

APPROVED



International American Education Federation, Inc., d/b/a International Leadership of Texas

Minutes

August 19, 2020 Regular Board Meeting

Date and Time

Wednesday August 19, 2020 at 6:15 PM

Meeting Notice & Mission Statement

In compliance with the Texas Open Meetings Act, the Texas Government Code, Chapter 551, timely public advance written notice (at least 72 hours before the scheduled time of the meeting) is given of the subjects to be considered by the Board of Directors of International Leadership of Texas (the "Board") and the Board will convene a Regular Open Meeting of the Board of Directors of International Leadership of Texas on the date and time set forth herein.

Special Notice: Public Meetings at Headquarters are Suspended Until Further Notice:

International Leadership of Texas Board of Directors will be holding its regularly scheduled public board meeting on 8/19/2020 at 6:15 PM. Members of the public will be able to watch the meeting via the link <https://zoom.us/j/801651349> or by a link that will be posted on the ILTexas.org website (click the button "Board Meetings" to view any updates to this Notice).

If you would like to sign up to speak at the meeting, please send your name to board@iltexas.org, 24-Hours in advance so that we will be able to promote you to a panelist, which will allow you to speak with our board members.

It normally is the intent of the Board to have a quorum physically present at the above address and to allow any Board members not physically present to participate by live two-way video and audio feed in accordance with the Texas Open Meetings Act. However, due to the COVID-19 Coronavirus Pandemic and the governmental and administrative responses to that Pandemic, the Board intends to conduct the Meeting via videoconference. A quorum of the Board will not be physically present at the usual Headquarters address. Neither will the presiding officer physically present there. Nevertheless, the Meeting will be open to the public. Every effort will be made to facilitate public viewing of the Meeting while it is in progress via live video feed and, subject to limitations of the technology and logistics, to allow the usual opportunities for those who wish to speak to do so. Please access this

Agenda via the ILTexas website as the time of the Meeting approaches, in order to find any additional information or updated links concerning the Meeting.

The Board hereby certifies that this notice was posted on a bulletin board or on something akin thereto or at a place readily accessible and convenient to the public at 1820 N. Glenville Dr., #100, Richardson, TX 75081, as well as online at www.ILTexas.org. The items on this Agenda may be taken in any order. The mission of ILTexas is to prepare students for exceptional leadership roles in the international community by emphasizing servant leadership, mastering the English, Spanish, and Chinese languages, and strengthening the mind, body and character.

/s/ Finn Simmensen, For ILTexas' Board

Directors Present

Chris Moreland (remote), Dr. Lynne Beach (remote), Major General James Williams (remote), PETER GUDMUNDSSON (remote), Soner Tarim (remote), Tracy Cox (remote)

Directors Absent

None

Directors Arrived Late

Soner Tarim

Directors Left Early

Soner Tarim

Guests Present

Aaron Thorson (remote), Caitlin Madison (remote), Charles Klein (remote), Don Harris (remote), Dr. Laura Carrasco (remote), Dr. Matilda Orozco (remote), Dr. Thomas Seaberry (remote), Eddie Conger (remote), Finn Simmensen (remote), James (Tim) Brightman, James Dworkin (remote), Jerry McCreight (remote), Joe Hoffer (remote), Lucy Mariappa (remote), Sherry Shinn (remote), Veronica Ibarra (remote), Victor Carrillo (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Major General James Williams called a meeting of the board of directors of International American Education Federation, Inc., d/b/a International Leadership of Texas to order on Wednesday Aug 19, 2020 @ 6:15 PM.

II. Public Speakers

A. Guests who spoke, if any

There were no guests who spoke.

III. Approve Minutes of Prior Meetings

A. APPROVE MINUTES OF JULY 15, 2020 REGULAR MEETING

Chris Moreland made a motion to approve the minutes from July 15, 2020 Regular Meeting on 07-15-20.

PETER GUDMUNDSSON seconded the motion.

The board VOTED unanimously to approve the motion.

B. APPROVE MINUTES OF AUGUST 3, 2020 SPECIAL BOARD MEETING

Chris Moreland made a motion to approve the minutes from August 3, 2020 Special Meeting on 08-03-20.

PETER GUDMUNDSSON seconded the motion.

The board VOTED unanimously to approve the motion.

C. APPROVE MINUTES OF AUGUST 10, 2020 SPECIAL BOARD MEETING

Chris Moreland made a motion to approve the minutes from August 10, 2020 Special Meeting on 08-10-20.

PETER GUDMUNDSSON seconded the motion.

The board VOTED unanimously to approve the motion.

Soner Tarim arrived late.

IV. Executive Session

A. AUTHORIZATION

B. HEAR EMPLOYEE GRIEVANCE

At 6:18 p.m., Board President James Williams asked the Grievant whether she preferred to be heard in Open, or Executive, Session. The Grievant elected to be heard in Executive Session. The Board entered Executive Session at 6:19 p.m. The board returned to Open Session at 7:33 p.m., having made no decisions in Executive Session.

V. Act on Grievance in Open Session

A. CONSIDER/ACT ON EMPLOYEE GRIEVANCE

Soner Tarim made a motion to uphold administration's decision.

Tracy Cox seconded the motion.

The board VOTED unanimously to approve the motion.

VI. Superintendent-CEO Report and Information Items

A. SUPERINTENDENT-CEO REPORT

Superintendent-CEO Eddie Conger reported to the Board.

- School is in session. There have been no COVID-19 cases reported.**

B. SCHOOL LEADERSHIP REPORT

Dr. Thomas Seaberry reported to the Board.

- Campuses' performance in opening school and in COVID-19 preparedness has been remarkable.**
- College Station operations commenced smoothly.**
- Option-3 (on-campus Internet access) operations commenced smoothly with a small number of participating students.**
- Virtual school operations throughout ILTexas are up and running.**
- Meet-the-Teacher Night occurred.**

- *ILTexas were posted in Skyward for families to access. Zoom links and teacher information were posted to students via Seesaw. Single sign-on has been implemented partially and will be implemented comprehensively in the near future.*

C. CHIEF ACADEMIC OFFICER REPORT

CAO Dr. Laura Carrasco reported to the Board.

- *Scheduling this year is modified, taking into account last year's lessons.*
- *On Independent Study Day, activities are modified to reduce screen time.*
- *The Assessment Calendar is being updated as TEA directives are received.*
- *Goals and Objectives for improvement will be due in a few months.*

D. CHIEF ADMINISTRATIVE OFFICER REPORT

Chief Administrative Officer Jerry McCreight reported to the Board.

- *Vacancy Report.*
- *Policy for employee COVID-19 leave and how related to FMLA.*
- *Discussion ensued with reference to distinguishing COVID-19 from influenza and with reference to general responses, for example, when a family member of a student reports a positive test. Recently disseminated medical information indicates asymptomatic positive individuals are unlikely to transmit the virus.*
- *COVID-related resignations and vacancies are low to date.*

E. CHIEF OF STAFF REPORT

Chief of Staff Aaron Thorson reported to the Board.

- *With reference to incentives recently made available to ILTexas for teacher performance, Mr. Thorson noted that 90% of teacher incentive funds received by ILTexas will be paid to teachers.*
- *Superintendent-CEO Conger and several Board Members discussed statutory restriction of incentive funds to certified teachers, the time and expense of obtaining certification, and the relative strength or weakness of correlations between type of certification and student outcomes.*

VII. Executive Session

A. CONSULT WITH ATTORNEY AS AUTHORIZED BY SECTION 551.071

The Board again entered Executive Session at 8:26 p.m.

The board returned to Open Session at 9:22 p.m., having made no decisions while in Executive Session.

Soner Tarim left early.

VIII. Other Board Items for Discussion/Action

A. CONSIDER/ACT ON JULY, 2020 FINANCIAL REPORT

Tracy Cox made a motion to approve the Report.

PETER GUDMUNDSSON seconded the motion.

CFO James Dworkin reported to the Board. The board VOTED unanimously to approve the motion.

B. CONSIDER/ACT ON ADDITIONAL FOUR WEEKS FOR ONLINE TRANSITIONAL INSTRUCTION

PETER GUDMUNDSSON made a motion to approve the additional four weeks for online transitional instruction.

***Dr. Lynne Beach seconded the motion.
The board VOTED unanimously to approve the motion.***

C. CONSIDER/ACT ON TIER ONE HOLDINGS, LLC SECURITY SERVICES CONTRACT
This item was held for future action. No vote was conducted.

D. CONSIDER/ACT ON CHANGE ORDERS IN ATHLETIC FIELDS PROJECT AT ILTEXAS KELLER-SAGINAW HS.
***Chris Moreland made a motion to approve the change order.
PETER GUDMUNDSSON seconded the motion.
The board VOTED unanimously to approve the motion.***

E. CONSIDER/ACT ON CONTRACT FOR SCHOOL EXPANSION AT ILTEXAS KATY-WESTPARK HS.
***Dr. Lynne Beach made a motion to approve the contract.
PETER GUDMUNDSSON seconded the motion.
The board VOTED unanimously to approve the motion.***

F. CONSIDER/ACT ON TPCSA ADVOCACY GRANT
***PETER GUDMUNDSSON made a motion to approve administration going forward with acceptance of the grant.
Tracy Cox seconded the motion.
The board VOTED unanimously to approve the motion.***

IX. Closing Items

A. Adjourn Meeting
***Dr. Lynne Beach made a motion to adjourn.
PETER GUDMUNDSSON seconded the motion.
The board VOTED unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:39 PM.***

***Respectfully Submitted,
Finn Simmensen***