



Book	BYLAWS AND POLICIES
Section	5000 STUDENTS
Title	STUDENT DISCIPLINE
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Legal	I.C. 20-33-8-1 et seq.
Adopted	November 17, 2020

PURPOSE AND SCOPE

Because safety and security of students and faculty are essential to its educational mission, the Board herein states its expectations of teachers, principals, parents and students as they relate to student conduct and discipline in the schools. This policy also identifies the types of misconduct and disobedience that are not acceptable in our schools and the forms of disciplinary action which a student can expect when student misconduct occurs. The listing of certain acts of misconduct is not intended to be all encompassing, but rather descriptive of the types of student misconduct that will result in disciplinary action. This policy also outlines the statutorily prescribed procedures which must be followed.

EQUITABLE ADMINISTRATION OF STUDENT DISCIPLINE

It is the Board's goal that all Edison School of the Arts students be treated fairly in the administration of student discipline. The Executive Director, CEO annually shall review the gender and racial composition of students expelled or suspended (out of school suspensions) from school. Based on that review, the Executive Director, CEO shall prepare a report for the Board describing the

racial and gender composition of students expelled or suspended (out of school suspensions) from school. Where that review and report indicate that students of a particular gender or race are expelled or suspended in disproportionate numbers, the Executive Director, CEO shall review the procedures and policies relating to student discipline, including the educational programs and school structure, in terms of their effectiveness with students who are expelled or suspended, and, if appropriate, recommend modifications to the Board.

RESPONSIBILITIES AND BOARD EXPECTATIONS OF PARENTS, TEACHERS AND PRINCIPALS

In all matters relating to the discipline and conduct of students, school personnel stand in the relation of parents and guardians to the students at the school. Therefore, school personnel have the right, subject to Indiana law (and particularly I.C. 20-33-8), to take any disciplinary action necessary to promote student conduct conducive to a safe, orderly and effective educational environment, and/or which is reasonably necessary to carry out, or to prevent an interference with, an educational function.

In their efforts to maintain high standards of conduct in their classrooms, teachers are expected to be sensitive to the problems and needs of students while at the same time, striving for acceptable standards of conduct at all times. Teachers are expected to enforce appropriate disciplinary measures, within the parameters of Board policies, whenever there is a violation of the high standards of conduct expected of students. The principal must be informed of serious student misconduct and the action taken by the teacher.

Principals are responsible for seeing that all students, parents, teachers, and staff are aware of this policy, the student code of conduct for Edison School of the Arts and their respective schools, and the expectation for maintaining high standards of student conduct in the schools. The principal is expected to enforce appropriate disciplinary measures whenever the necessary action is beyond the realm of authority of a teacher. When a situation develops within a school wherein the safety of students and/or staff is endangered or students and/or persons who are not students refuse to obey the orders of teachers or administrators in the school, the principal shall request assistance from the school police force, the Indianapolis Police Department directly through the school police department, the Education Services Center, or any combination of these resources, which in the opinion of the principal may be sufficient to resolve the problem at hand.

Parents and guardians of students must accept responsibility for cooperatively ensuring appropriate behavior on the part of their children (I.C. 20-33-8-26). They are expected to establish an open line of communication with school authorities as they work together for the common good of the student.

The administration staff of the Education Services Center and the Board will fully support teachers, principals, and other school corporation personnel who reasonable and exercise prudent judgement, within the parameters of Board policy, in their efforts to maintain desirable standards of student conduct and to ensure a safe, orderly and effective educational environment in our schools.

DISCIPLINE EXCLUDING SUSPENSION/EXPULSION

A. Definitions

1. "Teacher" means a person who is a teacher or school staff member and who has students under the person's charge.
2. "Principal" means a principal of a school.
3. "Executive Director, CEO" means the Executive Director, CEO of Edison School of the Arts or the member of the Executive Director/CEO's administrative staff designated by or acting with the approval of the Executive Director/CEO.

B. Disciplinary Actions Allowed

1. Teachers. Subject to any rules, guidelines or regulations of the Board and to any regulations or guidelines on discipline of students issued by the principal of any school or contained in any school plan, a teacher may take disciplinary action against a student that is necessary to ensure a safe, orderly, and effective educational environment or that is reasonably necessary to carry out, or to prevent an interference with, an educational function that the teacher supervises. Such actions may include the following:
 - a. Counseling with a student or group of students.
 - b. Conferences with a parent or group of parents.
 - c. Assigning additional schoolwork.
 - d. Rearranging class schedules or seating arrangements.
 - e. After school additional schoolwork or counseling.
 - f. Restricting extracurricular activities.
 - g. Removal of a student from the Teacher's classroom for a period not to exceed:
 - i. five (5) class periods for middle or high school students; or
 - ii. one (1) school day for elementary students. If the student is assigned regular or additional schoolwork to complete in another school setting.
2. Other School Personnel. Student teachers, teachers' aides, classroom assistants, bus drivers, and other educational support personnel have the authority, with regard to students under their control, to direct student who becomes a discipline problem to report to the student's supervising teacher or to the principal's office, whichever is appropriate, with a recommendation for appropriate disciplinary action.

3. Principals. Subject to any rules, regulations or guidelines of the Board, the principal of any school may take disciplinary action against a student that is necessary to ensure a safe, orderly and effective educational environment or take any action concerning the principal's school or school activity within the principal's jurisdiction that is reasonably necessary to carry out, or to prevent interference with an educational function or school purposes. Such actions may include the following:
 - a. Promulgation of supplemental regulations and guidelines to govern student conduct in the principal's school.
 - b. Assignment of a student to a special course of study; an alternative educational program; or an alternative school.
 - c. Assignment of certain community service, as prescribed by Indiana law, which suspends a suspension or expulsion of a student.
 - d. Removal of a student from school-sponsored transportation.
 - e. Referral of a matter to the juvenile court having jurisdiction over the student provided, that a physical assault by a student on a person having authority over the student shall be referred to the juvenile court. (A student with disabilities is subject to safeguards under 20 U.S.C. 1415.)
 - f. Any action permitted under the provisions applicable to teachers set forth in (Discipline Excluding Suspension/Expulsion B.1(a-h), above.
 - g. A search of a student's locker and the contents thereof.
 - h. Securing the assistance of a law enforcement agency having jurisdiction over the geographical location of the school facility in searching a student's locker and the contents thereof.

STUDENT CONDUCT ON SCHOOL BUS

A. STATEMENT OF POLICY

The safety of those students who ride school buses is one of the most important considerations of the Board. It is recognized by the Board that the opportunity to ride the school bus is a privilege extended to students - a privilege which may be temporarily denied or suspended when and if a student's conduct on the bus potentially affects the safety of the driver and/or other students. It is, therefore, required that there be appropriate and proper conduct, attitudes, behavior and discipline on the part of all bus passengers. Because of the Board's immediate concern for the safety and welfare of all students, it is imperative that students conduct themselves in the expected manner that will in no way interfere with or distract the driver who must devote his/her full attention to driving and operating the bus in a safe and prudent manner at all times.

It is paramount that parents/guardians take a far more active role in being responsible for their child/children's conduct on the school bus.

B. RULES AND REGULATIONS FOR BUS RIDERS

The Executive Director, CEO shall adopt written rules and regulations for all students riding school buses which may include guidelines for student conduct before boarding and after leaving the bus as well as rules for conduct on the bus. The Executive Director, CEO shall also establish a procedure to assure that the rules and regulations for bus riders and the discipline policy applicable to violations of bus conduct rules are appropriately publicized and made available or delivered in writing to bus riders and their parents. Parents/guardians should fully discuss the rules and regulations, as well as the consequence of violations, with their children.

C. DISCIPLINARY MEASURES

Progressive disciplinary measures should be established based on the seriousness of the violation and the number of violations. Disciplinary measures may range from verbal reprimand by the principal to a recommendation to the Executive Director, CEO for suspension of bus privileges and/or suspension from school for the remainder of the semester.

