

APPROVED



International American Education Federation, Inc., d/b/a International Leadership of Texas

Minutes

September 16, 2020 Regular Board Meeting

Date and Time

Wednesday September 16, 2020 at 6:15 PM

Meeting Notice & Mission Statement

In compliance with the Texas Open Meetings Act, the Texas Government Code, Chapter 551, timely public advance written notice (at least 72 hours before the scheduled time of the meeting) is given of the subjects to be considered by the Board of Directors of International Leadership of Texas (the "Board") and the Board will convene a Regular Open Meeting of the Board of Directors of International Leadership of Texas on the date and time set forth herein.

Special Notice: Public Meetings at Headquarters are Suspended Until Further Notice:

International Leadership of Texas Board of Directors will be holding its regularly scheduled public board meeting at the date and time noticed above. Members of the public will be able to watch the meeting via the link <https://zoom.us/j/801651349> or by a link that will be posted on the ILTexas.org website (click the button "Board Meetings" to view any updates to this Notice).

If you would like to sign up to speak at the meeting, please send your name to board@iltexas.org, 24-Hours in advance of the noticed Meeting time so that we will be able to promote you to a panelist, which will allow you to speak with our board members.

It normally is the intent of the Board to have a quorum physically present at the above address and to allow any Board members not physically present to participate by live two-way video and audio feed in accordance with the Texas Open Meetings Act. However, due to the COVID-19 Coronavirus Pandemic and the governmental and administrative responses to that Pandemic, the Board intends to conduct the Meeting via videoconference. A quorum of the Board will not be physically present at the usual Headquarters address. Neither will the presiding officer physically be present there. Nevertheless, the Meeting will be open to the public. Every effort will be made to facilitate public viewing of the Meeting while it is in progress via live video feed and, subject to limitations of the technology and logistics, to allow the usual opportunities for those who wish to speak to do so. Please access this Agenda via the ILTexas website as the time of the Meeting approaches, in order to find any additional information or updated links concerning the Meeting.

The Board hereby certifies that this notice was posted on a bulletin board or on something akin thereto or at a place readily accessible and convenient to the public at 1820 N. Glenville Dr., #100, Richardson, TX 75081, as well as online at www.ILTexas.org. The items on this Agenda may be taken in any order. The mission of ILTexas is to prepare students for exceptional leadership roles in the international community by emphasizing servant leadership, mastering the English, Spanish, and Chinese languages, and strengthening the mind, body and character.

/s/ Finn Simmensen, For ILTexas' Board

Directors Present

Dr. Lynne Beach (remote), Major General James Williams (remote), Soner Tarim (remote), Tracy Cox (remote)

Directors Absent

Chris Moreland, PETER GUDMUNDSSON

Guests Present

Aaron Thorson, Alexander Maldonado, Amy Michie, Caitlin Madison, Charles Klein, Craig Timberlake, Dorothy Weldon, Dr. Laura Carrasco, Eddie Conger, Finn Simmensen, James (Tim) Brightman, James Dworkin, Jerry McCreight, Kayla Nations-Perkins, Lucy Mariappa, Mary Albritton, Regina Jones, Thomas Seaberry, Veronica Ibarra, Victor Carrillo

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Major General James Williams called a meeting of the board of directors of International American Education Federation, Inc., d/b/a International Leadership of Texas to order on Wednesday Sep 16, 2020 @ 6:16 PM.

II. Approve Minutes of Prior Meetings

A. APPROVE MINUTES OF AUGUST 19, 2020 REGULAR MEETING

Dr. Lynne Beach made a motion to approve the minutes from August 19, 2020 Regular Board Meeting on 08-19-20.

Tracy Cox seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. APPROVE MINUTES OF AUGUST 27, 2020 SPECIAL BOARD MEETING

Dr. Lynne Beach made a motion to approve the minutes from August 27, 2020 Special Board Meeting on 08-27-20.

Tracy Cox seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Executive Session

A. AUTHORIZATION

The Board entered Executive Session at 7:46 p.m. and returned to Open Session at 8:45 p.m., having made no decisions and conducted no votes while in Executive Session.

IV. Superintendent-CEO Report and Information Items

A. SUPERINTENDENT-CEO REPORT

Superintendent-CEO Eddie Conger reported to the Board.

Mr. Conger introduced Chief Equity Officer Regina Jones, who reported to the board. Ms. Jones reported to the Board on attendance: College Station: 581 attending with one testing positive. Harris County: seven staff members tested positive, all of these off campus. Dallas County: one positive prior to first day of school; three others, not on campus. Tarrant: two staff members and one student, all off campus. Additionally, Ms. Jones reported on monitoring of students and staff who reported having relatives, caregivers or neighbors as positive or symptomatic. Ms. Jones also reported on monitoring of contract service workers. Additionally, Ms. Jones reported to the Board on efforts toward empathy and respect, teams advising on equity, and on equality of opportunity with respect to race, culture and language. Craig Timberlake reported on a webinar and upcoming speaker series to assist teachers, students and the ILTexas community with challenging cultural discussions at school.

B. SCHOOL LEADERSHIP REPORT

Deputy Superintendent Dr. Thomas Seaberry reported to the Board. Three options in CS were found to be burdensome for our teachers. Option 1: 1200 for Cycle Two. 2400 Option 2. 5300 Option 3. On visits to schools in Harris County, observed operations were remarkably smooth. Driveline remains a challenge.

Additionally, Dr. Seaberry reported on student achievement rating: 80, nearly double the state expectation. Similarly superior career readiness results by ethnicity and economic situation.

C. CHIEF ACADEMIC OFFICER REPORT

Chief Academic Officer Dr. Laura Carrasco reported to the Board.

Week 6. An upcoming Data Day. Reading Academy training efforts. Fine Arts electives are offered, including all campuses being part of UIL competition. Instructional Coaching Playbook. Modified TTESS for assessing teachers, to be used as a coaching tool.

D. CHIEF ADMINISTRATIVE OFFICER REPORT

Chief Administrative Officer Jerry McCreight reported to the Board on onboarding, new hires, resignations, authorized positions, vacancies.

Mr. McCreight also reported on COVID-related requests for accommodations by employees.

Dr. Seaberry joined, adding appreciation for exceptional service by HR.

Dr. Lynne Beach added remarks concerning COVID.

V. Consent Agenda

A. VOTE ON CONSENT AGENDA ITEMS

Dr. Lynne Beach made a motion to approve the Consent Agenda.

Soner Tarim seconded the motion.

As to Item 1, Title IX, motion by Dr. Beach, second by Dr. Tarim, unanimously in favor.

As to Item 2, motion by Tracy Cox, Second by Dr. Beach, unanimously in favor.

As to Item 3, motion by Dr. Beach, second by Dr. Tarim, unanimously in favor. The board **VOTED** unanimously to approve the motion.

VI. Other Board Items for Discussion/Action

A. CONSIDER/ACT ON AUGUST, 2020 FINANCIAL REPORT

Tracy Cox made a motion to approve the August, 2020 Financial Report.

Soner Tarim seconded the motion.

CFO James Dworkin reported to the Board. The board **VOTED** unanimously to approve the motion.

B. CONSIDER/ACT TO ACCEPT AUDIT

Soner Tarim made a motion to accept the draft Audit Report.

Tracy Cox seconded the motion.

This Item was considered first after Call to Order. CFO James Dworkin introduced Amy Michie of auditor Sutton Frost Carey. Ms. Michie briefed the Board on the Annual Financial Report. Unmodified Opinions. Internal controls free of deficiencies & the like. Best possible. Next Item taken up after this was the Superintendent-CEO Report. The board **VOTED** unanimously to approve the motion.

C. CONSIDER/ACT ON POSSIBLY INITIATING LAWSUIT REGARDING 7811 UNIVERSITY HILLS PROPERTY

Tracy Cox made a motion to approve initiating suit.

Dr. Lynne Beach seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. CONSIDER/ACT ON CONTRACT WITH KEY CONSTRUCTION FOR TEMPORARY SCHOOL AT ILTEXAS AGGIELAND HS

Dr. Lynne Beach made a motion to approve contract.

Soner Tarim seconded the motion.

The board **VOTED** unanimously to approve the motion.

VII. Closing Items

A. Adjourn Meeting

Dr. Lynne Beach made a motion to adjourn.

Soner Tarim seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:49 PM.

Respectfully Submitted,
Finn Simmensen