ARCO GASOLINE
 ARCO AMPM 42318
 16815 MAIN ST
 HEPERIA CA
 ARCO42318001

DATE 1/11/21 12:53
 TRAN# 9086326
 PUMP# 06
 SERVICE LEVEL: SELF
 PRODUCT: REGULAR
 GALLONS: 19.361
 PRICE/G: \$3.099
 FUEL SALE \$60.00
 debitfee \$0.35
 DEBIT \$60.35

FinalSale Receipt
 DEBIT \$60.35
 Payment from Primary
 Account
 *****7120
 Auth #: 070112
 Odometer:
 Resp Code: 000
 Stan: 0107675673
 Reference: 34343
 APPNAME US DEBIT
 AID : A0000000980040
 APP CRYPTOGRAM :
 ARQC DD3E79E63B96B1E
 E
 ENTRY : Insert
 PIN USED

SITE ID: ARCO4231800
 1

THANK YOU
 THANK YOU
 FOR CHOOSING ARCO
 COMMENTS?
 CALL 1800-302-2726

VENDOR:
ARCO GASOLINE

DATE OF PURCHASE:
1-11-21

AMOUNT:
\$ 60.35

REIMBURSE TO / ACCOUNT:
DEBIT CARD

ADMIN APPROVAL ONLY

PURPOSE:
Fuel

FIRST APPROVAL
APPROVED
 Encore First Approval - Administration
Joseph Thibodeaux
 Student Services Manager

SECOND APPROVAL
APPROVED
 Encore Second Approval - Senior Management
Johnny Griffin
 Chief Operations Officer



EXPENSE APPROVAL FORM

Before any expense can be incurred, it must be formally approved. This form must have a signature as a form of approval and a copy of this form must be attached to the receipt or invoice after the purchase is complete. This form with the accompanying backup must be turned in to the central bookkeeper.

TEACHERS AND INSTRUCTORS: You have an annual approval of up to \$500 to be spent to decorate and prepare your classroom. This should be approved by one of your Deans.

TEAM ADVISORS: For purchases for your team that are under \$500, your approval can come from the ASB Advisor.

Purchases over \$500 but less than \$3,000 can be approved by the General Executive Manager. Purchases between \$3,000 - \$10,000 can be approved by the CEO or COO. Purchases over \$10,000 require a Board member approval and approval by either the student council, CEO, or COO.

ALL STAKEHOLDERS: Purchases under \$500 can be approved by your Deans. Deans must verify approval through the CEO or Board member.

Requestor Name: JOE GRIFFIN

(Circle One): Student Staff Parent Other

Requested Expense: _____

Reason for Expense: PORTABLE RAMPS REPAIRS

Estimated Amount: \$ 200 -

Is this an ASB Expense? Yes No

What account should this expense be debited from? FACILITY (GENERAL)

Date of Expense: JANUARY 12, 2021

If an ASB team expense, current fund balance? _____

How much of the current balance is restricted funds? _____

Will this expense use restricted funds? _____

Approval: FOR JOAN GRIFFIN  Date: 1-12-21

ENCORE

Junior & Senior High School for the Arts

Pre-Approval Stamp
EXPENSE
PRE-APPROVED BY
 Name: [Signature]
 Date: 1-12-21

Circle One:
ASB / General Fund

TAPE REC

TRF

10 STAPLES



LOWE'S HOME CENTERS, LLC
 12189 APPLE VALLEY ROAD
 APPLE VALLEY, CA 92308 (760) 951-3000

- SALE -

SALES#: S2526JF1 1302073 TRANS#: 60476045 01-12-21

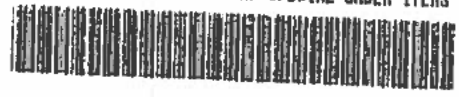
176827 BRUSH 3-INX14-IN CRBN VIR	4.96
2 @ 2.48	
1034979 VALSPAR 9 1/2-IN KNIT ROL	29.91
3 @ 9.97	
186730 BUNDO SPREADING TOOLS	3.98
220582 3H RED CREAM HARDENER (45	11.95
2 @ 5.98	
276035 TEKS #10 X 1-7/16-IN PLYM	8.98
40267 GAL BODY FILLER	49.96
2 @ 24.98	

SUBTOTAL: 109.75
 TAX: 8.51
 INVOICE 60729 TOTAL: 118.26
 DEBIT: 118.26

DEBIT:XXXXXXXXXX7120 AMOUNT:118.26 AUTHCD:006223
 CHIP REFID:252850000234 01/12/21 10:27:37
 *PIN Verified
 TRACE:00795904

PURCHASE	CASH BACK	TOTAL DEBIT
118.26	0.00	118.26
APL: HIS DEBIT	TUR: 8060048000	
AID: A000000980840	TST: 6800	

STORE: 2528 TERMINAL: 60 01/12/21 10:28:07
OF ITEMS PURCHASED: 11
 EXCLUDES FEES, SERVICES AND SPECIAL ORDER ITEMS



THANK YOU FOR SHOPPING LOWE'S.

FOR DETAILS ON OUR RETURN POLICY, VISIT

VENDOR:
LOWE'S HOME CNTRS

DATE OF PURCHASE:
1-12-21

AMOUNT:
\$ 118.26

REIMBURSE TO / ACCOUNT:
DEBIT CARD

ADMIN APPROVAL ONLY

PURPOSE:
Maintenance

FIRST APPROVAL
APPROVED

Encore First Approval - Administration
Joseph Thibodeaux
 Student Services Manager [Signature]

SECOND APPROVAL

APPROVED

Encore Second Approval - Senior Management
Johnny Griffin
 Chief Operations Officer

001907

ENCORE

Junior & Senior High School for the Arts

EXPENSE
 Pre-Approval Form
PRE-APPROVED BY
 Name: [Signature]
 Date: 1-13-21

Circle One:
ASB / General Fund

PLACE RECEIPTS HERE
 TAPE RECEIPT(S) FLAT - DO NOT FOLD RECEIPT(S) AND NO STAPLES



Costco #1010
 14555 Valley Center Dr
 Victorville, CA 92392



Date: 01/14/21
 Time: 18:38
 Auth# 143035

DB Acct #
 *****7120

Pump	Gallons	Price
9	13.991	\$ 2.859

Product	Amount
Regular	\$ 40.00

Total Sale \$ 40.00

SALE- Chip Read
 Approved
 TranID# 101409015393

US DEBIT
 Payment Network 48
 A0000000980840
 Verified by PIN
 Mode: ISSUER

Thank you
 For your purchase of
 Kirkland Signature
 Fuel
 Visit Costco.com
 Search: Fuel

VENDOR:
COSTCO WHOLESALE

DATE OF PURCHASE:
1-14-21

AMOUNT:
\$ 40.00

REIMBURSE TO / ACCOUNT:
DEBIT CARD

ADMIN APPROVAL ONLY

PURPOSE:
Fuel

FIRST APPROVAL

APPROVED
 Encore First Approval - Administration
Joseph Thibodeaux
 Student Services Manager

SECOND APPROVAL

APPROVED
 Encore Second Approval - Senior Management
Johnny Griffin
 Chief Operations Officer

001908



EXPENSE

PRE-APPROVED BY

Name: [Signature]
Date: 1-14-21

Circle One:
ASB / General Fund

PLACE RECEIPTS HERE
TAPE RECEIPT(S) FLAT - DO NOT FOLD RECEIPT(S) AND NO STAPLES

CALIFORNIA BATTERIES
Hesperia
10902 I AVE
HESPERIA, CA 92345
760 948 6600

Transaction 106692

Total **\$81.81**

DEBIT CARD SALE \$81.81

15-Jan-2021 11:26:01A

\$81.81 | Method: EMV

US DEBIT XXXXXXXXXXXX7120

JOSEPH THIBODEAUX



MID: *****3887

AID: A0000000980840

AthNtwkNm: INTERLINK

RtInd: DEBIT

PIN VERIFIED

Payment STCTB1KEPATZ4

VENDOR:

CALIFORNIA BATTERIES

DATE OF PURCHASE:

1-15-21

AMOUNT:

\$81.81

REIMBURSE TO / ACCOUNT:

DEBIT CARD

ADMIN APPROVAL ONLY

PURPOSE:

Transportation

FIRST APPROVAL

APPROVED

Encore First Approval - Administration

Joseph Thibodeaux
Student Services Manager

SECOND APPROVAL

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer

001909

ENCORE

Junior & Senior High School for the Arts

EXPENSE
 Pre-Approval Stamp
PRE-APPROVED BY
 Name: [Signature]
 Date: 1-22-21

Circle One:
ASB / General Fund

TAPE RI

Dunn-Edwards Paints
 Victorville Store
 12475 Mariposa Rd Ste B
 (760) 245-2442
 Cash Take #

NO STAPLES



ITEM	QTY	PRICE
SSHL10-0-L-6 SPARTASHIELD Ext FL L Base [DE] DE 6354 GRAY WOLF	1	119.69T
PCF-R-L-6 AB 1343 Recovery Fee	1	1.60T

Subtotal \$121.29
 Sales Tax \$9.41
 Total \$130.70

Debit Card \$130.70
 Auth Code: 001879
 DEBIT *7120

EMV Data:
 Entry Mode: Chip Read
 App ID (AID): A0000000980840
 App Resp Code: 00
 Term Verif Results: 8080048000
 Trans Status Indicator: 6800
 Issuer App Data (IAD): 06010A03608000
 Mode: ISSUER
 Verification Method: PIN

Change \$0.00

Thank you for your business!

*** CUSTOMER COPY ***
 Location: 053-1-1 Trans#: 5377426
 1/22/2021 12:07 Cashier: Jorge



053-05377426

VENDOR:

DUNN-EDWARDS Paint

DATE OF PURCHASE:

1-22-21

AMOUNT:

\$ 130.70

REIMBURSE TO / ACCOUNT:

DEBIT CARD

ADMIN APPROVAL ONLY

PURPOSE:

Maintenance

FIRST APPROVAL

APPROVED

Encore First Approval - Administration
Joseph Thibodeaux
 Student Services Manager

SECOND APPROVAL

APPROVED

Encore Second Approval - Senior Management
Johnny Griffin
 Chief Operations Officer

001910



EXPENSE
 Pre-Approved
PRE-APPROVED BY
 Name: [Signature]
 Date: 1-27-21

Circle One:
ASB / General Fund

PLACE RECEIPTS HERE
TAPE RECEIPT(S) FLAT - DO NOT FOLD RECEIPT(S) AND NO STAPLES

ARCO GASOLINE
 ARCO AMFM 42318
 16815 MAIN ST
 HEPERIA CA
 ARCO42318001

DATE 1/27/21 17:32
 TRAN# 9067574
 PUMP# 06
 SERVICE LEVEL: SELF
 PRODUCT: REGULAR
 GALLONS: 14.066
 PRICE/G: \$3.199
 FUEL SALE \$45.00
 debitfee \$0.35
 DEBIT \$45.35

FinalSale Receipt
 DEBIT \$45.35
 Payment from Primary
 Account
 *****7120
 Auth #: 050441
 Odometer:
 Resp Code: 000
 Stan: 0203729660
 Reference:53542
 APPNAME US DEBIT
 AID : A0000000900840
 APP CRYPTOGRAM :
 ARQC 578720022537D0E
 C
 ENTRY : Insert
 PIN USED

SITE ID: ARCO4231800
 1

THANK YOU
 THANK YOU
 FOR CHOOSING ARCO
 COMMENTS?
 CALL 1800-322-2726

VENDOR:

ARCO GASOLINE

DATE OF PURCHASE:

1-27-21

AMOUNT:

\$45.35

REIMBURSE TO / ACCOUNT:

DEBIT CARD

ADMIN APPROVAL ONLY

PURPOSE:

Fuel

FIRST APPROVAL

APPROVED

Encore First Approval - Administration

Joseph Thibodeaux
 Student Services Manager

SECOND APPROVAL

APPROVED

Encore Second Approval - Senior Manager

Johnny Griffin
 Chief Operations Officer

001911

ENCORE

Junior & Senior High School for the Arts

EXPENSE
PRE-APPROVED BY
 Name: [Signature]
 Date: 1-28-21

Circle One:
ASB / General Fund

TAPE RI



**How doers
get more done.**

NO STAPLES

STORE MANAGER ADAM H VANDEBRAKE@HOMEDEPO
 15150 BEAR VALLEY RD VICTORVILLE CA

0665 00004 52037 01/28/21 03:28 AM
 SALE CASHIER JORDANA

077089143232 3X3/8 IN KNI <A> <M> BETTER 3 X 3/8 IN KNIT 2PK 293.97	7.94
MAX REFUND VALUE \$7.14/2	
077089200454 4"5PKFOAM <A> <M> HD WHITE FOAM 4 IN MINI 5PK MAX REFUND VALUE \$8.07	8.97
077089282726 1.5" ANGLE <A> <M> GOOD 1.5 ANGLE SASH LATEX BRUSH 295.87	11.74
MAX REFUND VALUE \$10.56/2	
077089181357 3"UTLTYBRUSH <A> <M> ECON 3.0 FLAT BASIC BRUSH MAX REFUND VALUE \$4.11	4.57
077089181333 2"UTLTYBRUSH <A> <M> ECON 2.0 FLAT BASIC BRUSH MAX REFUND VALUE \$2.95	3.27
077089139693 6PCECONCOV <A> <M> ECON 9 X 3/8 IN KNIT POLY ROLLER 6PK MAX REFUND VALUE \$8.99	9.98

-----10% off Military Discount
 46.47 10% off Military Discount -4.65
 MUST RETURN ALL ITEMS FOR A FULL REFUND

SUBTOTAL	41.82
SALES TAX	3.24
TOTAL	\$45.06

XXXXXXXXXXXX7120 DEBIT
 USD\$ 45.06

AUTH CODE 000233
 Chip Read Verified By PIN
 AID A0000000980840 US DEBIT

<M> = Military Appreciation

0665 01/28/21 08:28 AM



RETURN POLICY DEFINITIONS
 POLICY ID DAYS POLICY EXPIRES ON
 A 1 180 07/27/2021

Due to COVID-19, we have extended our
 return policy for most items.
 Please see homedepot.com for details.

VENDOR:

THE HOME DEPOT

DATE OF PURCHASE:

1-28-21

AMOUNT:

\$45.06

REIMBURSE TO / ACCOUNT:

DEBIT CARD

ADMIN APPROVAL ONLY

PURPOSE:

Maintenance

FIRST APPROVAL

APPROVED

Encore First Approval - Administration

Joseph Thibodeaux
 Student Services Manager

SECOND APPROVAL

APPROVED

Encore Second Approval - Senior Manager

Johnny Griffin
 Chief Operations Officer

001912



EXPENSE

PRE-APPROVED BY

Name: Neuse
Date: 1/27/21

Poetry Slam class supplies

INVOICE
9 Skyline Dr, Hawthorne, NY 10532 800-765-2003
www.CrownAwards.com

Account #	Invoice Date	Order #	Invoice #	PO #
[REDACTED]	01/27/21	10582327	34823637	WEB-10582327

Billing Information

Encore High School
16955 LEMON ST
HESPERIA, CA 92345-5139
ATTN:A BARKDULL

Shipping Information

JORDAN LEVERETTE
16955 LEMON ST
HESPERIA, CA 92345-5139

Quantity	Item #	Description	Unit Price	Subtotal
2	TR1300	PARTICIPATION TROPHY		
2	FI2PL	2ND PLACE - 5"	3.99	7.98
2	ENGMRBWHG	WHITE MARBLE BASE GOLD PLATE	0.00	0.00
1	EXENGTR	EXTRA CHARACTER CHARGE	0.00	0.00
2	TR1300	PARTICIPATION TROPHY	0.00	0.00
2	FI3PL	3RD PLACE - 5"	3.99	7.98
2	ENGMRBWHG	WHITE MARBLE BASE GOLD PLATE	0.00	0.00
1	EXENGTR	EXTRA CHARACTER CHARGE	0.00	0.00
2	TR1300	PARTICIPATION TROPHY	0.00	0.00
2	FI1PL	1ST PLACE - 5"	3.99	7.98
2	ENGMRBWHG	WHITE MARBLE BASE GOLD PLATE	0.00	0.00
1	EXENGTR	EXTRA CHARACTER CHARGE	0.00	0.00
1	FRTTRP	SHIPPING & HANDLING-TROPHIES	0.00	0.00
			11.49	11.49

VISA	*****7120	38.18	12/2023	Invoice Subtotal	23.94
				Shipping Charge	11.49
				Sales Tax	2.75
				Total	38.18
				Total Payments	38.18
				Balance Due	\$0.00

APPROVED

Encore First Approval - Administration

Kelsey White
Central Bookkeeping Manager

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

001913

ENCORE

Junior & Senior High School for the Arts

EXPENSE
 PRE-APPROVED BY
 Name: [Signature]
 Date: 1-29-21

Circle One:
ASB / General Fund

TAPE REI

Dunn-Edwards Paints
 Victorville Store
 12475 Mariposa Rd Ste B
 (760) 246-2442
 ** Cash Take **

NO STAPLES



VENDOR:
DUNN-EDWARDS Paint

DATE OF PURCHASE:
1-29-21

AMOUNT:
\$ 143.85

REIMBURSE TO / ACCOUNT:
DEBIT CARD

ADMIN APPROVAL ONLY

ITEM	QTY	PRICE
SSHL50-1-U-6 SPARTASHIELD Ext SG U Base (DE) NET 426 ROYAL RED FLUSH (A)@	1	131.90T
PCF-R-L-6 AB 1343 Recovery Fee	1	1.60T

Subtotal \$133.50
 Sales Tax \$10.36
 Total \$143.85

Debit Card \$143.85
 Auth Code: 000676
 DEBIT *7120

EMV Data:
 Entry Mode: Chip Read
 App ID (AID): A0000000980840
 App Resp Code: 00
 Term Verif Results: 8080048000
 Trans Status Indicator: 6800
 Issuer App Data (IAD): 06010A03600000
 Mode: ISSUER
 Verification Method: PIN

Change \$0.00

*** CUSTOMER COPY ***
 1/29/2021 10:37 Cashier:Mark
 063-05377862



PURPOSE:
Maintenance

FIRST APPROVAL
APPROVED
 Encore First Approval - Administration
Joseph Thibodeaux
 Student Services Manager

SECOND APPROVAL
APPROVED
 Encore Second Approval - Senior Management
Johnny Griffin
 Chief Operations Officer

001915

ENCORE

Junior & Senior High School for the Arts

EXPENSE
PRE-APPROVED BY
 Name: [Signature]
 Date: 1-29-21

Circle One:
ASB / General Fund

TAPE RE

RECEIPTS HERE

NO STAPLES



**How doers
get more done.**

STORE MANAGER ADAM_H VANDEBRAKE@HOMEDEPO
 15150 BEAR VALLEY RD VICTORVILLE CA

0665 00052 41641 01/29/21 10:57 AM
 SALE SELF CHECKOUT

077089911015 10PKLINERS <A> <M> 5.97
 LINZER 9 IN PET TRAY LINER WHITE 10P
 MAX REFUND VALUE \$5.37
 -----10% off Military Discount-----
 5.97 10% off Military Discount -0.60
 MUST RETURN ALL ITEMS FOR A FULL REFUND

	SUBTOTAL	5.37
	SALES TAX	0.42
	TOTAL	\$5.79
XXXXXXXXXXXX7120	DEBIT	
		USD\$ 5.79
AUTH CODE 002897		
Chip Read	Verified By PIN	
AID A0000000980840	US DEBIT	

<M> = Military Appreciation

0665 01/29/21 10:57 AM



0665 52 41641 01/29/2021 5321

RETURN POLICY DEFINITIONS
 POLICY ID DAYS POLICY EXPIRES ON
 A 1 180 07/28/2021

Due to COVID-19, we have extended our
 returns policy for most items.
 Please see homedepot.com for details.

DID WE NAIL IT?

Take a short survey for a chance TO WIN
 A \$5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

User ID: H88 84236 83623
 PASSWORD: 21079 83571

Entries must be completed within 14 days
 of purchase. Entrants must be 18 or
 older to enter. See complete rules on
 website. No purchase necessary

VENDOR:
THE HOME DEPOT

DATE OF PURCHASE:
1-29-21

AMOUNT:
\$5.79

REIMBURSE TO / ACCOUNT:
DEBIT CARD

ADMIN APPROVAL ONLY

PURPOSE:
Maintenance

FIRST APPROVAL

APPROVED

Encore First Approval - Administration
Joseph Thibodeaux
 Student Services Manager

SECOND APPROVAL

APPROVED

Encore Second Approval - Senior Management
Johnny Griffin
 Chief Operations Officer

001916

ENCORE

Junior & Senior High School for the Arts

Pre-Approval Stamp
EXPENSE
PRE-APPROVED BY
 Name: Denise
 Date: 1/29/21

Circle One:
ASB / General Fund

TAPE RE

PLACE RECEIPTS HERE

NO STAPLES



Apple Valley - 760-247-4111
 19201 Bear Valley Rd
 Apple Valley, California 92308-6763
 01/29/2021 12:04 PM



STATIONERY & OFFICE SUPPLIES
 053095202 CARD \$1.99

	SUBTOTAL	\$1.99
T = CA TAX 7.75000 on \$1.99		\$0.15
	TOTAL	\$2.14
*7120 DEBIT TOTAL PAYMENT		\$2.14
	AID: A0000000980840	
	US DEBIT	

NOTICE: Some furniture products can expose you to chemicals known to the State of California to cause cancer, birth defects or other reproductive harm. Please check on-product label for warning information

REC#2-1029-0939-0171-0383-6 VCD#751-160-558

Help make your Target Run better.
 Take a 2 minute survey about today's trip

Informtarget.com
 User ID: 7897 0906 1982
 Password: 896 164

CU,NTENOS EN ESPA,OL

Please take this survey within 7 days

VENDOR:

TARGET

DATE OF PURCHASE:

1-29-21

AMOUNT:

\$2.14

REIMBURSE TO / ACCOUNT:

DEBIT CARD

ADMIN APPROVAL ONLY

PURPOSE:

ASB Sympathy Card

FIRST APPROVAL

APPROVED

Encore First Approval - Administration

Kelsey White

Central Bookkeeping Manager

SECOND APPROVAL

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin

Chief Operations Officer

001917

MONTHLY WE PAY / WIX REPORTING

WePay and WIX are credit card payment systems that Encore uses for third parties to make payments and purchase merchandise. The request for these payments come directly from our communication email system, Constant Contact and from purchases made from the internet for special events.

- The first report reflects the bank charges associated with this service
- The second report reflects the individuals that have made the payments
- Last, a sampling of the actual purchases from Constant Contact are included. If you are looking for a specific charge through Constant Contact, it is available online for download.

MONTHLY WE PAY/WIX REPORTING

There is no activity for WePay or WIX during the month of
January 2021.

NCR DAILY RECAP SUMMARIES

NCR is a point of sale software that connects directly to Encore's cash register. The purpose for this software is to track daily income and sales that happen directly on campus. This recap is reconciled with the daily reports created by the front desk receptionist. The front desk reports are verified by the administrative assistant bookkeeper.

- Item sales are listed first. This is a description of the payments collected.
- The NCR Monthly Report follows the item sales descriptions
- The Daily Register Recaps follow the NCR Monthly Report that report all daily sales.

Category	Item Name	Vendor	Current Price	Net Sales					
				Avg. Price	Sold Qty.	Weight Qty.	Amt.	Cost	Margin
ASB-H	Class Year Patch		\$10.00	\$10.00	2.00		\$20.00	\$0.00	100.00 %
	Letermans		\$150.00	\$150.00	2.00		\$300.00	\$0.00	100.00 %
	Total				4.00		\$320.00	\$0.00	
MAIN ACCT.	IT FEE-MAIN		\$0.00	\$30.00	2.00		\$60.00	\$0.00	100.00 %
	Total				2.00		\$60.00	\$0.00	
Theatre X	Sees Fundraiser Theatre X		\$0.00	\$364.32	1.00		\$364.32	\$0.00	100.00 %
	Total				1.00		\$364.32	\$0.00	
V Dance-H	Sees Fundraiser V Dance H		\$0.00	\$400.12	1.00		\$400.12	\$0.00	100.00 %
	Total				1.00		\$400.12	\$0.00	
Total					8.00		\$1,144.44	\$0.00	



DATE 1/19/21

DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL

	DOLLARS	CENTS
CURRENCY		
COINS		
CHECKS LIST EACH SEPARATELY		
1	2000	00
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
32		
33		
34		
TOTAL BACKSIDE OR ATTACHED LIST		
PLEASE RE-ENTER TOTAL HERE	TOTAL	2,000 00

USE OTHER SIDE FOR ADDITIONAL LISTING.
PLEASE BE SURE ALL ITEMS ARE PROPERLY ENDORSED.



WELLS FARGO
CALIFORNIA
wellsfargo.com

\$

2,000.00

Wells Fargo Bank Transaction Receipt

Branch #0000945 12 Deposit

Account Number XXXXXX1118
CHK 00114
Serial #

Number of Checks 1
Check Listings

\$2,000.00

Total Checks Amount \$2,000.00
Total Deposit \$2,000.00

Deposit Availability
The full amount of your deposit is included in your available balance.

Transaction # 159 0168
04:19PM 01/19/21
Deposit Credit Date: 01/19/21

Thank you, SARA

USE ROUTING NUMBER FROM YOUR CHECKS FOR AUTOMATIC PAYMENTS. IF CHECKS AND OTHER ITEMS ARE RECEIVED FOR DEPOSIT SUBJECT TO THE PROVISIONS OF THE ORIGINAL COMMERCIAL CODE AND ANY APPLICABLE COLLECTION AGREEMENT.

Encore Education Corporation dba Encore Jr/Sr High School
16955 Lemon Street
Hesperia, CA 92345



WELLS FARGO BANK
WELLS FARGO BANK
11-4288/1210

69190

DATE

01/11/2021

AMOUNT

\$ 2,000.00

PAY: ****Two Thousand and 00/100 Dollars

TO THE ORDER OF:



MEMO:



Encore Education Corporation dba Encore Jr/Sr High School

CHECK NO.: 69190

PAYEE: Encore [Redacted]

CHECK DATE: 1/11/2021

VENDOR ID: ENCO000

ACCOUNT #:

Invoice	Description	Discount	Amount
Sep 2020 [Redacted]	Reim September 2020 Misc	\$0.00	\$2,000.00

Total : \$0.00 \$2,000.00

PAYEE: Encore [redacted] Hesperia

CHECK DATE: 1/11/2021

VENDOR ID: ENCO000

ACCOUNT #:

Invoice	Description	Discount	Amount
Sep 2020 [redacted]	[redacted] Reim September 2020 Misc	\$0.00	\$2,000.00
Total :		\$0.00	\$2,000.00

DEPOSIT TICKET

11-4288/1210 6499

DATE 1/19/21

DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL

CURRENCY	DOLLARS	CENTS
	10	00

COINS

CHECKS LIST EACH SEPARATELY	DOLLARS	CENTS
27112	364	32
272060	400	12

18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
32		
33		
34		

TOTAL BACKSIDE OR ATTACHED LIST

PLEASE RE-ENTER TOTAL HERE TOTAL 774 44

USE OTHER SIDE FOR ADDITIONAL LISTING. PLEASE BE SURE ALL ITEMS ARE PROPERLY ENDORSED

Wells Fargo Bank
Transaction Receipt

Branch #0000945 12 Deposit

Account Number XXXXXX1118
CHK 00114
Serial #

Cash In \$10.00
Number of Checks 2
Check Listings

\$364.32
\$400.12

Total Checks Amount \$764.44
Total Deposit \$774.44

Deposit Availability
\$410.00 of your deposit is included in your available balance.

\$364.44 will be available on Wednesday, 01/20/21

Transaction # 160 0169
04:20PM 01/19/21
Deposit Credit Date: 01/19/21

Thank you, SARA

WELLS FARGO
California
wellsfargo.com
Wells Fargo Bank, N.A.

\$
774.44

USE ROUTING NUMBER FROM YOUR CHECKS FOR AUTOMATIC

THE OPTIMUM CHECK FISCAL CONTROL AND ANY OTHER

Encore High School

16955 Lemon St.
Hesperia, CA 92345
(760) 956-2632

PAY OUT

Pay Out #10125575

User: Ms. Kelsey
Sales: Ms. Kelsey

1/19/21, 1:23 PM

CASH -10.00

Reason:
SAFEDROP - Safe Drop

Closed Shift Summary Shift #1 - Hesperia

Opened 12/17/20, 3:23 PM by Ashlin Barkdul
Closed 1/19/21, 1:23 PM by Kelsey White

	Qty	Total	Average
Gross Sales	4	\$814.44	\$203.61
Gross Returns	0	\$0.00	\$0.00
Discounts	0	\$0.00	\$0.00
Overrides	0	\$0.00	\$0.00
Net Sales	4	\$814.44	\$203.61
Taxes		\$0.00	
Tips	0	\$0.00	\$0.00
Gift Cards Sol	0	\$0.00	\$0.00
Gift Card Disc	0	\$0.00	\$0.00
Non-Rev Items	0	\$0.00	\$0.00
Non-Rev Disc	0	\$0.00	\$0.00
Ticket Total	4	\$814.44	\$203.61

Payment Types	Qty	Total
CASH	1	\$10.00
Over/Short		\$0.00
CHECK	2	\$764.44
CREDIT	1	\$40.00
Sales		\$40.00
Tip amount		\$0.00

	Qty	Total
Payins	0	\$0.00
Payouts	0	\$0.00
Cash Deposits	1	\$10.00

Tax Categories	Rate %
No Tax	0.000
Taxable Subtotal	\$814.44
Amount	\$0.00

No Sales	Qty
	0

Discount Names	Qty	Amount
----------------	-----	--------

Price Overrides	Qty	Amount
-----------------	-----	--------

Clears	Qty	Amount
Cleared Tickets	0	\$0.00
Cleared Items	0	\$0.00

Printed 1/19/21, 1:23 PM



ASB BOOKKEEPING BANK EPOSIT

These forms must be completed daily and added to the daily reconciliation. A bank deposit must be created each day for each campus.

RECONCILIATION FOR (DATE): Jan 19 2021

The purpose of this form is for the bookkeeper to count actual cash on hand and keep record of exactly what type of cash was collected. Affix closed shift summary and Pay Out Slip to the right side of this form using invisible tape.

100s	
50s	
20s	
10s	
5s	10
1s	
Total Cash	10
Total Coin	
Total Checks	764.44
Total Amount	774.44

REMARKS: _____

PREPARED BY: Helsey White

DATE: January 19 2021

See's CANDY SHOPS, INC.

3423 LA CIENEGA BLVD.
LOS ANGELES, CALIFORNIA 90016



*Quality
without
Compromise®*

SINCE 1921

Bank Of America
315 Montgomery Street
San Francisco, CA 94104

90-4182
1211

DATE
12/21/2020

CHECK NUMBER
271112

PAY EXACTLY ***Three Hundred Sixty-Four Dollars And Thirty-Two Cents****

AMOUNT

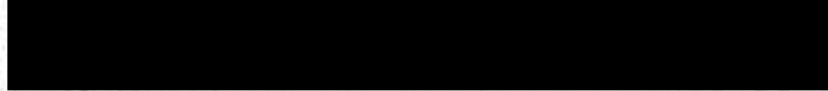
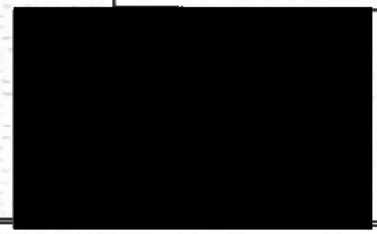
\$364.32

TO THE ORDER OF

ENCORE JR/SR PERFORM/VIS ARTS
ENCORE HIGH SCHOOL
16955 LEMON ST
HESPERIA, CA 92345-5139

BY

BY



See's CANDY SHOPS, INC.

3423 LA CIENEGA BLVD.
LOS ANGELES, CALIFORNIA 90016

Quantity Discount (10002)
ENCORE JR/SR PERFORM/VIS ARTS
ENCORE HIGH SCHOOL
16955 LEMON ST
HESPERIA, CA, 92345-5139

Check # 271112

Date : 12/21/2020

Amount : 364.32

INVOICE DATE	INVOICE NUMBER	DESCRIPTION	GROSS AMOUNT	DISCOUNT	NET
12/16/2020	85091760-R-2736	QO REFUND	\$364.32	\$0.00	\$364.32
				Total :	\$364.32

See's CANDY SHOPS, INC.

3423 LA CIENEGA BLVD.
LOS ANGELES, CALIFORNIA 90016



*Quality
Without
Compromise®*

SINCE 1921

Bank Of America
315 Montgomery Street
San Francisco, CA 94104

90-4182
1211

DATE
12/23/2020

CHECK NUMBER
272060

PAY EXACTLY ***Four Hundred Dollars And Twelve Cents*****

AMOUNT
\$400.12

TO THE ORDER OF

ENCORE JR/SR PERFORM/VIS ARTS
ENCORE HIGH SCHOOL
16955 LEMON ST
HESPERIA, CA 92345-5139

BY

BY



See's CANDY SHOPS, INC.

3423 LA CIENEGA BLVD.
LOS ANGELES, CALIFORNIA 90016

Quantity Discount (10002)
ENCORE JR/SR PERFORM/VIS ARTS
ENCORE HIGH SCHOOL
16955 LEMON ST
HESPERIA, CA, 92345-5139

Check # 272060

Date : 12/23/2020

Amount : 400.12

INVOICE DATE	INVOICE NUMBER	DESCRIPTION	GROSS AMOUNT	DISCOUNT	NET
12/19/2020	85094016-R-4379	QO REFUND	\$400.12	\$0.00	\$400.12
				Total :	\$400.12

See's CANDY SHOPS, INC.

3423 LA CIENEGA BLVD.
LOS ANGELES, CALIFORNIA 90018

Quantity Discount (10002)
ENCORE JR/SR PERFORM/VIS ARTS
ENCORE HIGH SCHOOL
16955 LEMON ST
HESPERIA, CA, 92345-5139

Check # 271112

Date : 12/21/2020

Amount : 364.32

INVOICE DATE	INVOICE NUMBER	DESCRIPTION	GROSS AMOUNT	DISCOUNT	NET
12/16/2020	85091760-R-2736	QO REFUND	\$364.32	\$0.00	\$364.32
				Total :	\$364.32

See's CANDY SHOPS, INC.

3423 LA CIENEGA BLVD.
LOS ANGELES, CALIFORNIA 90018

Quantity Discount (10002)
ENCORE JR/SR PERFORM/VIS ARTS
ENCORE HIGH SCHOOL
16955 LEMON ST
HESPERIA, CA, 92345-5139

Check # 272060

Date : 12/23/2020

Amount : 400.12

INVOICE DATE	INVOICE NUMBER	DESCRIPTION	GROSS AMOUNT	DISCOUNT	NET
12/19/2020	85094016-R-4379	QO REFUND	\$400.12	\$0.00	\$400.12
				Total :	\$400.12

DEPOSIT TICKET
11-4288/1210 8499

DATE
1/27/21

DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL		DOLLARS	CENTS
CURRENCY		45	00
COINS			88
CHECKS LISTED SEPARATELY		28	50
1	116		
2			
3			
4			
5			
TOTAL BACKSIDE OR ATTACHED LIST			
PLEASE RE-ENTER TOTAL HERE		73	88
TOTAL		73	88

Wells Fargo Bank
Transaction Receipt

\$ 73.88

Branch #0000945 20 Deposit

Account Number XXXXXX1118

CHK 00114

Serial #

Cash In \$45.38

Number of Checks 1

Check Listing \$28.50

Total Checks Amount \$28.50

Total Deposit \$73.88

Deposit Availability
The full amount of your deposit is included in your available balance.

Transaction # 128 0137
03:34PM 01/27/21
Deposit Credit Date: 01/27/21

Thank you, ALLAN

USE ROUTING NUMBER FROM YOUR CHECKS FOR AUTCH

OF THE UNIFORM COMMERCIAL CODE AND ANY APPLICABLE COLLECTION AGREEMENT

PAY OUT

Pay Out #10125570

User: Ms. Glass
Sales: Ms. Glass

12/11/20, 3:22 PM

CASH -45.38

Reason:
SAFEDROP - Safe Drop

Encore High School

16955 Lemon St.
Hesperia, CA 92345
(760) 956-2632

Closed Shift Summary Shift #1 - Hesperia

Opened 12/9/20, 1:41 PM by Joelle Schwarck
Closed 12/11/20, 3:22 PM by Christine Glas

	Qty	Total	Average
Gross Sales	3	\$73.87	\$24.62
Gross Returns	0	\$0.00	\$0.00
Discounts	0	\$0.00	\$0.00
Overrides	0	\$0.00	\$0.00
Net Sales	3	\$73.87	\$24.62
Taxes		\$0.00	
Tips	0	\$0.00	\$0.00
Gift Cards Sol	0	\$0.00	\$0.00
Gift Card Disc	0	\$0.00	\$0.00
Non-Rev Items	0	\$0.00	\$0.00
Non-Rev Disc	0	\$0.00	\$0.00
Ticket Total	3	\$73.87	\$24.62

Payment Types	Qty	Total
CASH	2	\$45.37
Over/Short		-\$5.37
CHECK	1	\$28.50

	Qty	Total
Payins	2	\$10.76
Payouts	1	\$5.38
Cash Deposits	1	\$45.38

Tax Categories	Rate %
No Tax	0.000
Taxable Subtotal	\$73.87
Amount	\$0.00

No Sales	Qty
	4

Discount Names	Qty	Amount
----------------	-----	--------

Price Overrides	Qty	Amount
-----------------	-----	--------

	Qty	Amount
Clears		
Cleared Tickets	1	\$39.99
Cleared Items	0	\$0.00

Printed 12/11/20, 3:22 PM



ASB BOOKKEEPING BANK EPOSIT

These forms must be completed daily and added to the daily reconciliation. A bank deposit must be created each day for each campus.

RECONCILIATION FOR (DATE): 12/11/12

The purpose of this form is for the bookkeeper to count actual cash on hand and keep record of exactly what type of cash was collected. Affix closed shift summary and Pay Out Slip to the right side of this form using invisible tape.

100s	
50s	
20s	100
10s	20
5s	25
1s	35
Total Cash	
Total Coin	5.38
Total Checks	0.00
Total Amount	145.38

REMARKS:

PREPARED BY: Christine Glass

DATE: 12/11/20

STAPLES



General Fund

19201 A Bear Valley Road
APPLE VALLEY, CA 92308
(760) 961-6472

RETURN 1722722 2 001 97527
1426 12/10/20 11:24

QTY SKU PRICE

DUPLICATE COPY

Not Valid For Refund

REWARDS NUMBER 2772083214

***** START RETURN *****

Original transaction information:

REG: 1 TRANS: 97498

DATE: 12/10/20 STORE: 1426

1	WRITE AND ERASE DI		
	072782161293		-4.99
	RETURN REASON CODE 2		
1	WRITE AND ERASE DI		
	072782161293		-4.99
	RETURN REASON CODE 2		
1	WRITE AND ERASE DI		
	072782161293		-4.99
	RETURN REASON CODE 2		
1	WRITE AND ERASE DI		
	072782161293		-4.99
	RETURN REASON CODE 2		
8	WRITE AND ERASE DI		
	072782161293	-4.990ea	-39.92
	RETURN REASON CODE 2		

***** END RETURN *****

SUBTOTAL -59.88
Standard Tax 7.7500% -4.64

TOTAL \$-64.52

Cash USD\$-64.52

TOTAL ITEMS 0

DUPLICATE COPY

Not Valid For Refund



19201 A Bear Valley Road
 APPLE VALLEY, CA 92308
 (760) 961-6472

QTY SKU PRICE
 * DUPLICATE COPY *

Not Valid for Refund

REMARKS NUMBER 2112083214

1	WRITE AND ERASE DI		
	072782161293		4.99
1	WRITE AND ERASE DI		
	072782161293		4.99
1	WRITE AND ERASE DI		
	072782161293		4.99
1	WRITE AND ERASE DI		
	072782161293		4.99
8	WRITE AND ERASE DI		
	072782161293	4.990ea	39.92
1	MELLOW HAND SANITI		
	714566016237		1.99
	Coupon No. 91106		-1.99
	SUBTOTAL		59.88
	Standard Tax 7.7500%		4.64
	TOTAL		\$64.52

US DEBIT USD\$64.52
 Card No.: XXXXXXXXXXXX7974 [C]
 Chip Read
 Auth No.: 001613
 AID.: A00000C0980B40
 Verified By PIN

*****STAPLES COUPONS REDEEM*****
 Coupon No. 91106 -1.99
 Spend \$30.00, get a Free Mellow
 Boz Hand Sanitizer
 Expiration Date: 12/19/20

* DUPLICATE COPY *

Not Valid for Refund

TOTAL ITEMS 13

R E P R I N T
Encore High School

16955 Lemon St.
 Hesperia, CA 92345
 (760) 956-2632

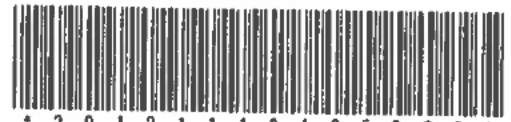
Ticket #10125568 User: Ms. Glass
 Sales: Ms. Glass
 12/11/20, 3:17 PM

Customer Name: XXXXXXXXXX General

Item Description	Qty	Price	Total
Return Deposits Bank related	1	5.38	5.38
Subtotal			5.38
Tax			0.00
Total			5.38
Tender:			
CASH			5.38

Number of line items purchased: 1

Thank you for supporting Encore Jr/Sr High School for the Arts - Hesperia!
 *****4-6 weeks to process a refund.
 There are no refunds on mealtime or for ticketed events*****



* 2 0 1 2 1 1 1 0 1 2 5 5 6 8 *

ASHLIN M LANNERD

116

16-24/1220 4570
6096823536

12/09/2020

Date

Pay to the
Order of

Encore High School

\$ 28.50

Twenty Eight ⁵⁰/₁₀₀

Dollars



Security
Features
Details on
Back



Wells Fargo Bank, N.A.
California
wellsfargo.com

For

Repayment for purchase



DEBIT SUB-ACCOUNT MONTHLY BALANCE REPORT

This report shows the monthly balances of each sub-account within the debit account based on the monthly activity within the account. The NCR accounting software is used to determine the credits for the accounts. Sub Accounts include both team and general fund accounts.

TEAM	January '21	Monthly Change
STUDENT PAYMENT PLAN	\$ -	
2021	\$ 2,701.87	
2022	\$ 3,809.47	
2023	\$ 3,296.07	
2024	\$ 1,201.50	
ACADEMIC	\$ 998.25	
AMBASSADORS	\$ 4,395.00	
ART	\$ 5,000.00	
ART CREW	\$ 735.07	
█	\$ -1,462.32	\$ 317.86
BAND	\$ 600.00	
BASKETBALL	\$ 1,200.00	
BENEFIT/FUNDRAISING BALL	\$ -	
CHEER	\$ (451.00)	
CHOIR	\$ -	
CIRCUS ELITE	\$ -	
CIRQUE	\$ 250.00	
COOKING	\$ 900.00	
COSPLAY	\$ 925.32	
COSTUME DESIGN	\$ 500.00	
COSTUME FEES	\$ -	
CSF	\$ 111.26	
DANCE PRO	\$ -	
DIRECTOR GRIFFIN	\$ -	
DIRECTOR RAE	\$ -	
DRAMA PRO	\$ 500.00	
EP	\$ -	
FOUNDER	\$ -	
GEN THEATER	\$ -	
HIP HOP	\$ 874.50	
ITS	\$ 1,000.00	
JHASB	\$ 795.08	
JR DANCE	\$ 942.13	
JV DANCE	\$ -	
LEGACY BALL BENEFIT	\$ -	

MEDIA TEAM	\$ 2,489.40	
MOCKTRIAL	\$ -23.00	
MUSIC	\$ 500.00	
MUSICAL PRO	\$ (528.75)	
NHD	\$ -	
NHS	\$ -40.00	
PAC	\$ -	
PHOTO	\$ 1,500.00	
PLAYHOUSE	\$ -	
SNOW	\$ -	
SR. PROD	\$ 387.93	
STAR QUEST	\$ 5.00	
STREET BAND	\$ -	
THEATER X	\$ 1,133.97	\$364.32
VDANCE	\$ \$400.12	\$400.12
WORLD	\$ 6,960.00	
YEARBOOK - H	\$ 5,975.80	
Gen Fund	\$ (11,411.18)	\$609.07

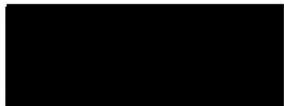
GENERAL FUND SUB-ACCOUNT DEBIT ACTIVITY

This report shows the monthly activity of the sub-account for General Fund

- This sub-account is used for on campus and online purchases where an offsite check is not a feasible form of payment.
- The General Fund Sub-Account runs a monthly report that is approved by Encore's School Board.
- Once the monthly report is approved by the School Board, a check is run by the General Fund Account and is deposited in the Student Services Debit Account.
- Backup for this report is provided in the chronological activity in the "bank statement" reporting.

STUDENT SERVICES ACCOUNT

Month: JANUARY 2021
Monthly Transaction Amount: \$2,609.07
QuickBooks Reconciliation Provided? YES
Backup Provided? YES
Report Completed by: Kelsey White

Reviewed by:		
CEO: APPROVED Encore Final Approval - Board / CEO Denise Griffin Chief Executive Officer	ASB OFFICER: 	SCHOOL BOARD APPROVAL:

Scanned by: Kelsey White
Submission Date: 3-1-2021

Google™ Statement

EXPENSE

PRE-APPROVED BY

Name: Denise

Date: 12/1/20

To

Denise Griffin

Encore Education Corporation

HESPERIA, CA 92345

United States

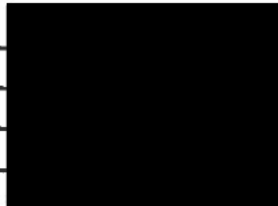
Details

Account ID _____

Payments account ID _____

Payments profile ID _____

Statement date _____



Google Ads

Summary for Dec 1, 2020–Dec 31, 2020

Starting balance	
Total new activity	\$40.56
Total payments received	\$14.25
	-\$40.56
Ending balance in USD	\$14.25

This is not a bill.

This is a summary of billing activity for the time period stated above.

APPROVED

Second Approval - Senior Management

Ashlin Barkdull

General Executive Manager

Advertising

APPROVED

Final Approval - Board of Directors

Denise Griffin

Chief Executive Officer

001922

Thank you for your recent payment. Your payment receipt is found below.



Encore Education Corporation
Attn.: Ashlin Barkdull
16955 Lemon Street
Hesperia, CA 92345
US
760-605-3343

EXPENSE

PRE-APPROVED BY

Name: Denise
Date: 1/1/2021

Payment Receipt
for January 1, 2021

Today's Date: January 1, 2021
Payment Date: January 1, 2021
Payment Method: Visa (last 4 digits: 7974)

User Name: ceo@officerteam.com

Thank you for your payment!

Description	Amount Paid
Payment - Credit Card - 7974	\$125.00

Amounts shown may reflect sales tax which is applicable in certain areas.

Note you can continue to view payment receipts online. Log into your Constant Contact account, click the My Account link in the upper right hand corner of the Home page, and choose the View Payment Receipts option.

You may also use the Opt In/Out of Payment Receipt E-Mails link on the My Account page to opt out of receiving payment receipt emails in the future.

We appreciate your business.
Best Regards,
Constant Contact Billing
1601 Trapelo Road, Suite 329 - Waltham, MA 02451

Questions? Please give us a call!
US / Canada Toll Free: (855) 229-5506
UK Toll Free: 0808-234-0942
Outside US / Canada: 0808-234-0945

Need to cancel your account? Just give us a call!
US / Canada Toll Free: 855-229-5506
UK Toll Free: 0808-234-0945
Outside US / Canada: +1 781-472-8120

Please do not reply to this email, as the reply address does not go to a monitored mailbox. If you have additional questions, please visit our Help Center at <http://www.constantcontact.com/help>.

APPROVED

Encore Second Approval - Board / CEO

Denise Griffin
Chief Executive Officer

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

Parent Communication

001918



Wix.com LTD
40 Namal Tel Aviv, 6350671
Israel

EXPENSE
PRE-APPROVED BY
Name: Denise
Date: 12-30-21

APPROVED
Encore First Approval - Administration
Jim Barkdull
Information Technology Manager

Issued to:
Denise Griffin
16955 Lemon Street Hesperia
US-CA United States
Encore Education Corporation

Invoice #839029933 | Dec 30, 2020 | Paid

WEBSITE

Description	Site	Billing Period	Quantity	Amount
Premium Plan Unlimited	Mysite 6	Monthly Dec 30, 2020 - Jan 30, 2021	1	\$23.00

Payment Method: Visa **** 0914

Subtotal \$23.00

Total \$23.00

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

001921



EXPENSE

INVOICE

PRE-APPROVED BY

INV08579670
PO Number:

Sold To:
dg@officerteam.com
Denise Griffin

Name: Contract
Date: 2/2/21

Account Number: [REDACTED]
Invoice Number: [REDACTED]
PO Number: [REDACTED]

Bill To:
dg@officerteam.com
Denise Griffin
16955 Lemon Street

CALPADS

Invoice Date: 01/02/2021
Payment Due By: 01/02/2021
Payment Terms: Due Upon Receipt
Payment Method: CreditCard

Hesperia California 92345
United States

Service	Unit Price	Quantity	Subtotal	Tax	TOTAL
Starter Licenses Service Period: 01/02/2021-02/01/2021	\$5.00	3	\$15.00	\$0.00	\$15.00
<p style="text-align: center;">APPROVED Encore Final Approval - Board / CFC Denise Griffin Chief Executive Officer</p>					<p>Invoice Subtotal: \$15.00 Tax: \$0.00 Total: \$15.00 Balance Due: \$0.00 Currency: USD</p>

Payments and Adjustments				
Transaction Date	Transaction Number	Transaction Type	Notes	Applied Amount
01/02/2021	P-09682088	Payment		(\$15.00)
Balance Due:				\$0.00

Please note that failure to pay this invoice by the due date provided may result in suspension of services and the accrual of a late fee as outlined in the Box Service Agreement.

Payments remitted without reference to relevant invoice number(s) will not be processed and will be returned.

Need to Update your Credit Card?
Submit new billing information securely
online at: <https://www.box.com/update>
(be sure to login as the Box administrator)

Account Number: B01330213
Invoice Date: 01/02/2021
Invoice Number: INV08579670
Payment Due Date: 01/02/2021
Total Amount Due: \$0.00
Amount Enclosed: _____

APPROVED
Encore First Approval - Administration
Julia Dolf
Dean of Academics

Copy of our W-9: billing.app.box.com/W-9

001900

General billing inquiries: <https://community.box.com/>
For additional billing assistance or to pay by credit card, submit a case by visiting:

ENCORE

Junior & Senior High School for the Arts

Pre-Approval Stamp
EXPENSE
PRE-APPROVED BY
 Name: [Signature]
 Date: 1-4-21

Circle One:
ASB / General Fund

PLACE RECEIPTS HERE
 TAPE RECEIPT(S) FLAT - DO NOT FOLD RECEIPT(S) AND NO STAPLES



Costco #1818
 14555 Valley Center Dr
 Victorville, CA 92392



Date: 01/04/21
 Time: 08:36
 Auth# 397010

DB Acct #
 *****7120

Pump	Gallons	Price
2	15.832	\$ 2.779

Product	Amount
Regular	\$ 44.00

Total Sale \$ 44.00

SALE- Chip Read
 Approved
 TranID# 100402088751

US DEBIT
 Payment Network 48
 A0000000980040
 Verified by PIN
 Mode: ISSUER

Thank you
 For your purchase of
 Kirkland Signature
 Fuel
 Visit Costco.com

VENDOR:
COSTCO WHOLESALE

DATE OF PURCHASE:
1-04-21

AMOUNT:
\$ 44.00

REIMBURSE TO / ACCOUNT:
DEBIT CARD

ADMIN APPROVAL ONLY

PURPOSE:
Fuel

FIRST APPROVAL

APPROVED
 Encore First Approval - Administration
Joseph Thibodeaux
 Student Services Manager

SECOND APPROVAL

APPROVED
 Encore Second Approval - Senior Management
Johnny Griffin
 Chief Operations Officer



Adobe Inc.
345 Park Ave
San Jose, CA 95110

EXPENSE

PRE-APPROVED BY

Name: Denise
Date: _____

Reprint
Invoice Number: [Redacted]
Invoice Date: JAN-04-21
Payment Terms: Credit Card
Due Date: JAN-11-21
Purchase Order: [Redacted]
Contract No: [Redacted]
Order Number: [Redacted]
Order Date: NOV-28-20
Customer No.: [Redacted]
Bill to No. [Redacted]
Adobe Contact Information:
<https://helpx.adobe.com/contact.html>

Bill To:
Denise Griffin
Encore Education Corporation
16955 Lamon St
Hesperia CA 92345-5139

APPROVED

Encore First Approval - Administration
Julia Dolf
Dean of Academics

APPROVED

Encore Second Approval - Senior Management
Johnny Griffin
Chief Operations Officer

Line No	Material No / Description	UOM	Unit Price	Qty	Extended Price
000010	65232730 Acrobat Pro DC	EA	14.99	1	14.99
<i>Software</i>					
APPROVED Encore First Approval - Administration Jim Barkdull Information Technology Manager					
North America					Invoice Totals
Comments:					S & H 0.00 Sales Tax 0.00 Currency USD Qty Shipped 1 Invoice Total 14.99

001902



Wix.com LTD
40 Namal Tel Aviv, 6350671
Israel

EXPENSE

PRE-APPROVED BY

Name: Denise
Date: 1, 4, 2021

APPROVED
Encore First Approval - Administration
Jim Barkdull
Information Technology Manager

Issued to:
Denise Griffin
16955 Lemon Street Hesperia
US-CA United States
Encore Education Corporation

Invoice #842455373 | Jan 4, 2021 | Paid

WEBSITE

Description	Site	Billing Period	Quantity	Amount
Ascend Ascend Unlimited	encorehighschool.com	Monthly Jan 4, 2021 - Feb 4, 2021	1	\$59.00

Payment Method: Visa **** 0914

Subtotal	\$59.00
Total	\$59.00

APPROVED
Encore First Approval - Board / CEC
Denise Griffin
Chief Executive Officer

001914

ENCORE

Junior & Senior High School for the Arts



EXPENSE
PRE-APPROVED BY
 Name: [Signature]
 Date: 1-9-21

Circle One:
ASB / General Fund

TAPE RECI **3 STAPLES**

LOWE'S HOME CENTERS, LLC
 12189 APPLE VALLEY ROAD
 APPLE VALLEY, CA 92308 (760) 961-3000

- MILITARY - PERSONAL USE SALE -
 - SALE -

SALES#: S2528PYS 3578096 TRANS#: 9970503 01-06-21

24650 1-1/2-INX1-1/4-INX1 1/2-1	10.38
3.84 DISCOUNT EACH	-0.38
3 @ 3.46	
911597 DIRECT CONNECT TAIL PIECE	1.26
2.69 DISCOUNT EACH	-0.27
3 @ 2.42	
SUBTOTAL:	17.64
TAX:	1.37
INVOICE 09961 TOTAL:	19.01
DEBIT:	19.01
TOTAL DISCOUNT:	1.95

THANK YOU FOR YOUR MILITARY SERVICE

MY LOWE'S CARD NUMBER: 481006545/08000

DEBIT: XXXXXXXXXXXX7120 AMOUNT: (19.01) AUTHID: 036832
 CHIP REFID: 252809000163 01/06/21 14:01:43
 *PIN Verified
 TRACE: 00652230

PURCHASE	CASH BACK	TOTAL DEBIT
19.01	0.00	19.01

AFL: US DEBIT TRN: 0000048000
 AID: A000000980040 TSI: 6800
 STIME: 2520 TERMINAL: 09 01/06/21 14:01:43
OF ITEMS PURCHASED: 6
 EXCLUDES FEES, SERVICES AND SPECIAL ORDER ITEMS

VENDOR:
LOWE'S HOME CENTER

DATE OF PURCHASE:
1-06-21

AMOUNT:
\$ 19.01

REIMBURSE TO / ACCOUNT:
DEBIT CARD

ADMIN APPROVAL ONLY

PURPOSE:
Maintenance

FIRST APPROVAL

APPROVED
 Encore First Approval - Administration
Joseph Thibodeaux
 Student Services Manager

SECOND APPROVAL

APPROVED
 Encore Second Approval - Senior Management
Johnny Griffin
 Chief Operations Officer

001905



EXPENSE Invoice

Intuit Inc.
2800 E. Commerce Center Place
Tucson, AZ 85706

PRE-APPROVED BY:

Name: Denise
Date: 1/7/2021

Invoice number: 1000180534056
Total: \$70.00
Date: Jan 7, 2021
Payment method: VISA ending 7974

Bill to

Ashlin Barkdull
Encore High Schools Debit Account
16955 Lemon St
Hesperia, CA 92345-5139
US
Address may be standardized for tax purposes
Company ID: [REDACTED]

Accounting

Payment details

Item	Qty	Unit price	Amount
QuickBooks Online Plus	1	\$70.00	\$70.00
Sales tax - Exempt:			\$0.00
Total Invoice:			\$70.00

Tax reporting information

Period for monthly fees:
Total without tax:
Total tax:

Jan 7, 2021 - Feb 7, 2021
\$70.00
\$0.00

(1) For subscriptions, your payment method on file will be automatically charged monthly/annually at the then-current list price until you cancel. If you have a discount it will apply to the then-current list price until it expires. To cancel your subscription at any time, go to Account & Settings and cancel the subscription. (2) For one-time services, your payment method on file will reflect the charge in the amount referenced in this invoice. Terms, conditions, pricing, features, service, and support options are subject to change without notice.
All dates and times are Pacific Standard Time (PST).

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

001919



EXPENSE

PRE-APPROVED BY

Name: _____

Date: _____

Joelle Schwarck <jschwarck@encorehighschool.com>

Fwd: We received your QuickBooks subscription payment!
1 message



Forwarded message

From: Intuit QuickBooks Team <intuit@notifications.intuit.com>

Date: Sat, Jan 9, 2021 at 4:34 AM

Subject: We received your QuickBooks subscription payment!

To: <ceo@officerteam.com>

EXPENSE

PRE-APPROVED BY

Name: Contract

Date: 20/21



ACCOUNTING

Payment success

Denise Griffin, thank you for your payment.

Invoice number: 1000180848927
Invoice date: 01/09/2021
Total: \$25.00
Payment method: VISA ending in 0914

Sign in to QuickBooks where you can see your billing history and view, save, and print your invoice.

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin

Chief Operations Officer

View billing history

APPROVED

Encore First Approval - Administration

Julia Dolf

Dean of Academics

Account details

Billed to:

Company ID ending:

Items on this invoice:

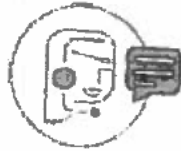
Encore ASB

1556

QuickBooks Online Simple Start

001903

(1) For subscriptions, your payment method on file will be automatically charged monthly/annually at the then-current list price until you cancel. If you have a discount it will apply to the then-current list price until it expires. To cancel your subscription at any time, go to Account & Settings and cancel the subscription. (2) For one-time services, your payment method on file will reflect the charge in the amount referenced in this invoice. Terms, conditions, pricing, features, service, and support options are subject to change without notice.



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mint

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Intuit Inc. 2800 E. Commerce Center Place, Tucson, AZ 85706

ETC_oBill_Notify_100_QuickBooks Online_en_US_US_USD_Charge
4428477f-15e1-440e-85be-b37aa7dc74f5

SMALL_BUSINESS

-
- Mrs. Denise Griffin
Chief Executive Officer
Encore Education Corporation
www.encorehighschool.com

In case of delays, please contact
Mrs. Ashlin Barkdull
Executive Office Manager, CEO Support
abarkdull@encorehighschool.com

"Where academics and arts grow together."

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EXPENSE

PRE-APPROVED BY

Name: Denise
Date: 1/8/2021



Monthly Subscription Payment Confirmation

*Parent
Communication*

Hello Denise,

This email confirms your Text-Em-All subscription payment. Your monthly subscription is now active until 02/08/2021. Please note that your subscription will automatically renew on this date if you do not cancel before then.

Transaction Details & Receipt

Username: ceo@officerteam.com
Name on Card: Ashlin Barkdull
Date & Time: 01/08/2021 12:02:32 AM
Confirmation Number: 8D8B368B1D894D0
Credit Card Number: XXXXXXXXXXXXX7974

APPROVED
Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

Description	Amount
Text-Em-All Monthly Subscription	450.00
Group Size of 2500 numbers	0.00
Active until 02/08/2021	
Total	450.00

APPROVED
Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

Happy to help!

001920

We pride ourselves on the reliability of our service and dedication to providing the best experience possible. If you need help or have any questions about your monthly Text-em-All subscription, please don't hesitate to contact our team.

ENCORE

Junior & Senior High School for the Arts

PRE-APPROVED BY
 Name: [Signature]
 Date: 1-11-21

Circle One:
ASB / General Fund

TAPE RECEIPT

AND NO STAPLES

ARCO GASOLINE
 ARCO AMPM 42318
 16815 MAIN ST
 HEPERIA CA
 ARCO42318001

DATE 1/11/21 12:53
 TRAN# 9068326
 PUMP# 06
 SERVICE LEVEL: SELF
 PRODUCT: REGULAR
 GALLONS: 19.361
 PRICE/G: \$3.099
 FUEL SALE \$60.00
 debitfee \$8.35
 DEBIT \$68.35

FinalSale Receipt
 DEBIT \$68.35
 Payment from Primary
 Account
 *****7120
 Auth #: 070112
 Odometer:
 Resp Code: 000
 Stan: 0187675873
 Reference:34343
 APPNAME US DEBIT
 AID : A0000000980840
 APP CRYPTOGRAM :
 ARQC DD3E79E63B9681E
 E
 ENTRY : Insert
 PIN USED

SITE ID: ARCO4231800
 1

THANK YOU
 THANK YOU
 FOR CHOOSING ARCO
 COMMENTS?
 CALL 1-800-302-1706

VENDOR:
ARCO GASOLINE

DATE OF PURCHASE:
1-11-21

AMOUNT:
\$ 68.35

REIMBURSE TO / ACCOUNT:
DEBIT CARD

ADMIN APPROVAL ONLY

PURPOSE:
Fuel

FIRST APPROVAL
APPROVED
 Encore First Approval - Administration
Joseph Thibodeaux
 Student Services Manager

SECOND APPROVAL
APPROVED
 Encore Second Approval - Senior Management
Johnny Griffin
 Chief Operations Officer



EXPENSE APPROVAL FORM

Before any expense can be incurred, it must be formally approved. This form must have a signature as a form of approval and a copy of this form must be attached to the receipt or invoice after the purchase is complete. This form with the accompanying backup must be turned in to the central bookkeeper.

TEACHERS AND INSTRUCTORS: You have an annual approval of up to \$500 to be spent to decorate and prepare your classroom. This should be approved by one of your Deans.

TEAM ADVISORS: For purchases for your team that are under \$500, your approval can come from the ASB Advisor. Purchases over \$500 but less than \$3,000 can be approved by the General Executive Manager. Purchases between \$3,000 - \$10,000 can be approved by the CEO or COO. Purchases over \$10,000 require a Board member approval and approval by either the student council, CEO, or COO.

ALL STAKEHOLDERS: Purchases under \$500 can be approved by your Deans. Deans must verify approval through the CEO or Board member.

Requestor Name: JOE GRIFFIN

(Circle One): Student Staff Parent Other

Requested Expense: _____

Reason for Expense: PORTABLE RAMPS REPAIRS

Estimated Amount: \$200 -

Is this an ASB Expense? Yes No

What account should this expense be debited from? FACILITY (GENERAL)

Date of Expense: JANUARY 12, 2021

If an ASB team expense, current fund balance? _____

How much of the current balance is restricted funds? _____

Will this expense use restricted funds? _____

Approval: FOR JOAN GRIFFIN  Date: 1-12-21

ENCORE

Junior & Senior High School for the Arts

Pre-Approval Stamp
EXPENSE
PRE-APPROVED BY
 Name: [Signature]
 Date: 1-12-21

Circle One:
ASB / General Fund

VENDOR:
LOWE'S HOME CNTRS

DATE OF PURCHASE:
1-12-21

AMOUNT:
\$ 118.26

REIMBURSE TO / ACCOUNT:
DEBIT CARD

ADMIN APPROVAL ONLY

PURPOSE:
Maintenance

FIRST APPROVAL
APPROVED

Encore First Approval - Administration
Joseph Thibodeaux
 Student Services Manager [Signature]

SECOND APPROVAL

APPROVED

Encore Second Approval - Senior Management
Johnny Griffin
 Chief Operations Officer

001907

TAPE REC

TRF

10 STAPLES



LOWE'S HOME CENTERS, LLC
 12189 APPLE VALLEY ROAD
 APPLE VALLEY, CA 92308 (760) 961-3000

- SALE -

SALES# 52526JF1 1302073 TRANS# 60476045 01-12-21

178827 BRUSH 3-INX14-IN CRBM WIR	4.96
2 0	2.48
1034379 VALSPAR 9 1/2-IN KNIT ROL	29.91
3 0	9.97
186730 BUNDO SPREADING TOOLS	3.98
220582 3H RED CREAM HARDENER (85	11.96
2 0	5.98
276835 TEKS #10 X 1-7/16-IN PLYM	8.98
40267 BAL BODY FILLER	49.96
2 0	24.98

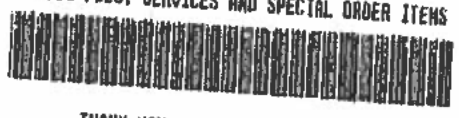
SUBTOTAL: 109.75
 TAX: 0.51
 INVOICE 60729 TOTAL: 118.26
 DEBIT: 118.26

DEBIT:XXXXXXXXXX7120 AMOUNT:118.26 AUTHCD:006223
 CHIP REFID:252860000234 01/12/21 10:27:37

*PIN Verified
 TRACE:00795904
 PURCHASE CASH BACK TOTAL DEBIT
 118.26 0.00 118.26

APL: IIS DEBIT TUR: 8060048000
 AID: A0000800980840 TSI: 6800

STORE: 2528 TERMINAL: 60 01/12/21 10:28:07
 # OF ITEMS PURCHASED: 11
 EXCLUDES FEES, SERVICES AND SPECIAL ORDER ITEMS



THANK YOU FOR SHOPPING LOWE'S.

FOR DETAILS ON OUR RETURN POLICY, VISIT

ENCORE

Junior & Senior High School for the Arts

EXPENSE
 Pre-Approved Expense
PRE-APPROVED BY
 Name: [Signature]
 Date: 1-13-21

Circle One:
ASB / General Fund

PLACE RECEIPTS HERE
 TAPE RECEIPT(S) FLAT - DO NOT FOLD RECEIPT(S) AND NO STAPLES



Costco #1010
 14555 Valley Center Dr
 Victorville, CA 92392



Date: 01/14/21
 Time: 18:38
 Auth# 143035

DB Acct #
 *****7120

Pump	Gallons	Price
9	19.991	\$ 2.859

Product	Amount
Regular	\$ 40.00

Total Sale \$ 40.00

SALE- Chip Read
 Approved
 TranID# 101409015393

US DEBIT
 Payment Network 48
 A0000000980040
 Verified by PIN
 Mode: ISSUER

Thank you
 For your purchase of
 Kirkland Signature
 Fuel
 Visit Costco.com

VENDOR:
COSTCO WHOLESALE

DATE OF PURCHASE:
1-14-21

AMOUNT:
\$ 40.00

REIMBURSE TO / ACCOUNT:
DEBIT CARD

ADMIN APPROVAL ONLY

PURPOSE:
Fuel

FIRST APPROVAL

APPROVED
 Encore First Approval - Administration
Joseph Thibodeaux
 Student Services Manager

SECOND APPROVAL

APPROVED
 Encore Second Approval - Senior Management
Johnny Griffin
 Chief Operations Officer

001908

EXPENSE
PRE-APPROVED BY
 Name: [Signature]
 Date: 1-14-21

Circle One:
ASB / General Fund

PLACE RECEIPTS HERE
TAPE RECEIPT(S) FLAT - DO NOT FOLD RECEIPT(S) AND NO STAPLES

CALIFORNIA BATTERIES
Hesperia
 10902 I AVE
 HESPERIA, CA 92345
 760 948 6600

Transaction 106692

Total **\$81.81**
 DEBIT CARD SALE \$81.81

15-Jan-2021 11:26:01A
 \$81.81 | Method: EMV
 US DEBIT XXXXXXXXXXXX7120
 JOSEPH THIBODEAUX

AuthID: 002699
 MID: *****3887
 AID: A000000980840
 AthNtwkNm: INTERLINK
 RtInd: DEBIT
 PIN VERIFIED

Payment STCTB1KEPATZ4

VENDOR:
CALIFORNIA BATTERIES

DATE OF PURCHASE:
1-15-21

AMOUNT:
\$81.81

REIMBURSE TO / ACCOUNT:
DEBIT CARD

ADMIN APPROVAL ONLY

PURPOSE:
Transportation

FIRST APPROVAL

APPROVED

Encore First Approval - Administration
Joseph Thibodeaux
 Student Services Manager

SECOND APPROVAL

APPROVED

Encore Second Approval - Senior Management
Johnny Griffin
 Chief Operations Officer



LearnWorlds (CY) Ltd
 Gladstonos 120
 Foloune Building,
 2nd Floor, B1
 Limassol 3032
 Cyprus

BILLED TO
 Denise Griffin
 Encore Education Corporation
 16955 Lemon Street
 Hesperia, California 92345
 United States
 760-949-2036

DESCRIPTION

Enterprise Plan

PAYMENTS

\$999.00 was paid on 19 Jan, 2021 16:50 UTC by Visa card ending 0914.

NOTES

LearnWorlds (CY) Ltd is incorporated in Cyprus, European Union, with Company registration Number HE380294

APPROVED
 Encore First Approval - Administration
Julia Dolf
 Dean of Academics

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

INVOICE

Invoice # 3001-27497
 Invoice Date Jan 19, 2021
 Invoice Amount \$999.00 (USD)
 PAID

EXPENSE

PRE-APPROVED BY

Name: Denise
 Date: 1/19/21

SUBSCRIPTION
 Billing Period Jan 19 to Feb 19, 2021
 Next Billing Date Feb 19, 2021
 School URL <https://www.encestudent.com>

AMOUNT (USD)

\$999.00

Total \$999.00

Payments (\$999.00)

Amount Due (USD) \$0.00

COVID
 CURRICULUM

001899



madRooster.com
 FUN NAME
 SERIOUS SOLUTIONS

PAID

EXPENSE
PRE-APPROVED BY
 Name: Denise
 Date: 12/17/20

901 Broadway
 Suite #23103
 Nashville, TN 37203

WEBSITE

Invoice #1028254

Invoice Date: 12/07/2020

Due Date: 01/21/2021



APPROVED

Encore First Approval - Administration

Jim Barkdull

Information Technology Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer

Description	Total
Domain Renewal - encorehighschool.net - 1 Year/s (02/20/2021 - 02/19/2022) + DNS Management + Email Forwarding	\$12.49 USD
Domain Renewal - encorehighschool.org - 1 Year/s (02/20/2021 - 02/19/2022) + DNS Management + Email Forwarding	\$16.49 USD
Domain Renewal - encoretheatrics.com - 1 Year/s (02/20/2021 - 02/19/2022) + DNS Management + Email Forwarding	\$12.49 USD
Sub Total	\$41.47 USD
Credit	\$0.00 USD
Total	\$41.47 USD

Transactions

Transaction Date
 01/21/2021

Gateway
 Credit Card

Transaction ID

Amount

\$41.47 USD

Balance

\$0.00 USD

PDF Generated on 01/21/2021

001901

ENCORE

Junior & Senior High School for the Arts

EXPENSE
Pre-Approval Stamp
PRE-APPROVED BY
 Name: [Signature]
 Date: 1-22-21

Circle One:
ASB / General Fund

TAPER R

Dunn-Edwards Paints
 Victorville Store
 12475 Mariposa Rd Ste B
 (760) 245-2442

NO STAPLES

VENDOR:
DUNN-EDWARDS Pa

DATE OF PURCHASE:
1-22-21

AMOUNT:
\$ 130.70

REIMBURSE TO / ACCOUNT:
DEBIT CARD

ADMIN APPROVAL ONLY

PURPOSE:
Maintenance

FIRST APPROVAL
APPROVED
 Encore First Approval - Administration
Joseph Thibodeaux
 Student Services Manager

SECOND APPROVAL
APPROVED
 Encore Second Approval - Senior Management
Johnny Griffin
 Chief Operations Officer

ITEM	QTY	PRICE
SSHL10-0-L-5 SPARTASHIELD Ext FL L Base [DE] DE 6354 GRAY WOLF	1	119.69
PCF-R-L-5 AB 1343 Recovery Fee	1	1.60

Subtotal \$121.29
 Sales Tax \$9.41
 Total \$130.70

Debit Card \$130.70
 Auth Code: 001879
 DEBIT *7120

EMV Data:
 Entry Mode: Chip Read
 App ID (AID): A0000000980840
 App Resp Code: 00
 Term Verif Results: 8080048000
 Trans Status Indicator: 6800
 Issuer App Data (IAD): 06010A03608000
 Mode: ISSUER
 Verification Method: PIN

Change \$0.00

Thank you for your business!
 *** CUSTOMER COPY ***
 Location: 063-1-1 Trans#: 6377426
 1/22/2021 12:07 Cashier: Jorge
 063-06377426

001910



EXPENSE
 PRE-APPROVED BY
 Name: [Signature]
 Date: 1-27-21

Circle One:
ASB / General Fund

PLACE RECEIPTS HERE
 TAPE RECEIPT(S) FLAT - DO NOT FOLD RECEIPT(S) AND NO STAPLES

ARC042318001
 16015 MAIN ST
 HEPERIA CA
 ARCO42318001

DATE 1/27/21 17:32
 TRAN# 9067574
 PUMP# 08
 SERVICE LEVEL: SELF
 PRODUCT: REGULAR
 GALLONS: 14.068
 PRICE/G: \$3.198
 FUEL SALE \$45.08
 debitfee \$0.35
 DEBIT \$45.35

FinalSale Receipt
 DEBIT \$45.35
 Payment from Primary
 Account
 *****7120
 Auth #: 050441
 Odometer:
 Resp Code: 000
 Stan: 0203729860
 Reference: 53542
 APPNAME US DEBIT
 AID : A0000000980840
 APP CRYPTOGRAM :
 ARQC 578720822537D0E
 C
 ENTRY : Insert
 PIN USED

SITE ID: ARC04231800
 1

THANK YOU
 THANK YOU
 FOR CHOOSING ARCO
 COMMENTS?
 CALL 1800-322-2726

VENDOR:
ARC0 GASOLINE

DATE OF PURCHASE:
1-27-21

AMOUNT:
\$45.35

REIMBURSE TO / ACCOUNT:
DEBIT CARD

ADMIN APPROVAL ONLY

PURPOSE:
Fuel

FIRST APPROVAL
APPROVED
 Encore First Approval - Administration
Joseph Thibodeaux
 Student Services Manager

SECOND APPROVAL
APPROVED
 Encore Second Approval - Senior Manager
Johnny Griffin
 Chief Operations Officer

001911

EXPENSE
PRE-APPROVED BY
 Name: [Signature]
 Date: 1-28-21

Circle One:
ASB / General Fund

TAPE RI



**How doers
 get more done.**

NO STAPLES

STORE MANAGER ADAM H VANDEBRAKE@HOMEDEPO
 15150 BEAR VALLEY RD VICTORVILLE CA

0665 00004 52037 01/28/21 03:28 AM
 SALE CASHIER JORDANA

077089143232 3X3/8 IN KNI <A> <M> BETTER 3 X 3/8 IN KNIT 2PK 293.97 MAX REFUND VALUE \$7.14/2	7.94
077089200454 4"5PKFOAM <A> <M> HD WHITE FOAM 4 IN MINI 5PK MAX REFUND VALUE \$8.07	8.97
077089282726 1.5" ANGLE <A> <M> GOOD 1.5 ANGLE SASH LATEX BRUSH 295.87 MAX REFUND VALUE \$10.56/2	11.74
077089181357 3"UTLTYBRUSH <A> <M> ECON 3.0 FLAT BASIC BRUSH MAX REFUND VALUE \$4.11	4.57
077089181333 2"UTLTYBRUSH <A> <M> ECON 2.0 FLAT BASIC BRUSH MAX REFUND VALUE \$2.95	3.27
077089139593 6PCECONCOV <A> <M> ECON 9 X 3/8 IN KNIT POLY ROLLER 6PK MAX REFUND VALUE \$8.99	9.98
-----10% off Military Discount-----	
46.47 10% off Military Discount	-4.65
MUST RETURN ALL ITEMS FOR A FULL REFUND	

SUBTOTAL	41.82
SALES TAX	3.24
TOTAL	\$45.06
XXXXXXXXXXXX7120 DEBIT	USD\$ 45.06

AUTH CODE 000233
 Chip Read
 AID A0000000980840

Verified By PIN
 US DEBIT

<M> = Military Appreciation

0665 01/28/21 08:28 AM



RETURN POLICY DEFINITIONS

POLICY ID	DAYS	POLICY EXPIRES ON
A	1	180 07/27/2021

Due to COVID-19, we have extended our
 return policy for most items.
 Please see store policy for more details.

VENDOR:
THE HOME DEPOT

DATE OF PURCHASE:
1-28-21

AMOUNT:
\$45.06

REIMBURSE TO / ACCOUNT:
DEBIT CARD

ADMIN APPROVAL ONLY

PURPOSE:
Maintenance

FIRST APPROVAL

APPROVED
 Encore First Approval - Administration
Joseph Thibodeaux
 Student Services Manager

SECOND APPROVAL

APPROVED
 Encore Second Approval - Senior Manager
Johnny Griffin
 Chief Operations Officer



EXPENSE

PRE-APPROVED BY

Name: Nevise
Date: 1/27/21

Poetry Slam class supplies

INVOICE
9 Skyline Dr, Hawthorne, NY 10532 800-765-2003
www.CrownAwards.com

Account #	Invoice Date	Order #	Invoice #	PO #
[REDACTED]	01/27/21	10582327	34823637	WEB-10582327

Billing Information

Encore High School
16955 LEMON ST
HESPERIA, CA 92345-5139
ATTN:A BARKDULL

Shipping Information

JORDAN LEVERETTE
16955 LEMON ST
HESPERIA, CA 92345-5139

Quantity	Item #	Description	Unit Price	Subtotal
2	TR1300	PARTICIPATION TROPHY		
2	FI2PL	2ND PLACE - 5"	3.99	7.98
2	ENGMRBWHG	WHITE MARBLE BASE GOLD PLATE	0.00	0.00
1	EXENGTR	EXTRA CHARACTER CHARGE	0.00	0.00
2	TR1300	PARTICIPATION TROPHY	0.00	0.00
2	FI3PL	3RD PLACE - 5"	3.99	7.98
2	ENGMRBWHG	WHITE MARBLE BASE GOLD PLATE	0.00	0.00
1	EXENGTR	EXTRA CHARACTER CHARGE	0.00	0.00
2	TR1300	PARTICIPATION TROPHY	0.00	0.00
2	FI1PL	1ST PLACE - 5"	3.99	7.98
2	ENGMRBWHG	WHITE MARBLE BASE GOLD PLATE	0.00	0.00
1	EXENGTR	EXTRA CHARACTER CHARGE	0.00	0.00
1	FRTRP	SHIPPING & HANDLING-TROPHIES	0.00	0.00
			11.49	11.49

VISA	*****7120	38.18	12/2023	Invoice Subtotal	23.94
				Shipping Charge	11.49
				Sales Tax	2.75
				Total	38.18
				Total Payments	38.18
				Balance Due	\$0.00

APPROVED

Encore First Approval - Administration

Kelsey White
Central Bookkeeping Manager

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

001913

ENCORE

Junior & Senior High School for the Arts

EXPENSE
PRE-APPROVED BY
 Name: *[Signature]*
 Date: *1-29-21*

Circle One:
ASB / General Fund

TAPE REI

Dunn-Edwards Paints
 Victorville Store
 12475 Mariposa Rd Ste B
 (760) 245-2442

NO STAPLES



VENDOR:
DUNN-EDWARDS Paint

DATE OF PURCHASE:
1-29-21

AMOUNT:
\$ 143.85

REIMBURSE TO / ACCOUNT:
DEBIT CARD

ADMIN APPROVAL ONLY

ITEM	QTY	PRICE
SSHLE0-1-U-6 SPARTASHIELD Ext SG U Base [DE] DET 426 ROYAL RED FLUSH (A)B	1	131.90
PCF-R-L-6 AB 1343 Recovery Fee	1	1.60

Subtotal \$133.60
 Sales Tax \$10.36
 Total \$143.85

Debit Card \$143.85
 Auth Code: 000676
 DEBIT #7120

EMV Data:
 Entry Mode: Chip Read
 App ID (AID): A0000000980840
 App Resp Code: 00
 Term Verif Results: 80B0048000
 Trans Status Indicator: 6800
 Issuer App Data (IAD): 06010A03600000
 Mode: ISSUER
 Verification Method: PIN

Change \$0.00

PURPOSE:
Maintenance

FIRST APPROVAL

APPROVED

Encore First Approval - Administration
Joseph Thibodeaux
 Student Services Manager

SECOND APPROVAL

APPROVED

Encore Second Approval - Senior Management
Johnny Griffin
 Chief Operations Officer

1/29/2021 10:37 Cashier: Mark
 053-05377862

001915

ENCORE

Junior & Senior High School for the Arts

EXPENSE
PRE-APPROVED BY
 Name: [Signature]
 Date: 1-29-21

Circle One:
ASB / General Fund

TAPE RE



**How doers
get more done.**

NO STAPLES

STORE MANAGER ADAM H VANDEBRAKE@HOMEDEPO
 15150 BEAR VALLEY RD VICTORVILLE CA

0665 00052 41641 01/29/21 10:57 AM
 SALE SELF CHECKOUT

077089911015 10PKLINERS <A> <M> 5.97
 LINZER 9 IN PET TRAY LINER WHITE 10P
 MAX REFUND VALUE \$5.37

 10% off Military Discount -----
 5.97 10% off Military Discount -0.60
 MUST RETURN ALL ITEMS FOR A FULL REFUND

	SUBTOTAL	5.37
	SALES TAX	0.42
	TOTAL	\$5.79
XXXXXXXXXXXX7120	DEBIT	
		USD\$ 5.79

AUTH CODE 002897
 Chip Read
 AID A0000000980840

Verified By PIN
 US DEBIT

<M> = Military Appreciation

0665 01/29/21 10:57 AM



0665 52 41641 01/29/2021 5321

RETURN POLICY DEFINITIONS
 POLICY ID DAYS POLICY EXPIRES ON
 A 1 180 07/28/2021

Due to COVID-19, we have extended our
 returns policy for most items.
 Please see homedepot.com for details.

DID WE NAIL IT?

Take a short survey for a chance TO WIN
 A \$5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

User ID: H88 84236 83623
 PASSWORD: 21079 83571

Entries must be completed within 14 days
 of purchase. Entrants must be 18 or
 older to enter. See complete rules on
 website. No purchase necessary.

VENDOR:
THE HOME DEPOT

DATE OF PURCHASE:
1-29-21

AMOUNT:
5.79

REIMBURSE TO / ACCOUNT:
DEBIT CARD

ADMIN APPROVAL ONLY

PURPOSE:
Maintenance

FIRST APPROVAL

APPROVED

Encore First Approval - Administration

Joseph Thibodeaux
 Student Services Manager

SECOND APPROVAL

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
 Chief Operations Officer

001916

Receiving Inventory

This report shows the monthly activity of the incoming packages for the Corporation. Once a package has been delivered it is inventoried in this report then distributed to the correct recipient.

Receiving Supply Tracker

APPROVED
 Encore Second Approval - Senior Management
Ashlin Barkdull
 General Executive Manager

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

Overdue	INCOMING DATE:	VENDOR:	ITEM:	RECEIVED BY:	DELIVER Y TO:	DELIVER Y DATE:	COMMENTS:
0	12/7/2020	AMAZON	SEWING THREAD 32 PIECES	DENISE GRIFFIN	SANDI DEL SOLE		
0	12/7/2020	AMAZON	SEWING THREAD 32 PIECES	DENISE GRIFFIN	SANDI DEL SOLE		
0	12/7/2020	AMAZON	30 PACK FELT	DENISE GRIFFIN	SANDI DEL SOLE		
0	12/7/2020	AMAZON	30 PACK FELT	DENISE GRIFFIN	SANDI DEL SOLE		
0	12/7/2020	AMAZON	POLYESTER FELT SHEET (GREEN)	DENISE GRIFFIN	SANDI DEL SOLE		
0	12/7/2020	AMAZON	FLIC FLAC 42 CRAFT PATCHWORK	DENISE GRIFFIN	SANDI DEL SOLE		
0	12/7/2020	AMAZON	9 SETS OF CHRISTMAS PAJAMAS	DENISE GRIFFIN	SANDI DEL SOLE		
0	12/7/2020	AMAZON	UV GERMICIDAL LIGHT	DENISE GRIFFIN	CURTIS PETERSON		I THINK THIS IS PERSONAL
0	12/7/2020	AMAZON	POLY-FIL	DENISE GRIFFIN	SANDI DEL SOLE		

12/7/202 0	STAPLES	HYKEN MESH OFFICE CHAIR	DENISE GRIFFIN	ASHLIN BARKDU LL	12/7/202 0
12/7/202 0	STRADLI N, ROCA	LOAN DOCUMENTS	DENISE GRIFFIN	DENISE GRIFFIN	12/7/202 0
12/7/202 0	AMAZON	UV GERMICIDAL LIGHT (2)	DENISE GRIFFIN	CURTIS PETERSON	
12/8/202 0	AMAZON	FELT SQUARES	KATHY CUMMINGS	SANDI DEL SOLE	12/8/202 0
12/8/202 0	AMAZON	GOOGLE EYES	KATHY CUMMINGS	SANDI DEL SOLE	12/8/202 0
12/8/202 0	AMAZON	PRONG PAPER FASTENERS	KATHY CUMMINGS	SANDI DEL SOLE	12/8/202 0
12/14/202 0	AMAZON	16 SKYTECH COMPUTERS	KYLE BARKDULL	JIM BARKDU LL	12/14/202 0
12/16/202 0	AMAZON	10 500 GB SSD HARD DRIVES	KYLE BARKDULL	JIM BARKDU LL	12/16/202 0
12/17/202 0	AMAZON	70 WEBCAMS	KYLE BARKDULL	JIM BARKDU LL	12/17/202 0
12/17/202 0	AMAZON	2 4K MONITORS	KYLE BARKDULL	JIM BARKDU LL	12/17/202 0
12/21/202 0	AMAZON	4 SKYTECH COMPUTERS	KYLE BARKDULL	JIM BARKDU LL	12/21/202 0
12/22/20 20	AMAZON	20 HP LAPTOPS	KYLE BARKDULL	JIM BARKDU LL	12/22/20 20
					ESPORTS
					HP SLIMLINE UPGRADE
					STAFF
					FILM AND ESPORTS
					IT AND MEDIA STAFF
					STAFF

12/28/20 20	AMAZON	15 HP LAPTOPS	KYLE BARKDULL	JIM BARKDU LL	12/28/20 20	STAFF
12/28/20 20	AMAZON	1 16IN MACBOOK PRO	KYLE BARKDULL	JIM BARKDU LL	12/28/20 20	PHOTO CLASS
12/29/20 20	AMAZON	1 13in MACBOOK PRO	DAVE	JIM BARKDU LL	12/29/20 20	VOCAL/PRODUCTI ONS DIRECTOR
01/05/20 21	AMAZON	10 HP LAPTOPS	KYLE BARKDULL	JIM BARKDU LL	1/5/2021	STAFF
01/06/20 21	AMAZON	5 HP LAPTOPS	CURTIS PETERSON	JIM BARKDU LL	01/06/20 21	STAFF
01/08/20 21	NATIONA L SCHOOL CHOICE	WRITST BANDS/STICKE RS	KATHY CUMMINGS	DENISE GRIFFIN	01/08/20 21	
1/8/2021	<u>Quill.com</u>	Blue tooth Speaker and Back pack	Kathy Cummings	Denise Griffin	01/08/20 21	
1/8/2021	<u>Quill.com</u>	RECORD STORAGE BOXES	KATHY CUMMINGS	ELIAS MUNOZ	01/08/20 21	ATTENDANCE
1/8/2021	<u>Quill.com</u>	RECORD STORAGE BOXES	KATHY CUMMINGS	ELIAS MUNOZ	01/08/20 21	ATTENDANCE
1/8/2021	<u>Quill.com</u>	BUSINESS LETTER ENVELOPES	KATHY CUMMINGS	ELIAS MUNOZ	01/08/20 21	ATTENDANCE
1/8/2021	<u>Quill.com</u>	BUSINESS LETTER ENVELOPES	KATHY CUMMINGS	ELIAS MUNOZ	01/08/20 21	ATTENDANCE
01/11/202 1	AMAZON	50 HP CHROMEBOOK S	ASHLIN BARKDULL	JIM BARKDU LL	01/11/202 1	STUDENTS

01/11/2021	AMAZON	1 ALL IN ONE	ASHLIN BARKDULL	JIM BARKDU LL	01/11/2021	EXEC MANAGER	
1/14/2021	AMAZON	VANITY LIGHT	KATHY CUMMINGS	JAYLEEN HILL	1/14/2021	MAYBE PERSONAL?	//
1/14/2021	AMAZON	MOKIN M.2 NVME NGFF SSD Enclosure Adapter	KATHY CUMMINGS	Jim BARKDU LL	1/14/2021	IT	
1/19/2021	AMAZON	PNY SOLID STATE INTERNAL DRIVES (3)	KATHY CUMMINGS	Jim BARKDU LL	1/19/2021	IT / Film / Esports	/ /
1/19/2021	AMAZON	25 HP CHROMEBOOK S	KATHY CUMMINGS	Jim BARKDU LL	1/19/2021	STUDENTS	
1/20/2021	AMAZON	POWERSOURC E AC/DC ADAPTER	KATHY CUMMINGS	Jim BARKDU LL	1/20/2021	Mrs. Griffin's Monitor power	