

APPROVED



International American Education Federation, Inc., d/b/a International Leadership of Texas

Minutes

October 21, 2020 Regular Board Meeting

Date and Time

Wednesday October 21, 2020 at 6:15 PM

Meeting Notice & Mission Statement

In compliance with the Texas Open Meetings Act, the Texas Government Code, Chapter 551, timely public advance written notice (at least 72 hours before the scheduled time of the meeting) is given of the subjects to be considered by the Board of Directors of International Leadership of Texas (the "Board") and the Board will convene a Regular Open Meeting of the Board of Directors of International Leadership of Texas on the date and time set forth herein.

Special Notice: Public Meetings at Headquarters are Suspended Until Further Notice:

International Leadership of Texas Board of Directors will be holding its regularly scheduled public board meeting at the date and time noticed above. Members of the public will be able to watch the meeting via the link <https://zoom.us/j/801651349> or by a link that will be posted on the ILTexas.org website (click the button "Board Meetings" to view any updates to this Notice).

If you would like to sign up to speak at the meeting, please send your name to board@iltexas.org, 24-Hours in advance of the noticed Meeting time so that we will be able to promote you to a panelist, which will allow you to speak with our board members.

It normally is the intent of the Board to have a quorum physically present at the above address and to allow any Board members not physically present to participate by live two-way video and audio feed in accordance with the Texas Open Meetings Act. However, due to the COVID-19 Coronavirus Pandemic and the governmental and administrative responses to that Pandemic, the Board intends to conduct the Meeting via videoconference. A quorum of the Board will not be physically present at the usual Headquarters address. Neither will the presiding officer physically be present there. Nevertheless, the Meeting will be open to the public. Every effort will be made to facilitate public viewing of the Meeting while it is in progress via live video feed and, subject to limitations of the technology and logistics, to allow the usual opportunities for those who wish to speak to do so. Please access this Agenda via the ILTexas website as the time of the Meeting approaches, in order to find any additional information or updated links concerning the Meeting.

The Board hereby certifies that this notice was posted on a bulletin board or on something akin thereto or at a place readily accessible and convenient to the public at 1820 N. Glenville Dr., #100, Richardson, TX 75081, as well as online at www.ILTexas.org. The items on this Agenda may be taken in any order. The mission of ILTexas is to prepare students for exceptional leadership roles in the international community by emphasizing servant leadership, mastering the English, Spanish, and Chinese languages, and strengthening the mind, body and character.

/s/ Finn Simmensen, For ILTexas' Board

Directors Present

Dr. Lynne Beach (remote), Major General James Williams (remote), Soner Tarim (remote), Tracy Cox (remote)

Directors Absent

Chris Moreland, PETER GUDMUNDSSON

Guests Present

Aaron Thorson, Alexander Maldonado, Arturo Joya, Basma Yacoub, Bryndan Wright, Caitlin Madison, Charles Hairgrove, Charles Klein, Dr. Laura Carrasco, Dr. Laura Villafior, Dr. Thomas Seaberry, Dr. Veronica Csorvasi, Eddie Conger, Finn Simmensen, Helen He, James (Timothy) Brightman, James Dworkin, Jerry McCreight, Kayla Nations Perkins, Krystal Lovato, Lucy Mariappa, Regina Jones, Shannon Urbina Haider, Veronica Ibarra

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Major General James Williams called a meeting of the board of directors of International American Education Federation, Inc., d/b/a International Leadership of Texas to order on Wednesday Oct 21, 2020 @ 6:16 PM.

II. Approve Minutes of Prior Meetings

A. APPROVE MINUTES OF SEPTEMBER 16, 2020 REGULAR MEETING

Dr. Lynne Beach made a motion to approve the minutes from September 16, 2020 Regular Board Meeting on 09-16-20.

Soner Tarim seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Executive Session

A. AUTHORIZATION

The Board advanced the Superintendent-CEO Report and Information Items ahead of Executive Session.

Following those Items, the Board entered Executive Session at 7:02 p.m.

The Board returned to Open Session at 8:03 p.m., having made no decisions and conducted no votes while in Executive Session.

B. CONSULT WITH COUNSEL

IV. Superintendent-CEO Report and Information Items

A. SUPERINTENDENT-CEO REPORT

Superintendent-CEO reported 16 COVID-19-positive students, some being in families with students at multiple schools; ILTexas quarantining and social distancing practices seem to be effective. Multiple openings and schedule changes. Parents are to elect instructional option every five weeks. Administratively challenging.

KWHS student Arturo Joya performed an instrumental song for the Board and guests on a Chinese stringed instrument.

B. SCHOOL LEADERSHIP REPORT

Dr. Thomas Seaberry gave the School Leadership Report. Student attendance is strong, with one campus at 100% and two others at 99%.

An option period is open. The popularity of Option 3 is increasing.

TEA will not authorize a school to revise an Option choice based on attendance or academic performance.

There is a possibility that students will transfer from districts which don't offer virtual instruction to an ILTexas virtual instruction program.

C. CHIEF ACADEMIC OFFICER REPORT

Chief Academic Officer Dr. Laura Carrasco reported to the Board. ILTexas has passed its 45th day of instruction in the current School Year. Recent professional development activity engaged 100% of ILTexas teachers.

Dr. Vera Csorvasi presented the annual EL Learner Program Evaluation.

D. CHIEF ADMINISTRATIVE OFFICER REPORT

Chief Administrative Officer Jerry McCreight reported to the Board on new hires, upcoming salary analyses; positions authorized, filled, available.

V. Consent Agenda

A. VOTE ON CONSENT AGENDA ITEMS

Dr. Lynne Beach made a motion to approve the Consent Agenda.

Tracy Cox seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Other Board Items for Discussion/Action

A. CONSIDER/ACT ON SEPTEMBER, 2020 FINANCIAL REPORT

Tracy Cox made a motion to approve the September, 2020 Financial Report.

Dr. Lynne Beach seconded the motion.

CFO James Dworkin reported to the Board. The board **VOTED** unanimously to approve the motion.

B. CONSIDER/ACT ON ANNUAL UPDATE OF SPECIAL EDUCATION POLICIES AND PROCEDURES

Soner Tarim made a motion to approve the Special Education Policies and Procedures.

Tracy Cox seconded the motion.

Executive Director of Special Populations Shannon Urbina briefed the Board on the Policies and Procedures The board **VOTED** unanimously to approve the motion.

C. CONSIDER/ACT TO RATIFY CONTRACTS EXECUTED BY ADMINISTRATION DURING SCHOOL YEARS 2019-2020 AND 2020-2021

This Item was removed from the Agenda.

D. CONSIDER/ACT TO RATIFY 7811 UNIVERSITY HILLS PROPERTY PURCHASE

Tracy Cox made a motion to Ratify the Purchase.

Dr. Lynne Beach seconded the motion.

Chief Legal Officer James Timothy Brightman read the ratification Resolution into the record for the Board. The board **VOTED** unanimously to approve the motion.

E. CONSIDER/ACT TO RATIFY THE AUTHORIZATION OF RETAINING THE LAW FIRM OF GEARY, PORTER & DONOVAN TO LITIGATE 7811 UNIVERSITY HILLS MATTER

Dr. Lynne Beach made a motion to ratify retaining Geary, Porter & Donovan.

Tracy Cox seconded the motion.

Chief Legal Officer James Timothy Brightman read the ratification Resolution into the record for the Board The board **VOTED** unanimously to approve the motion.

F. CONSIDER/ACT ON SUPERINTENDENT-CEO CONTRACT

Soner Tarim made a motion to approve the compensation outlined.

Tracy Cox seconded the motion.

The board **VOTED** unanimously to approve the motion.

VII. Closing Items

A. Adjourn Meeting

Dr. Lynne Beach made a motion to adjourn.

Tracy Cox seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,
Finn Simmenssen

Documents used during the meeting

- CAO Report items combined 10-21-20.pdf
- Authorized Board Notification 10.21.20.pdf
- Authorized Position Board Report 10.21.20.pdf
- Consent 1 -- Temp Relocation LDHS In-Person During Voting.pdf
- Consent 2 -- Change District Address.pdf
- Consent 3 -- Reimbursement Resolution.pdf
- Consent 4 -- Final Asynchronous Plan.pdf
- Consent 5 -- Additional School Days.pdf
- 9-2020 Financial Report with charts.pdf
- VII B 1 -- Board Overview.pdf
- VII B 2 -- Policies 2020.pdf
- VII B 3 -- 2020-2021 SPED Policies.pdf

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- VII B 4 -- SPED Operating Procedures - Required Upload.pdf
 - VII B 5 -- Framework Crosswalk 2020 update (policies and procedures).pdf
 - Resolution re Confirming intent to Purchase 7811 University Hills 10-17c.pdf
 - Resolution re Retention of Geary 10-17.pdf
 - Resolution re CEO bonus for 2019-2020.pdf