

## Board Meeting Agenda

December 10, 2018
6:00 p.m.

Encore Education Corporation
Phone: (760) 949-2036
Fax (760) 956-3338
www.encorehighschool.com
Sites:
Hesperia
MEETING AT: 16955 Lemon Street,
Hesperia, CA 92345 - CLASSROOM F 29
Riverside
MEETING AT: 3460 Orange Street,
Riverside, CA 92501 - CLASSROOM H2

Board Members:
Lenny Esposito, Board President
Suzanne Cherry, Board Vice President
Kelly Ahmed, Board Secretary/Treasurer
Rob Gabler, Board Member
Paula Gharib, Board Member
Mari Miller, Board Alternate*
Kathy Nielson, Board Alternate*

The Order of Business may be changed without notice: Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.
Reasonable Limitations May be placed on public testimony: The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed. For any person requiring a translator, this time will be doubled to account for translation time.
Special Presentation may be made: Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.
Reasonable Accommodation for any individual with a Disability: Pursuant to the Rehabilitation Act of 1973, any individual with a disability who requires reasonable accommodation to attend or to participate in this meeting of the Governing board may request assistance by contacting the EEC (760) 949-2036.
Public Documents relating to Open Session Agenda items are available for review by the public at the Reception Desk at Encore Education Corporation's Executive office or on the internet at www.encorehighschool.com. For more information concerning this agenda, please contact EEC (760) 949-2036.
1.0 CALL TO ORDER. The meeting was called to order at $\qquad$ (time).

### 2.0 OPEN GENERAL SESSION

## ROLL CALL

Lenny Esposito
Kelly Ahmed
Suzanne Cherry
Rob Gabler
Paula Gharib
Mari Miller
Kathy Nielsen

| Present | Absent |
| :--- | :--- |
| $\square$ | $\square$ |
| $\square$ | $\square$ |
| $\square$ | $\square$ |
| $\square$ | $\square$ |

3.0 APPROVAL OF THE AGENDA MOTION: $\qquad$ Second:


| Lenny Esposito | - |
| :--- | :--- |
| Suzanne Cherry | - |
| Kelly Ahmed | - |
| Rob Gabler | - |
| Paula Gharib | - |
| Mari Miller* | - |
| Kathy Nielsen* |  |

4.0 INVITATION TO ADDRESS THE BOARD, OPEN SESSION ITEMS. This is the time and place for the general public to address the Board of Directors on any matter within jurisdiction of the Board. Comments should be limited to 3 minutes. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.
5.0 CONSENT ITEMS. It is recommended that the board considers approving a number of agenda items as a consent list. These items are routine in nature and can be enacted in one motion without further discussion. Consent items may be called up by any member at the meeting for clarification, discussion, or change.
5.1 STRS, PERS, 403b payments - DMS
5.2 DOJ Report - Ashlin Barkdull
5.3 ASB Financial Report - Joanne Pino

| MOTION: |  | Second: | Vote: |  |
| :--- | :--- | :--- | :--- | :--- |
| ROLL CALL | AYE | NAY | ABSTENTION | ABSENT |
| Lenny Esposito | - | - | - | - |
| Suzanne Cherry | - | - | - | - |
| Kelly Ahmed | - | - | - | - |
| Rob Gabler | - | - | - | - |
| Paula Gharib | - | - | - | - |
| Mari Miller* | - | - | - | - |
| Kathy Nielsen* | - | - | - |  |

### 6.0 INFORMATION ITEMS.

6.1 Staff Liaison reports - Each campus liaison will report on staff relations. - Jamie Waggoner, Hesperia and Ramsey Hassen, Riverside VERBAL REPORT, NO MATERIALS PROVIDED
6.2 Dean of Students reports - Each campus Dean will cover overall operations, parent \& student meetings held. - Stephen Nutter, Hesperia and John Griffin, Riverside VERBAL REPORT, NO MATERIALS PROVIDED
6.3 Dean of Academics reports - Each campus Dean will report on academics - Cynthia Roach, Hesperia and Jessica Meyer, Riverside VERBAL REPORT, NO MATERIALS PROVIDED
6.4 Special Education Department report - VERBAL REPORT, NO MATERIALS PROVIDED
6.5 Science/Math Department Chair Report - Kristal McMillan, Riverside. Kristine Jareño is out on leave no report from Hesperia. - VERBAL REPORT, NO MATERIALS PROVIDED
7.0 ACTION ITEMS.
7.1 Vote for Approval - AUDIT AGREEMENTS WITH CLIFTON LARSON ALLEN. Prepare the organization's federal form 990 and applicable state filings. Audit the consolidated financial statements of the organization, which comprise the consolidated statement of financial positon as of June 30, 2018. (Exhibit 7.1)

| MOTION: |  |
| :--- | :--- |
| ROLL CALL | AYE |
| Lenny Esposito | - |
| Suzanne Cherry | - |
| Kelly Ahmed | - |
| Rob Gabler | - |
| Paula Gharib | - |
| Mari Miller* | - |
| Kathy Nielsen* | - |

Second: $\qquad$ NAY $\begin{array}{ll}- & - \\ - & - \\ - & - \\ - & - \\ & -\end{array}$

Vote:
$\qquad$ $\begin{array}{ll}\text { ABSTENTION } & \text { ABSENT } \\ - & - \\ - & - \\ - & - \\ - & -\end{array}$
7.2 Vote for Approval - TEMPORARY WAGE REDUCTION FOR THE CORPORATION. Agreement to reduce wages by 4\% for Encore Education Corporation - all employees. Signature required upon board approval. Notice to employees attached. (Exhibit 7.2)

| MOTION: |  |
| :--- | :--- |
| ROLL CALL | AYE |
| Lenny Esposito | - |
| Suzanne Cherry | - |
| Kelly Ahmed | - |
| Rob Gabler | - |
| Paula Gharib | - |
| Mari Miller* | - |
| Kathy Nielsen* | - |

Second: $\qquad$
NAY —
—
—
—

Vote: $\begin{array}{ll}\text { ABSTENTION } & \text { ABSENT } \\ - & - \\ - & - \\ - & - \\ - & - \\ - & -\end{array}$
7.3 Vote for Approval - 2018-19 CHARTER SCHOOL FIRST INTERIM FINANCIAL REPORT. Hesperia and Riverside Campus reports. Must be signed by CEO upon board approval. (Exhibit 7.3)

| MOTION: |  |
| :--- | :--- |
| ROLL CALL | AYE |
| Lenny Esposito | - |
| Suzanne Cherry | - |
| Kelly Ahmed | - |
| Rob Gabler | - |
| Paula Gharib | - |
| Mari Miller* | - |
| Kathy Nielsen* | - |

Second: $\qquad$
NAY


Vote: $\qquad$ ABSTENTION -
-
-
-
8.0 BOARD COMMENTS / REPORTS. The Governing Board will take comments/updates from fellow board members, and the EEC Executive Administration for future agenda issues.

### 9.0 ADJOURN TO CLOSED SESSION

Pursuant to Government code section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or acquisition of land or facilities. The board will adjourn to closed session in a private area for discussion and may take action on the following closed session items.
A. Student Discipline appeals. Due to the confidential nature of discipline appeals, all student discipline appeals take place in closed session.

There are no student discipline appeals scheduled for this meeting.
B. Pending Litigation. Due to the confidential nature of any litigation that may come against the corporation, issues relating specifically to pending legal issues are orders of closed session.
a. Rodriguez vs. Encore Education Corporation - Mediation
C. Real Estate Negotiation. In the intent of fair and legal bargaining power, issues related to real estate negotiations are discussed in closed session.

## There are no real estate negotiations scheduled for this meeting.

D. Employee Actions. Any actions that may take place in regards to employees including disciplinary and corrective actions are discussed within closed session.

## Discussions about specific employees terminated and future resignations at the Riverside location.

### 10.0 RECONVENE AFTER CLOSED SESSION.

At the conclusion of closed session, the Board will reconvene in open session for the purposes of disclosing in public session any actions taken during closed session regarding the outlined scope of closed session.

### 11.0 ADJOURNMENT

| MOTION: |  |
| :--- | :--- |
| ROLL CALL | AYE |
| Lenny Esposito | - |
| Suzanne Cherry | - |
| Kelly Ahmed | - |
| Rob Gabler | - |
| Paula Gharib | - |
| Mari Miller* | Kathy Nielsen* |
| Ka |  |

The meeting adjourned at $\qquad$ (time).
The next meeting will be held, Monday, January 14, 2019 at 6:00 pm

We continue our commitment to educate students with disabilities, to the maximum extent appropriate, in the general education classroom setting. For students that demonstrate the need for more support we provide special education support services and related services such as strategies courses, Speech \& Language Services, Assistive Technology support, Occupational Therapy and Adaptive Physical Education in a small group separate setting.

We provide push-in support utilizing inclusion specialists and instructional assistants within the general education setting to support students access to the general education curriculum. Inclusion specialists consult and collaborate with all stakeholders including non-public agencies, in order to ensure IEP supports and services are being provided to students according to their IEP.

This year we have implemented special education strategies courses at all grade levels on both campuses for students that require more intensive support.

Hesperia students enrolled in strategies courses: 32
Riverside students enrolled in strategies courses: 30

## Current Breakdown

Total for both campuses based upon primary eligibility category
Autism: 29
Deafness: 3
Emotional disturbance: 3
Hard of hearing: 3
Intellectual disabilities: 1
Orthopedic impairment: 2
Other health impairment: 36
Specific learning disability: 110
Speech or language impairment: 11
Traumatic brain injury: 1

## Hesperia campus

Percentage of students identified with a disability: $11 \%$
Number of SPED Students Enrolled at Encore as of 6/1/18: 90
Number of SPED Student Enrolled at Encore as of 12/1/18: 97

## Seniors

Diploma track: 12
Certificate of completion: 0
Speech/language services
We are required to provide direct adult supervision while the non-public agency (NPA), Presence Learning, provides speech/language services via teletherapy as well as during student assessments. We are currently providing teletherapy sessions at a 2:1 student/therapist ratio.

Our IT department has been excellent collaborating with Presence Learning to deliver teletherapy and assessments to our Hesperia students.

Staffing
Special education teachers: 2 FTE and 1 teacher at 80\% FTE
Instructional special education aides: 5 total but 1 aide's maternity leave will begin in Feb
APE services and personnel support will be provided by the San Bernardino County Program for 2 recent transfer students

## Riverside campus

Percentage of students identified with a disability: 16\%
Number of SPED Students Enrolled at Encore as of 6/1/18: 90
Number of SPED Student Enrolled at Encore as of 12/1/18: 101

## Seniors

Diploma track: 12
Certificate of completion: 0
Staffing
Special education teachers: 3 FTE teachers
Instructional SPED aide(s): $\quad 9$ total but 2 aides will resign in January and 1 aide will begin maternity leave in February
1:1 instructional SPED aide(s): 1 total but began school year requiring 5
Deaf interpreters: $\quad 3$ total from RISE, a non-public agency
We continue to advertise for 3 deaf educational interpreters for the Riverside campus

## Section 504

Section 504 accommodation plans are designed for students with disabilities that do not require an Individualized Education Plan (IEP)

Our 504/EL coordinator, Monique Silva, continues to support students by working with stakeholders to determine appropriate student accommodations.

Riverside began the school year with 46 students requiring 504 plans and the current December count shows 35 students requiring Section 504 accommodations.

Hesperia began the school year with 15 students requiring 504 plans and the current December count shows 17 students requiring Section 504 accommodation.

## Riverside - Kristal McMillan - Math\&Science Department Chair Math and Science:

- Semester Highs:
- Subject Specific
- Science:
- finished all curriculum with all major points discussed and assessments given
- They did not say this, but I see a renewed sense of excitement for Environmental Science with staffing changes
- Math:
- Switched from all online to paper, this seems to be helping students
- Carnival. It was nice to see what our school can do when all come together. Another high is that I now feel comfortable navigating through Google Chrome and the different Google Apps including Drive, Classroom, Forms, Slides, and Forms. So much so that I feel I could teach it to others.
- Seeing the consistency from Math 2 to Math 3; hearing students often say that the first day of each section is review because they recognize it from me teaching Cyber High last year
- Semester lows:
- Feeling unprepared for lessons during the first few weeks of school. Many students did not have access to Cyber High and/or have Chromebooks. This meant the majority of students did not have access to their online textbook or assignments, yet I needed to provide them. But then we could not print them because we did not have printers or paper. We fell off pace from the pacing guide by several weeks. It was hard not having extension cords or cords for the computers to the projector.
- consistency between all units - some units took much longer
- Plans to change for next semester:
- Bio and Enviro - only one major project per unit, Honors exams/quizzes with more free-responses questions
- Anatomy - use same notebook strategy (have students write their notes and attach worksheets into a single notebook to promote organizational skills and a single source for all their information) - have been doing this in Bio and Enviro
- Math 1- adding reflection sheets daily; more group work; use of individual white boards for students to solve with
- Math 2- The changes I want to make for next semester are to have more student based learning where they have more time for exploration and discovery via student engagement. I also want to attempt to have 1 project per quarter next semester.
- Math 3- Planning to implement TX on Aeries more for absent students, to help differentiate; make more use of Cyber High for the quizzes for more immediate feedback while still requiring work to be shown on a separate paper

Delta Managed Solutions (DMS)
Vicki Vestal - STRS/PERS/403b Payments
Nov 403b - \$2750
Nov PERS HD - \$31,123.14 Paid; \$28,801.76 to be paid on 12/11/18
Nov STRS HD - \$36,818.71 Paid; \$33,673.18 to be paid on 12/11/18
Nov PERS RS - \$30,409.57 to be paid on 12/11/18
Nov STRS RS - $\$ 28,047.53$ Paid; $\$ 25,646.35$ to be paid on $12 / 11 / 18$
Oct 403b - \$2850
Oct PERS HD - \$64,662.31
Oct STRS HD - \$66,555.55
Oct PERS RS: $\$ 33,577.98$
Oct STRS RS: $\$ 54,672.38$
Sept 403b - \$2850
Sept PERS HD - \$94,361.86
Sept STRS HD - \$97,582.55
Sept PERS RS - \$49,701.51
Sept STRS RS - \$84,265.92
Sept amounts include some Aug payments that were reported as August. Since the change to SM, we have been making payments to STRS/PERS each pay period instead of monthly. The reporting is still due monthly. San Bernardino County (HD) and Riverside STRS have agreed that this will keep you compliant. Riverside PERS is reported and paid directly to MyCalPERS, and payments are due a little later than the payments to the counties. We have been compliant in STRS/PERS payments.

Thank you,
Vicki.


Human Resources:
D.O.J. Reporting - December 10-2018

All new hires have been cleared through the DOJ. Nothing new to report.

Ashlin Barkdull
Human Resources

# CliftonLarsonAllen 

March 1, 2018
Board of Directors
Encore Education Corporation
16955 Lemon Street
Hesperia, CA 92345

## Re: Tax Exempt Returns and State Filings

Dear Board of Directors:
We are pleased that Encore Education Corporation ("you," "your," or "the organization") has engaged CliftonLarsonAllen LLP ("CLA," "we," "us," and "our") to prepare the organization's federal Form 990 and applicable state filings. This letter confirms the scope, limitations, and related terms of our engagement and will apply to the initial and all subsequent annual engagements, unless the agreement is changed in a communication that you and CLA both sign or terminated as permitted herein.

## Our responsibility to you

We will annually prepare the organization's federal Form 990 and applicable state filings in accordance with the applicable tax laws. We will use our judgment in resolving questions where the law is unclear, and where there is reasonable authority, we will resolve questions in your favor whenever possible. We will not audit or independently verify the accuracy or completeness of the information we receive from you for the preparation of the returns and filings, and our engagement cannot be relied upon to uncover errors or irregularities in the underlying information.

## Your responsibilities

It is your responsibility to provide us with all of the information needed to prepare complete and accurate returns and filings. We will have no obligations with regard to a particular tax year until you have provided such information to us. We will prepare filings for the same states where the organization filed last year unless organization personnel notify us to the contrary or other information clearly indicates the need for an additional return or state filing.

Please note that if the organization had a taxable presence in more than one state, such as an employee or sales within the state or any tangible property owned or rented within the state, the organization may be required to register in the state. The organization also may be subject to state income, sales, use, or franchise tax in that state, depending upon the particular facts. It is the organization's responsibility, not CLA's, to determine if assistance is needed in deciding whether the organization must register or may be liable for state income, sales, use, or franchise tax or may have a filing requirement in various states.

For all nonattest services we may provide to you, including the preparation of the federal Form 990 and applicable state filings, management agrees to assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, and/or experience to understand and oversee the services; evaluate the adequacy and results of the services performed; and accept responsibility for the results of the services. You are responsible to carefully review the
federal Form 990 and state filings that we prepare on your behalf before signing and submitting them to tax authorities. We will advise you with regard to tax positions taken in the preparation of the federal Form 990 and state filings, but the responsibility for the federal Form 990 and state filings remains with you.

## Tax examinations

All returns and filings are subject to potential examination by the IRS and state authorities. In the event of an examination, we will be available, at your request, to assist or represent the organization and its directors or officers. Services in connection with tax examinations are not included in our fee for preparation of the federal Form 990 and state filings. Our fee for such services will be billed to you separately, along with any direct costs.

## Record retention

You are responsible for retaining all documents, records, canceled checks, receipts, or other evidence in support of information and amounts reported on the federal Form 990 and state filings. These items may be necessary in the event the taxing or other authority examines or challenges your federal Form 990 and state filings. These records should be kept for at least seven years. Your copy of the federal Form 990 and state filings should be retained indefinitely.

If carryover item(s) exist (e.g., capital loss, net operating loss, tax credits, etc.), you should retain the supporting records related to the carryover item(s) until the item has either been utilized (and the statute of limitations associated with the year of utilization has expired) or the carryforward period has expired.

In preparing the federal Form 990 and state filings, we rely on your representation that organization personnel and its directors or officers understand and have complied with these documentation requirements. The management of the organization is responsible for the proper recording of transactions in the books of accounts, for the safeguarding of assets, and for the substantial accuracy of the organization's financial records.

All of the records that you provide to us to prepare your federal Form 990 and state filings will be returned to you after our use. Our working papers, including any copies of your records that we chose to make, are our property and will be retained by us in accordance with our established records retention policy. This policy states, in general, that we will retain our working papers for a period of seven years. After this period expires, our working papers and files will be destroyed. Furthermore, physical deterioration or catastrophic events may shorten the time our records are available. The working papers and files of our firm are not a substitute for the records of the organization.

## Tax consulting services

This engagement letter also covers tax consulting services that may arise for which the organization seeks our consultation and advice, both written and oral, that are not the subject of a separate engagement letter. These additional services are not included in our fees for the preparation of the federal Form 990 and state filings.

We will base our tax analysis and conclusions on the facts you provide to us, and will not independently verify those facts. We will review the applicable tax law, tax regulations, and other tax authorities, all of which are subject to change. At your request, we will provide a memorandum of our conclusions. Written advice provided by us is for the organization's information and use only and is not to be provided to any third party without our express written consent.

Unless we are separately engaged to do so, we will not continuously monitor and update our advice for subsequent changes or modifications to the tax law and regulations, or to the related judicial and administrative interpretations.

## Communications and confidentiality

The Internal Revenue Code contains a limited privilege for confidentiality of tax advice between you and our firm. In addition, the laws of some states likewise recognize a confidentiality privilege for some accountantclient communications. You understand that CLA makes no representation, warranty or promise, and offers no opinion with respect to the applicability of any confidentiality privilege to any information supplied or communications you have with us, and, to the extent that we follow instructions from you to withhold such information or communications in the face of a request from a third party (including a subpoena, summons or discovery demand in litigation), you agree to hold CLA harmless should the privilege be determined not to apply to particular information or communications.

CLA will not disclose any confidential, proprietary, or privileged information of the entity to any persons without the authorization of entity management or unless required by law. This confidentiality provision does not prohibit us from disclosing your information to one or more of our affiliated companies in order to provide services that you have requested from us or from any such affiliated company. Any such affiliated company shall be subject to the same restrictions on the use and disclosure of your information as apply to us.

## Consent to send you publications and other materials

For your convenience, CLA produces a variety of publications, hard copy and electronic, to keep you informed about pertinent business and personal financial issues. This includes published articles, invitations to upcoming seminars, webinars and webcasts, newsletters, surveys, and press releases. To determine whether these materials may be of interest to you, CLA will need to use your federal Form 990 and state filings information. Such information includes the organization name and address as well as the business and financial information you provided to us.

By signing and dating this engagement letter, you authorize CLA to use the information that you provide to CLA during the preparation of your federal Form 990 and state filings to determine whether to offer you relevant materials. Your consent is valid until further notice. If you do not wish to authorize such use, please strike out this paragraph prior to signing the engagement letter.

## Limitations

You agree that it is appropriate to limit the liability of CLA, its partners, principals, directors, officers, employees, and agents (each a "CLA party") and that this limitation of remedies provision is governed by the laws of the state of Minnesota, without giving effect to choice of law principles.

You agree that the total liability, if any, of CLA and any other CLA parties arising out of this engagement, any advice and planning, and for the federal Form 990 and state filings and schedules that any CLA party prepares, will be limited to the fees paid to CLA for this engagement.

The nature of our services makes it difficult, with the passage of time, to gather and present evidence that fully and fairly establishes the facts underlying any dispute that may arise between you and any CLA party. The parties (you and CLA) agree that, notwithstanding any statute or law of limitations that might otherwise apply to
a dispute, including one arising out of this agreement or the services performed under this agreement, for breach of contract or fiduciary duty, tort, fraud, misrepresentation or any other cause of action or remedy, any action or legal proceeding by you against any CLA party must be commenced as provided below, or you shall be forever barred from commencing a lawsuit or obtaining any legal or equitable relief or recovery. An action to recover on a dispute shall be commenced within the shorter of these periods ("Limitation Period"):

- For federal Form 990 and state filing preparation, separately within thirty-six (36) months after the date when we deliver the tax returns and filings under this agreement to you on which the dispute is based, regardless of whether any CLA party provides other services for you or relating to said returns and filings.
- For tax consulting engagements, separately within thirty-six (36) months from the date of our last billing for services on each consultation on which the dispute is based.
- For all tax return, state filing, and tax consulting engagements, within twelve (12) months from the date when you terminate this or any other engagement of our services.

The applicable Limitation Period applies and begins to run even if you have not suffered any damage or loss, or have not become aware of the existence or possible existence of a dispute.

## Fees

Our fees will be based on the time involved and skills required, plus expenses, including internal and administrative charges. Our invoices for these fees are payable on presentation.

Our fees will be based on the degree of responsibility and contribution of the professionals working on the engagement, plus expenses, including internal and administrative charges. Our invoices for these fees are payable on presentation.

This will include customary fact finding inquiries and information gathering incident to preparation of the federal Form 990 and state filings. The fee estimate is based on anticipated cooperation from your personnel and their assistance with locating requested documents and preparing requested schedules. If the requested items are not available on the dates required or are not accurate, the estimated fee for services will likely be higher. If unexpected circumstances require significant additional time, we will advise you before undertaking work that would require a substantial increase in the fee estimate. Our invoices for these fees are payable on presentation.

## Other fees

You also agree to compensate us for any time and expenses, including time and expenses of legal counsel, we may incur in responding to discovery requests or participating as a witness or otherwise in any legal, regulatory, or other proceedings that we are asked to respond to on your behalf.

## Finance charges and collection expenses

You agree that if any statement is not paid within 30 days from its billing date, the unpaid balance shall accrue interest at the monthly rate of one and one-quarter percent (1.25\%), which is an annual percentage rate of $15 \%$. In the event that any collection action is required to collect unpaid balances due us, reasonable attorney fees and expenses shall be recoverable.

## Termination of agreement

Either party may terminate this agreement at any time by giving written notice to the other party. In that event, the provisions of this agreement shall continue to apply to all services rendered prior to termination.

## Agreement

Please sign and date the enclosed copy of this letter to confirm your agreement and return it to us at your earliest convenience.

We are looking forward to working with you.
Sincerely,

## CliftonLarsonAllen LLP



Wade McMullen, CPA
Principal
626-387-8211
Wade.McMullen@CLAconnect.com
Enclosure
Accepted on behalf of the organization:


Title
$\frac{12 / 4 / 18}{\text { Date }}$

# CliftonLarsonAllen 

March 1, 2018
Board of Directors
Encore Education Corporation
16955 Lemon Street
Hesperia, CA 92345

Dear Board of Directors:
We are pleased to confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the audit and nonaudit services CliftonLarsonAllen LLP ("CLA," "we," "us," and "our") will provide for Encore Education Corporation ("you," "your," or "the entity") for the year ended June 30, 2018.

Wade McMullen is responsible for the performance of the audit engagement.

## Audit services

We will audit the consolidated financial statements of Encore Education Corporation, which comprise the consolidated statement of financial position as of June 30, 2018, and the related consolidated statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the consolidated financial statements. We will also evaluate and report on the presentation of the supplementary information accompanying the financial statements in relation to the financial statements as a whole.

We will also evaluate and report on the presentation of the following supplementary information accompanying the financial statements in relation to the financial statements as a whole:

1. Schedule of Expenditures of Federal Awards
2. Local Education Agency Organization Structure
3. Schedule of Instructional Time
4. Schedule of Average Daily Attendance
5. Reconciliation of Annual financial Report with Audited Financial Statements
6. Supplemental Statement of Financial Position by Charter School
7. Supplemental Statement of Activities by Charter School
8. Supplemental Statement of Cash Flows by Charter School
9. Notes to Supplementary Information

## Nonaudit services

We will also provide the following nonaudit services:

- Preparation of your financial statements, schedule of expenditures of federal awards, and related notes.
- Preparation of adjusting journal entries.
- Preparation of informational tax returns


## Audit objectives

The objective of our audit is the expression of an opinion about whether your financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America (U.S. GAAP). Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS); the standards for financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance); and the 2017-18 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting, published by the Education Audit Appeals Panel. Our audit will include tests of your accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express opinions and render the required reports. We will also perform procedures to enable us to express an opinion on whether the supplementary information (as identified above) accompanying the financial statements is fairly stated, in all material respects, in relation to the financial statements as a whole.

The objectives of our audit also include:

- Reporting on internal control over financial reporting and compliance with the provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with Government Auditing Standards.
- Reporting on internal control over compliance related to major programs and expressing an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Uniform Guidance.
- Reporting on internal control over compliance related to state programs and expressing an opinion (or disclaimer of opinion) on compliance with the laws and regulations of the state programs in accordance with the requirements of the 2017-18 Guide for Annual Audits of $K$-12 Local Education Agencies and State Compliance Reporting.

The Government Auditing Standards report on internal control over financial reporting and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) that the report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control
and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the result of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We will issue written reports upon completion of our audit of your financial statements and compliance with requirements applicable to major programs. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions, add an emphasis-ofmatter or other-matter paragraph(s), or withdraw from the engagement. If our opinion on the financial statements or the single audit compliance opinion is other than unmodified, we will discuss the reasons with you in advance. If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements or material noncompliance caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements or an opinion on compliance, we retain the right to take any course of action permitted by professional standards, including declining to express opinions or issue reports, or withdrawing from the engagement.

We will also issue a written report on State Compliance upon completion of our audit.

## Auditor responsibilities, procedures, and limitations

We will conduct our audit in accordance with U.S. GAAS and the standards for financial audits contained in Government Auditing Standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error. An audit involves performing procedures to obtain sufficient appropriate audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

There is an unavoidable risk, because of the inherent limitations of an audit, together with the inherent limitations of internal control, that some material misstatements or noncompliance may not be detected, even though the audit is properly planned and performed in accordance with U.S. GAAS, Government Auditing Standards, and the Uniform Guidance. Because we will not perform a detailed examination of all transactions, material misstatements, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity, may not be detected. Because the determination of abuse is subjective, Government Auditing Standards do not expect auditors to provide reasonable assurance of detecting abuse.

In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management and those charged with governance of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management and those charged with governance of any violations of laws or
governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a single audit.

In making our risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements and compliance in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting fraud or errors that are material to the financial statements and to preventing and detecting misstatements resulting from noncompliance with provisions of laws, regulations, contracts, and grant agreements that have a material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to Government Auditing Standards.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with the direct and material compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify deficiencies, significant deficiencies, or material weaknesses in internal control. However, we will communicate to you in writing significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we identify during the audit that are required to be communicated under AICPA professional standards, Government Auditing Standards, and the Uniform Guidance.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the entity's compliance with the provisions of laws, regulations, contracts, and grant agreements that have a material effect on the financial statements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to Government Auditing Standards.

We will include in our report on internal control over financial reporting and on compliance relevant information about any fraud; noncompliance with provisions of laws, regulations, contracts, or grant agreements; or abuse that may have occurred that are required to be communicated under Government Auditing Standards.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards that may have a direct and material effect on each of the entity's major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the "OMB Compliance Supplement" for the types of compliance requirements that could have a direct and material effect on each of the entity's major programs. The purpose of these procedures will be to express an opinion on the entity's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

We will evaluate the presentation of the schedule of expenditures of federal awards accompanying the financial statements in relation to the financial statements as a whole. We will make certain inquiries of management and evaluate the form, content, and methods of preparing the schedule to determine whether the information complies with U.S. GAAP and the Uniform Guidance, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We will compare and reconcile the schedule to the underlying accounting records and other records used to prepare the financial statements or to the financial statements themselves.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

## Management responsibilities

Our audit will be conducted on the basis that you (management and, when appropriate, those charged with governance) acknowledge and understand that you have certain responsibilities that are fundamental to the conduct of an audit.

You are responsible for the preparation and fair presentation of the financial statements and the schedule of expenditures of federal awards in accordance with U.S. GAAP. Management is also responsible for identifying all federal awards received, understanding and complying with the compliance requirements, and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in accordance with the requirements of the Uniform Guidance.

Management's responsibilities include the selection and application of accounting principles; recording and reflecting all transactions in the financial statements; determining the reasonableness of significant accounting estimates included in the financial statements; adjusting the financial statements to correct material misstatements; and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. Management is responsible for compliance with applicable laws and regulations and the provisions of contracts and grant agreements, including compliance with federal statutes, regulations, and the terms and conditions of federal awards applicable to the entity's federal programs. Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are responsible for the design, implementation, and maintenance of effective internal control, including internal control over compliance, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; and that there is reasonable assurance that government programs are administered in compliance with compliance requirements.

You are responsible for the design, implementation, and maintenance of internal controls to prevent and detect fraud; assessing the risk that the financial statements may be materially misstated as a result of fraud; and for informing us about all known or suspected fraud affecting the entity involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or
suspected fraud affecting the entity received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for implementing systems designed to achieve compliance with applicable laws and regulations and the provisions of contracts and grant agreements, including compliance with federal statutes, regulations, and the terms and conditions of federal awards applicable to the entity's federal programs; identifying and ensuring that the entity complies with applicable laws, regulations, contracts, and grant agreements, including compliance with federal statutes, regulations, and the terms and conditions of federal awards applicable to the entity's federal programs; and informing us of all instances of identified or suspected noncompliance whose effects on the financial statements should be considered.

You are responsible for taking timely and appropriate steps to remedy any fraud; noncompliance with provisions of laws, regulations, contracts, or grant agreements; or abuse that we may report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified, including noncompliance identified in audit findings; and to follow up and take prompt corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a corrective action plan.

You are responsible for ensuring that management is reliable and for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters, and for the accuracy and completeness of that information, and for ensuring the information is reliable and properly reported; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence. You agree to inform us of events occurring or facts discovered subsequent to the date of the financial statements that may affect the financial statements.

You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon or make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is fairly presented in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

Management is responsible for the preparation and fair presentation of other supplementary information in accordance with U.S. GAAP. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no
later than the date the supplementary information is issued with our report thereon. You agree to provide us written representations related to the presentation of the supplementary information.

Management is responsible for providing us with a written confirmation concerning representations made by you and your staff to us in connection with the audit. During our engagement, we will request information and explanations from you regarding, among other matters, the entity's activities, internal control, future plans, specific transactions, and accounting systems and procedures. The procedures we will perform during our engagement and the conclusions we reach as a basis for our report will be heavily influenced by the representations that we receive in the representation letter and otherwise from you. Accordingly, inaccurate, incomplete, or false representations could cause us to expend unnecessary effort or could cause a material fraud or error to go undetected by our procedures. In view of the foregoing, you agree that we shall not be responsible for any misstatements in the entity's financial statements that we may fail to detect as a result of misrepresentations made to us by you.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies to us of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the "Audit objectives" section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other engagements or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

## Responsibilities and limitations related to nonaudit services

For all nonaudit services we may provide to you, management agrees to assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, and/or experience to understand and oversee the services; evaluate the adequacy and results of the services; and accept responsibility for the results of the services.

The responsibilities and limitations related to the nonaudit services performed as part of this engagement are as follows:

- We will prepare a draft of your financial statements, schedule of expenditures of federal awards, and related notes in conformity with U.S. GAAP and the Uniform Guidance based on information provided by you. Since the preparation and fair presentation of the financial statements and schedule of expenditures of federal awards is your responsibility, you will be required to acknowledge in the representation letter our assistance with preparation of the financial statements and schedule of expenditures of federal awards and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. You have a responsibility to be in a position in fact and appearance to make an informed judgment on those financial statements and schedule of expenditures of federal awards.
- We will propose adjusting journal entries as needed. You will be required to review and approve those entries and to understand the nature of the changes and their impact on the financial statements.

These nonaudit services do not constitute an audit under Government Auditing Standards and such services will not be conducted in accordance with Government Auditing Standards.

## Use of financial statements

The financial statements and our report thereon are for management's use. If you intend to reproduce and publish the financial statements and our report thereon, they must be reproduced in their entirety. Inclusion of the audited financial statements in a document, such as an annual report or an offering document, should be done only with our prior approval of the document. You are responsible to provide us the opportunity to review such documents before issuance.

If the parties (i.e., you and CLA) agree that CLA will not be involved with your official statements related to municipal securities filings or other offering documents, we will require that any official statements or other offering documents issued by you with which we are not involved clearly indicate that CLA is not involved with the contents of such documents. Such disclosure should read as follows:

> CliftonLarsonAllen LLP, our independent auditor, has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. CliftonLarsonAllen LLP also has not performed any procedures relating to this offering document.

Should you decide to include or incorporate by reference these financial statements and our auditors' report(s) thereon in a future private placement or other offering of equity or debt securities, you agree that we are under no obligation to re-issue our report or provide consent for the use of our report in such a registration or offering document. We will determine, at our sole discretion, whether we will re-issue our report or provide consent for the use of our report only after we have performed the procedures we consider necessary in the circumstances. If we decide to re-issue our report or consent to the use of our report, we will be required to perform certain procedures including, but not limited to, (a) reading other information incorporated by reference in the registration statement or other offering document and (b) subsequent event procedures. These procedures will be considered an engagement separate and distinct from our audit engagement, and we will bill you separately. If we decide to re-issue our report or consent to the use of our report, you agree that we will be included on each distribution of draft offering materials and we will receive a complete set of final documents. If we decide not to re-issue our report or decide to withhold our consent to the use of our report, you may be required to engage another firm to audit periods covered by our audit reports, and that firm will likely bill you for its services. While the successor auditor may request access to our workpapers for those periods, we are under no obligation to permit such access.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website or submitted on a regulator website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information in the electronic site with the original document.

We may issue preliminary draft financial statements to you for your review. Any preliminary draft financial statements should not be relied on or distributed.

## Engagement administration and other matters

We expect to begin our audit on approximately April 1, 2018.
We understand that your employees will prepare all confirmations, account analyses, and audit schedules we request and will locate any documents or invoices selected by us for testing. A list of information we expect to need for our audit and the dates required will be provided in a separate communication.

At the conclusion of the engagement, we will complete the auditor sections of the electronic Data Collection Form SF-SAC and perform the steps to certify the Form SF-SAC and single audit reporting package. It is management's responsibility to complete the auditee sections of the Data Collection Form. We will create the single audit reporting package PDF file for submission; however, it is management's responsibility to review for completeness and accuracy and electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse and, if appropriate, to pass-through entities. The Data Collection Form and the reporting package must be electronically submitted within the earlier of 30 calendar days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to the entity; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

We are available to perform additional procedures with regard to fraud detection and prevention, at your request, as a separate engagement, subject to completion of our normal engagement acceptance procedures. The terms and fees of such an engagement would be documented in a separate engagement letter.

The audit documentation for this engagement is the sole and exclusive property of CLA and constitutes confidential and proprietary information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a cognizant or oversight agency for audit or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of CLA personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release date or for any additional period requested by the cognizant agency, oversight agency for audit, or passthrough entity. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Except as permitted by the "Consent" section of this agreement, CLA will not disclose any confidential, proprietary, or privileged information of the entity to any persons without the authorization of entity management or unless required by law. This confidentiality provision does not prohibit us from disclosing your information to one or
more of our affiliated companies in order to provide services that you have requested from us or from any such affiliated company. Any such affiliated company shall be subject to the same restrictions on the use and disclosure of your information as apply to us.

Professional standards require us to be independent with respect to you in the performance of these services. Any discussion that you have with our personnel regarding potential employment with you could impair our independence with respect to this engagement. Therefore, we request that you inform us prior to any such discussions so that we can implement appropriate safeguards to maintain our independence and objectivity. Further, any employment offers to any staff members working on this engagement without our prior knowledge may require substantial additional procedures to ensure our independence. You will be responsible for any additional costs incurred to perform these procedures.

Our relationship with you is limited to that described in this letter. As such, you understand and agree that we are acting solely as independent accountants. We are not acting in any way as a fiduciary or assuming any fiduciary responsibilities for you. We are not responsible for the preparation of any report to any governmental agency, or any other form, return, or report or for providing advice or any other service not specifically recited in this letter.

Our engagement and responsibility end on delivery of our signed report. Any additional services that might be requested will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

Government Auditing Standards require that we make our most recent external peer review report publicly available. The report is posted on our website at www.CLAconnect.com/Aboutus/.

## Mediation

Any disagreement, controversy, or claim ("Dispute") that may arise out of any aspect of our services or relationship with you, including this engagement, shall be submitted to non-binding mediation by written notice ("Mediation Notice") to the other party. In mediation, we will work with you to resolve any differences voluntarily with the aid of an impartial mediator.

The mediation will be conducted as specified by the mediator and agreed upon by the parties. The parties agree to discuss their differences in good faith and to attempt, with the assistance of the mediator, to reach an amicable resolution of the Dispute.

Each party will bear its own costs in the mediation. The fees and expenses of the mediator will be shared equally by the parties.

Any Dispute will be governed by the laws of the state of Minnesota, without giving effect to choice of law principles.

## Time limitation

The nature of our services makes it difficult, with the passage of time, to gather and present evidence that fully and fairly establishes the facts underlying any Dispute that may arise between the parties. The parties agree that, notwithstanding any statute or law of limitations that might otherwise apply to a Dispute, including one arising out of this agreement or the services performed under this agreement, for breach of contract or fiduciary duty,
tort, fraud, misrepresentation or any other cause of action or remedy, any action or legal proceeding by you against us must be commenced within twenty-four (24) months ("Limitation Period") after the date when we deliver our final audit report under this agreement to you, regardless of whether we do other services for you relating to the audit report, or you shall be forever barred from commencing a lawsuit or obtaining any legal or equitable relief or recovery.

The Limitation Period applies and begins to run even if you have not suffered any damage or loss, or have not become aware of the existence or possible existence of a Dispute.

## Fees

Our fees for these services will be based on the time involved and the degree of responsibility and skills required, plus expenses including internal and administrative charges. Based on our preliminary estimates, the fees should approximate $\$ 22,900$ for the audit engagement, and $\$ 500$ preparing the Data Collection Form SF-SAC and creating the single audit reporting package. Fees for the preparation of federal and state tax return set are estimated to be $\$ 3,900$, with additional expenses estimated to be $\$ 125$. The fee estimate is based on anticipated cooperation from your personnel and their assistance with preparing confirmations and requested schedules. If the requested items are not available on the dates required or are not accurate, the estimated fee for services will likely be higher. If unexpected circumstances require significant additional time, we will advise you before undertaking work that would require a substantial increase in the fee estimate. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed even if we have not issued our reports. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination.

## Changes in accounting and audit standards

Standard setters and regulators continue to evaluate and modify standards. Such changes may result in new or revised financial reporting and disclosure requirements or expand the nature, timing, and scope of the activities we are required to perform. To the extent that the amount of time required to provide the services described in the letter increases due to such changes, our fee may need to be adjusted. We will discuss such circumstances with you prior to performing the additional work.

## Other fees

You also agree to compensate us for any time and expenses, including time and expenses of legal counsel, we may incur in responding to discovery requests or participating as a witness or otherwise in any legal, regulatory, or other proceedings that we are asked to respond to on your behalf.

## Finance charges and collection expenses

You agree that if any statement is not paid within 30 days from its billing date, the unpaid balance shall accrue interest at the monthly rate of one and one-quarter percent (1.25\%), which is an annual percentage rate of $15 \%$. In the event that any collection action is required to collect unpaid balances due us, reasonable attorney fees and expenses shall be recoverable.

## Consent

## Consent to use financial information

Annually, we assemble a variety of benchmarking analyses using client data obtained through our audit and other engagements. Some of this benchmarking information is published and released publicly. However, the information that we obtain is confidential, as required by the AICPA Code of Professional Conduct. Your acceptance of this engagement letter will serve as your consent to use of Encore Education Corporation's information in these cost comparison, performance indicator, and/or benchmarking reports.

## Subcontractors

CLA may, at times, use subcontractors to perform services under this agreement, and they may have access to your information and records. Any such subcontractors will be subject to the same restrictions on the use of such information and records as apply to CLA under this agreement.

## Agreement

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. This letter constitutes the entire agreement regarding these services and supersedes all prior agreements (whether oral or written), understandings, negotiations, and discussions between you and CLA. If you have any questions, please let us know. Please sign, date, and return a copy of this letter to us to indicate your acknowledgment and understanding of, and agreement with, the arrangements for our audit of your financial statements including the terms of our engagement and the parties' respective responsibilities.

Sincerely,

## CliftonLarsonAllen LLP

Principal
626-387-8211
Wade.McMullen@CLAconnect.com

## Response:

This letter correctly sets forth the understanding of Encore Education Corporation.


Title:


Date: $\qquad$

## Board Resolution

The Encore Education Corporation ("EEC") governing Board of Directors ("Board") has taken into consideration the following facts:

WHEREAS, EEC is facing financial hardship due to a decline in enrollment, and the 20182019 budget indicates a deficit of nearly one million dollars, and EEC must adopt immediate costsaving measures to address the deficit;

WHEREAS; EEC held an all-staff meeting to discuss the deficit and presented two (2) options to staff for making up the deficit: (1) a four percent (4\%) wage reduction for all employees until the budget is balanced, or (2) the release of twenty-five (25) employees from employment;

WHEREAS, after the all-staff meeting, employees were asked to vote via an anonymous online poll on their preference for either option (1) or (2) above, and they voted overwhelmingly for a four percent (4\%) wage reduction;

THEREFORE, the Board hereby resolves to adopt a temporary four percent (4\%) wage reduction for all employees until the budget is balanced and the deficit is eliminated, effective beginning with the payroll period ending December 31, 2018.

BE IT FURTHER RESOLVED, that no employee will earn less than applicable law requires with respect to minimum wage/salary amounts.

IN WITNESS WHEREOF, the Board has adopted the above resolution by the following vote at a special Board meeting this $\underline{10^{\text {th }}}$ day of December, 2018.

Ayes:
Nos:

Abstentions:

By:
Lenny Esposito, Board President

## MEMORANDUM

To: Employees of Encore Education Corporation<br>From: Denise Griffin, Chief Executive Officer<br>Encore Education Corporation

DATE: December 11, 2018

## Subject: Temporary Wage Reduction

As Encore Education Corporation ("EEC" or the "School") previously reported, the School is facing serious financial hardship and was not able to balance the budget for the 2018-19 school year. This financial hardship is due, among other things, to an unexpected decline in student enrollment. To address this deficit, EEC has been forced to consider various cost-saving methods, including possible wage reductions and employee releases.

On November 27, 2018, EEC held an all-staff meeting to discuss the deficit. As all of you know, staff were presented two (2) options for making up the deficit: (1) a four percent (4\%) wage reduction for all employees until the budget is balanced, or (2) the release of twenty-five (25) employees from employment.

After the all-staff meeting, employees were asked to vote via an anonymous online poll on their preference for either option (1) or (2) above. The result was an overwhelming vote for a four percent (4\%) wage reduction.

Based on this vote, the Board of Directors has approved a four percent (4\%) wage reduction for all EEC employees, effective December 16, 2018, until such time as the budget deficit has been made up. The wage reduction will be reflected on your paycheck for the pay period ending December 31, 2018. No employee will earn less than applicable law requires with respect to minimum wage/salary amounts.

Please be aware that everyone at EEC is being affected by the budget deficit, including those in managerial and administrative positions. We thank you for your understanding and support of the School at this difficult time.

Please do not hesitate to contact me at 760.949.2036 or ceo@officerteam.com should you have any questions or concerns regarding this memorandum. You can also speak with Ashlin Barkdull at abarkdull@encorehighschool.com.

## CHARTER SCHOOL INTERIM REPORT

1st Interim as of October 31
2nd Interim as of January 31
CHARTER SCHOOL CERTIFICATION

Charter School Name: Encore Jr/Sr High School for the Performing \& Visual Arts

## CDS \#: 35-75044-01166707

Charter Approving Entity: Hesperia Unifed School District
County: San Bernardino
Charter \#: 971

To the entity that approved the charter school:
2017-18 CHARTER SCHOOL INTERIM REPORT -- ALTERNATIVE FORM: This report has been approved, and is hereby filed by the charter school pursuant to Education Code Section 47604.33.

| Signed: |  | Date: |
| :--- | :---: | :---: |
|  | Charter School Official <br> (Original signature required) |  |
| Printed | Denise Griffin | Title: Chief Executive Officer |
| Name: |  |  |

CERTIFICATION OF FINANCIAL CONDITION:
) POSITIVE
As the Charter School Official, I certify that this Charter will be able to meet its financia obligations for the current fiscal year and two subsequent fiscal years.

) QUALIFIED
As the Charter School Official, I certify that this Charter may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

) NEGATIVE
As the Charter School Official, I certify that based upon current projections this charter will be unable to meet its financial obligations for remainder of the fiscal year or for the subsequent fiscal year. $\qquad$

To the County Superintendent of Schools:
2017-18 CHARTER SCHOOL INTERIM REPORT -- ALTERNATIVE FORM: This report has been reviewed pursuant to Education Code 47604.32(a) is hereby filed with the County Superintendent pursuant to Education Code Section
Signed: $\qquad$ Authorized
Charter Approving Entity
(Original signature required)
Printed
Name: $\qquad$
POSITIVE
Date: $\qquad$

Title: $\qquad$

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## Charter Schools

Interim Check List

## Encore Jr/Sr High School for the Performing \& Visual Arts 35-75044-01166707

On or before December 15 (1st) Interim Report to Authorizing District (Coordinate due date with District) On or before March 15 (2nd) Interim Report to Authorizing District (Coordinate due date with District)

Electronic - Required
Charter 2017-18 Budget/Interim Reporting Worksheet (all Budget tabs completed):

$\frac{X}{X}$ Interim - Certification<br>Interim- Assumptions<br>Interim - Unrestricted MYP<br>Interim - Restricted MYP<br>Interim - Summary MYP<br>Interim - Debt (sheet has a field to report if No Debt)<br>Interim - Cash Flow Year 1<br>Interim - Cash Flow Year 2<br>X LCFF calculator (using the most recent FCMAT release*)

Hard Copy - Minimum Requirement (authorizing District may require additional documents):
X Interim - Certitication Signed

* Be sure to use the most recent version of the calculator at: http://fcmat.org/local-control-funding-formula-resources/


| Charter School Attendance | CHARTER NAME: Encore Jr/Sr High School for the Performing \& Visual Arts CHARTER \#: 971 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Fiscal Year 2018-19 First Interim Report Projected ADA as of October 31, 2018 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Charter Approving Entity: Hesperia Unifed School District |  | 2017-18 |  | 2018-19 Adopted Budget |  |  | 2018-19 First Interim |  |  | 2019-20 First Interim |  |  | 2020-21 First Interim |  |  |
|  | Line | $\begin{array}{\|\|c\|c\|c\|c\|} \text { Actual ADA } \\ \hline \end{array}$ | Funded ADA * | $\begin{array}{\|c\|} \hline \text { Projected ADA } \\ \text { P-2 } \\ \hline \end{array}$ | Funded ADA * | \% Change over Prior Year | $\begin{array}{\|c\|} \hline \text { Projected ADA } \\ \text { P-2 } \\ \hline \end{array}$ | Funded ADA * | \% Change over Prior Period | $\begin{array}{\|c\|} \hline \text { Projected ADA } \\ \text { P-2 } \\ \hline \end{array}$ | Funded ADA * | \% Change over Prior Year | $\begin{array}{\|c\|} \hline \text { Projected ADA } \\ \text { P-2 } \\ \hline \end{array}$ | Funded ADA * | \% Change over Prior Year |
| Grades 9-12 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Regular ADA | A-1 | 602.76 |  | 601.60 |  | -0.19\% | 566.96 |  | -5.76\% | 566.96 |  | 0.00\% | 566.96 |  | 0.00\% |
| Classroom-based ADA included in $\mathrm{A}-1$ | A-2 | 602.76 |  | 601.60 |  | -0.19\% | 566.96 |  | -5.76\% | 566.96 |  | 0.00\% | 566.96 |  | 0.00\% |
| Extended Year Special Ed | A-3 | - |  | - |  |  |  |  |  |  |  |  |  |  |  |
| Classroom-based ADA included in A-3 | A-4 | - |  | - |  |  |  |  |  |  |  |  |  |  |  |
| Special Ed - NPS | A-5 | - |  | - |  |  |  |  |  |  |  |  |  |  |  |
| Classroom-based ADA included in A-5 | A-6 | - |  | - |  |  |  |  |  |  |  |  |  |  |  |
| Extended Year Special Ed - NPS | A-7 | - |  | - |  |  |  |  |  |  |  |  |  |  |  |
| Classroom-based ADA included in A-7 | A-8 | - |  | - |  |  |  |  |  |  |  |  |  |  |  |
| ADA Totals (A-2 tru A-8 including only classroom based ADA) | A-9 | - | - | - | - |  | - | - |  | - | - |  | - | - |  |
| ADA Totals (A-1 thru A-7 inluding only classroom based ADA) | A-10 | 602.76 | 602.76 | 601.60 | 601.60 | -0.19\% | 566.96 | 566.96 | -5.76\% | 566.96 | 566.96 | 0.00\% | 566.96 | 566.96 | 0.00\% |
| Total ADA for Grade Range |  | 602.76 | 602.76 | 601.60 | 601.60 | -0.19\% | 566.96 | 566.96 | -5.76\% | 566.96 | 566.96 | 0.00\% | 566.96 | 566.96 | 0.00\% |
| Totals |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Regular ADA | A-1 | 956.92 |  | 987.00 |  | 3.14\% | 949.28 |  | -3.82\% | 949.28 |  | 0.00\% | 949.28 |  | 0.00\% |
| Classroom-based ADA included in A-1 | A-2 | 956.92 |  | 987.00 |  | 3.14\% | 949.28 |  | -3.82\% | 949.28 |  | 0.00\% | 949.28 |  | 0.00\% |
| Extended Year Special Ed | A-3 | - |  | - |  |  | - |  |  | - |  |  | - |  |  |
| Classroom-based ADA included in A-3 | A-4 | - |  | . |  |  | - |  |  | - |  |  | - |  |  |
| Special Ed - NPS | A-5 | - |  | - |  |  | - |  |  | - |  |  | - |  |  |
| Classroom-based ADA included in A-5 | A-6 | - |  | - |  |  | - |  |  | - |  |  | . |  |  |
| Extended Year Special Ed - NPS | A-7 | - |  | - |  |  | - |  |  | - |  |  | - |  |  |
| Classroom-based ADA included in A-7 | A-8 | $\cdot$ |  | - |  |  | - |  |  | - |  |  | - |  |  |
| ADA Totals (A-1 thru A-7 excluding classroom based ADA) | A-9 | - | - | - | - |  | - | - |  | - | - |  | - | - |  |
| ADA Totals (A-2 thru A-8 including only classroom based ADA) | A-10 | 956.92 | 956.92 | 987.00 | 987.00 | 3.14\% | 949.28 | 949.28 | -3.82\% | 949.28 | 949.28 | 0.00\% | 949.28 | 949.28 | 0.00\% |
| Total ADA for Charter |  | 956.92 | 956.92 | 987.00 | 987.00 | 3.14\% | 949.28 | 949.28 | -3.82\% | 949.28 | 949.28 | 0.00\% | 949.28 | 949.28 | 0.00\% |

* For non-classroom, P-2 ADA multiplied by Funding Determination \%. Use this amount in the LCFF calculator and any other ADA based revenue calculations.

CHARTER NAME: Encore Jr/Sr High School for the Performing \& Visual Arts
CDS \#: 35-75044-01166707
CHARTER \#: 971
Fiscal Year 2018-19 First Interim Report


| DESCRIPTION |  |  | Adopted Budget 2018-19 |  | Latest Revised Budget 2018-19 |  | First Interim <br> Actual <br> ru October 31, <br> 2018 |  | irst Interim <br> Projected <br> Budget <br> 2018-19 | Percent Change | First Interim Projected Budget 2019-20 | Percent Change |  | irst Interim <br> Projected <br> Budget <br> 2020-21 | Percent Change |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| REVENUES |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| LCFF Sources |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| LCFF | 8011 |  | 8,022,548 |  | 8,022,548 |  | 1,395,908 |  | 7,606,416 | -5.19\% | 7,982,959 | 4.95\% |  | 8,243,670 | 3.27\% |
| EPA | 8012 |  | 1,376,334 |  | 1,376,334 |  | 389,469 |  | 1,427,980 | 3.75\% | 1,427,980 | 0.00\% |  | 1,427,980 | 0.00\% |
| State Aid - Prior Year | 8019 |  |  |  |  |  | $(5,577)$ |  | $(10,000)$ |  |  |  |  |  |  |
| In Lieu Property Taxes | 8096 |  | 364,876 |  | 364,876 |  | 20,281 |  | 336,700 | -7.72\% | 336,700 | 0.00\% |  | 336,700 | 0.00\% |
| Federal | 8100-8299 |  | - |  | - |  |  |  | - |  | - |  |  | - |  |
| State |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Lottery - Unrestricted | 8560 |  | 150,509 |  | 150,509 |  | 7,168 |  | 149,714 | -0.53\% | 149,714 | 0.00\% |  | 149,714 | 0.00\% |
| Lottery - Prop 20 - Restricted | 8560 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Other State Revenue | 8300-8599 |  | 203,584 |  | 203,584 |  |  |  | 208,282 | 2.31\% | 43,126 | -79.29\% |  | 43,126 | 0.00\% |
| Local |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Interest | 8660 |  | 500 |  | 500 |  |  |  | 500 | 0.00\% | 500 | 0.00\% |  | 500 | 0.00\% |
| AB602 Local Special Education Transfer | 8792 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Other Local Revenues | 8600-8799 |  | 65,000 |  | 65,000 |  | 6,093 |  | 65,000 | 0.00\% | 65,000 | 0.00\% |  | 65,000 | 0.00\% |
| Ootal Revenues |  | \$ | 10,183,351 | \$ | 10,183,351 | \$ | 1,813,342 | \$ | 9,784,592 | -3.92\% | \$ 10,005,979 | 2.26\% |  | $\underline{\text { 10,266,690 }}$ | 2.61\% |
| EXPENDITURES |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Certificated Salaries | 1000-1999 |  | 2,321,839 |  | 2,321,839 |  | 543,938 |  | 2,176,154 | -6.27\% | 2,241,439 | 3.00\% |  | 2,308,682 | 3.00\% |
| Classified Salaries | 2000-2999 |  | 2,085,876 |  | 2,085,876 |  | 566,184 |  | 2,022,422 | -3.04\% | 2,083,094 | 3.00\% |  | 2,145,587 | 3.00\% |
| Benefits | 3000-3999 |  | 1,510,053 |  | 1,510,053 |  | 394,937 |  | 1,470,422 | -2.62\% | 1,568,982 | 6.70\% |  | 1,646,041 | 4.91\% |
| Books \& Supplies | 4000-4999 |  | 39,009 |  | 39,009 |  | 168,579 |  | 84,583 | 116.83\% | 83,205 | -1.63\% |  | 84,196 | 1.19\% |
| Contracts \& Services | 5000-5999 |  | 2,649,416 |  | 2,649,416 |  | 957,712 |  | 2,604,817 | -1.68\% | 2,432,878 | -6.60\% |  | 2,328,879 | -4.27\% |
| Capital Outlay | 6000-6599 |  | 125,000 |  | 125,000 |  | - |  | 153,042 | 22.43\% | 153,042 | 0.00\% |  | 153,042 | 0.00\% |
| Other Outgo | 7100-7299 |  | - |  | - |  | - |  | - |  |  |  |  |  |  |
| Debt Service (see Debt Form) | 7400-7499 |  | - |  | - |  |  |  |  |  |  |  |  |  |  |
| Total Expenditures |  | \$ | 8,731,192 | \$ | 8,731,192 | \$ | 2,631,349 | \$ | 8,511,441 | -2.52\% | \$ 8,562,641 | 0.60\% | \$ | 8,666,427 | 1.21\% |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES |  | \$ | 1,452,159 | \$ | 1,452,159 | \$ | $(818,007)$ | \$ | 1,273,151 | -12.33\% | \$ 1,443,338 | 13.37\% | \$ | 1,600,263 | 10.87\% |
| OTHER SOURCES \& USES |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Other Sources/Contributions to Restricted Programs | 8900 |  | $(472,989)$ |  | $(472,989)$ |  | - |  | $(472,990)$ | 0.00\% | - |  |  | $(26,822)$ |  |
| Other Uses | 7600 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Net Sources \& Uses |  | \$ | (472,989) | \$ | (472,989) | \$ | - | \$ | (472,990) | 0.00\% | \$ |  | \$ | (26,822) |  |
| NET INCREASE (DECREASE) IN FUND BALANCE |  | \$ | 979,170 | \$ | 979,170 | \$ | $(818,007)$ | \$ | 800,161 | -18.28\% | \$ 1,443,338 | 80.38\% | \$ | 1,573,441 | 9.01\% |


| DESCRIPTION |  | Adopted Budget 2018-19 | Latest <br> Revised <br> Budget <br> 2018-19 | First Interim <br> Actual <br> thru October 31, <br> 2018 | First Interim <br> Projected <br> Budget <br> $2018-19$ | Percent Change | First Interim <br> Projected <br> Budget <br> $2019-20$ | Percent Change | First Interim <br> Projected <br> Budget <br> $2020-21$ | Percent Change |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| FUND BALANCE, RESERVES |  |  |  |  |  |  |  |  |  |  |
| Beginning Balance at Adopted Budget | 9791 | (671,238) | (671,238) | (671,238) | (671,238) | 0.00\% | 124,290 | -118.52\% | 1,567,629 | 1161.26\% |
| Adjustments for Unaudited Actuals | 9792 | - | $(4,633)$ | $(4,633)$ | $(4,633)$ |  | - |  | - |  |
| Beg Fund Balance at Unaudited Actuals |  | - | (675,871) | $(675,871)$ | (675,871) |  | - |  | - |  |
| Adjustments for Audit | 9793-95 | - |  | - | - |  | - |  | - |  |
| Adjustments for Restatements |  | - |  |  |  |  | - |  | - |  |
| Beginning Fund Balance as per Audit Report +/- Restatements |  | - | (675,871) | $(675,871)$ | (675,871) |  | - |  | - |  |
| Ending Balance | 9790 | \$ 307,931 | \$ 303,299 | \$ $(1,493,878)$ | 124,290 | -59.64\% | 1,567,629 | 1161.26\% | \$ 3,141,070 | 100.37\% |
| Components of Ending Fund Balance (Budget): |  |  |  |  |  |  |  |  |  |  |
| a. Nonspendable |  |  |  |  |  |  |  |  |  |  |
| Revolving Cash | 9711 | 1,000 |  |  |  |  |  |  |  |  |
| Stores | 9712 | - |  |  |  |  |  |  |  |  |
| Prepaid Expenditures | 9713 | 25,000 |  |  |  |  |  |  |  |  |
| All Others | 9719 | - |  |  |  |  |  |  |  |  |
| b. Restricted | 9740 |  |  |  |  |  |  |  |  |  |
| c. Committed |  |  |  |  |  |  |  |  |  |  |
| Committed - Stabilization Arrangements | 9750 | - |  |  |  |  |  |  |  |  |
| Committed - Other | 9760 | - |  |  |  |  |  |  |  |  |
| d. Assignments | 9780 | $-$ |  |  |  |  |  |  |  |  |
| e. Unassigned |  |  |  |  |  |  |  |  |  |  |
| Reserve for Ecomonic Uncertainties | 9789 | 281,931 |  |  |  |  |  |  |  |  |
| Undesignated / Unappropriated Amount / Unrestricted Net Position | 9790 | - | 303,299 | $(1,493,878)$ | 124,290 |  | 1,567,629 | 1161.26\% | 3,141,070 | 100.37\% |
| Economic Uncertainty and Unappropriated Reserve Percentage (9789+9790)/(Total Expenditures + Other Uses) |  | 2.45\% | 2.64\% | -46.81\% | 1.13\% |  | 14.21\% |  | 28.21\% |  |



| DESCRIPTION |  | Adopted Budget 2018-19 |  | Latest <br> Revised <br> Budget <br> 2018-19 |  | First InterimActualthru October 312018 |  | First Interim Projected Budget 2018-19 |  | Percent Change | First Interim Projected Budget 2019-20 | Percent Change | First Interim <br> Projected <br> Budget <br> 2020-21 |  | Percent Change |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| REVENUES |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| LCFF Sources |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| LCFF | 8011 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| EPA | 8012 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| State Aid - Prior Year | 8019 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| In Lieu Property Taxes | 8096 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Federal | 8100-8299 |  | 635,778 |  | 635,778 |  | 28,980 |  | 608,712 | (0) | 624,702 | 0 |  | 630,692 | 0 |
| State |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Lottery - Unrestricted | 8560 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Lottery - Prop 20 - Restricted | 8560 |  | 49,482 |  | 49,482 |  | 54 |  | 55,523 | 0 | 55,523 | - |  | 55,523 | - |
| Other State Revenue | 8300-8599 |  | 1,566,895 |  | 1,566,895 |  | 67,005 |  | 1,698,929 | 0 | 1,559,326 | (0) |  | 1,558,696 | (0) |
| Local |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Interest | 8660 |  | - |  | - |  |  |  |  |  |  |  |  |  |  |
| AB602 Local Special Education Transfer | 8792 |  | - |  | - |  |  |  |  |  |  |  |  |  |  |
| Other Local Revenues | 8600-8799 |  | 36,216 |  | 36,216 |  | 6,587 |  | 36,216 | 0.00\% | 38,000 | 4.93\% |  | 41,000 | 0 |
| Total Revenues |  | \$ | 2,288,371 | \$ | 2,288,371 | \$ | 102,626 |  | 2,399,380 | 4.85\% | \$ 2,277,551 | -5.08\% |  | 2,285,911 | $0.37 \%$ |
| EXPENDITURES |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Certificated Salaries | 1000-1999 |  | 468,805 |  | 468,805 |  | 104,656 |  | 439,062 | -6.34\% | 452,234 | 3.00\% |  | 465,801 | 3.00\% |
| Classified Salaries | 2000-2999 |  | 400,608 |  | 400,608 |  | 104,004 |  | 278,649 | -30.44\% | 287,008 | 3.00\% |  | 295,618 | 3.00\% |
| Benefits | 3000-3999 |  | 331,512 |  | 331,512 |  | 78,201 |  | 274,109 | -17.32\% | 292,482 | 6.70\% |  | 306,846 | 4.91\% |
| Books \& Supplies | 4000-4999 |  | 366,323 |  | 366,323 |  | 16,798 |  | 366,215 | -0.03\% | 360,248 | -1.63\% |  | 364,539 | 1.19\% |
| Contracts \& Services | 5000-5999 |  | 1,194,113 |  | 1,194,113 |  | 256,574 |  | 1,157,114 | -3.10\% | 1,080,735 | -6.60\% |  | 1,034,536 | -4.27\% |
| Capital Outlay | 6000-6599 |  | - |  | - |  |  |  |  |  | - |  |  | - |  |
| Other Outgo | 7100-7299 |  | - |  | - |  |  |  |  |  |  |  |  |  |  |
| Debt Service (see Debt Form) | 7400-7499 |  | - |  | - |  |  |  |  |  |  |  |  |  |  |
| Total Expenditures |  | \$ | 2,761,360 | \$ | 2,761,360 | \$ | 560,233 |  | 2,515,148 | -8.92\% | \$ 2,472,706 | -1.69\% | \$ | 2,467,341 | -0.22\% |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES |  | \$ | (472,989) | \$ | (472,989) | \$ | $(457,607)$ \| | \$ | (115,768) | -75.52\%/ | \$ (195,155)\| | 68.57\% | \$ | (181,430) | -7.03\% |
| OTHER SOURCES \& USES |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Other Sources/Contributions to Restricted Programs | 8900 |  | 472,989 |  | 472,989 |  |  |  | 472,990 | 0.00\% |  |  |  | 26,822 |  |
| Other Uses | 7600 |  | - |  | - |  |  |  |  |  |  |  |  |  |  |
| Net Sources \& Uses |  | \$ | 472,989 | \$ | 472,989 | \$ | - | \$ | 472,990 | 0.00\% | \$ |  | \$ | 26,822 |  |
| (NET INCREASE (DECREASE) IN FUND BALANCE |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  | \$ | - | \$ | - | \$ | $(457,607)$ \| | \$ | 357,222 |  | \$ (195,155)\| | -154.63\%\| | \$ | (154,608) | -20.78\% |

## Fiscal Year 2018-19 First Interim Report Restricted MYP



Components of Ending Fund Balance (Budget):

| a. Nonspendable |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Revolving Cash | 9711 |  |  |  |  |  |  |  |  |  |
| Stores | 9712 |  |  |  |  |  |  |  |  |  |
| Prepaid Expenditures | 9713 |  |  |  |  |  |  |  |  |  |
| All Others | 9719 |  |  |  |  |  |  |  |  |  |
| b. Restricted | 9740 | 34,095 | 1,464 | (456,143) | 358,686 | 952.02\% | 163,532 | -54.41\% | 8,924 | -94.54\% |
| c. Committed |  |  |  |  |  |  |  |  |  |  |
| Committed - Stabilization Arrangements | 9750 |  |  |  |  |  |  |  |  |  |
| Committed - Other | 9760 |  |  |  |  |  |  |  |  |  |
| d. Assignments | 9780 |  |  |  |  |  |  |  |  |  |
| e. Unassigned |  |  |  |  |  |  |  |  |  |  |
| Reserve for Ecomonic Uncertainties | 9789 |  |  |  |  |  |  |  |  |  |
| Undesignated / Unappropriated Amount / Unrestricted Net Position | 9790 |  |  |  |  |  |  |  |  |  |
| Economic Uncertainty and Unappropriated Reserve Percentage (9789+ |  |  |  |  |  |  |  |  |  |  |




## Fiscal Year 2018-19 First Interim Repor

Summary MYP


## DEBT - Multiyear Commitments

Fiscal Year 2018-19 First Interim Report
CHARTER NAME: Encore Jr/Sr High School for the Performing \& Visual Arts
Complete the following table for all significant multiyear commitments for the budget year and the following two years. Clearly identify the number of years remaining and the total remaining principal amount of the commitment, the amount of principal and interest budgeted for the current fiscal year and the following two years.
Under the Comment Section, provide a brief statement identifying the funding source for repayment of each obligation.

NO DEBT (if no debt, $\mathbf{X}$ )


| DATE PREPARED: | 12/5/2018 |  | 2018-19 First Interim Cash Flow |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Beginning Cash Balance |  | July 1 Cash = | $\begin{array}{c}\text { July } \\ \text { Actual }\end{array}$ <br> 1,441,907 | $\begin{aligned} & \hline \% \\ & \text { Bud } \end{aligned}$ | $\begin{aligned} & \hline \text { August } \\ & \text { Actual } \\ & 1,193,507 \\ & \hline \end{aligned}$ | $\begin{aligned} & \hline \% \\ & \text { Bud } \end{aligned}$ | September Actual 368,186 | $\begin{aligned} & \hline \% \\ & \text { Bud } \end{aligned}$ | October Actual 563,025 | $\begin{aligned} & \text { \% } \\ & \text { Bud } \end{aligned}$ | November Estimated 43,656 | $\begin{aligned} & \begin{array}{l} \% \\ \text { Bud } \end{array} . \end{aligned}$ | December Estimated 404,737 | $\begin{aligned} & \hline \% \\ & \text { Bud } \end{aligned}$ | January Estimated 298,772 | $\begin{aligned} & \text { \% } \\ & \text { Bud } \end{aligned}$ |
|  |  |  | Actuals - Ac | tuals - Ac | Is - Actuals | Actuals - A | tuals - Actuals | - Actuals | ctuals - Actu | Is - Actua | - Actuals - Ac | uals |  |  |  |  |
| Revenue |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| LCFF Sources |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| LCFF | 8011 |  | - |  | 367,344 | 4.83\% | 367,344 | 4.83\% | 661,220 | 8.69\% | 661,220 | 8.69\% | 661,220 | 8.69\% | 661,220 | 8.69\% |
| EPA | 8012 |  |  |  |  |  |  |  | 389,469 | 27.27\% | - |  | - |  | 333,597 | 23.36\% |
| State Aid - Prior Year | 8019 |  | $(5,577)$ | 55.77\% |  |  |  |  |  |  |  |  |  |  | - |  |
| In Lieu Property Taxes | 8096 |  |  |  |  |  |  |  | 20,281 | 6.02\% | 29,190 | 8.67\% | 29,190 | 8.67\% | 29,190 | 8.67\% |
| Federal | 8100-8299 |  |  |  |  |  | 7,247 | 1.19\% | 21,733 | 3.57\% | 89,118 | 14.64\% |  |  | 158,945 | 26.11\% |
| State |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Lottery - Unrestricted | 8560 |  |  |  |  |  |  |  |  |  |  |  | 37,429 | 25.00\% |  |  |
| Lottery - Prop 20 - Restricted | 8560 |  |  |  |  |  |  |  |  |  |  |  | 13,881 | 25.00\% |  |  |
| Other State Revenue | 8300-8599 |  |  |  |  |  | 3,565 | 0.19\% | 70,662 | 3.70\% | 539,090 | 28.27\% | 23,780 | 1.25\% | 153,328 | 8.04\% |
| Local |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Interest | 8660 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| AB602 Local Special Education Transfer | 8792 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Other Local Revenues | 8600-8799 |  | 2,911 | 2.88\% | 4,969 | 4.91\% | 2,100 | 2.07\% | 2,700 | 2.67\% | 9,247 | 9.14\% | 9,247 | 9.14\% | 9,247 | 9.14\% |
| Total Revenues |  |  | $(2,666)$ | -0.02\% | 372,313 | 3.06\% | 380,256 | 3.12\% | 1,166,065 | 9.57\% | 1,327,865 | 10.90\% | 774,746 | 6.36\% | 1,345,527 | 11.04\% |
| EXPENDITURES |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Certificated Salaries | 1000-1999 |  | 17,867 | 0.68\% | 136,264 | 5.21\% | 245,247 | 9.38\% | 249,216 | 9.53\% | 245,247 | 9.38\% | 230,532 | 8.82\% | 230,532 | 8.82\% |
| Classified Salaries | 2000-2999 |  | 66,240 | 2.88\% | 164,133 | 7.13\% | 218,436 | 9.49\% | 221,379 | 9.62\% | 221,379 | 9.62\% | 208,096 | 9.04\% | 208,096 | 9.04\% |
| Benefits | 3000-3999 |  | 31,799 | 1.82\% | 109,783 | 6.29\% | 166,804 | 9.56\% | 164,752 | 9.44\% | 166,804 | 9.56\% | 156,796 | 8.99\% | 156,796 | 8.99\% |
| Books \& Supplies | 4000-4999 |  | 2,826 | 0.63\% | 53,771 | 11.93\% | 93,907 | 20.83\% | 34,873 | 7.74\% | 38,912 | 8.63\% | 39,229 | 8.70\% | 8,441 | 1.87\% |
| Contracts \& Services | 5000-5999 |  | 154,988 | 4.12\% | 366,475 | 9.74\% | 360,369 | 9.58\% | 332,453 | 8.84\% | 307,482 | 8.17\% | 307,482 | 8.17\% | 307,482 | 8.17\% |
| Capital Outlay | 6000-6599 |  | - |  |  |  | - |  |  |  |  |  | - |  | - |  |
| Other Outgo | 7100-7299 |  | - |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Debt Service (see Debt Form) | 7400-7499 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Total Expenditures |  |  | 273,720 | 2.48\% | 830,426 | 7.53\% | 1,084,763 | 9.84\% | 1,002,673 | 9.09\% | 979,825 | 8.89\% | 942,136 | 8.54\% | 911,348 | 8.27\% |
| OTHER SOURCES/USES |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Other Sources/Contributions to Restricted Programs | 8900 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Other Uses | 7600 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  | - |  | - |  | - |  | - |  | - |  | - |  | - |  |
| \|PRIOR YEAR TRANSACTIONS |  |  | $\begin{gathered} \% \\ \text { Beg Bal } \end{gathered}$ |  | $\begin{gathered} \% \\ \text { Beg Bal } \end{gathered}$ |  | $\begin{gathered} \hline \% \\ \text { Beg Bal } \end{gathered}$ |  | $\begin{gathered} \hline \% \\ \text { Beg Bal } \end{gathered}$ |  | $\begin{gathered} \hline \% \\ \text { Beg Bal } \end{gathered}$ |  | $\begin{gathered} \% \\ \text { Beg Bal } \end{gathered}$ |  | $\begin{gathered} \% \\ \text { Beg Bal } \end{gathered}$ |  |
|  |  |  | 852,766 | 52.06\% | 133,992 | 8.18\% | 40,290 | 2.46\% | 44,044 | 2.69\% | 232,495 | 14.19\% | 334,383 | 20.41\% |  |  |
| Prepaid Expenditures | 9330 | 29,941 | 29,941 | 100.00\% |  |  |  |  |  |  |  |  |  |  |  |  |
| Accounts Payable | 9510 | 683,602 | 459,423 | 67.21\% | 224,179 | 32.79\% |  |  |  |  |  |  | - |  | - |  |
| Line of Credit Payments | 9640 | - |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Deferred Revenue | 9650 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| NET PRIOR YEAR TRANSACTIONS 984,309 |  |  | 423,284 |  | $(90,187)$ |  | 40,290 |  | 44,044 |  | 232,495 |  | 334,383 |  | - |  |
| OTHER ADJUSTMENTS (LIST) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Fixed Asset Acquisitions |  |  | $(4,378)$ |  | $(30,820)$ |  | $(181,645)$ |  | $(2,119)$ |  |  |  |  |  |  |  |
| Factoring Proceeds |  |  | 855,000 |  | 410,000 |  | 1,155,000 |  | 420,000 |  | 800,000 |  | 670,000 |  | 900,000 |  |
| Factoring Repayment |  |  | $(1,200,639)$ |  | $(357,037)$ |  | $(411,398)$ |  | $(555,999)$ |  | $(981,954)$ |  | $(981,954)$ |  | $(1,338,783)$ |  |
| Settlement Payment |  |  | $(37,500)$ |  |  |  |  |  |  |  | $(37,500)$ |  |  |  |  |  |
| Current Year Accounts Payable |  |  | $(7,781)$ |  | $(299,164)$ |  | 297,099 |  | (588,687) |  |  |  | 38,996 |  |  |  |
| TOTAL MISC. ADJUSTMENTS |  |  | $(395,298)$ |  | (277,021) |  | 859,056 |  | $(726,805)$ |  | $(219,454)$ |  | $(272,958)$ |  | $(438,783)$ |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| NET REVENUES LESS EXPENDITURES |  |  | $(248,400)$ |  | (825,321) |  | 194,839 |  | $(519,369)$ |  | 361,081 |  | $(105,965)$ |  | $(4,604)$ |  |
| ENDING CASH BALANCE |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  | 1,193,507 |  | 368,186 |  | 563,025 |  | 43,656 |  | 404,737 |  | 298,772 |  | 294,168 |  |



|  |  | $\begin{gathered} \text { July } \\ \text { Estimated } \end{gathered}$ | $\begin{aligned} & \hline \% \\ & \text { Bud } \\ & \text { Bu } \end{aligned}$ | $\begin{gathered} \text { August } \\ \text { Estimated } \end{gathered}$ | $\begin{gathered} \hline \% \\ \text { Bud } \end{gathered}$ | September Estimated | $\begin{gathered} \hline \% \\ \text { Bud } \end{gathered}$ | October Estimated | $\begin{aligned} & \hline \% \\ & \text { Bud } \end{aligned}$ | November Estimated | $\begin{aligned} & \hline \% \\ & \text { Bud } \end{aligned}$ | December Estimated | \% ${ }_{\text {\% }}$ | January Estimated | $\begin{aligned} & \hline \% \\ & \text { Bud } \end{aligned}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Beginning Cash Balance | July 1 Cash $=$ | 1,481,321 |  | 346,729 |  | 348,301 |  | 454,599 |  | 404,359 |  | 405,426 |  | 482,711 |  |



## OTHER SOURCES/USES

| Other Sources/Contributions to Restricted Programs | 8900 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Other Uses | 7600 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Net Sources \& Uses |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| PRIOR YEAR TRANSACTIONS |  | July 1 - <br> Beginning Balances |  | $\begin{gathered} \hline \% \\ \text { Beg Bal } \end{gathered}$ |  | $\begin{gathered} \hline \% \\ \text { Beg Bal } \end{gathered}$ |  | $\begin{gathered} \hline \% \\ \text { Beg Bal } \end{gathered}$ |  | $\begin{gathered} \% \\ \text { Beg Bal } \end{gathered}$ |  | $\begin{gathered} \% \\ \text { Beg Bal } \end{gathered}$ |  | $\begin{gathered} \% \\ \text { Beg Bal } \end{gathered}$ |  | $\begin{gathered} \% \\ \text { Beg Bal } \end{gathered}$ |
| Accounts Receivable | 9210 | 517,552 | 82,590 | 15.96\% | 23,721 | 4.58\% | 408,268 | 78.88\% |  |  |  |  |  |  |  |  |
| Prepaid Expenditures | 9330 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Accounts Payable | 9510 | 321,740 | 321,740 | 100.00\% |  |  |  |  |  |  |  |  |  |  |  |  |
| Line of Credit Payments | 9640 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Deferred Revenue | 9650 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| NET PRIOR YEAR TRANSACTIONS |  | 195,812 | $(239,150)$ |  | 23,721 |  | 408,268 |  | - |  | - |  | - |  | - |  |


| OTHER ADJUSTMENTS (LIST) |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Fixed Asset Acquisitions |  |  |  |  |  |  |  |
| Factoring Proceeds | 600,000 | 1,000,000 | 500,000 | 800,000 | 600,000 | 500,000 | 500,000 |
| Factoring Repayment | $(600,000)$ | $(600,000)$ | $(900,000)$ | $(800,000)$ | $(600,000)$ | $(1,000,000)$ | $(500,000)$ |
| Settlement Payment | $(37,500)$ |  |  |  | $(37,500)$ |  |  |
| Current Year Accounts Payable |  |  |  |  |  |  |  |
| TOTAL MISC. ADJUSTMENTS | $(37,500)$ | 400,000 | $(400,000)$ | - | $(37,500)$ | $(500,000)$ | - |
|  |  |  |  |  |  |  |  |
| NET REVENUES LESS EXPENDITURES | $(1,134,592)$ | 1,572 | 106,298 | $(50,239)$ | 1,067 | 77,285 | 34,679 |
|  |  |  |  |  |  |  |  |
| ENDING CASH BALANCE | 346,729 | 348,301 | 454,599 | 404,359 | 405,426 | 482,711 | 517,389 |



# Encore Jr/Sr High School for the Performing \& Visual Arts 

2018-19 First Interim Budget

## 2018-19 First Interim Budget (Hesperia)

- At this point in the year, average daily attendance (ADA) is approximately 30 below the projections in the July 1 Budget, causing a revenue loss of over $\$ 300,000$.
- As discussed previously, Encore's negative ending balance and low cash reserves require that budget cuts be made to ensure budget solvency and return to positive fund balances by fiscal year-end and restoration of minimum reserve levels by the following year.
- In response to this need, Encore's staff and management have worked collaboratively to make a series of budget cuts, the most important being an across-the-board $4 \%$ pay cut from 12/1/18 on.
- The result of these budget cuts offsets the negative impact of the lower enrollment, and will allow Encore to stay on track with its Corrective Action Plan and return to fiscal solvency.
- Specifically, the projected surplus of $\$ 1,154,409$ will bring Encore from a negative ending balance of $(\$ 674,407)$ to a positive ending balance of $\$ 480,002$ (4.4\% of expenses). In 2019-20 and 2020-21, additional surpluses will allow Encore to fully fund its available reserves.
- This budget does not project additional growth in enrollment for Encore-Hesperia. However, if sufficient enrollment growth is achieved in 2019-20, the 4\% pay cut will be restored to staff for next year on.
- Cash flow is on track and sufficient to cover all operating expenses, but is heavily dependent upon factoring (loans). We continue to recommend that Encore prioritize increasing cash reserves through operating budget surpluses to minimize the use of expensive external borrowing.
- If ADA and cost controls can be maintained as projected, Encore will improve operating cash, ending balance, and available reserves for each of the next three fiscal years.


## Encore Schools - Hesperia 2018-19 First Interim Budget BUDGET SUMMARY

| Projected P-2 ADA: | July Budget |  | Jul-Oct Actuals |  | First Interim Budget |  | Change From July Budget |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | 980.77 |  | - |  | 949.28 |  | (31.49) |
| Revenues: |  |  |  |  |  |  |  |  |
| General Purpose Entitlement | \$ | 9,763,758 | \$ | 1,800,081 | \$ | 9,361,096 | \$ | $(402,662)$ |
| Federal Revenue |  | 635,778 |  | 28,980 |  | 608,712 |  | $(27,066)$ |
| Other State Revenue |  | 1,970,469 |  | 74,227 |  | 2,109,474 |  | 139,005 |
| Other Local Revenue |  | 101,716 |  | 12,680 |  | 101,716 |  | - |
| TTL Revenues: | \$ | 12,471,721 | \$ | 1,915,968 | \$ | 12,180,998 | \$ | $(290,723)$ |
| Expenditures: |  |  |  |  |  |  |  |  |
| Certificated Salaries | \$ | 2,790,643 | \$ | 648,594 | \$ | 2,615,217 | \$ | $(175,427)$ |
| Non-certificated Salaries |  | 2,486,484 |  | 670,188 |  | 2,301,070 |  | $(185,413)$ |
| Benefits |  | 1,841,566 |  | 473,138 |  | 1,744,531 |  | $(97,035)$ |
| Books/Supplies/Materials |  | 405,331 |  | 185,377 |  | 450,798 |  | 45,467 |
| Services/Operations |  | 3,843,529 |  | 1,214,285 |  | 3,761,931 |  | $(81,598)$ |
| Capital Outlay |  | 125,000 |  | - |  | 153,042 |  | 28,042 |
| Other Outgo |  | - |  | - |  | - |  | - |
| TTL Expenditures: | \$ | 11,492,553 | \$ | 3,191,582 | \$ | 11,026,589 | \$ | $(465,964)$ |
| Net Income | \$ | 979,169 | \$ | (1,275,614) | \$ | 1,154,409 | \$ | 175,241 |
| Beginning Balance July 1 | \$ | $(674,407)$ |  |  | \$ | $(674,407)$ |  |  |
| Ending Balance June 30 | \$ | 304,762 |  |  | \$ | 480,002 |  |  |
| Ending Balance as \% of Exp.: |  | 2.7\% |  |  |  | 4.4\% |  |  |



Encore Schools - Hesperia
2018-19 First Interim Budget
BUDGET DETAIL

| Description | July Budget | Jul-Oct Actuals | First Interim Budget | Change From July Budget | YTD \% of Budget |  | Notes/Comments |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| P-2 ADA | 980.77 |  | 949.28 | (31.49) |  |  |  |
| REVENUES |  |  |  |  |  |  |  |
| General Purpose Entitlement |  |  |  |  |  |  |  |
| 8011 - General Purpose Block Grant | 8,022,548 | 1,395,908 | 7,606,416 | $(416,132)$ | II | 18\% | Lower Enrollment/ADA |
| 8012 - Education Protection Account | 1,376,334 | 389,469 | 1,427,980 | 51,646 | $\square$ | 27\% | Lower Enrollment/ADA |
| 8019 - Prior Year Corrections/Adjustments | - | $(5,577)$ | $(10,000)$ | $(10,000)$ | $\square$ | 56\% |  |
| 8096 - Funding in Lieu of Property Taxes | 364,876 | 20,281 | 336,700 | $(28,176)$ |  | 6\% | Lower Enrollment/ADA |
| TTL General Purpose Entitlement | 9,763,758 | 1,800,081 | 9,361,096 | $(402,662)$ | II | 19\% |  |
| Federal Revenue |  |  |  |  |  |  |  |
| 8181 - Federal IDEA Special Education | 87,050 | - | 85,155 | $(1,895)$ |  | 0\% | Updated funding rates |
| 8220 - NSLP Federal | 247,018 | 19,694 | 247,018 | - | 1 | 8\% |  |
| 8290 - Other Federal Revenues | 301,710 | 9,286 | 276,539 | $(25,171)$ |  | 3\% | Updated funding rates |
| TTL Federal Revenue | 635,778 | 28,980 | 608,712 | $(27,066)$ |  | 5\% |  |
| Other State Revenue |  |  |  |  |  |  |  |
| 8311 - State Special Education Revenue | 409,911 | 43,361 | 418,142 | 8,231 | I | 10\% | Updated funding rates |
| 8520 - NSLP State | 22,500 | 23,644 | 41,785 | 19,285 | $\square$ | 57\% | Updated funding rates |
| 8550 - Mandate Block Grant | 203,279 | - | 208,282 | 5,003 |  | 0\% | Updated funding rates |
| 8560 - State Lottery Revenue | 200,396 | 7,222 | 202,263 | 1,867 | 1 | 4\% | Updated funding rates |
| 8590 - Add'l State Revenues | 1,134,383 | - | 1,239,002 | 104,619 |  | 0\% | New Low-Performing Students Grant |
| TTL Other State Revenue | 1,970,469 | 74,227 | 2,109,474 | 139,005 | , | 4\% |  |
| Other Local Revenue |  |  |  |  |  |  |  |
| 8634 - NSLP Local | 36,216 | 6,587 | 36,216 | - | 【 | 18\% |  |
| 8660 - Interest | 500 | - | 500 | - |  | 0\% |  |
| 8699 - Local Donations/Contributions/Other | 65,000 | 6,093 | 65,000 | - | I | 9\% |  |
| TTL Other Local Revenue | 101,716 | 12,680 | 101,716 | - | I | 12\% |  |
| TTL REVENUES | 12,471,721 | 1,915,968 | 12,180,998 | $(290,723)$ | 【 | 16\% |  |

Encore Schools - Hesperia
2018-19 First Interim Budget
BUDGET DETAIL

| Description | July Budget | Jul-Oct Actuals | First Interim Budget | Change From July Budget |  | $\% \text { of }$ dget | Notes/Comments |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| EXPENDITURES |  |  |  |  |  |  |  |
| 1000 - Certificated Salaries |  |  |  |  |  |  |  |
| 1100 - Teachers' Salaries | 2,082,902 | 486,725 | 2,006,966 | $(75,936)$ | $\square$ | 24\% | Staff reductions (incl. 4\% overall cut) |
| 1130 - Certificated Substitutes | 61,017 | 13,500 | 52,625 | $(8,391)$ | $\square$ | 26\% | Staff reductions (incl. 4\% overall cut) |
| 1150 - Teacher's Extra Duty / Stipends | 39,795 | - | 27,575 | $(12,220)$ |  | 0\% | Staff reductions (incl. 4\% overall cut) |
| 1200 - Certificated Support | 274,809 | 75,160 | 269,047 | $(5,762)$ | $\square$ | 28\% | Staff reductions (incl. 4\% overall cut) |
| 1300 - Certificated Supervisory/Admin | 331,400 | 73,208 | 259,003 | $(72,397)$ | $\square$ | 28\% | Staff reductions (incl. 4\% overall cut) |
| 1350 - Cert. Supervisory/Admin Stipends | 720 | - | - | (720) |  |  | Staff reductions (incl. 4\% overall cut) |
| TTL Certificated Salaries | 2,790,643 | 648,594 | 2,615,217 | $(175,427)$ | ] | 25\% |  |
| 2000 - Non-Certificated Salaries |  |  |  |  |  |  |  |
| 2100 - Instructional Aide Salaries | 737,292 | 128,307 | 435,446 | $(301,846)$ | $\square$ | 29\% | Staff reductions (incl. 4\% overall cut) |
| 2130 - Classified Substitutes | 57,406 | 9,376 | 33,573 | $(23,833)$ | $\square$ | 28\% | Staff reductions (incl. 4\% overall cut) |
| 2150 - Classified Extra Duty | 15,250 | - | 13,918 | $(1,333)$ |  | 0\% | Staff reductions (incl. 4\% overall cut) |
| 2160 - Classified Electives | 587,000 | 152,446 | 627,401 | 40,401 | $\square$ | 24\% | Staff reductions (incl. 4\% overall cut) |
| 2200 - Classified Support Salaries | 236,097 | 64,978 | 236,446 | 349 | $\square$ | 27\% | Staff reductions (incl. 4\% overall cut) |
| 2300 - Classified Supervisory/Admin | 440,000 | 148,577 | 477,159 | 37,159 | $\square$ | 31\% | Staff reductions (incl. 4\% overall cut) |
| 2350 - Classified Admin Extra Duty | 720 | - | 703 | (17) |  | 0\% | Staff reductions (incl. 4\% overall cut) |
| 2400 - Clerical/Tech/Office Staff | 409,839 | 166,504 | 473,612 | 63,773 | $\square$ | 35\% | Staff reductions (incl. 4\% overall cut) |
| 2450 - Clerical/Office Extra Duty | 2,880 | - | 2,813 | (67) |  | 0\% | Staff reductions (incl. 4\% overall cut) |
| TTL Non-Certificated Salaries | 2,486,484 | 670,188 | 2,301,070 | $(185,413)$ | - | 29\% |  |
| 3000 - Employee Benefits |  |  |  |  |  |  |  |
| 3101 - STRS | 356,113 | 101,338 | 373,951 | 17,838 | $\square$ | 27\% | Higher STRS participation rates |
| 3102 - STRS Classified | - | 91 | 24,770 | 24,770 |  | 0\% | Higher STRS participation rates |
| 3201 - PERS Certificated | 43,693 | 2,709 | 26,931 | $(16,761)$ | I | 10\% | Staff reductions (incl. 4\% overall cut) |
| 3202 - PERS | 370,083 | 117,306 | 363,412 | $(6,672)$ | $\square$ | 32\% | Staff reductions (incl. 4\% overall cut) |
| 3301 - Soc. Sec/Medicare Certificated | 81,842 | 10,573 | 57,650 | $(24,191)$ | $\square$ | 18\% | Staff reductions (incl. 4\% overall cut) |
| 3302 - Soc. Sec/Medicare Classified | 190,216 | 49,891 | 166,599 | $(23,617)$ | $\square$ | 30\% | Staff reductions (incl. 4\% overall cut) |
| 3401 - Health Insurance Benefits - Cert | 331,459 | 70,582 | 296,787 | $(34,671)$ | $\square$ | 24\% | Staff reductions (incl. 4\% overall cut) |
| 3402 - Health Insurance Benefits - Class | 340,900 | 91,161 | 317,030 | $(23,870)$ | $\square$ | 29\% | Staff reductions (incl. 4\% overall cut) |
| 3501 - State Umployment Ins - Cert | 2,843 | 308 | 2,615 | (227) |  | 12\% | Staff reductions (incl. 4\% overall cut) |
| 3502 - State Umployment Ins - Class | 2,486 | 343 | 2,301 | (185) |  | 15\% | Staff reductions (incl. 4\% overall cut) |
| 3601 - Workmen's Comp Certificated | 65,040 | 13,418 | 59,836 | $(5,204)$ | $\square$ | 22\% | Staff reductions (incl. 4\% overall cut) |
| 3602 - Workmen's Comp Classified | 56,891 | 15,416 | 52,648 | $(4,242)$ | $\square$ | 29\% | Staff reductions (incl. 4\% overall cut) |
| TTL Employee Benefits | 1,841,566 | 473,138 | 1,744,531 | $(97,035)$ | I | 27\% |  |

Encore Schools - Hesperia
2018-19 First Interim Budget
BUDGET DETAIL

| Description | July Budget | Jul-Oct Actuals | First Interim Budget | Change From July Budget |  | $\begin{aligned} & \text { \% of } \\ & \text { Idget } \\ & \hline \end{aligned}$ | Notes/Comments |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 4000-Books/Supplies/Materials |  |  |  |  |  |  |  |
| 4100 - Textbooks | - | 8,017 | 12,500 | 12,500 | $\square$ | 64\% |  |
| 4300 - Instructional Materials | 108 | - | - | (108) |  |  | Consolidated into 4310 |
| 4310 - Student Instructional Materials | 182,935 | 93,668 | 182,494 | (441) | $\square$ | 51\% |  |
| 4320 - Office Supplies | 13,291 | 22,589 | 39,263 | 25,972 | $\square$ | 58\% |  |
| 4330 - Student Incentives / Events | 15 | 3,050 | 5,250 | 5,235 | $\square$ | 58\% |  |
| 4350 - Other Supplies | 663 | 1,428 | 2,972 | 2,309 | $\square$ | 48\% |  |
| 4390 - Add'I Instructional Spending | 1,000 | - | 1,000 | - |  | 0\% |  |
| 4400 - Noncapitalized Equipment | 1,154 | - | 1,154 | - |  | 0\% |  |
| 4480 - Other Improvements | 23,207 | 10,342 | 23,207 | - | $\square$ | 45\% |  |
| 4700 - Food | 182,958 | 46,283 | 182,958 | - | $\square$ | 25\% |  |
| TTL Books/Supplies/Materials | 405,331 | 185,377 | 450,798 | 45,467 | $\square$ | 41\% |  |
| 5000 - Services \& Operations |  |  |  |  |  |  |  |
| 5200 - Travel and Conferences | 66,218 | 2,413 | 45,376 | $(20,841)$ |  | 5\% | Reflecting budget reductions for lower enrollment |
| 5210 - Mileage | 9,241 | 2,810 | 9,241 | - | $\square$ | 30\% |  |
| 5300 - Dues and Memberships | 22,013 | 1,382 | 8,995 | $(13,018)$ | II | 15\% | Reflecting budget reductions for lower enrollment |
| 5400 - Liability Insurance | 390,222 | 115,864 | 265,000 | $(125,222)$ | $\square$ | 44\% | Rebalanced across campuses |
| 5500 - Operation and Housekeeping Services | 13,662 | 2,344 | 13,662 | - | $\square$ | 17\% |  |
| 5510 - Utilities (General) | 198,257 | 84,188 | 198,257 | - | $\square$ | 42\% |  |
| 5520 - Janitorial | 32,903 | 5,390 | 32,903 | - | ! | 16\% |  |
| 5610 - Facility Rental | 1,099,472 | 353,178 | 1,132,089 | 32,617 | $\square$ | 31\% | Includes adjustment for straight-line depreciation |
| 5620 - Equipment Leases | 11,978 | 861 | 6,571 | $(5,407)$ | 1 | 13\% |  |
| 5630 - Maintenance \& Repair | 60,961 | 38,762 | 60,961 | - | $\square$ | 64\% |  |
| 5800 - Professional/Consulting Services | 165,089 | 17,229 | 173,649 | 8,560 | I | 10\% |  |
| 5810 - Legal | 25,000 | 5,730 | 25,000 | - | $\square$ | 23\% | 2017-18 includes one-time \$600k PAGA legal settlemer |
| 5820 - Audit/CPA Costs | 14,893 | 1,250 | 14,893 | - | I | 8\% |  |
| 5825 - Business Services | 179,400 | 59,800 | 179,400 | - | $\square$ | 33\% |  |
| 5830 - Facilities Consultants/Engineering | - | 6,026 | 12,174 | 12,174 | $\square$ | 50\% |  |
| 5840 - Advertisement | 7,061 | 24,388 | 39,500 | 32,439 | $\square$ | 62\% | Increased to drive new enrollment |
| 5850 - Authorizer Oversight Fee | 97,638 | 10,249 | 93,711 | $(3,927)$ | I | 11\% |  |
| 5855 - Interest on Short-Term Debt (<1 yr) | 350,000 | 129,605 | 350,000 |  | $\square$ | 37\% | Assumes CAM Factoring |
| 5860 - Bank Fees | 170,000 | 54,113 | 170,000 | - | $\square$ | 32\% | Assumes CAM Factoring |
| 5865 - Student Transportation | 816,660 | 247,240 | 816,660 | - | $\square$ | 30\% | 100\% school-funded transportation |
| 5870 - Livescan (Fingerprinting) | 3,495 | - | 3,495 | - |  | 0\% |  |
| 5880 - Instructional Consultants | 28,788 | 5,404 | 28,788 | - | 1 | 19\% |  |
| 5890 - Other Services | 222 | 400 | 1,250 | 1,028 | $\square$ | 32\% |  |
| 5910 - Telephone | 23,418 | 6,609 | 23,418 | - | $\square$ | 28\% |  |
| 5920 - Telecom/Internet | 43,046 | 30,749 | 43,046 | - | $\square$ | 71\% |  |
| 5930 - Postage | 13,892 | 8,303 | 13,892 | - | $\square$ | 60\% |  |
| TTL Services \& Operations | 3,843,529 | 1,214,285 | 3,761,931 | $(81,598)$ | $\square$ | 32\% |  |

Encore Schools - Hesperia
2018-19 First Interim Budget
BUDGET DETAIL

| Description | July Budget | Jul-Oct Actuals | First Interim Budget | $\begin{gathered} \hline \text { Change From July } \\ \text { Budget } \end{gathered}$ | YTD \% of Budget | Notes/Comments |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 6000 - Capital Outlay |  |  |  |  |  |  |
| 6900 - Depreciation | 125,000 | - | 153,042 | 28,042 | 0\% |  |
| TTL Capital Outlay | 125,000 | - | 153,042 | 28,042 | 0\% |  |
| 7000 - Other Outgo |  |  |  |  |  |  |
| TTL Other Outgo | - | - | - | - |  |  |
| TTL EXPENDITURES | 11,492,553 | 3,191,582 | 11,026,589 | $(465,964)$ | 29\% |  |
| Revenues less Expenditures | 979,169 | $(1,275,614)$ | 1,154,409 | 175,241 |  |  |
| Net Income after Transfers | \$ 979,169 | \$ (1,275,614) | \$ 1,154,409 |  |  |  |
| Beginning Fund Balance | $(674,407)$ |  | $(674,407)$ |  |  |  |
| Net Revenues | 979,169 |  | 1,154,409 |  |  |  |
| ENDING BALANCE | 304,762 |  | 480,002 |  |  |  |
| ENDING BALANCE AS \% OF OUTGO | 2.65\% |  | 4.35\% |  |  |  |


| Encore Schools2018-19 First Interim BudgetENROLLMENT AND A.D.A. ASSUMPTIONS - HESPERIA ONLY |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| ADA Ratio: | 2018-19 (Year 1) |  | 2019-20 (Year 2) |  | 2020-21 (Year 3) |  |
| 93.25\% |  |  |  |  |  |  |
| CBEDS ENRL |  | ADA | CBEDS ENRL | ADA | CBEDS ENRL | ADA |
| Total K-3 Enrollment | 0 | - | 0 | - | 0 | - |
| Total 4-6 Enrollment | 0 | - | 0 | - | 0 | - |
| Total 7-8 Enrollment | 410 | 382.32 | 410 | 382.32 | 410 | 382.32 |
| Total 9-12 Enrollment | 608 | 566.96 | 608 | 566.96 | 608 | 566.96 |
| TTL Enrollment/ADA | 1018 | 949.28 | 1018 | 949.28 | 1018 | 949.28 |
| TTL Grade 7 Enrollment | 205 | 191.16 | 205 | 191.16 | 205 | 191.16 |
| TTL Grade 8 Enrollment | 205 | 191.16 | 205 | 191.16 | 205 | 191.16 |
| TTL Grade 9 Enrollment | 167 | 155.73 | 167 | 155.73 | 167 | 155.73 |
| TTL Grade 10 Enrollment | 191 | 178.11 | 191 | 178.11 | 191 | 178.11 |
| TTL Grade 11 Enrollment | 137 | 127.75 | 137 | 127.75 | 137 | 127.75 |
| TTL Grade 12 Enrollment | 113 | 105.37 | 113 | 105.37 | 113 | 105.37 |
| TOTAL: | 1,018 | 949.28 | 1,018 | 949.28 | 1,018 | 949.28 |

## Encore Schools - Hesperia 2018-19 First Interim Budget MULTI-YEAR PROJECTION SUMMARY

| Projected Enrollment: <br> Projected P-2 ADA: | 2018-19 (Year <br> 1) |  | 2019-20 (Year 2) |  |  | 20-21 (Year <br> 3) |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | 1,018 |  | 1,018 |  | 1,018 |
|  |  | 949.28 |  | 949.28 |  | 949.28 |
| Revenues: |  |  |  |  |  |  |
| General Purpose Entitlement | \$ | 9,361,096 | \$ | 9,747,639 | \$ | 10,008,350 |
| Federal Revenue |  | 608,712 |  | 624,702 |  | 630,692 |
| Other State Revenue |  | 2,109,474 |  | 1,804,715 |  | 1,804,085 |
| Other Local Revenue |  | 101,716 |  | 103,500 |  | 106,500 |
| TTL Revenues: | \$ | 12,180,998 | \$ | 12,280,556 | \$ | 12,549,627 |
| Expenditures: |  |  |  |  |  |  |
| Certificated Salaries | \$ | 2,615,217 | \$ | 2,693,673 | \$ | 2,774,483 |
| Non-certificated Salaries |  | 2,301,070 |  | 2,370,102 |  | 2,441,205 |
| Benefits |  | 1,744,531 |  | 1,861,464 |  | 1,952,887 |
| Books/Supplies/Materials |  | 450,798 |  | 443,452 |  | 448,735 |
| Services/Operations |  | 3,761,931 |  | 3,513,613 |  | 3,363,415 |
| Capital Outlay |  | 153,042 |  | 153,042 |  | 153,042 |
| Other Outgo |  |  |  |  |  | - |
| TTL Expenditures: |  | 11,026,589 | \$ | 11,035,347 | \$ | 11,133,768 |
| Net Income | \$ | 1,154,409 | \$ | 1,245,209 | \$ | 1,415,859 |
| Beginning Balance July 1 | \$ | $(674,407)$ | \$ | 480,002 | \$ | 1,725,212 |
| Ending Balance June 30 | \$ | 480,002 | \$ | 1,725,212 | \$ | 3,141,071 |
| Ending Balance as \% of Exp.: |  | 4.4\% |  | 15.6\% |  | 28.2\% |






Encore Schools - Hesperia
2018-19 First Interim Budget
2018-19 Projected Monthly Cash Flow Statement


Encore Schools - Hesperia
2018-19 First Interim Budget
2019-20 Projected Monthly Cash Flow Statement


Encore Schools - Hesperia
2018-19 First Interim Budget
2020-21 Projected Monthly Cash Flow Statement

$\qquad$
CDS \#: 33-67215-0132498

County: Riverside
Charter \#: 1747

| For information regarding this report, please contact: |  |
| :---: | :---: |
| For Approving Entity: | For Charter School: |
| Annette Alvarez | Karl Yoder |
| Name | Name |
| Fiscal Services Manager | CFO, DMS |
| Title | Title |
| 951-352-6729 x 82201 | 916-284-1382 |
| Telephone | Telephone |
| aalvarez@rusd.k12.ca.us | karl@charteradmin.com |
| E-mail address | E-mail address |

To the entity that approved the charter school:

## 2018-19 CHARTER SCHOOL FIRST INTERIM FINANCIAL REPORT:

This report has been approved, and is hereby filed by the charter school pursuant to Education Code section 47604.33

Signed: $\qquad$
Charter School Official
(Original signature required)

Date: $\qquad$

Title: Chief Executive Officer

To the County Superintendent of Schools:
2018-19 CHARTER SCHOOL FIRST INTERIM FINANCIAL REPORT: This report has been reviewed pursuant to Education Code section 47604.32, and is hereby filed with the County Superintendent pursuant to Education Code section 47604.33

Signed: $\qquad$
Authorized Representative of Charter Approving Entity
(Original signature required)
Printed
Name: $\qquad$
Title: $\qquad$

| CDS Number: | $33-67215-0132498$ |  | Charter Name: |
| :--- | :--- | :--- | :--- |$\quad$| Encore High School For The Arts - River |
| :--- |
| Contact Name: |


| FIRST INTERIM REPORT ASSUMPTIONS | 2018-19 | 2019-20 | 2020-21 |
| :---: | :---: | :---: | :---: |
| Projected Enrollment |  |  |  |
| Grades K-3 |  |  |  |
| Grades 4-6 |  |  |  |
| Grades 7-8 | 333 | 339 | 345 |
| Grades 9-12 | 538 | 550 | 562 |
| Total Enrollment | 871 | 889 | 907 |
| Percent Change Over Prior Year | -- | 2.07\% | 2.02\% |
| Projected P-2 ADA |  |  |  |
| Grades K-3 |  |  |  |
| Grades 4-6 |  |  |  |
| Grades 7-8 | 306 | 312 | 317 |
| Grades 9-12 | 495 | 506 | 517 |
| Total ADA | 801 | 818 | 834 |
| Percent Change Over Prior Year | -- | 2.07\% | 2.02\% |
| ADA to Enrollment Ratio | 0.92 | 0.92 | 0.92 |
| Staffing |  |  |  |
| Number of Teachers (FTE) | 34.80 | 35.84 | 36.92 |
| Average Teacher Cost (Salary and Benefits) | \$83,957.70 | \$86,476.43 | \$89,070.72 |
| Step and Column Increase | 3\% | 3\% | 3\% |
| Health and Welfare Cost per Employee | \$7,427.71 | \$7,650.54 | \$7,880.06 |
| Retirement Cost per Employee | \$10,398.75 | \$10,710.71 | \$11,032.03 |
| Classroom Staffing Ratio |  |  |  |
| Students per FTE | 29.03 | 28.77 | 28.50 |
| Facilities |  |  |  |
| Rent/Lease | \$1,225,192.00 | \$1,286,452.00 | \$1,482,476.00 |
| Electricity | \$74,470.00 | \$76,009.00 | \$77,548.00 |
| Heating \& Gas | incl in above | incl in above | incl in above |
| Other | \$64,467.00 | \$65,800.00 | \$67,132.00 |
| Administrative Service Agreements |  |  |  |
| Oversight Fees to Authorizer (1 or 3 percent) | \$74,850.00 | \$78,430.00 | \$82,166.00 |
| Administrative Services Contract | \$133,452.00 | \$136,210.00 | \$138,968.00 |
| Other |  |  |  |
| Other Major Expenditure Assumptions $\quad$ See Board Summary Report ("Budget Detail/MYP Detail") |  |  |  |
| Other Major Revenue Assumptons | See Board Summary Report ("Funding Calcs") |  |  |

## Charter School Name: Encore High School For

continued) The Arts - Riverside
CDS \#: 33-67215-0132498
harter Approving Entity: $\frac{\text { Riverside USD }}{\text { Res }}$
County: Riverside
Charter \#: 1747
Fiscal Year: 2018-19

This charter school uses the following basis of accounting
x Accrual Basis (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)
$\square$ Modified Accrual Basis (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

| Description | Object Code | Adopted Budget - July 1st |  |  | Actuals thru 10/31 |  |  | 1st Interim Budget |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Unrestricted | Restricted | Total | Unrestricted | Restricted | Total | Unrestricted | Restricted | Total |
| A. REVENUES1. LCFF Sources |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
| State Aid - Current Year | 8011 | 6,249,616.00 |  | 6,249,616.00 | 1,064,642.00 |  | 1,064,642.00 | 5,923,717.00 |  | 5,923,717.00 |
| Education Protection Account (EPA) - Current Year | 8012 | 167,616.00 |  | 167,616.00 | 38,514.00 |  | 38,514.00 | 160,264.00 |  | 160,264.00 |
| State Aid - Prior Years | 8019 | - |  | - |  |  | - |  |  | - |
| Transfers to Charter Schools in Lieu of Property Taxes | 8096 | 1,439,382.00 |  | 1,439,382.00 | 410,008.00 |  | 410,008.00 | 1,401,028.00 |  | 1,401,028.00 |
| Other LCFF Transfers | 8091, 8097 |  |  | - |  |  | - |  |  | - |
| Total, LCFF Sources |  | 7,856,614.00 | - | 7,856,614.00 | 1,513,164.00 | - | 1,513,164.00 | 7,485,009.00 | - | 7,485,009.00 |
| 2. Federal Revenues |  |  |  |  |  |  |  |  |  |  |
| No Child Left Behind | 8290 |  |  | - |  | 3,124.00 | 3,124.00 |  | 118,463.00 | 118,463.00 |
| Special Education - Federal | 8181, 8182 |  | 89,742.00 | 89,742.00 |  |  | - |  | 87,789.00 | 87,789.00 |
| Child Nutrition - Federal | 8220 |  |  | - |  |  | - |  |  | - |
| Other Federal Revenues | 8110, 8260-8299 |  | 117,617.00 | 117,617.00 |  |  | - |  |  | - |
| Total, Federal Revenues |  | - | 207,359.00 | 207,359.00 | - | 3,124.00 | 3,124.00 | - | 206,252.00 | 206,252.00 |
| 3. Other State Revenues |  |  |  |  |  |  |  |  |  |  |
| Special Education - State | StateRevSE |  | 329,587.00 | 329,587.00 |  | 35,614.00 | 35,614.00 |  | 349,587.00 | 349,587.00 |
| All Other State Revenues | StateRevAO | 291,650.85 | 1,003,277.76 | 1,294,928.61 | 5,320.74 |  | 5,320.74 | 293,073.00 | 1,097,845.00 | 1,390,918.00 |
| Total, Other State Revenues |  | 291,650.85 | 1,332,864.76 | 1,624,515.61 | 5,320.74 | 35,614.00 | 40,934.74 | 293,073.00 | 1,447,432.00 | 1,740,505.00 |
| 4. Other Local Revenues |  |  |  |  |  |  |  |  |  |  |
| All Other Local Revenues | LocalRevAO | 22,000.00 |  | 22,000.00 | 4,852.24 |  | 4,852.24 | 22,000.00 |  | 22,000.00 |
| Total, Local Revenues |  | 22,000.00 | - | 22,000.00 | 4,852.24 | - | 4,852.24 | 22,000.00 | - | 22,000.00 |
| 5. TOTAL REVENUES |  |  |  |  |  |  |  |  |  |  |
| 5. TOTAL REVENUES |  | 8,170,264.85 | 1,540,223.76 | 9,710,488.61 | 1,523,336.98 | 38,738.00 | 1,562,074.98 | 7,800,082.00 | 1,653,684.00 | 9,453,766.00 |

(continued) The Arts - Riverside
CDS \#: 33-67215-0132498
Charter Approving Entity: Riverside USD
County: Riverside
Charter \#: 1747
Fiscal Year: 2018-19

This charter school uses the following basis of accounting:
x Accrual Basis (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)
$\square$ Modified Accrual Basis (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

| Description | Object Code | Adopted Budget - July 1st |  |  | Actuals thru 10/31 |  |  | 1st Interim Budget |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Unrestricted | Restricted | Total | Unrestricted | Restricted | Total | Unrestricted | Restricted | Total |
| B. EXPENDITURES <br> 1. Certificated Salaries |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
| Certificated Teachers' Salaries | 1100 | 1,907,607.14 | 247,000.00 | 2,154,607.14 | 445,475.42 | 13,409.10 | 458,884.52 | 1,925,614.20 | 57,498.18 | 1,983,112.38 |
| Certificated Pupil Support Salaries | 1200 | 68,000.00 | 108,000.00 | 176,000.00 | 46,200.00 | 5,133.38 | 51,333.38 | 107,772.83 | 11,974.76 | 119,747.59 |
| Certificated Supervisors' and Administrators' Salaries | 1300 | 288,280.00 | 36,000.00 | 324,280.00 | 80,191.69 | 18,100.00 | 98,291.69 | 216,300.36 | 35,083.64 | 251,384.00 |
| Other Certificated Salaries | 1900 |  |  | - |  |  | - |  |  | - |
| Total, Certificated Salaries |  | 2,263,887.14 | 391,000.00 | 2,654,887.14 | 571,867.11 | 36,642.48 | 608,509.59 | 2,249,687.40 | 104,556.58 | 2,354,243.98 |
| Non-certificate |  |  |  |  |  |  |  |  |  |  |
| Non-certificated Instructional Aides' Salaries | 2100 | 700,468.90 | 357,805.04 | 1,058,273.94 | 184,648.15 | 73,073.92 | 257,722.07 | 920,713.14 | 231,337.10 | 1,152,050.24 |
| Non-certificated Support Salaries | 2200 | 106,661.98 | - | 106,661.98 | 26,983.49 |  | 26,983.49 | 68,153.75 | - | 68,153.75 |
| Non-certificated Supervisors' and Administrators' Sal. | 2300 | 210,480.00 | - | 210,480.00 | 76,495.67 |  | 76,495.67 | 189,746.80 | - | 189,746.80 |
| Clerical and Office Salaries | 2400 | 326,730.61 | 31,824.00 | 358,554.61 | 101,259.96 | 8,390.72 | 109,650.68 | 285,278.22 | 10,717.67 | 295,995.89 |
| Other Non-certificated Salaries | 2900 |  |  | - |  |  | - |  |  | - |
| Total, Non-certificated Salaries |  | 1,344,341.49 | 389,629.04 | 1,733,970.53 | 389,387.27 | 81,464.64 | 470,851.91 | 1,463,891.91 | 242,054.77 | 1,705,946.68 |
| 3. Employee Benefits |  |  |  |  |  |  |  |  |  |  |
| STRS | 3101-3102 | 182,845.10 | 62,271.00 | 245,116.10 | 91,822.83 | 5,371.60 | 97,194.43 | 376,696.60 | 17,021.81 | 393,718.41 |
| PERS | 3201-3202 | 205,493.09 | 71,910.07 | 277,403.16 | 68,556.97 | 14,704.38 | 83,261.35 | 226,109.54 | 43,719.93 | 269,829.47 |
| OASDI / Medicare / Alternative | 3301-3302 | 206,395.61 | 36,003.12 | 242,398.73 | 37,669.29 | 6,635.49 | 44,304.78 | 140,629.43 | 20,033.26 | 160,662.69 |
| Health and Welfare Benefits | 3401-3402 | 471,337.15 | 124,102.01 | 595,439.16 | 110,023.96 | 21,351.75 | 131,375.71 | 453,140.11 | 49,493.30 | 502,633.41 |
| Unemployment Insurance | 3501-3502 | 3,608.23 | 780.63 | 4,388.86 | 473.45 | 57.64 | 531.09 | 3,713.58 | 346.61 | 4,060.19 |
| Workers' Compensation Insurance | 3601-3602 | 82,556.27 | 17,860.79 | 100,417.06 | 20,799.19 | 2,574.29 | 23,373.48 | 84,966.69 | 7,930.47 | 92,897.16 |
| OPEB, Allocated | 3701-3702 |  |  | - |  |  | - |  |  | - |
| OPEB, Active Employees | 3751-3752 |  |  | - |  |  | - |  |  | - |
| Other Employee Benefits | 3901-3902 |  |  | - |  |  | - |  |  | $\bigcirc$ |
| Total, Employee Benefits |  | 1,152,235.45 | 312,927.62 | 1,465,163.07 | 329,345.69 | 50,695.15 | 380,040.84 | 1,285,255.95 | 138,545.38 | 1,423,801.33 |
| 4. Books and Supplies |  |  |  |  |  |  |  |  |  |  |
| Approved Textbooks and Core Curricula Materials | 4100 |  |  | - | 7,658.95 |  | 7,658.95 | 9,675.00 |  | 9,675.00 |
| Books and Other Reference Materials | 4200 |  |  | - |  |  | - |  |  | - |
| Materials and Supplies | 4300 | 134,119.28 | 81,164.21 | 215,283.49 | 58,240.83 |  | 58,240.83 | 113,334.55 | 81,164.21 | 194,498.76 |
| Noncapitalized Equipment | 4400 |  |  | - |  |  | - |  |  | - |
| Food | 4700 |  |  | - |  |  | - |  |  | - |
| Total, Books and Supplies |  | 134,119.28 | 81,164.21 | 215,283.49 | 65,899.78 | - | 65,899.78 | 123,009.55 | 81,164.21 | 204,173.76 |
| 5. Services and Other Operating Expenditures |  |  |  |  |  |  |  |  |  |  |
| Subagreements for Services | 5100 |  |  | - |  | 1,925.00 | 1,925.00 |  |  | - |
| Travel and Conferences | 5200 | 13,591.89 | 5,285.91 | 18,877.80 | 3,692.96 |  | 3,692.96 | 15,482.36 | 5,285.91 | 20,768.27 |
| Dues and Memberships | 5300 | 5,175.28 |  | 5,175.28 | 1,088.75 |  | 1,088.75 | 5,175.28 |  | 5,175.28 |
| Insurance | 5400 | 25,083.65 |  | 25,083.65 | 93,564.61 |  | 93,564.61 | 121,950.00 |  | 121,950.00 |
| Operations and Housekeeping Services | 5500 | 101,087.93 |  | 101,087.93 | 39,042.16 |  | 39,042.16 | 91,132.41 |  | 91,132.41 |
| Rentals, Leases, Repairs, and Noncap. Improvements | 5600 | 332,436.08 | 961,277.76 | 1,293,713.84 | 122,638.59 | 358,663.20 | 481,301.79 | 332,436.08 | 961,277.76 | 1,293,713.84 |
| Professional/Consulting Services and Operating Expend. | 5800 | 1,073,421.16 | 76,562.09 | 1,149,983.25 | 364,896.42 | 46,072.27 | 410,968.69 | 1,089,883.16 | 128,625.83 | 1,218,508.99 |
| Communications | 5900 | 32,182.36 |  | 32,182.36 | 9,732.59 |  | 9,732.59 | 34,489.32 |  | 34,489.32 |
| Total, Services and Other Operating Expenditures |  | 1,582,978.35 | 1,043,125.76 | 2,626,104.11 | 634,656.08 | 406,660.47 | 1,041,316.55 | 1,690,548.61 | 1,095,189.50 | 2,785,738.11 |

## Charter School Name: Encore High School For

(continued) The Arts - Riversid
CDS \#: 33-67215-0132498
Charter Approving Entity: Riverside USD
County: Riverside
Charter \#: 1747
Fiscal Year: 2018-19

## This charter school uses the following basis of accounting

x Accrual Basis (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)
$\square$ Modified Accrual Basis (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)


Charter School Name: Encore High School For
continued) The Arts - Riverside

This charter school uses the following basis of accounting:
x Accrual Basis (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)
$\square$ Modified Accrual Basis (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

| Description | Object Code | Adopted Budget - July 1st |  |  | Actuals thru 10/31 |  |  | 1st Interim Budget |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Unrestricted | Restricted | Total | Unrestricted | Restricted | Total | Unrestricted | Restricted | Total |
| F. FUND BALANCE, RESERVES1. Beginning Fund Balance |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
| a. As of July 1 | 9791 | (801,007.26) | 1,544.22 | (799,463.04) | (801,007.26) | 1,544.22 | (799,463.04) | (801,007.26) | 1,544.22 | (799,463.04) |
| b. Adjustments to Beginning Balance | 9793, 9795 |  |  | - |  |  | - |  |  | - |
| c. Adjusted Beginning Balance |  | (801,007.26) | 1,544.22 | (799,463.04) | (801,007.26) | 1,544.22 | (799,463.04) | (801,007.26) | 1,544.22 | (799,463.04) |
| 2. Ending Fund Balance, June 30 ( $\mathrm{E}+\mathrm{F} .1$.c. $)$ |  | 154,882.01 | 1,544.22 | 156,426.23 | (1,268,826.21) | (535,180.52) | (1,804,006.73) | 85,222.10 | (0.00) | 85,222.10 |
| Components of Ending Fund Balance (Optional): |  |  |  |  |  |  |  |  |  |  |
| Nonspendable Revolving Cash (equals object 9130) | 9711 | 1,000.00 |  | 1,000.00 |  |  | - | 1,000.00 |  | 1,000.00 |
| Nonspendable Stores (equals object 9320) | 9712 |  |  | - |  |  | - |  |  | - |
| Nonspendable Prepaid Expenditures (equals object 9330) | 9713 | 15,000.00 |  | 15,000.00 |  |  | - | 15,000.00 |  | 15,000.00 |
| Nonspendable All Others | 9719 |  |  | - |  |  | - |  |  | - |
| Restricted Fund Balance | 9740 |  | 953.86 | 953.86 |  |  | - |  | - | - |
| Committed Fund Balance | 9750, 9760 |  |  | - |  |  | - |  |  | - |
| Assigned Fund Balance | 9780 |  |  |  |  |  |  |  |  |  |
| Reserve for Economic Uncertainties | 9789 | 306,594.57 |  | 306,594.57 |  |  | - | 69,222.10 | - | 69,222.10 |
| Undesignated/Unappropriated Amount | 9790 | $(167,712.56)$ | 590.36 | $(167,122.20)$ | (1,268,826.21) | $(535,180.52)$ | (1,804,006.73) | (0.00) | (0.00) | (0.00) |

## Charter School

## Interim Report and Multi-Year Projections

2017-18 through 2020-21

| DESCRIPTION |  | Unaudited Actuals 2017-18 | Operating Budget 2018-19 | $\begin{array}{\|c} \hline \text { Percent } \\ \text { of } \\ \text { Change } \\ \text { over PY } \\ \hline \end{array}$ | Actuals to Date $2018-19$ | $\begin{gathered} \text { Percent } \\ \text { of } \\ \text { Change } \\ \% \end{gathered}$ | 1st Interim Projected Budget 2018-19 | Percent of Change over PY | Projected Budget $2019-20$ | Percent <br> of <br> Change <br> over PY | $\begin{aligned} & \text { Projected } \\ & \text { Budget } \\ & 2020-21 \end{aligned}$ | Percent of Change over PY |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| ADA Actual/Projection (Number) |  | 771 | 852 | 10.55\% | 829 | -2.73\% | 801 | 3.93\% | 818 | 2.07\% | 834 | 2.02\% |
| REVENUES object Codes |  |  |  |  |  |  |  |  |  |  |  |  |
| LCFF/EPA Revenue Sources | 8010-8099 | \$6,611,068 | \$7,856,614 | 18.84\% | \$1,513,164 | -80.74\% | \$7,485,009 | 13.22\% | \$7,842,955 | 4.78\% | \$8,216,554 | 4.76\% |
| Federal | 8100-8299 | \$201,914 | \$207,359 | 2.70\% | \$3,124 | -98.49\% | \$206,252 | 2.15\% | \$224,877 | 9.03\% | \$229,271 | 1.95\% |
| State | 8300-8599 | \$1,425,610 | \$1,624,516 | 13.95\% | \$40,935 | -97.48\% | \$1,740,505 | 22.09\% | \$1,505,540 | -13.50\% | \$1,536,183 | 2.04\% |
| Local | 8600-8799 | \$40,089 | \$22,000 | -45.12\% | \$4,852 | -99.94\% | \$22,000 | -45.12\% | \$22,000 | 0.00\% | \$22,000 | 0.00\% |
| Total Revenue |  | \$8,278,681 | \$9,710,489 | 17.30\% | \$1,562,075 | -83.910] | \$9,453,766 | 14.19\% ${ }^{\text {a }}$ | \$9,595,371 | 1.50\% | \$10,004,008 | 4.26\% |
| EXPENDITURES |  |  |  |  |  |  |  |  |  |  |  |  |
| Certificated Salaries | 1000-1999 | \$2,522,435 | \$2,654,887 | 5.25\% | \$608,510 | -77.08\% | \$2,354,244 | ${ }_{-6.67 \%}$ | \$2,474,983 | 5.13\% | \$2,600,848 | 5.09\% |
| Classified Salaries | 2000-2999 | \$2,004,297 | \$1,733,971 | -13.49\% | \$470,852 | -72.85\% | \$1,705,947 | -14.89\% | \$1,793,438 | 5.13\% | \$1,884,643 | 5.09\% |
| Benefits | 3000-3999 | \$1,512,525 | \$1,465,163 | -3.13\% | \$380,041 | -74.06\% | \$1,423,801 | -5.87\% | \$1,525,078 | 7.11\% | \$1,569,268 | 2.90\% |
| Books \& Supplies | 4000-4999 | \$250,656 | \$215,283 | -14.11\% | \$65,900 | -69.39\% | \$204,174 | -18.54\% | \$208,435 | 2.09\% | \$212,703 | 2.05\% |
| Contracts \& Services | 5000-5999 | \$2,639,173 | \$2,626,104 | -0.50\% | \$1,041,317 | -60.35\% | \$2,785,738 | 5.55\% | \$2,346,556 | -15.77\% | \$2,317,505 | ${ }^{-1.24 \%}$ |
| Capital Outlay | 6000-6999 | \$95,177 | \$59,191 | -37.81\% |  | -100.00\% | \$95,177 | 0.00\% | \$95,177 | 0.00\% | \$95,177 | 0.00\% |
| Other Outgo | $\begin{aligned} & 7100-7299 \\ & 7400-7499 \end{aligned}$ | \$6,298 |  | -100.00\% |  | \#DIVIO! |  | -100.00\% |  | \#DIVIV! |  | \#DIVO! |
| Support Costs | 7300-7399 |  |  | \#DVV0! |  | \#Divo! |  | \#DV0! |  | \#Divo! |  | \#DIV0! |
| Total Expenditures |  | \$9,030,561 | \$8,754,599 | -3.06\% | \$2,566,619 | -70.68\% ${ }^{\text {a }}$ | \$8,569,081 | -5.11\% | \$8,443,667 | -1.46\% ${ }^{\text {a }}$ | \$8,680,144 | $2.80 \%$ |
| OTHER SOURCES \& USES |  |  |  |  |  |  |  |  |  |  |  |  |
| Transfers In \& Other Sources | 8900-8999 | \$0 |  | \#DVV0! |  | \#DV0! |  | \#DVV0! |  | \#DVV0! |  | \#Divo! |
| Transfers Out \& Other Uses | 7600-7699 |  |  | \#DVV0! |  | \#DIVo! |  | \#DV0! |  | \#Divo! |  | \#DVV0! |
| Total Expenditures \& Uses |  | \$9,030,561 | \$8,754,599 | -3.06\% | \$2,566,619 | -70.68\% | \$8,569,081 | -5.11\% | \$8,443,667 | -1.46\% | \$8,680,144 | 2.80\% |
| NET INCREASE (DECREASE) IN FUND BAL | ance | (\$751,880) | \$955,889 | -227.13\% | (\$1,004,544) | -205.09\% | \$884,685 | -217.66\% | \$1,151,704 | 30.18\% | \$1,323,864 | 14.95\% |
| FUND BALANCE, RESERVES |  |  |  |  |  |  |  |  |  |  |  |  |
| Beginning Balance Ending Balance |  | $(\$ 47,583)$ | (\$799,463) | 1580.15\% | (\$799,463) | 0.00\% | (\$799,463) | 1580.15\% | \$85,222 | -110.66\% | \$1,236,926 | 1351.41\% |
|  |  | (\$799,463) | \$156,426 | -119.57\% | (\$1,804,007) | $-1253.26 \%$ | \$85,222 | -110.66\% | \$1,236,926 | 1351.41\% | \$2,560,791 | 107.03\% |
| Components of Ending Balance: |  |  |  |  |  |  |  |  |  |  |  |  |
| Revolving Cash |  |  |  |  |  |  | \$1,000 |  | \$1,000 |  | \$1,000 |  |
| Stores |  |  |  |  |  |  |  |  |  |  |  |  |
| Restricted Balances |  |  |  |  |  |  |  |  |  |  |  |  |
| Reserve for Economic Uncert. |  |  |  |  |  |  | \$69,222 |  | \$1,220,926 |  | \$2,544,791 |  |
| Committed |  |  |  |  |  |  | \$15,000 |  | \$15,000 |  | \$15,000 |  |
| Assigned |  |  |  |  |  |  |  |  |  |  |  |  |
| Unappropriated |  |  |  |  |  |  |  |  |  |  |  |  |
| Total EFB- match Ending Balance above |  | \$0 | \$0 |  |  |  | \$85,222 |  | \$1,236,926 |  | \$2,560,791 |  |
| $\%$ of Reserve ( 9789 \& 9790) |  | 0 | 0.00\% |  | 0.00\% |  | 0.81\% |  | 14.46\% |  | 29.32\% |  |

## 2018-19 Cash Flow Projection

| Beginning Cash Balance |  | July <br> Actuals <br> 389,505 | $\begin{gathered} \% \\ \text { Bud } \end{gathered}$ | August Actuals 410,278 | $\begin{gathered} \% \\ \text { Bud } \end{gathered}$ | September Actuals 47,844 | $\begin{gathered} \% \\ \text { Bud } \end{gathered}$ | October Actuals $\mathbf{1 3 9 , 8 3 6}$ | $\begin{gathered} \% \\ \text { Bud } \end{gathered}$ | November <br> Estimated <br> $\mathbf{5 9 , 8 8 1}$ | $\begin{gathered} \% \\ \text { Bud } \end{gathered}$ | December <br> Estimated 57,545 | $\begin{gathered} \% \\ \text { Bud } \end{gathered}$ | January Estimated $\mathbf{1 1 9 , 1 2 6}$ | $\begin{gathered} \% \\ \text { Bud } \end{gathered}$ | February Estimated 584,037 | $\begin{gathered} \% \\ \text { Bud } \end{gathered}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Revenue | Object Code |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Local Control Funding Formula | 8011 |  | 0.00\% | 280,169 | 0.00\% | 280,169 | 0.00\% | 504,304 | 0.00\% | 562,465 | 0.00\% | 562,465 | 0.00\% | 562,465 | 0.00\% | 562,465 | 0.00\% |
| Education Protection Account | 8012 |  |  |  |  |  |  | 38,514 |  |  |  | 41,904 |  |  |  |  |  |
| General Purpose Entitlement-Prior Yr | 8019 |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |
| In Lieu Property Taxes (Curr \& Prior Yr) | 8096 |  | 0.00\% | 94,617 | 0.00\% | 189,235 | 0.00\% | 126,156 | 0.00\% | 105,834 | 0.00\% | 105,834 | 0.00\% | 105,834 | 0.00\% | 105,834 | 0.00\% |
| Other Sources |  |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |
| FEDERAL | 8100-8299 |  | 0.00\% |  | 0.00\% |  | 0.00\% | 3,124 | 0.00\% |  | 0.00\% | 51,840 | 0.00\% |  | 0.00\% |  | 0.00\% |
| State |  |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |
| Lottery | 8560 |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |
| Other State Revenue | 8300-8599 |  | 0.00\% |  | 0.00\% | 1,634 | 0.00\% | 39,301 | 0.00\% | 146,206 | 0.00\% | 146,206 | 0.00\% | 146,206 | 0.00\% | 136,206 | 0.00\% |
| LOCAL |  |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |
| Interest | 8660 |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |
| Trfs of Apport frm Dist/Charter | 8791 |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |
| Other Local Revenue | 8600-8799 | 125 | 0.00\% | 2,933 | 0.00\% | 853 | 0.00\% | 941 | 0.00\% | 2,000 | 0.00\% | 2,000 | 0.00\% | 2,000 | 0.00\% | 2,000 | 0.00\% |
| TOTAL REVENUES |  | 125 | 0.00\% | 377,719 | 0.00\% | 471,891 | 0.00\% | 712,340 | 0.00\% | 816,505 | 0.00\% | 910,249 | 0.00\% | 816,505 | 0.00\% | 806,505 | 0.00\% |
| EXPENDITURES |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Certificated Salaries | 1000-1999 | 20,750 | 0.00\% | 132,123 | 0.00\% | 229,803 | 0.00\% | 225,834 | 0.00\% | 224,612 | 0.00\% | 211,135 | 0.00\% | 211,135 | 0.00\% | 211,135 | 0.00\% |
| Classified Salaries | 2000-2999 | 34,008 | 0.00\% | 107,013 | 0.00\% | 167,202 | 0.00\% | 162,629 | 0.00\% | 154,723 | 0.00\% | 145,440 | 0.00\% | 145,440 | 0.00\% | 145,440 | 0.00\% |
| Employee Benefits | 3000-3999 | 18,525 | 0.00\% | 83,732 | 0.00\% | 144,704 | 0.00\% | 133,080 | 0.00\% | 131,665 | 0.00\% | 123,765 | 0.00\% | 123,765 | 0.00\% | 123,765 | 0.00\% |
| Books \& Supplies | 4000-4999 |  | 0.00\% | 14,732 | 0.00\% | 38,114 | 0.00\% | 13,053 | 0.00\% | 36,100 | 0.00\% | 19,486 | 0.00\% | 2,108 | 0.00\% | 8,762 | 0.00\% |
| Services/Oper Expenses | 5000-5999 | 281,371 | 0.00\% | 217,098 | 0.00\% | 279,525 | 0.00\% | 263,322 | 0.00\% | 327,191 | 0.00\% | 183,724 | 0.00\% | 183,724 | 0.00\% | 183,724 | 0.00\% |
| Capital Outlay | 6000-6599 |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |
| Other Outgo | 7100-7299 |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |
| Debt Service | 7400-7499 |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |
| Direct/Indirect Costs | 7300-7399 |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |
| TOTAL EXPENDITURES |  | 354,654 | 0.00\% | 554,698 | 0.00\% | 859,348 | 0.00\% | 797,918 | 0.00\% | 874,291 | 0.00\% | 683,550 | 0.00\% | 666,172 | 0.00\% | 672,826 | 0.00\% |
| OTHER SOURCES/USES |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Other Sources | 8930-8979 |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |
| Other Uses | 7630-7699 |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |
| TOTAL OTHER SOURCES/USES |  | 0 |  | 0 |  | 0 |  | 0 |  | 0 |  | 0 |  | 0 |  | 0 |  |
| PRIOR YEAR TRANSACTIONS |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Accounts Receivable | 9200 | 517,945 | 0.00\% | 240,809 | 0.00\% | 20,866 | 0.00\% | 562,090 | 0.00\% | 665,563 | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |
| Prepaid Expenditures | 9330 |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |
| Accounts Payable | 9500 | 295,502 | 0.00\% | 407,417 | 0.00\% | $(278,090)$ | 0.00\% | 506,741 | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |
| Current Loans | 9640 | $(171,867)$ | 0.00\% | $(190,180)$ | 0.00\% | $(203,693)$ | 0.00\% | 35,817 | 0.00\% | 576,780 | 0.00\% | 156,786 | 0.00\% | $(322,911)$ | 0.00\% | 200,000 | 0.00\% |
| Deferred Revenue | 9650 |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |
| NET PRIOR YEAR TRANSACTIONS |  | 394,310 |  | 23,572 |  | 502,649 |  | 19,532 |  | 88,783 |  | $(156,786)$ |  | 322,911 |  | $(200,000)$ |  |
| OTHER ADJUSTMENTS |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Increases |  |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |
| (Decreases) |  | 19,008 | 0.00\% | 209,027 | 0.00\% | 23,200 | 0.00\% | 13,909 | 0.00\% | 33,333 | 0.00\% | 8,333 | 0.00\% | 8,333 | 0.00\% | 33,333 | 0.00\% |
| TOTAL MISC ADJUSTMENTS |  | $(19,008)$ |  | $(209,027)$ |  | $(23,200)$ |  | $(13,909)$ |  | $(33,333)$ |  | $(8,333)$ |  | $(8,333)$ |  | $(33,333)$ |  |
| NET REVENUE |  | 20,773 |  | $(362,433)$ |  | 91,991 |  | $(79,955)$ |  | $(2,336)$ |  | 61,580 |  | 464,912 |  | $(99,654)$ |  |
| ENDING CASH balance |  | 410,278 |  | 47,844 |  | 139,836 |  | 59,881 |  | 57,545 |  | 119,126 |  | 584,037 |  | 484,384 |  |


| Beginning Cash Balance |  | $\begin{aligned} & \text { March } \\ & \text { Estimated } \\ & \mathbf{4 8 4 , 3 8 4} \end{aligned}$ | $\begin{gathered} \% \\ \text { Bud } \end{gathered}$ | $\begin{gathered} \text { April } \\ \text { Estimated } \\ \mathbf{6 4 2 , 9 9 6} \end{gathered}$ | $\begin{gathered} \% \\ \text { Bud } \end{gathered}$ | $\begin{gathered} \text { May } \\ \text { Estimated } \\ \mathbf{7 5 5 , 2 1 8} \end{gathered}$ | $\begin{gathered} \% \\ \text { Bud } \end{gathered}$ | $\begin{gathered} \text { June } \\ \text { Estimated } \\ \mathbf{7 9 9 , 5 9 9} \end{gathered}$ | $\begin{gathered} \% \\ \text { Bud } \end{gathered}$ | Estimated Accrual | Total $\mathbf{3 8 9 , 5 0 5}$ | Projected Budget 389,505 | Difference |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Revenue | Object Code |  |  |  |  |  |  |  |  |  |  |  |  |
| Local Control Funding Formula | 8011 | 562,465 | 0.00\% | 562,465 | 0.00\% | 562,465 | 0.00\% | 921,817 | 0.00\% |  | 5,923,717 |  | (5,923,717) |
| Education Protection Account | 8012 | 41,904 |  |  |  |  |  | 37,942 |  |  | 160,264 |  | $(160,264)$ |
| General Purpose Entitlement-Prior Yr | 8019 |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0 |  | 0 |
| In Lieu Property Taxes (Curr \& Prior Yr) | 8096 | 224,029 | 0.00\% | 112,015 | 0.00\% | 112,015 | 0.00\% | 112,015 | 0.00\% | 7,612 | 1,401,028 |  | (1,401,028) |
| Other Sources |  |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0 |  | , |
| FEDERAL | 8100-8299 | 51,840 | 0.00\% | 29,623 | 0.00\% | 29,623 | 0.00\% |  | 0.00\% | 40,203 | 206,252 |  | $(206,252)$ |
| STATE |  |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0 |  | 0 |
| Lottery | 8560 |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0 |  | 0 |
| Other State Revenue | 8300-8599 | 136,206 | 0.00\% | 278,592 | 0.00\% | 136,206 | 0.00\% | 294,011 | 0.00\% | 279,729 | 1,740,505 |  | $(1,740,505)$ |
| LOCAL |  |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0 |  | 0 |
| Interest | 8660 |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0 |  | 0 |
| Trfs of Apport frm Dist/Charter | 8791 |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0 |  | 0 |
| Other Local Revenue | 8600-8799 | 2,000 | 0.00\% | 2,000 | 0.00\% | 2,000 | 0.00\% | 1,000 | 0.00\% | 2,148 | 22,000 |  | $(22,000)$ |
| total revenues |  | 1,018,445 | 0.00\% | 984,695 | 0.00\% | 842,309 | 0.00\% | 1,366,785 | 0.00\% | 329,692 | 9,453,766 | 0 | (9,453,766) |
| EXPENDITURES |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Certificated Salaries | 1000-1999 | 211,135 | 0.00\% | 211,135 | 0.00\% | 211,135 | 0.00\% | 211,135 | 0.00\% | 43,175 | 2,354,244 |  | (2,354,244) |
| Classified Salaries | 2000-2999 | 145,440 | 0.00\% | 145,440 | 0.00\% | 145,440 | 0.00\% | 145,440 | 0.00\% | 62,294 | 1,705,947 |  | $(1,705,947)$ |
| Employee Benefits | 3000-3999 | 123,765 | 0.00\% | 123,765 | 0.00\% | 123,765 | 0.00\% | 123,765 | 0.00\% | 45,740 | 1,423,801 |  | (1,423,801) |
| Books \& Supplies | 4000-4999 | 27,436 | 0.00\% | 8,409 | 0.00\% | 8,865 | 0.00\% | 1,222 | 0.00\% | 25,887 | 204,174 |  | $(204,174)$ |
| Services/Oper Expenses | 5000-5999 | 183,724 | 0.00\% | 183,724 | 0.00\% | 183,724 | 0.00\% | 183,724 | 0.00\% | 131,163 | 2,785,738 |  | $(2,785,738)$ |
| Capital Outlay | 6000-6599 |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% | 95,177 | 95,177 |  | $(95,177)$ |
| Other Outgo | 7100-7299 |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0 |  | 0 |
| Debt Service | 7400-7499 |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0 |  | 0 |
| Direct/Indirect Costs | 7300-7399 |  | 0.00\% |  | 0.00\% |  | 0.00\% | 0 | 0.00\% |  | 0 |  | 0 |
| TOTAL EXPENDITURES |  | 691,500 | 0.00\% | 672,473 | 0.00\% | 672,929 | 0.00\% | 665,286 | 0.00\% | 403,436 | 8,569,081 | 0 | (8,569,081) |
| OTHER SOURCES/USES |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Other Sources | 8930-8979 |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0 |  | 0 |
| Other Uses | 7630-7699 |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0 |  | 0 |
| TOTAL OTHER SOURCES/USES |  | 0 |  | 0 |  | 0 |  | 0 |  | 0 | 0 | 0 | 0 |
| PRIOR YEAR TRANSACTIONS |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Accounts Receivable | 9200 |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 2,007,273 |  | $(2,007,273)$ |
| Prepaid Expenditures | 9330 |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0 |  | 0 |
| Accounts Payable | 9500 |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 931,570 |  | $(931,570)$ |
| Current Loans | 9640 | 160,000 | 0.00\% | 200,000 | 0.00\% | 100,000 | 0.00\% | $(100,000)$ | 0.00\% |  | 440,732 |  | $(440,732)$ |
| Deferred Revenue | 9650 |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0 |  |  |
| NET PRIOR YEAR TRANSACTIONS |  | $(160,000)$ |  | $(200,000)$ |  | $(100,000)$ |  | 100,000 |  | 0 | 634,971 | 0 | $(634,971)$ |
| OTHER ADJUSTMENTS |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Increases |  |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0.00\% |  | 0 | 0 | 194,239 |
| (Decreases) |  | 8,333 | 0.00\% |  | 0.00\% | 25,000 | 0.00\% |  | 0.00\% |  | 381,809 | 0 | 634,971 |
| TOTAL MISC ADJUSTMENTS |  | $(8,333)$ |  | 0 |  | $(25,000)$ |  | 0 |  | 0 | $(381,809)$ | 0 | $(440,732)$ |
| net revenue |  | 158,612 |  | 112,222 |  | 44,381 |  | 801,499 |  | (73,745) | 1,137,848 | 0 | $(1,960,388)$ |
| ENDING CASH balance |  | 642,996 |  | 755,218 |  | 799,599 |  | 1,601,097 |  |  |  |  |  |

## Encore High School For the Arts Riverside

2018-19 First Interim Budget

## - 2018-19 First Interim Budget (Riverside)

- At this point in the year, average daily attendance (ADA) is approximately 50 below the projections in the July 1 Budget, causing a revenue loss of over $\$ 400,000$.
- As discussed previously, Encore's negative ending balance and low cash reserves require that budget cuts be made to ensure budget solvency and return to positive fund balances by fiscal year-end and restoration of minimum reserve levels by the following year.
- In response to this need, Encore's staff and management have worked collaboratively to make a series of budget cuts, the most important being an across-the-board $4 \%$ pay cut from 12/1/18 on.
- The result of these budget cuts offsets the negative impact of the lower enrollment, and will allow Encore to stay on track with its Corrective Action Plan and return to fiscal solvency.
- Specifically, the projected surplus of $\$ 884,685$ will bring Encore from a negative ending balance of $(\$ 799,463)$ to a positive ending balance of $\$ 85,222$ ( $1.0 \%$ of expenses). In 2019-20 and 2020-21, additional surpluses will allow Encore to fully fund its available reserves.
- This budget projects $2 \%$ additional growth in enrollment for Encore-Riverside. However, if sufficient enrollment growth is achieved in 2019-20 above this level, the 4\% pay cut will be restored to staff for next year on.
- Cash flow is on track and sufficient to cover all operating expenses, but is heavily dependent upon factoring (loans). We continue to recommend that Encore prioritize increasing cash reserves through operating budget surpluses to minimize the use of expensive external borrowing.
- If ADA and cost controls can be maintained as projected, Encore will improve operating cash, ending balance, and available reserves for each of the next three fiscal years.


## Encore Schools - Riverside 2018-19 First Interim Budget BUDGET SUMMARY

| Projected P-2 ADA: |  | July Budget |  | Jul-Oct Actuals |  | First Interim Budget |  | Change From July Budget |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | 852.31 |  | - |  | 801.32 |  | (50.99) |
| Revenues: |  |  |  |  |  |  |  |  |  |
| General Pu | e Entitlement | \$ | 7,856,614 | \$ | 1,513,164 | \$ | 7,485,009 | \$ | $(371,605)$ |
| Federal Re |  |  | 207,359 |  | 3,124 |  | 206,252 |  | $(1,107)$ |
| Other State | venue |  | 1,624,516 |  | 40,935 |  | 1,740,505 |  | 115,989 |
| Other Loca | venue |  | 22,000 |  | 4,852 |  | 22,000 |  | - |
| TTL Revenue |  | \$ | 9,710,489 | \$ | 1,562,075 | \$ | 9,453,766 | \$ | $(256,723)$ |
| Expenditures: |  |  |  |  |  |  |  |  |  |
| Certificated | aries | \$ | 2,654,887 | \$ | 608,510 | \$ | 2,354,244 | \$ | $(300,643)$ |
| Non-certific | Salaries |  | 1,733,971 |  | 470,852 |  | 1,705,947 |  | $(28,024)$ |
| Benefits |  |  | 1,465,163 |  | 380,041 |  | 1,423,801 |  | $(41,362)$ |
| Books/Supp | /Materials |  | 215,283 |  | 65,900 |  | 204,174 |  | $(11,110)$ |
| Services/O | tions |  | 2,626,104 |  | 1,041,317 |  | 2,785,738 |  | 159,634 |
| Capital Out |  |  | 59,191 |  | - |  | 95,177 |  | 35,986 |
| Other Outg |  |  | - |  | - |  | - |  | - |
| TTL Expendi |  | \$ | 8,754,599 | \$ | 2,566,619 | \$ | 8,569,081 | \$ | $(185,519)$ |
| Net Income |  | \$ | 955,889 | \$ | (1,004,544) | \$ | 884,685 | \$ | $(71,204)$ |
| Beginning Ba | ce July 1 | \$ | $(799,463)$ |  |  | \$ | $(799,463)$ |  |  |
| Ending Balan | June 30 | \$ | 156,426 |  |  | \$ | 85,222 |  |  |
| Ending Balan | \% \% of Exp.: |  | 1.8\% |  |  |  | 1.0\% |  |  |
|  | $\square$ TTL Revenues | $\square T$ | penditures: | $\cdots$ | t Income | End | ng Balance Jun |  |  |
| \$12,000,000 |  |  |  |  |  |  |  |  |  |
| \$10,000,000 |  |  |  |  |  |  |  |  |  |
| \$8,000,000 |  |  |  |  |  |  |  |  |  |
| \$6,000,000 |  |  |  |  |  |  |  |  |  |
| \$4,000,000 |  |  |  |  |  |  |  |  |  |
| \$2,000,000 |  |  |  |  |  |  |  |  |  |
| \$0 |  |  |  |  |  |  |  |  |  |
| -\$2,000,000 |  |  |  |  |  |  |  |  |  |
|  | July Bud |  |  | -Oct | Actuals |  | First Inte | m |  |

Encore Schools - Riverside 2018-19 First Interim Budget

BUDGET DETAIL


Encore Schools - Riverside
2018-19 First Interim Budget
BUDGET DETAIL

| Description | July Budget | Jul-Oct Actuals | First Interim Budget | Change From July Budget | YTD \% of Budget |  | Notes/Comments |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| EXPENDITURES |  |  |  |  |  |  |  |
| 1000 - Certificated Salaries |  |  |  |  |  |  |  |
| 1100 - Teachers' Salaries | 2,075,600 | 450,833 | 1,917,324 | $(158,276)$ | ] | 24\% | Staff reductions (incl. 4\% overall cut) |
| 1130 - Certificated Substitutes | 38,027 | 8,052 | 37,059 | (968) | I | 22\% | Staff reductions (incl. 4\% overall cut) |
| 1150 - Teacher's Extra Duty | 40,980 | - | 28,730 | $(12,250)$ |  | 0\% | Staff reductions (incl. 4\% overall cut) |
| 1200 - Certificated Support | 176,000 | 51,333 | 119,748 | $(56,252)$ | $\square$ | 43\% | Staff reductions (incl. 4\% overall cut) |
| 1300 - Certificated Supervisory/Admin | 322,600 | 98,292 | 250,215 | $(72,385)$ | $\square$ | 39\% | Staff reductions (incl. 4\% overall cut) |
| 1350 - Cert. Supervisory/Admin Stipends | 1,680 | - | 1,169 | (511) |  | 0\% | Staff reductions (incl. 4\% overall cut) |
| TTL Certificated Salaries | 2,654,887 | 608,510 | 2,354,244 | $(300,643)$ | $\square$ | 26\% |  |
| 2000 - Non-Certificated Salaries |  |  |  |  |  |  |  |
| 2100 - Instructional Aide Salaries | 602,989 | 128,041 | 418,875 | $(184,114)$ | $\square$ | 31\% | Staff reductions (incl. 4\% overall cut) |
| 2130 - Classified Substitutes | 56,285 | 3,757 | 20,176 | $(36,109)$ |  | 19\% | Staff reductions (incl. 4\% overall cut) |
| 2150 - Classified Extra Duty | 11,000 | - | 10,743 | (257) |  | 0\% | Staff reductions (incl. 4\% overall cut) |
| 2160 - Classified Electives | 388,000 | 125,925 | 702,256 | 314,256 | II | 18\% | Staff reductions (incl. 4\% overall cut) |
| 2200 - Classified Support Salaries | 106,662 | 26,983 | 68,154 | $(38,508)$ | $\square$ | 40\% | Staff reductions (incl. 4\% overall cut) |
| 2300 - Classified Supervisory/Admin | 210,000 | 76,496 | 189,278 | $(20,722)$ | $\square$ | 40\% | Staff reductions (incl. 4\% overall cut) |
| 2350 - Classified Admin Extra Duty | 480 | - | 469 | (11) |  | 0\% | Staff reductions (incl. 4\% overall cut) |
| 2400 - Clerical/Tech/Office Staff | 356,635 | 109,651 | 294,121 | $(62,514)$ | $\square$ | 37\% | Staff reductions (incl. 4\% overall cut) |
| 2450 - Clerical/Office Extra Duty | 1,920 | - | 1,875 | (45) |  | 0\% | Staff reductions (incl. 4\% overall cut) |
| TTL Non-Certificated Salaries | 1,733,971 | 470,852 | 1,705,947 | $(28,024)$ | $\square$ | 28\% |  |
| 3000 - Employee Benefits |  |  |  |  |  |  |  |
| 3101 - STRS Certificated | 245,116 | 94,984 | 362,617 | 117,501 | $\square$ | 26\% | Higher STRS participation rates |
| 3102 - STRS Classified | - | 2,211 | 31,101 | 31,101 |  | 7\% | Higher STRS participation rates |
| 3201 - PERS Certificated | 13,817 | 2,545 | 20,419 | 6,601 |  | 12\% |  |
| 3202 - PERS Classified | 263,586 | 80,716 | 249,411 | $(14,175)$ | $\square$ | 32\% |  |
| 3301 - Soc. Sec/Medicare Certificated | 109,750 | 8,786 | 42,002 | $(67,748)$ | $\square$ | 21\% | Staff reductions (incl. 4\% overall cut) |
| 3302 - Soc. Sec/Medicare Classified | 132,649 | 35,519 | 118,660 | $(13,988)$ | $\square$ | 30\% | Staff reductions (incl. 4\% overall cut) |
| 3401 - Health Insurance Benefits - Cert | 324,286 | 57,718 | 254,921 | $(69,366)$ | 1 | 23\% | Staff reductions (incl. 4\% overall cut) |
| 3402 - Health Insurance Benefits - Class | 271,153 | 73,657 | 247,713 | $(23,440)$ | $\square$ | 30\% | Staff reductions (incl. 4\% overall cut) |
| 3501 - State Umployment Ins - Cert | 2,655 | 297 | 2,354 | (301) |  | 13\% | Staff reductions (incl. 4\% overall cut) |
| 3502 - State Umployment Ins - Class | 1,734 | 234 | 1,706 | (28) |  | 14\% | Staff reductions (incl. 4\% overall cut) |
| 3601 - Workmen's Comp Certificated | 60,744 | 12,898 | 53,865 | $(6,879)$ | 1 | 24\% | Staff reductions (incl. 4\% overall cut) |
| 3602 - Workmen's Comp Classified | 39,673 | 10,475 | 39,032 | (641) | , | 27\% | Staff reductions (incl. 4\% overall cut) |
| TTL Employee Benefits | 1,465,163 | 380,041 | 1,423,801 | $(41,362)$ | - | 27\% |  |

Encore Schools - Riverside

## 2018-19 First Interim Budget

BUDGET DETAIL

| Description | July Budget | Jul-Oct Actuals | First Interim Budget | Change From July Budget |  | $\begin{aligned} & \text { D \% of } \\ & \text { udget } \end{aligned}$ | Notes/Comments |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 4000 - Books/Supplies/Materials |  |  |  |  |  |  |  |
| 4100 - Textbooks \& Reference Material | - | 7,659 | 9,675 | 9,675 | $\square$ | 79\% |  |
| 4310 - Student Instructional Materials | 189,091 | 43,626 | 162,840 | $(26,251)$ | $\square$ | 27\% | Lower Enrollment/ADA |
| 4320 - Office Supplies | 20,542 | 14,068 | 29,702 | 9,160 | $\square$ | 47\% |  |
| 4330 - Student Incentives / Events | 1,293 | 547 | 1,293 | - | $\square$ | 42\% |  |
| 4350 - Other Supplies | 663 | - | 663 | - |  | 0\% |  |
| 4390 - Add'I Instructional Spending | 3,694 | - | - | $(3,694)$ |  |  |  |
| TTL Books/Supplies/Materials | 215,283 | 65,900 | 204,174 | $(11,110)$ | $\square$ | 32\% |  |
| 5000 - Services \& Operations |  |  |  |  |  |  |  |
| 5200 - Travel and Conferences | 15,545 | 2,338 | 15,545 | - | I | 15\% |  |
| 5210 - Mileage | 3,333 | 3,280 | 5,224 | 1,890 | $\square$ | 63\% |  |
| 5300 - Dues and Memberships | 5,175 | 1,089 | 5,175 | - | 】 | 21\% |  |
| 5400 - Liability Insurance | 25,084 | 93,565 | 121,950 | 96,866 | $\square$ | 77\% |  |
| 5500 - Operation and Housekeeping Services | 12,706 | 1,500 | 2,750 | $(9,956)$ | $\square$ | 55\% |  |
| 5510 - Utilities (General) | 74,470 | 34,023 | 74,470 | - | $\square$ | 46\% |  |
| 5520 - Janitorial | 13,912 | 3,519 | 13,912 | - | $\square$ | 25\% |  |
| 5610 - Facility Rental | 1,225,192 | 461,814 | 1,225,192 | - | $\square$ | 38\% |  |
| 5620 - Equipment Leases | 4,054 | 625 | 4,054 | - | \\| | 15\% |  |
| 5630 - Maintenance \& Repair | 64,467 | 18,863 | 64,467 | - | $\square$ | 29\% |  |
| 5800 - Professional/Consulting Services | 125,417 | 106,029 | 177,481 | 52,064 | $\square$ | 60\% | Higher SPED Services |
| 5810 - Legal | 25,000 | - | 12,500 | $(12,500)$ |  | 0\% | Legal fees projected lower |
| 5820 - Audit/CPA Costs | 1,527 | 1,250 | 9,500 | 7,973 | I | 13\% |  |
| 5825 - Business Services | 133,452 | 49,821 | 133,452 | - | $\square$ | 37\% |  |
| 5830 - Facilities Consultants/Engineering | 15,608 | 5,952 | 15,608 | - | $\square$ | 38\% |  |
| 5840 - Advertisement | 1,795 | 16,148 | 24,500 | 22,706 | $\square$ | 66\% |  |
| 5850 - Authorizer Oversight Fee | 78,566 | 12,763 | 74,850 | $(3,716)$ | II | 17\% |  |
| 5855 - Interest on Short-Term Debt | 350,000 | 124,432 | 350,000 | - | $\square$ | 36\% | Assumes CAM Factoring |
| 5860 - Bank Fees | 190,000 | 57,079 | 190,000 | - | $\square$ | 30\% | Assumes CAM Factoring |
| 5865 - Student Transportation | 211,437 | 34,046 | 211,437 | - | \\| | 16\% | 100\% school-funded transportation |
| 5880 - Instructional Consultants | 17,182 | 2,504 | 17,182 | - | I | 15\% |  |
| 5890 - Other Services | - | 945 | 2,000 | 2,000 | $\square$ | 47\% |  |
| 5910 - Telephone | 9,990 | 2,866 | 9,990 | - | $\square$ | 29\% |  |
| 5920 - Telecom/Internet | 21,549 | 5,835 | 21,549 | - | $\square$ | 27\% |  |
| 5930 - Postage | 643 | 1,031 | 2,950 | 2,307 | $\square$ | 35\% |  |
| TTL Services \& Operations | 2,626,104 | 1,041,317 | 2,785,738 | 159,634 | $\square$ | 37\% |  |

Encore Schools - Riverside 2018-19 First Interim Budget

BUDGET DETAIL

| Description | July Budget | Jul-Oct Actuals | First Interim Budget | Change From July Budget | YTD \% of Budget | Notes/Comments |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 6000 - Capital Outlay |  |  |  |  |  |  |
| 6900 - Depreciation | 59,191 | - | 95,177 | 35,986 | 0\% |  |
| TTL Capital Outlay | 59,191 | - | 95,177 | 35,986 | 0\% |  |
| 7000 - Other Outgo |  |  |  |  |  |  |
| TTL Other Outgo | - | - | - | - |  |  |
| TTL EXPENDITURES | 8,754,599 | 2,566,619 | 8,569,081 | $(185,519)$ | 30\% |  |
| Revenues less Expenditures | 955,889 | $(1,004,544)$ | 884,685 | $(71,204)$ |  |  |
| Net Income after Transfers | \$ 955,889 | \$ (1,004,544) | \$ 884,685 |  |  |  |
| Beginning Fund Balance | $(799,463)$ |  | $(799,463)$ |  |  |  |
| Net Revenues | 955,889 |  | 884,685 |  |  |  |
| ENDING BALANCE | 156,426 |  | 85,222 |  |  |  |
| ENDING BALANCE AS \% OF OUTGO | 1.79\% |  | 0.99\% |  |  |  |




| Encore Schools2018-19 First Interim BudgetENROLLMENT AND A.D.A. ASSUMPTIONS - RIVERSIDE ONLY |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| ADA Ratio: | 2018-19 (Year 1) |  | 2019-20 (Year 2) |  | 2020-21 (Year 3) |  |
| 92.00\% |  |  |  |  |  |  |
|  | ENROLL | ADA | ENROLL | ADA | ENROLL | ADA |
| Total K-3 Enrollment | 0 | - | 0 | - | 0 | - |
| Total 4-6 Enrollment | 0 | - | 0 | - | 0 | - |
| Total 7-8 Enrollment | 333 | 306.36 | 339 | 311.88 | 345 | 317.40 |
| Total 9-12 Enrollment | 538 | 494.96 | 550 | 506.00 | 562 | 517.04 |
| TTL Enrollment/ADA | 871 | 801.32 | 889 | 817.88 | 907 | 834.44 |
| TTL Grade 7 Enrollment | 164 | 150.88 | 167 | 153.64 | 170 | 156.40 |
| TTL Grade 8 Enrollment | 169 | 155.48 | 172 | 158.24 | 175 | 161.00 |
| TTL Grade 9 Enrollment | 194 | 178.48 | 197 | 181.24 | 200 | 184.00 |
| TTL Grade 10 Enrollment | 139 | 127.88 | 142 | 130.64 | 145 | 133.40 |
| TTL Grade 11 Enrollment | 110 | 101.20 | 113 | 103.96 | 116 | 106.72 |
| TTL Grade 12 Enrollment | 95 | 87.40 | 98 | 90.16 | 101 | 92.92 |
| TOTAL: | 871 | 801.32 | 889 | 817.88 | 907 | 834.44 |

## Encore Schools - Riverside 2018-19 First Interim Budget MULTI-YEAR PROJECTION SUMMARY

|  | 2018-19 (Year 2019-z0 (Year 2020-21 (Year <br> 2) <br> 3) |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Projected Enrollment: |  | 871 |  | 889 |  | 907 |
| Projected P-2 ADA: |  | 801.32 |  | 817.88 |  | 834.44 |
| Revenues: |  |  |  |  |  |  |
| General Purpose Entitlement | \$ | 7,485,009 | \$ | 7,842,955 | \$ | 8,216,554 |
| Federal Revenue |  | 206,252 |  | 224,877 |  | 229,271 |
| Other State Revenue |  | 1,740,505 |  | 1,505,540 |  | 1,536,183 |
| Other Local Revenue |  | 22,000 |  | 22,000 |  | 22,000 |
| TTL Revenues: | \$ | 9,453,766 | \$ | 9,595,371 | \$ | 10,004,008 |
| Expenditures: |  |  |  |  |  |  |
| Certificated Salaries | \$ | 2,354,244 | \$ | 2,474,983 | \$ | 2,600,848 |
| Non-certificated Salaries |  | 1,705,947 |  | 1,793,438 |  | 1,884,643 |
| Benefits |  | 1,423,801 |  | 1,525,078 |  | 1,569,268 |
| Books/Supplies/Materials |  | 204,174 |  | 208,435 |  | 212,703 |
| Services/Operations |  | 2,785,738 |  | 2,346,556 |  | 2,317,505 |
| Capital Outlay |  | 95,177 |  | 95,177 |  | 95,177 |
| Other Outgo |  | - |  | - |  | - |
| TTL Expenditures: | \$ | 8,569,081 | \$ | 8,443,667 | \$ | 8,680,144 |
| Net Income | \$ | 884,685 | \$ | 1,151,704 | \$ | 1,323,864 |
| Beginning Balance July 1 | \$ | $(799,463)$ | \$ | 85,222 | \$ | 1,236,926 |
| Ending Balance June 30 | \$ | 85,222 | \$ | 1,236,926 | \$ | 2,560,791 |
| Ending Balance as \% of Exp.: |  | 1.0\% |  | 14.6\% |  | 29.5\% |







[^0]:    (___ ) NOT POSITIVE
    Attached is copy of Letter to Charter Indicating Findings

