



## Board of Directors Meeting

December 3, 2019 6pm

3301 E 12th St Suite 200 Oakland, CA 94601

(605) 475-4700

Participant Access Code: 246599#

[ARISE Adult Community Codes of Respect](#)

I. PRELIMINARY																													
<p><b>A. Call to Order</b></p> <p><b>B. Roll Call</b></p>	<p>Meeting was called to order by Board Chair at 6:03 pm.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="background-color: #e0b090;">Director</th> <th style="background-color: #e0b090;">Present</th> <th style="background-color: #e0b090;">Absent</th> </tr> </thead> <tbody> <tr> <td>Maria Arechiga</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">X</td> </tr> <tr> <td>Dave Bryson</td> <td style="text-align: center;">X</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>Miho Kubagawa</td> <td style="text-align: center;">X</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>Javier Martinez</td> <td style="text-align: center;">X</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>Julie Obbard</td> <td style="text-align: center;">phone</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>Gihani Fernando</td> <td style="text-align: center;">X</td> <td style="text-align: center;">_____</td> </tr> <tr> <th style="background-color: #e0b090;">Teacher Representative</th> <th style="background-color: #e0b090;"></th> <th style="background-color: #e0b090;"></th> </tr> <tr> <td></td> <td style="text-align: center;">5</td> <td style="text-align: center;">1</td> </tr> </tbody> </table>		Director	Present	Absent	Maria Arechiga	_____	X	Dave Bryson	X	_____	Miho Kubagawa	X	_____	Javier Martinez	X	_____	Julie Obbard	phone	_____	Gihani Fernando	X	_____	Teacher Representative				5	1
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II. PUBLIC COMMUNICATIONS																													
<p><b>A. Oral Communications</b></p>	<p>Non-agenda items: no individual presentation shall be for more than three (3) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.</p> <p>Public comment</p>																												
III. Consent Calendar																													
<p>A. <a href="#">October 2019 Meeting Minutes</a></p> <p>B. <a href="#">1st Interim Financial Report and Summary</a></p>	<p>Motion to approve the consent calendar: Javier 2nd: Miho Favor: 5 Oppose: 0</p>																												

<p>C. <a href="#">Review your Parental Involvement Policy</a></p> <p>D. <a href="#">Review your Homeless Education Policy</a></p>	<p>Abstain: 0</p>
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**IV. Discussion Items**

<p>1) <a href="#">Head of School Update</a> (Karla Gandiaga)</p> <p>a) <a href="#">School Goals vs. Karla goals: Progress to Date work with Melissa</a></p> <p>b) Next steps following Mid-Year eval survey and focus group results</p> <p>c) Staffing Model for 20-21</p> <p>d) ADA</p> <p>e) Ops/Finance Update</p> <p>f) Enrollment Update</p> <p>g) <a href="#">Instructional Rounds</a></p> <p>2) <a href="#">Board Planning</a> (Dave Bryson)</p> <p>a) Finance:</p> <p>i) EdTec Contracts</p> <p>(1) <a href="#">Dec 2019 - June 2020</a></p> <p>(2) <a href="#">July 2020 Onward</a></p> <p>b) Governance:</p> <p>i) <a href="#">Brown Act Training</a> - 12/10</p> <p>ii) Board Development</p> <p>(1) New recruits</p> <p>iii) February Meeting: Move to Feb 3</p> <p>c) Talent:</p> <p>i) HoS evaluation update</p>	<p>1. HoS Update</p> <p>a. Melissa shares progress of work to-date with the ARISE-TNTP partnership.</p> <p>b. HoS shares current priorities, reflections of mid-year evaluation and operations update.</p> <p>c. HoS provides overview of staffing model based on updated draft of master schedule.</p> <p>d. HoS shares current enrollment: 355 students (target is 360 students).</p> <p>e. HoS shares ADA for November 95.32% (overall for the year to-date is 95.75%).</p> <p>f. HoS shares instructional rounds update, which is informing focus on PD for this week.</p> <p>2. Board Planning</p> <p>a. Finance</p> <p>i. Motion to approve the EdTec Contracts: Miho 2nd: Gihani Favor: 5 Oppose: 0 Abstain: 0</p> <p>b. Governance</p> <p>i. Board Chair reviews Brown Act and recruitment process.</p> <p>ii. Board meeting for February is moved to February 3rd.</p> <p>1. Motion to move meeting: Miho 2nd: Gihani Favor: 5 Oppose: 0 Abstain: 0</p> <p>c. Talent</p> <p>i. HoS evaluation update is moved to closed session.</p>
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**V. Upcoming Board Events**

- [Instructional Rounds](#) next observation cycle is Monday, December 9 from 1pm - 4pm. Future Rounds
  - January 22

- February 26
- March 25
- April 22
- December 10: Exhibition Night
- December Staff Event: Dec 19 3p-5p

## **VI. Adjournment**

The meeting was adjourned at 8:00 pm.

## **VII. Closed Session**

Public Employee Performance Evaluation (§ 54957) Head of School

No action Taken.

## **VIII. Open Session**

This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

### **MEETING AGENDA & RELATED MATERIALS**

Agendas for regular board meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public inspection 72 hours prior to the start of the meeting, or, alternatively, when the materials are distributed to at least a majority of board members.

### **THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

### **REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

### **SPECIAL PRESENTATIONS MAY BE MADE**

Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

### **REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting ARISE High School, 3301 E. 12th Suite 205, Oakland, CA; telephone: (510) 436-5487.

### **FOR MORE INFORMATION**

For more information concerning this agenda or for materials relating to this meeting, please contact ARISE High School, 3301 E. 12th Suite 205, Oakland, CA; telephone: (510) 436-5487.