

Department Chair Notes

February 22, 2021 (Arts)

February 24, 2021 (Academics)

- Gradebook checks
 - I reminded staff that they needed gradebooks created by February 10th
 - More than $\frac{1}{4}$ of the staff has not created them or has no assignments for students
 - Grading window opens on 3/10 so they need to get on this
 - I will issue write ups if I don't see this by 3/2
- NWEA Professional Development
 - Academic staff need to take the online professional development by 3/2
 - The "Zoom" professional development will be with me on 3/3
 - We start benchmarks on $\frac{3}{8}$
- WASC Visit
 - Visit is March 1st and 2nd
 - Staff need engaging lessons
- CTE
 - Make sure you're covering all standards for CTE