



Book	BYLAWS AND POLICIES
Section	8000 OPERATIONS
Title	TRANSPORTATION BY PRIVATE VEHICLE
Number	8660
Status	Active
Adopted	September 15, 2020

1) GENERAL POLICY STATEMENT

All Edison School of the Arts employees are prohibited from transporting any student by private vehicle. Any employee found violating this policy assumes, to the fullest extent possible, all legal/financial responsibility and liability for any incident that occurs while or as a result of transporting a student in a private vehicle. The employee will also face disciplinary action for insubordination and violation of Board Policy, up to and including termination of employment.

2) EXCEPTIONS TO POLICY

This prohibition does not apply to:

- a. an Edison School of the Arts employee who is the students parent, blood relative, or legal guardian;
- b. situations where the transportation of the student is not related to any Edison School of the Arts sanctioned activity; or
- c. emergency situations where the transportation of the student is solely to protect the safety or welfare of the student. Employees providing emergency transportation must comply with the internal reporting requirements as explained in the Administrative Guidelines to Board Policy 8660.

3) **LIMITED WAIVER OF POLICY**

Any other Edison School of the Arts employee can request a limited waiver of this Policy based on a special relationship between the Edison School of the Arts employee and the student or his/her parent or legal guardian. The waiver process is explained in the Guidelines, which includes the necessary forms.