



Board of Directors Meeting

September 17, 2019 6pm
 3301 E 12th St # 205, Oakland, CA 94601
 Room 206
 (605) 475-4700
 Participant Access Code: 246599#

[ARISE Adult Community Codes of Respect](#)

I. PRELIMINARY																															
<p>A. Call to Order</p> <p>B. Roll Call</p>	<p>Meeting was called to order by Board Chair at 6:06 pm.</p> <table border="1"> <thead> <tr> <th>Director</th> <th>Present</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Maria Arechiga</td> <td>x</td> <td></td> </tr> <tr> <td>Dave Bryson</td> <td>x</td> <td></td> </tr> <tr> <td>Adriana Garcia</td> <td>x</td> <td></td> </tr> <tr> <td>Miho Kubagawa</td> <td>x</td> <td></td> </tr> <tr> <td>Javier Martinez</td> <td>x</td> <td></td> </tr> <tr> <td>Julie Obbard</td> <td>x</td> <td></td> </tr> <tr> <td>Elena Sanina</td> <td></td> <td>x</td> </tr> <tr> <th>Teacher Representative</th> <th>Present</th> <th>Absent</th> </tr> <tr> <td></td> <td></td> <td>x</td> </tr> </tbody> </table>	Director	Present	Absent	Maria Arechiga	x		Dave Bryson	x		Adriana Garcia	x		Miho Kubagawa	x		Javier Martinez	x		Julie Obbard	x		Elena Sanina		x	Teacher Representative	Present	Absent			x
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II. PUBLIC COMMUNICATIONS																															
<p>A. Oral Communications</p>	<p>Non-agenda items: no individual presentation shall be for more than three (3) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.</p> <p>Public comment</p>																														
III. Consent Calendar																															

<p>A. Approval of June 18, 2019 Board Meeting Minutes</p> <p>A. Approval of August 20, 2019 Board Meeting Minutes</p>	<p>Motion to approve June 2019 and August 2019 minutes: Julie 2nd: Dave Favor: 4 Oppose: 0 Abstain: 2</p>
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IV. Discussion Items

<p>1) Head of School Update (Karla Gandiaga)</p> <ul style="list-style-type: none"> a) Instructional Rounds b) School Goals vs. Karla goals c) Staffing Updates d) Enrollment Update e) Suite 200 <p>2) Board Committee Planning (Dave Bryson)</p> <ul style="list-style-type: none"> a) Finance: Approval of FY 18-19 Unaudited Actuals b) Governance: <ul style="list-style-type: none"> i) Bylaws Review ii) Board Recruitment Update iii) Form 700 in Oct c) Talent: Approval of HoS evaluation process 	<p>1) Head of School (HoS) Update</p> <ul style="list-style-type: none"> - HoS reviewed work to date. This included rewriting the handbook, observing every classroom, updating evaluation system and supporting A-Team. a) Instructional Rounds <ul style="list-style-type: none"> - School priorities are tied to two instructional core indicators. HoS also has two specific instructional core indicators tied to restorative justice that she is tracking. - HoS asked board members to visit during the instructional round dates. b) School Goals vs. HoS Goals <ul style="list-style-type: none"> - HoS reviewed goals. HoS recommended budget approval to move earlier to March 2020. - HoS reviewed current priorities (visibility and support; A-Team management; instruction; and culture). - HoS reviewed school goals. c) Staffing Updates <ul style="list-style-type: none"> - HoS reviewed staff PD and evaluation process. - HoS reviewed unaudited actuals; the school received more revenue and had fewer expenses than initially planned. - HoS also shared new policies to reimbursement/purchasing as it relates to the budget. - HoS shared that the A-Team is considering teacher retention strategies and revisiting salary scale. - Biology teacher and academic counselor have been hired. An offer has been made to a math teacher. d) Enrollment Update
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- Current enrollment is 362 students (versus target of 360). Attendance was 97%.

e) Suite 200

- HoS shared updates related to the build out (in final phase of finishing touches).
- Grand party will be Nov. 21st.

2) [Board Committee Planning](#)

a) Finance: Approval of [FY 18-19 Unaudited Actuals](#)

Motion to approve FY18-19 Unaudited Actuals: Julie
 2nd: Miho
 Favor: 6
 Oppose: 0
 Abstain: 0

b) Governance:

i) [Bylaws Review](#)

- Board chair asked board to review the bylaws.

ii) Board Recruitment Update

- Board chair shared that three people are in the current pipeline with the goal to vote on next board meeting.

iii) Form 700 in Oct

- Board chair shared that board will review in October meeting.

c) Talent: Approval of HoS evaluation process

- Talent Committee proposes process for HoS evaluation.
- Talent Committee to share to HoS as a next step.

V. Upcoming Board Events

- [Instructional Rounds](#) next observation cycle is Wednesday, October 2 from 9am - 12pm. Future Rounds
 - October 23
 - November 20
 - December 11
 - January 22
 - February 26
 - March 25

- April 22
- Suite 200 Inauguration Grand Party - Nov 21st from 5:30pm - 7pm

VI. Adjournment

The meeting was adjourned at 7:52pm.

VII. Closed Session

Public Employee Performance/Evaluation (§ 54957) Head of School

VIII. Open Session

This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

MEETING AGENDA & RELATED MATERIALS

Agendas for regular board meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public inspection 72 hours prior to the start of the meeting, or, alternatively, when the materials are distributed to at least a majority of board members.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting ARISE High School, 3301 E. 12th Suite 205, Oakland, CA; telephone: (510) 436-5487.

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact ARISE High School, 3301 E. 12th Suite 205, Oakland, CA; telephone: (510) 436-5487.