CLARKSVILLE
CHARTER SCHOOL

# Regular Board Meeting Clarksville Charter School March 3, 2018-10:30 am-12:00 pm 3840 Rosin Court \# 200 Sacramento, CA 95834 AGENDA 

1. Call to Order
2. Public Comment
3. Approval of Minutes
4. Approval of the July-January Financials
5. Acceptance of the First Interim
6. Fiscal Policy and Procedures Update
7. Selection of Auditor
8. Board Resolution To Give Notice To CharterSAFE
9. Adjournment

Public comment rules: Members of the public may address the Board on agenda or non-agenda items. Please fill out a yellow card available at the entrance. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to district staff or calendar the issue for future discussion.

Note: Inspire Charter Schools Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Governing Board Office at 818-207-3837 at least 48 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code $₫ 54954.2$; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)).

Regular Scheduled Board Meeting - Clarksville Charter School
December 9, 2017-12:00 am - 2:00 pm
3840 Rosin Court \# 200
Sacramento, CA 95834

Attendance: Emily Allen and Mollie Haycock
Absent: Katie Burwell
Also Present: Nick Nichols, Kimmi Buzzard, Shari Erlendson, Bryanna Brossman, Chris Williams and Julie Haycock.

## Call to Order:

Emily Allen called the meeting to order at $12: 18 \mathrm{pm}$.

## Public Comments:

None

## Approval of Minutes:

Emily Allen moved to approve the minutes. Mollie Haycock seconded.
-Unanimous.

## Instructional Funds Policy- Educational Travel:

Emily Allen moved to approve the Instructional Funds Policy. Mollie Haycock seconded. -Unanimous

## Review of July-October Financials

Emily Allen moved to approve the July - October Financials. Mollie Haycock seconded.
-Unanimous

## SELPA Resolution and Participation Agreement:

Emily Allen moved to approve the Board Resolution Approval of El Dorado Charter SELPA Participation Agreement. Mollie Haycock seconded.
-Unanimous CLARKSVILLE CHARTER SCHOOL
3840 Rosin Court \#200, Sacramento CA 95834
Phone (916) 568-9959 * Fax (916) 664-3995

## CLARKSVILLE

## Adjournment:

Emily Allen motioned to adjourn the meeting at 12:46 pm. Mollie Haycock seconded.
-Unanimous

Prepared By:
Bryanna Brossman

Noted By:

Katie Burwell
Board Secretary

CLARKSVILLE
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Special Board Meeting - Clarksville Charter School
January 12, 2018-5:40 pm - 6:00 pm
3840 Rosin Court \# 200
Sacramento, CA 95834

Attendance: Emily Allen, Mollie Haycock and Katie Burwell- Teleconference.
Absent: None
Also Present: Nick Nichols, Kimmi Buzzard, Shari Erlendson, Erika Vanderspek, Bryanna Brossman and Edward Robillard- Teleconference.

## Call to Order:

Emily Allen called the meeting to order at 5:43 pm.

## Public Comments:

None

Board Resolution - Certificate of Consent to Self-Insure Workers Compensation Liability: Emily Allen moved to approve the Board Resolution. Katie Burwell seconded.
-Unanimous

## Board Resolution - To Authorize Fees for Professional, Software and CTE Development:

Emily Allen moved to approve the Board Resolution. Mollie Haycock seconded.
-Unanimous

## Adjournment:

Emily Allen motioned to adjourn the meeting at 6:04 pm. Katie Burwell seconded.
-Unanimous

Prepared By:
Bryanna Brossman

CLARKSVILLE CHARTER SCHOOL
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## CLARKSVILLE

CHARTER SCHOOL
Noted By:

Katie Burwell
Board Secretary

Fund Balance Progress - Clarksville

| P2 of 720 | July | August | September | October | November | December | January | February | March | April | May | June |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| State Aid - Revenue Limit | 480,642 | 480,642 | 480,642 | 480,642 | 480,642 | 480,642 | 480,642 | 480,642 | 480,642 | 480,642 | 480,642 | 480,642 |
| Federal Revenue | - | - | - | - | - | - | - | - | - | - | - | - |
| Other State Revenue | 42,477 | 42,477 | 42,477 | 42,477 | 42,477 | 42,477 | 42,477 | 42,477 | 42,477 | 42,477 | 42,477 | 42,477 |
| Total Revenue: | 523,119 | 523,119 | 523,119 | 523,119 | 523,119 | 523,119 | 523,119 | 523,119 | 523,119 | 523,119 | 523,119 | 523,119 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| Actual/Expected | Actual | Actual | Actual | Actual | Actual | Actual | Actual | Expected | Expected | Expected | Expected | Expected |
| Certificated Salaries | 61,605 | 111,195 | 149,423 | 169,563 | 284,123 | 284,605 | 284,332 | 284,387 | 284,387 | 284,387 | 284,387 | 284,387 |
| Classified Salaries | - | - | 8,860 | 24,735 | 27,984 | 27,984 | 27,984 | 27,984 | 27,984 | 27,984 | 27,984 | 27,984 |
| Benefits | 16,854 | 29,890 | 37,591 | 41,313 | 87,063 | 87,200 | 91,532 | 88,020 | 88,020 | 88,020 | 88,020 | 88,020 |
| Books and Supplies | - | 2,446 | 11,561 | 67,788 | 99,907 | 135,972 | 28,192 | 160,848 | 160,848 | 160,848 | 160,848 | 160,848 |
| Subagreement Services | - | - | 2,756 | 24,888 | 45,038 | 78,438 | 74,289 | 126,563 | 126,563 | 126,563 | 126,563 | 126,563 |
| Professional/Consulting Services | 9,516 | 10,893 | 10,536 | 11,480 | 24,030 | 12,392 | 24,675 | 19,627 | 28,685 | 30,105 | 27,014 | 121,251 |
| Facilities, Repairs and Other Leases | - | - | - | 314 | 157 | 3,457 | 1,257 | 6,292 | 6,292 | 6,292 | 6,292 | 6,292 |
| Operations and Housekeeping | 224 | 95 | 261 | 2,191 | 9,105 | 7,775 | 20,349 | 10,100 | 10,100 | 10,100 | 10,100 | 10,100 |
| Depreciation | - | - | - | - | - | - | - | - | - | - | - | - |
| Interest | - | 65,580 | 94,324 | - | - | 20,839 | 88,558 | 40,427 | 26,516 | - | - | - |
| Total Expenses: | 88,199 | 220,099 | 315,313 | 342,272 | 577,408 | 658,662 | 641,167 | 764,249 | 759,396 | 734,299 | 731,209 | 825,446 |
| Surplus/Deficit | 434,919 | 303,020 | 207,806 | 180,846 | $(54,290)$ | $(135,543)$ | $(118,049)$ | $(241,130)$ | $(236,277)$ | $(211,181)$ | $(208,090)$ | $(302,327)$ |
| Cumulative Fund Balance | 434,919 | 737,939 | 945,745 | 1,126,591 | 1,072,301 | 936,758 | 818,710 | 577,580 | 341,302 | 130,122 | $(77,969)$ | $(380,296)$ |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| Beginning Fund Balance | - | 434,919 | 737,939 | 945,745 | 1,126,591 | 1,072,301 | 936,758 | 818,710 | 577,580 | 341,302 | 130,122 | $(77,969)$ |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| Ending Fund Balance | 434,919 | 737,939 | 945,745 | 1,126,591 | 1,072,301 | 936,758 | 818,710 | 577,580 | 341,302 | 130,122 | $(77,969)$ | $(380,296)$ |


| Inspire Charter School - Cla Monthly Cash Flow/Forecast FY17-18 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | harter |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Revised 02/23/18 |  |  | Prior Year | and PENSEC | mates |  |  |  |  |  |  |  |  |  |  |  |
| ADA $=719.95$ | Jul-17 | Aug-17 | Sep-17 | Oct-17 | Nov-17 | Dec-17 | Jan-18 | Feb-18 | Mar-18 | Apr-18 | May-18 | Jun-18 | Year-End Accruals | Annual Forecast | Original Budget Total | Favorable / <br> (Unfav.) |
| Revenues |  |  |  |  |  |  |  |  |  |  |  |  |  |  | ADA $=$ | 760.00 |
| State Aid - Revenue Limit |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 8011 LCFF State Aid | - |  |  | 1,573,333 |  |  | 318,013 |  | 404,866 | 404,866 | 404,866 | 404,866 | 404,866 | 3,915,678 | 3,792,337 | 123,341 |
| 8012 Education Protection Account | - |  |  | 39,600 |  |  | 25,160 |  |  | 43,175 |  |  | 36,055 | 143,990 | 152,000 | $(8,010)$ |
| 8096 In Lieu of Property Taxes | . | - | 382,689 | 170,084 | 170,084 | 170,084 | 170,084 | 215,002 | 107,501 | 107,501 | 107,501 | 107,501 |  | 1,708,031 | 2,046,680 | $(338,649)$ |
|  | . | - | 382,689 | 1,783,017 | 170,084 | 170,084 | 513,257 | 215,002 | 512,367 | 555,542 | 512,367 | 512,367 | 440,921 | 5,767,699 | 5,991,017 | (223,318) |
| Other State Revenue |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 8311 State Special Education | - | - | - |  | 75,284 |  | - | 58,954 | 58,954 | 58,954 | 58,954 | 58,954 | 0 | 370,054 | 390,640 | $(20,586)$ |
| 8560 State Lottery |  |  |  |  |  |  |  |  |  |  |  |  | 139,670 | 139,670 | 143,640 | $(3,970)$ |
| 8599 Other State Revenue |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | - |  | - |  | 75,284 |  | - | 58,954 | 58,954 | 58,954 | 58,954 | 58,954 | 139,670 | 509,725 | 534,280 | $(24,555)$ |
| Total Revenue | - | - | 382,689 | 1,783,017 | 245,368 | 170,084 | 513,257 | 273,956 | 571,321 | 614,496 | 571,321 | 571,321 | 580,592 | 6,277,424 | 6,525,297 | $(247,873)$ |
| Expenses |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Certificated Salaries |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1100 Teachers' Salaries | 61,605 | 108,357 | 141,248 | 157,915 | 279,840 | 279,840 | 279,840 | 279,840 | 279,840 | 279,840 | 279,840 | 279,840 | - | 2,707,846 | 2,035,000 | $(672,846)$ |
| 1175 Teachers' Extra Duty/Stipends |  | 250 | 3,000 | 1,838 | 1,696 | 2,178 | 1,904 | 1,926 | 2,003 | 1,944 | 1,958 | 1,968 |  | 20,666 | 50,875 | 30,209 |
| 1300 Administrators' Salaries | . | 2,587 | 5,175 | 9,810 | 2,587 | 2,587 | 2,587 | 2,587 | 2,587 | 2,587 | 2,587 | 2,587 |  | 38,271 | 150,000 | 111,729 |
|  | 61,605 | 111,195 | 149,423 | 169,563 | 284,123 | 284,605 | 284,332 | 284,353 | 284,430 | 284,372 | 284,385 | 284,396 | - | 2,766,783 | 2,235,875 | (530,908) |
| Classified Salaries |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2100 Instructional Salaries | - | - | 110 | 985 | 27,984 | 27,984 | 27,984 | 27,984 | 27,984 | 27,984 | 27,984 | 27,984 | - | 224,967 | 203,500 | $(21,467)$ |
| 2300 Classified Administrators' Salaries | - | - | 8,750 | 23,750 | - | - |  | - | - | - | - |  | - | 32,500 | - | $(32,500)$ |
|  | - | - | 8,860 | 24,735 | 27,984 | 27,984 | 27,984 | 27,984 | 27,984 | 27,984 | 27,984 | 27,984 | - | 257,467 | 203,500 | $(53,967)$ |
| Benefits |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3101 STRS | 8,832 | 15,936 | 21,364 | 24,149 | 40,999 | 41,069 | 41,029 | 41,032 | 41,043 | 41,035 | 41,037 | 41,038 | - | 398,562 | 322,637 | $(75,926)$ |
| 3301 OASDI | 267 | 117 | 549 | 1,440 | 1,735 | 1,735 | 1,735 | 1,735 | 1,735 | 1,735 | 1,735 | 1,735 |  | 16,254 | 12,617 | $(3,637)$ |
| 3311 Medicare | 157 | 331 | 1,012 | 1,536 | 4,526 | 4,533 | 4,529 | 4,529 | 4,530 | 4,529 | 4,529 | 4,530 | - | 39,271 | 35,371 | $(3,900)$ |
| 3401 Health and Welfare | 2,260 | 4,148 | 4,022 | 4,148 | 34,332 | 34,385 | 34,355 | 34,357 | 34,366 | 34,359 | 34,361 | 34,362 | - | 289,455 | 285,000 | $(4,455)$ |
| 3501 State Unemployment | 369 | 662 | 1,948 | 1,343 | 1,103 | 1,103 | 5,513 | 4,410 | 2,205 | 1,103 | 1,103 | 1,103 |  | 21,963 | 22,050 | 87 |
| 3601 Workers' Compensation | 4,969 | 8,695 | 8,695 | 8,695 | 4,370 | 4,376 | 4,372 | 4,373 | 4,374 | 4,373 | 4,373 | 4,373 |  | 66,038 | 34,151 | $(31,887)$ |
|  | 16,854 | 29,890 | 37,591 | 41,313 | 87,063 | 87,200 | 91,532 | 90,436 | 88,253 | 87,134 | 87,137 | 87,140 | - | 831,544 | 711,826 | $(119,718)$ |
| Books and Supplies |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 4100 Textbooks and Core Materials | - | - | 270 | 1,769 | - | - | - | 15,206 | 15,206 | 7,603 | 2,534 |  | 8,099 | 50,687 | 64,891 | 14,204 |
| 4200 Books and Reference Materials | - | - | 969 | 12,045 | 3,366 | 12,985 | 9,800 | 29,454 | 29,454 | 14,727 | 4,909 |  |  | 117,709 | 155,699 | 37,990 |
| 4302 School Supplies | - | - | 457 | 26,837 | 26,084 | 18,220 | 16,164 | 77,803 | 77,803 | 38,901 | 12,967 |  |  | 295,236 | 590,679 | 295,444 |
| 4303 Special Activities/Field Trips | - | - | 3,470 | 8,095 | 5,323 | 10,515 | 774 | 20,921 | 20,921 | 10,461 | 3,487 |  |  | 83,966 | 155,935 | 71,968 |
| 4305 Software | - | 2,446 | 3,041 | 18,968 | 58,480 | 80,184 | $(18,137)$ | 83,466 | 83,466 | 41,733 | 13,911 |  |  | 367,557 | 92,160 | $(275,397)$ |
| 4400 Noncapitalized Equipment | - |  | 3,355 | 75 | 6,655 | 14,068 | 19,591 | 70,486 | 70,486 | 35,243 | 11,748 |  | 3,247 | 234,953 | 619,053 | 384,100 |
|  | - | 2,446 | 11,561 | 67,788 | 99,907 | 135,972 | 28,192 | 297,336 | 297,336 | 148,668 | 49,556 | - | 11,346 | 1,150,108 | 1,678,416 | 528,308 |


| Inspire Charter School - Cl Monthly Cash Flow/Forecast FY17-18 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | harter |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Revised 02/23/18 |  |  | Prior Year | and PENSEC | imates |  |  |  |  |  |  |  |  |  |  |  |
| ADA $=719.9$ | Jul-17 | Aug-17 | Sep-17 | Oct-17 | Nov-17 | Dec-17 | Jan-18 | Feb-18 | Mar-18 | Apr-18 | May-18 | Jun-18 | Year-End Accruals | Annual Forecast | Origina Budget Total | Favorable / (Unfav.) |
| Subagreement Services |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 5102 Special Education |  |  |  | 18,555 | 8,250 | 17,176 | 18,405 | 2,275 | 2,275 | 1,138 | 379 | - |  | 68,454 | 28,170 | $(40,284)$ |
| 5105 Security |  |  |  |  |  |  |  | 144 | 144 | 144 | 144 | 144 |  | 720 | 1,440 | 720 |
| 5106 Other Educational Consultants | - | - | 2,756 | 6,333 | 36,788 | 61,261 | 55,884 | 234,761 | 234,761 | 117,380 | 39,127 | . |  | 789,052 | 525,950 | $(263,102)$ |
|  |  |  | 2,756 | 24,888 | 45,038 | 78,438 | 74,289 | 237,180 | 237,180 | 118,662 | 39,650 | 144 |  | 858,225 | 555,560 | $(302,666)$ |
| Professional/Consulting Services |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 5802 Audit \& Taxes | - | - | - | - | - | - | - | 1,667 | 1,667 | 1,667 | - | - |  | 5,000 | 5,000 |  |
| 5803 Legal |  |  |  |  | 2,870 |  | (806) | 714 | 714 | 714 | 714 | 714 |  | 5,635 | 5,000 | (635) |
| 5804 Professional Development |  |  |  |  | 4,288 |  | 3,095 | 625 | 625 | 625 | 625 | 625 |  | 10,508 | 5,000 | $(5,508)$ |
| 5805 General Consulting | - | 1,000 | 500 | 1,500 | 10,075 | 2,200 | 1,600 | 300 | 300 | 300 | 300 | 300 |  | 18,375 | 3,000 | $(15,375)$ |
| 5810 Payroll Service Fee | - | 377 | 520 | 464 | 304 | 481 | 1,364 | 716 | 854 | 978 | 849 | 894 |  | 7,800 | 10,000 | 2,200 |
| 5811 Management Fee | 9,516 | 9,516 | 9,516 | 9,516 | 6,494 | 9,711 | 19,422 | 9,155 | 9,155 | 9,155 | 9,155 | 9,155 | $(9,609)$ | 109,855 | 114,193 | 4,338 |
| 5812 District Oversight Fee |  | - |  |  |  |  |  | 6,450 | 15,371 | 16,666 | 15,371 | 15,371 | 103,802 | 173,031 | 59,910 | $(113,121)$ |
| 5814 SPED Encroachment | - | - |  | - |  |  |  |  |  |  |  |  |  |  | 15,626 | 15,626 |
|  | 9,516 | 10,893 | 10,536 | 11,480 | 24,030 | 12,392 | 24,675 | 19,627 | 28,685 | 30,105 | 27,014 | 27,058 | 94,193 | 330,204 | 217,728 | $(112,476)$ |
| Facilities, Repairs and Other Leases |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 5601 Rent | - | - | - | 314 | 157 | 3,457 | 1,257 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |  | 30,186 | 60,000 | 29,814 |
| 5603 Equipment Leases | - | - | - |  |  |  |  | 816 | 816 | 816 | 816 | 816 |  | 4,078 | 8,400 | 4,322 |
| 5610 Repairs and Maintenance | - | - | - | - | - | - |  | 476 | 476 | 476 | 476 | 476 |  | 2,381 | 5,000 | 2,619 |
|  | - | - | - | 314 | 157 | 3,457 | 1,257 | 6,292 | 6,292 | 6,292 | 6,292 | 6,292 | - | 36,644 | 73,400 | 36,756 |
| Operations and Housekeeping |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 5201 Auto and Travel | - | - | 166 | 1,029 | 7,173 | 1,519 | 2,568 | 250 | 250 | 250 | 250 | 250 | - | 13,704 | 5,000 | $(8,704)$ |
| 5203 Business Meals | - | - |  |  | - |  |  | 200 | 200 | 200 | 200 | 200 |  | 1,000 | 1,200 | 200 |
| 5300 Dues \& Memberships | - | - | - | - | - | - |  | 200 | 200 | 200 | 200 | 200 |  | 1,000 | 1,200 | 200 |
| 5400 Insurance | - | - |  |  |  | 3,958 | 3,958 | 3,958 | 3,958 | 3,958 | 3,958 | 3,958 |  | 27,706 | 5,000 | $(22,706)$ |
| 5501 Utilities | - |  |  |  |  |  |  | 800 | 800 | 800 | 800 | 800 |  | 4,000 | 4,800 | 800 |
| 5502 Janitorial/Trash Removal | - | - |  |  |  |  |  | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |  | 5,000 | 6,000 | 1,000 |
| 5510 Office Expense | - | - |  | 527 | 243 | 193 | 580 | 1,143 | 1,143 | 1,143 | 1,143 | 1,143 |  | 7,258 | 12,000 | 4,742 |
| 5511 Postage and Shipping | - | - |  | 407 | 537 | 930 | 559 | 194 | 194 | 194 | 194 | 194 | - | 3,401 | 3,000 | (401) |
| 5512 Printing |  | - |  |  |  |  |  | 83 | 83 | 83 | 83 | 83 |  | 417 | 500 | 83 |
| 5513 Other taxes and fees | - | - |  | 118 | 879 | 967 | 3,602 | 417 | 417 | 417 | 417 | 417 |  | 7,650 | 5,000 | $(2,650)$ |
| 5514 Bank Charges | 224 | 95 | 95 | 111 | 82 | 207 | 75 | 91 | 91 | 91 | 91 | 91 |  | 1,343 | 1,000 | (343) |
| 5900 Communications |  |  |  |  | 191 |  |  | 1,765 | 1,765 | 1,765 | 1,765 | 1,765 |  | 9,015 | 18,000 | 8,985 |
|  | 224 | 95 | 261 | 2,191 | 9,105 | 7,775 | 20,349 | 10,100 | 10,100 | 10,100 | 10,100 | 10,100 | - | 90,500 | 62,700 | $(27,800)$ |
| Interest |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 7438 Interest Expense | - | 65,580 | 94,324 | - | . | 20,839 | 88,558 | 40,427 | 26,516 | - | - | - | - | 336,244 | 58,000 | $(278,244)$ |
|  | - | 65,580 | 94,324 | - | - | 20,839 | 88,558 | 40,427 | 26,516 | - | - | - |  | 336,244 | 58,000 | $(278,244)$ |
| Total Expenses | 88,199 | 220,099 | 315,313 | 342,272 | 577,408 | 658,662 | 641,167 | 1,013,735 | 1,006,776 | 713,316 | 532,119 | 443,114 | 105,539 | 6,657,719 | 5,797,006 | $(860,714)$ |
| Monthly Surplus (Deficit) | $(88,199)$ | $(220,099)$ | 67,376 | 1,440,745 | $(332,040)$ | $(488,578)$ | $(127,910)$ | $(739,779)$ | $(435,455)$ | $(98,820)$ | 39,203 | 128,207 | 475,053 | $(380,296)$ | 728,291 | $(1,108,587)$ |


| Inspire Charter School - ClarksvilleMonthly Cash Flow/Forecast FY17-18 |  |  |  |  |  |  |  |  |  |  |  |  |  | $\begin{aligned} & \text { charter } \\ & \text { impact } \end{aligned}$ |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Revised 02/23/18 | Prior Year P2 and PENSEC Estimates |  |  |  |  |  |  | P-1 |  |  |  | P-2 |  | Annual Forecast |  |  |
| ADA $=719.95$ | Jul-17 | Aug-17 | Sep-17 | Oct-17 | Nov-17 | Dec-17 | Jan-18 | Feb-18 | Mar-18 | Apr-18 | May-18 | Jun-18 | Year-End Accruals |  | Original Budget Total | Favorable / (Unfav.) |
| Cash Flow Adjustments |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Monthly Surplus (Deficit) | $(88,199)$ | $(220,099)$ | 67,376 | 1,440,745 | $(332,040)$ | $(488,578)$ | $(127,910)$ | $(739,779)$ | $(435,455)$ | $(98,820)$ | 39,203 | 128,207 | 475,053 | $(380,296)$ | SB740 Spending |  |
| Cash flows from operating activities |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Depreciation/Amortization | - | - | - | - | - | - | - | - | - | - | - | - |  | - | Salaries | Instruction |
| Public Funding Receivables |  |  | $(382,689)$ | 382,689 | $(44,222)$ | $(44,222)$ | 88,444 |  | - | - | - | - | $(580,592)$ | $(580,592)$ | 44.08\% | 76.42\% |
| Grants and Contributions Rec. | - | - |  |  |  |  | $(38,242)$ | - | - | - | - | - |  | $(38,242)$ |  |  |
| Due To/From Related Parties | 83,810 | $(566,088)$ | $(1,356,862)$ | 40,749 | 574,674 | 353,736 | $(750,340)$ | - | - | - | - | - | - | $(1,620,321)$ |  |  |
| Prepaid Expenses | - |  |  | $(4,850)$ | $(76,892)$ | $(1,325)$ | $(28,477)$ | - | - | - | - | - |  | $(111,544)$ |  |  |
| Accounts Payable |  | 3,446 | 7,778 | 50,755 | $(2,453)$ | 52,316 | $(7,349)$ | - | - | - | - | - | 105,539 | 210,031 |  |  |
| Accrued Expenses | 5,069 | 7,381 | 18,881 | $(17,563)$ | 26,373 | $(9,771)$ | 12,460 | - | - | - | - | - |  | 42,830 |  |  |
| Cash flows from financing activities | - |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| CSC receivable sales | - | 1,322,500 | 1,109,400 | (181090) | (125,892) | 343,300 | 1,468,500 | 532,700 | 378,800 | (556-00) | (532,400) | (532, |  | 5,155,200 |  |  |
| CSC receivable sales redemptions | - | - | - | $(1,819,900)$ | $(125,862)$ | $(153,000)$ | $(180,138)$ | $(153,000)$ | $(722,200)$ | $(556,900)$ | $(532,400)$ | $(532,700)$ | - | $(4,776,100)$ |  |  |
| Total Change in Cash | 680 | 547,140 | $(536,116)$ | 72,624 | 19,578 | 52,456 | 436,947 | $(360,079)$ | $(778,855)$ | $(655,720)$ | $(493,197)$ | $(404,493)$ |  |  |  |  |
| Cash, Beginning of Month | . | 680 | 547,820 | 11,704 | 84,328 | 103,906 | 156,362 | 593,309 | 233,230 | $(545,624)$ | $(1,201,344)$ | $(1,694,541)$ |  |  |  |  |
| Cash, End of Month | 680 | 547,820 | 11,704 | 84,328 | 103,906 | 156,362 | 593,309 | 233,230 | $(545,624)$ | $(1,201,344)$ | $(1,694,541)$ | $(2,099,034)$ |  |  |  |  |

CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
First Interim Report - Detail

| Charter School Name: |  |
| ---: | :--- |
| (continued) | Clarksville Charter School |
| CDS \#\# |  |
| Charter Approving Entity: |  |
| County $:$ | Buckeye Union Elementary |
| Charter \#: | El Dorado |
| Fiscal Year: | 2017/18 |

This charter school uses the following basis of accounting:
$\mathbf{X}$ Accrual Basis (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)
$\square$ Modified Accrual Basis (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)


CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
First Interim Report - Detail

| Charter School Name: <br> (continued) |  |
| ---: | :--- |
| CDS \#: |  |
| Clarksville Charter School |  |
| Charter Approving Entity: |  |
| County: | Buckeye Union Elementary |
| Charter \#: | El Dorado |
| Fiscal Year: | 1891 |

This charter school uses the following basis of accounting:
X Accrual Basis (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)
$\square$ Modified Accrual Basis (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)


## CHARTER SCHOOL

## INTERIM FINANCIAL REPORT - ALTERNATIVE FORM

## First Interim Report - Summary




## CHARTER SCHOOL

## INTERIM FINANCIAL REPORT - ALTERNATIVE FORM

## First Interim Report - Summary

| Charter School Name: |  |
| ---: | :--- |
| (continued) |  |
| CDS \#: | Clarksville Charter School |
| Charter Approving Entity $:$ | Buckeye Union Elementary <br> County |
| Charter \#: | El Dorado |
| Fiscal Year: | 2017/18 |


| Description | Object Code | 7/1 Adopted Budget (X) | Actuals thru10/31 (Y) | 1st Interim Budget (Z) | 1st Interim vs. Adopted Budget Increase, (Decrease) |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  | \$ Difference <br> (Z) vs. (X) | \% Change <br> (Z) vs. (X) |
| 4. Books and Supplies |  |  |  |  |  |  |
| Approved Textbooks and Core Curricula Materials | 4100 | 64,891.00 | 2,038.94 | 55,031.23 | $(9,859.77)$ | -15.19\% |
| Books and Other Reference Materials | 4200 | 155,698.61 | 13,013.61 | 133,120.52 | $(22,578.09)$ | -14.50\% |
| Materials and Supplies | 4300 | 838,774.02 | 63,313.61 | 912,023.57 | 73,249.55 | 8.73\% |
| Noncapitalized Equipment | 4400 | 619,052.78 | 3,429.13 | 270,431.82 | $(348,620.96)$ | -56.32\% |
| Food | 4700 | - | - | - | - |  |
| Total, Books and Supplies |  | 1,678,416.41 | 81,795.29 | 1,370,607.14 | $(307,809.27)$ | -18.34\% |
| 5. Services and Other Operating Expenditures |  |  |  |  |  |  |
| Subagreements for Services | 5100 | 555,559.82 | 27,643.83 | 971,111.22 | 415,551.40 | 74.80\% |
| Travel and Conferences | 5200 | 6,200.00 | 1,194.50 | 5,727.83 | (472.17) | -7.62\% |
| Dues and Memberships | 5300 | 1,200.00 | - | 1,200.00 | - | 0.00\% |
| Insurance | 5400 | 5,000.00 | - | 7,500.00 | 2,500.00 | 50.00\% |
| Operations and Housekeeping Services | 5500 | 32,300.00 | 1,576.76 | 28,076.76 | $(4,223.24)$ | -13.08\% |
| Rentals, Leases, Repairs, and Noncap. Improvements | 5600 | 73,400.00 | 314.28 | 49,247.61 | $(24,152.39)$ | -32.91\% |
| Transfers of Direct Costs | 5700-5799 | - | - | - | - |  |
| Professional/Consulting Services and Operating Expend. | 5800 | 217,728.45 | 42,425.25 | 321,579.42 | 103,850.97 | 47.70\% |
| Communications | 5900 | 18,000.00 | - | 12,000.00 | $(6,000.00)$ | -33.33\% |
| Total, Services and Other Operating Expenditures |  | 909,388.27 | 73,154.62 | 1,396,442.84 | 487,054.57 | 53.56\% |
| 6. Capital Outlay (Objects 6100-6170, 6200-6500 modified accrual basis only) |  |  |  |  |  |  |
| Land and Land Improvements | 6100-6170 | - | - | - | - |  |
| Buildings and Improvements of Buildings | 6200 | - | - | - | - |  |
| Books and Media for New School Libraries or Major |  |  |  |  |  |  |
| Expansion of School Libraries | 6300 | - | - | - | - |  |
| Equipment | 6400 | - | - | - | - |  |
| Equipment Replacement | 6500 | - | - | - | - |  |
| Depreciation Expense (for accrual basis only) | 6900 | - | - | - | - |  |
| Total, Capital Outlay |  | - | - | - | - |  |
| 7. Other Outgo |  |  |  |  |  |  |
| Tuition to Other Schools | 7110-7143 | - | - | - | - |  |
| Transfers of Pass-through Revenues to Other LEAs | 7211-7213 | - | - | - | - |  |
| Transfers of Apportionments to Other LEAs - Spec. Ed. | 7221-7223SE | - | - | - | - |  |
| Transfers of Apportionments to Other LEAs - All Other | 7221-7223AO | - | - | - | - |  |
| All Other Transfers | 7281-7299 | - | - | - | - |  |
| Transfers of Indirect Costs | 7300-7399 | - | - | - | - |  |
| Debt Service: |  |  |  |  |  |  |
| Interest | 7438 | 58,000.00 | 159,904.00 | 274,720.66 | 216,720.66 | 373.66\% |
| Principal (for modified accrual basis only) | 7439 | - | - | - | - |  |
| Total, Other Outgo |  | 58,000.00 | 159,904.00 | 274,720.66 | 216,720.66 | 373.66\% |
|  |  |  |  |  |  |  |
| 8. TOTAL EXPENDITURES |  | 5,797,005.63 | 965,883.32 | 6,757,310.25 | 960,304.62 | 16.57\% |
| C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8) |  |  |  |  |  |  |
|  |  | 728,291.37 | 1,199,822.68 | (252,699.25) | (980,990.62) | -134.70\% |

## CHARTER SCHOOL

## INTERIM FINANCIAL REPORT - ALTERNATIVE FORM

## First Interim Report - Summary

| Charter School Name: (continued) | Clarksville Charter School |
| :---: | :---: |
| CDS \#: | 09618380136200 |
| Charter Approving Entity: | Buckeye Union Elementary |
| County: | El Dorado |
| Charter \#: | 1891 |
| Fiscal Year: | 2017/18 |


|  |  |  |  |  | 1st Interim vs. Increase, | pted Budget crease) |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Description | Object Code | 7/1 Adopted Budget (X) | $\begin{gathered} \hline \text { Actuals thru } \\ 10 / 31(\mathrm{Y}) \\ \hline \end{gathered}$ | 1st Interim Budget (Z) | \$ Difference (Z) vs. (X) | \% Change <br> (Z) vs. (X) |
| D. Other financing sources / USES |  |  |  |  |  |  |
| 1. Other Sources | 8930-8979 | - | - | - | - |  |
| 2. Less: Other Uses | 7630-7699 | - | - | - | - |  |
| 3. Contributions Between Unrestricted and Restricted Accounts | 8980-8999 |  |  |  |  |  |
| (must net to zero) | 8980-8999 | - | - | - | - |  |
| 4. TOTAL OTHER FINANCING SOURCES / USES |  | - | - | - | - |  |
|  |  |  |  |  |  |  |
| E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4) |  | 728,291.37 | 1,199,822.68 | (252,699.25) | (980,990.62) | -134.70\% |
| F. FUND BALANCE, RESERVES |  |  |  |  |  |  |
| 1. Beginning Fund Balance |  |  |  |  |  |  |
| a. As of July 1 | 9791 | - | - | - | - |  |
| b. Adjustments/Restatements | 9793, 9795 | - | - | - | - |  |
| c. Adjusted Beginning Fund Balance |  | - | -- | - |  |  |
| 2. Ending Fund Balance, June 30 ( $\mathrm{E}+$ F.1.c.) |  | 728,291.37 | 1,199,822.68 | (252,699.25) |  |  |
|  |  |  |  |  |  |  |
| a. Nonspendable |  |  |  |  |  |  |
| Revolving Cash (equals object 9130) | 9711 | - | - | - | - |  |
| Stores (equals object 9320) | 9712 | - | - | - | - |  |
| Prepaid Expenditures (equals object 9330) | 9713 | - | - | - | - |  |
| All Others | 9719 | - | - | - | - |  |
| b. Restricted | 9740 | - | - | - | - |  |
| c Committed |  |  |  |  |  |  |
| Stabilization Arrangements | 9750 | - | - | - | - |  |
| Other Commitments | 9760 | - | - | - | - |  |
| d Assigned |  |  |  |  |  |  |
| Other Assignments | 9780 | - | - | - | - |  |
| e. Unassigned/Unappropriated |  |  |  |  |  |  |
| Reserve for Economic Uncertainties | 9789 | 289,850.28 | 48,294.17 | 337,865.51 | 48,015.23 | 16.57\% |
| Unassigned/Unappropriated Amount | 9790 | 438,441.09 | 1,151,528.51 | $(590,564.77)$ | (1,029,005.85) | -234.70\% |

## CHARTER SCHOOL

## MULTI-YEAR PROJECTION - ALTERNATIVE FORM

## First Interim Report - MYP

## Charter School Name: Clarksville Charter School <br> (continued) <br> $\qquad$ <br> CDS \#: 09618380136200 <br> Charter Approving Entity: Buckeye Union Elementary <br> County: El Dorado <br> Charter \#: 1891 <br> Fiscal Year: 2017/18

This charter school uses the following basis of accounting:
X Accrual Basis (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)
$\square$ Modified Accrual Basis (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

| Description | Object Code | FY 2017/18 |  |  | Totals for 2018/19 | Totals for2019/20 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Unrestricted | Restricted | Total |  |  |
|  |  |  |  |  |  |  |
| 1. LCFF Sources |  |  |  |  |  |  |
| State Aid - Current Year | 8011 | 3,814,053.00 | 0.00 | 3,814,053.00 | 4,116,085.00 | 4,314,677.00 |
| Education Protection Account State Aid - Current Year | 8012 | 150,000.00 | 0.00 | 150,000.00 | 150,000.00 | 150,000.00 |
| State Aid - Prior Years | 8019 | 0.00 | 0.00 | 0.00 |  |  |
| Transfers of Charter Schools in Lieu of Property Taxes | 8096 | 2,013,308.00 | 0.00 | 2,013,308.00 | 2,013,308.00 | 2,013,308.00 |
| Other LCFF Transfers | 8091, 8097 | 0.00 | 0.00 | 0.00 |  |  |
| Total, LCFF Sources |  | 5,977,361.00 | 0.00 | 5,977,361.00 | 6,279,393.00 | 6,477,985.00 |
| 2. Federal Revenues |  |  |  |  |  |  |
| Every Student Succeeds Act (Title I-V) | 8290 | 0.00 | 0.00 | 0.00 |  |  |
| Special Education - Federal | 8181, 8182 | 0.00 | 0.00 | 0.00 |  |  |
| Child Nutrition - Federal | 8220 | 0.00 | 0.00 | 0.00 |  |  |
| Donated Food Commodities | 8221 | 0.00 | 0.00 | 0.00 |  |  |
| Other Federal Revenues | 8110, 8260-8299 | 0.00 | 0.00 | 0.00 |  |  |
| Total, Federal Revenues |  | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 3. Other State Revenues |  |  |  |  |  |  |
| Special Education - State | StateRevSE | 0.00 | 385,500.00 | 385,500.00 | 385,500.00 | 385,500.00 |
| All Other State Revenues | StateRevAO | 113,400.00 | 28,350.00 | 141,750.00 | 156,476.00 | 156,476.00 |
| Total, Other State Revenues |  | 113,400.00 | 413,850.00 | 527,250.00 | 541,976.00 | 541,976.00 |
| 4. Other Local Revenues |  |  |  |  |  |  |
| All Other Local Revenues | LocalRevAO | 0.00 | 0.00 | 0.00 |  |  |
| Total, Local Revenues |  | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5. TOTAL REVENUES |  | 6,090,761.00 | 413,850.00 | 6,504,611.00 | 6,821,369.00 | 7,019,961.00 |
| B. EXPENDITURES |  |  |  |  |  |  |
| 1. Certificated Salaries |  |  |  |  |  |  |
| Certificated Teachers' Salaries | 1100 | 2,428,731.25 | 267,667.17 | 2,696,398.42 | 2,750,326.39 | 2,805,332.92 |
| Certificated Pupil Support Salaries | 1200 | 0.00 | 0.00 | 0.00 |  |  |
| Certificated Supervisors' and Administrators' Salaries | 1300 | 38,270.94 | 0.00 | 38,270.94 | 39,036.36 | 39,817.09 |
| Other Certificated Salaries | 1900 | 0.00 | 0.00 | 0.00 |  |  |
| Total, Certificated Salaries |  | 2,467,002.19 | 267,667.17 | 2,734,669.36 | 2,789,362.75 | 2,845,150.00 |
| 2. Non-certificated Salaries |  |  |  |  |  |  |
| Non-certificated Instructional Aides' Salaries | 2100 | 135,088.98 | 0.00 | 135,088.98 | 137,790.76 | 140,546.57 |
| Non-certificated Support Salaries | 2200 | 0.00 | 0.00 | 0.00 |  |  |
| Non-certificated Supervisors' and Administrators' Sal. | 2300 | 32,500.00 | 0.00 | 32,500.00 | 33,150.00 | 33,813.00 |
| Clerical and Office Salaries | 2400 | 0.00 | 0.00 | 0.00 |  |  |
| Other Non-certificated Salaries | 2900 | 0.00 | 0.00 | 0.00 |  |  |
| Total, Non-certificated Salaries |  | 167,588.98 | 0.00 | 167,588.98 | 170,940.76 | 174,359.57 |

# MULTI-YEAR PROJECTION - ALTERNATIVE FORM 

## First Interim Report - MYP

Charter School Name: Clarksville Charter School
(continued) $\qquad$
CDS \#: 09618380136200
Charter Approving Entity: Buckeye Union Elementary
County: El Dorado
Charter \#: 1891
Fiscal Year: 2017/18

| Description | Object Code | FY 2017/18 |  |  | Totals for2018/19 | Totals for 2019/20 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Unrestricted | Restricted | Total |  |  |
| 3. Employee Benefits <br> STRS <br> PERS <br> OASDI / Medicare / Alternative <br> Health and Welfare Benefits <br> Unemployment Insurance <br> Workers' Compensation Insurance <br> OPEB, Allocated <br> OPEB, Active Employees <br> Other Employee Benefits <br> Total, Employee Benefits | 3101-3102 | 355,371.02 | 38,557.39 | 393,928.41 | 401,806.98 | 409,843.12 |
|  | 3201-3202 | 0.00 | 0.00 | 0.00 |  |  |
|  | 3301-3302 | 110,967.43 | 10,188.80 | 121,156.23 | 123,579.35 | 126,050.94 |
|  | 3401-3402 | 203,374.12 | 20,662.25 | 224,036.37 | 228,517.09 | 233,087.44 |
|  | 3501-3502 | 19,937.70 | 2,025.61 | 21,963.31 | 22,402.58 | 22,850.63 |
|  | 3601-3602 | 47,382.97 | 4,813.98 | 52,196.95 | 53,240.88 | 54,305.70 |
|  | 3701-3702 | 0.00 | 0.00 | 0.00 |  |  |
|  | 3751-3752 | 0.00 | 0.00 | 0.00 |  |  |
|  | 3901-3902 | 0.00 | 0.00 | 0.00 |  |  |
|  |  | 737,033.24 | 76,248.03 | 813,281.27 | 829,546.88 | 846,137.82 |
| 4. Books and SuppliesApproved Textbooks and Core Curricula MaterialsBooks and Other Reference MaterialsMaterials and SuppliesNoncapitalized EquipmentFoodTotal, Books and Supplies | 4100 | 55,031.23 | 0.00 | 55,031.23 | 56,131.85 | 57,254.49 |
|  | 4200 | 133,120.52 | 0.00 | 133,120.52 | 135,782.93 | 138,498.59 |
|  | 4300 | 883,673.57 | 28,350.00 | 912,023.57 | 930,264.04 | 948,869.33 |
|  | 4400 | 270,431.82 | 0.00 | 270,431.82 | 275,840.45 | 281,357.26 |
|  | 4700 | 0.00 | 0.00 | 0.00 |  |  |
|  |  | 1,342,257.14 | 28,350.00 | 1,370,607.14 | 1,398,019.28 | 1,425,979.67 |
| 5. Services and Other Operating Expenditures Subagreements for Services $_{\text {Travel and Conferences }}^{\text {Dues and Memberships }}$ Insurance | 5100 | 929,526.42 | 41,584.80 | 971,111.22 | 990,533.45 | 1,010,344.12 |
|  | 5200 | 5,727.83 | 0.00 | 5,727.83 | 5,842.39 | 5,959.24 |
|  | 5300 | 1,200.00 | 0.00 | 1,200.00 | 1,224.00 | 1,248.48 |
|  | 5400 | 7,500.00 | 0.00 | 7,500.00 | 7,650.00 | 7,803.00 |
|  | 5500 | 28,076.76 | 0.00 | 28,076.76 | 28,638.30 | 29,211.06 |
|  | 5600 | 49,247.61 | 0.00 | 49,247.61 | 50,232.57 | 51,237.22 |
|  | 5700-5799 | 0.00 | 0.00 | 0.00 |  |  |
|  | 5800 | 321,579.42 | 0.00 | 321,579.42 | 333,485.57 | 342,345.40 |
|  | 5900 | 12,000.00 | 0.00 | 12,000.00 | 12,240.00 | 12,484.80 |
|  |  | 1,354,858.04 | 41,584.80 | 1,396,442.84 | 1,429,846.27 | 1,460,633.31 |
| 6. Capital Outlay (Obj. 6100-6170, 6200-6500 for mod. accr. basis only) <br> Land and Land Improvements <br> Buildings and Improvements of Buildings <br> Books and Media for New School Libraries or Major <br> Expansion of School Libraries <br> Equipment <br> Equipment Replacement <br> Depreciation Expense (for accrual basis only) <br> Total, Capital Outlay | 6100-6170 | 0.00 | 0.00 | 0.00 |  |  |
|  | 6200 | 0.00 | 0.00 | 0.00 |  |  |
|  | 6300 | 0.00 | 0.00 | 0.00 |  |  |
|  | 6400 | 0.00 | 0.00 | 0.00 |  |  |
|  | 6500 | 0.00 | 0.00 | 0.00 |  |  |
|  | 6900 | 0.00 | 0.00 | 0.00 |  |  |
|  |  | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 7. Other Outgo |  |  |  |  |  |  |
| Tuition to Other Schools | 7110-7143 | 0.00 | 0.00 | 0.00 |  |  |
| Transfers of Pass-through Revenues to Other LEAs | 7211-7213 | 0.00 | 0.00 | 0.00 |  |  |
| Transfers of Apportionments to Other LEAs - Spec. Ed. | 7221-7223SE | 0.00 | 0.00 | 0.00 |  |  |
| Transfers of Apportionments to Other LEAs - All Other | 7221-7223AO | 0.00 | 0.00 | 0.00 |  |  |
| All Other Transfers | 7280-7299 | 0.00 | 0.00 | 0.00 |  |  |
| Transfers of Indirect Costs | 7300-7399 | 0.00 | 0.00 | 0.00 |  |  |
| Debt Service: <br> Interest | 7438 | 274,720.66 | 0.00 | 274,720.66 |  |  |
| Principal (for modified accrual basis only) | 7439 | 0.00 | 0.00 | 0.00 |  |  |
| Total, Other Outgo |  | 274,720.66 | 0.00 | 274,720.66 | 0.00 | 0.00 |
| 8. TOTAL EXPENDITURES |  | 6,343,460.25 | 413,850.00 | 6,757,310.25 | 6,617,715.94 | 6,752,260.38 |
| C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8) |  |  |  |  |  |  |
|  |  | (252,699.25) | 0.00 | (252,699.25) | 203,653.06 | 267,700.62 |

## CHARTER SCHOOL

## MULTI-YEAR PROJECTION - ALTERNATIVE FORM

## First Interim Report - MYP

## Charter School Name: Clarksville Charter School

(continued) $\qquad$
CDS \#: 09618380136200
Charter Approving Entity: Buckeye Union Elementary
County: El Dorado
Charter \#: 1891
Fiscal Year: 2017/18

| Description | Object Code | FY 2017/18 |  |  | Totals for 2018/19 | Totals for 2019/20 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Unrestricted | Restricted | Total |  |  |
| D. OTHER FINANCING SOURCES / USES |  |  |  |  |  |  |
| 1. Other Sources | 8930-8979 | 0.00 | 0.00 | 0.00 |  |  |
| 2. Less: Other Uses | 7630-7699 | 0.00 | 0.00 | 0.00 |  |  |
| 3. Contributions Between Unrestricted and Restricted Accounts (must net to zero) | 8980-8999 | 0.00 | 0.00 | 0.00 |  |  |
|  |  |  |  |  |  |  |
| 4. TOTAL OTHER FINANCING SOURCES / USES |  | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
|  |  |  |  |  |  |  |
| E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4) |  | (252,699.25) | 0.00 | (252,699.25) | 203,653.06 | 267,700.62 |
| F. FUND BALANCE, RESERVES |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| a. As of July 1 | 9791 | 0.00 | 0.00 | 0.00 | (252,699.25) | (49,046.20) |
| b. Adjustments/Restatements | 9793, 9795 | 0.00 | 0.00 | 0.00 |  |  |
| c. Adjusted Beginning Balance |  | 0.00 | 0.00 | 0.00 | (252,699.25) | (49,046.20) |
| 2. Ending Fund Balance, June 30 ( $\mathrm{E}+$ F.1.c.) |  | (252,699.25) | 0.00 | (252,699.25) | (49,046.20) | 218,654.43 |
| Components of Ending Fund Balance: |  |  |  |  |  |  |
| a. Nonspendable |  |  |  |  |  |  |
| Revolving Cash (equals object 9130) | 9711 | 0.00 | 0.00 | 0.00 |  |  |
| Stores (equals object 9320) | 9712 | 0.00 | 0.00 | 0.00 |  |  |
| Prepaid Expenditures (equals object 9330) | 9713 | 0.00 | 0.00 | 0.00 |  |  |
| All Others | 9719 | 0.00 | 0.00 | 0.00 |  |  |
| b. Restricted | 9740 |  | 0.00 | 0.00 |  |  |
| c. Committed |  |  |  |  |  |  |
| Stabilization Arrangements | 9750 | 0.00 | 0.00 | 0.00 |  |  |
| Other Commitments | 9760 | 0.00 | 0.00 | 0.00 |  |  |
| d Assigned |  |  |  |  |  |  |
| Other Assignments | 9780 | 0.00 | 0.00 | 0.00 |  |  |
| e. Unassigned/Unappropriated |  |  |  |  |  |  |
| Reserve for Economic Uncertainties | 9789 | 337,865.51 | 0.00 | 337,865.51 | 330,885.80 | 337,613.02 |
| Unassigned/Unappropriated Amount | 9790 | $(590,564.77)$ | 0.00 | $(590,564.77)$ | $(379,931.99)$ | (118,958.59) |

## Credit/Debit Card Policies and Procedures

With the increasing use of internet purchasing, Clarksville Charter School's (INSPV) Executive Director is authorized to augment purchasing procedures by opening and maintaining credit/debit card accounts for use by the administration and various business departments.

The Executive Director or designee will maintain appropriate fiscal controls for all accounts to ensure that public monies are not disbursed in amounts in excess of the budgeted appropriations.

No changes to requirements listed herein may take place without approval of the Board of Directors.

## Purpose

The purpose of this policy is to communicate eligibility, usage and payment of expenditure requirements for all school credit/debit cards.

## Policies

1. INSPV will issue a credit/debit card to eligible employees or departments only for job-related expenses.
2. Employees shall use their credit/debit cards to charge business-related expenses. Expenses must be for approved budget items only. Any items not budgeted must be authorized by the Executive Director.
3. Personal purchases of any type are strictly prohibited.
4. Employees may NOT take cash advances on credit cards.
5. The employee is responsible for all charges made to the card. The employee will be held liable for any unauthorized items appearing on the card statement.
6. Individuals who do not adhere to these policies and procedures risk revocation of their card privileges and/or disciplinary action.

## Procedures

1. The Executive Director or his/her designee is responsible for authorizing the use of cards and assigning the card limit, if applicable.
2. Before any purchase is made, the employee should verify that the funds are available in his or her budget to cover the expense.
3. The employee must obtain a receipt for the purchase and include a brief description of the business purpose or the budget account code on the receipt. In the case of meals, each receipt should include the names of all persons involved in the purchase, in accordance with Internal Revenue Service regulations.
4. The receipt is to be submitted to Accounting within 30 days of card use with an expense report, if applicable.
5. Upon receipt of the card statement, Accounting will match the receipts to the individual items and assign the appropriate accounting code. The statement along with a summary will be submitted to a Supervisor for approval. Any items that do not have a receipt will be the personal responsibility of the cardholder (unless the expense is an authorized monthly deduction).
6. The employee must notify their Supervisor immediately in the event a card is lost or stolen.
7. The card is the property of INSPV. An employee leaving the employment of INSPV must surrender the card to the Business Office who will then notify the issuing authority to cancel the employee's account.

# CONTRACT FOR ANNUAL AUDIT <br> OF K-12 CHARTER SCHOOLS (Three Year Contract) 

## CLARKSVILLE CHARTER SCHOOL

This contract entered into this $\qquad$ day of $\qquad$ , 20 $\qquad$ between Clarksville Charter School, hereinafter called the School and Wilkinson Hadley King \& Co. LLP hereinafter called the Accountant, witnesses that the parties hereto do mutually agree as follows:

Article 1. EMPLOYMENT OF ACCOUNTANT: The School, pursuant to Chapter 3 (commencing with Section 14500), Part 9, Division 1, Title 1, and Article 2 (commencing with Section 41020), Chapter 1, Part 24, Division 3, Title 2 of the Education Code of the State of California, hereby employs the Accountant to perform the necessary professional services, including but not limited to, those hereinafter set forth in connection with an audit of the books and accounts of the School.

Article 2. SCOPE OF AUDIT: The audit shall include all financial information of the School including the student body accounts, and any other funds under the control or jurisdiction of the School.

Article 3. AUDIT PERIOD: The audit shall cover the period of the 2017-18 through 2019-20 school years, to wit, the period commencing July 1, 2017, and ending June 30, 2020.

Article 4. VERIFICATION OF PRIOR YEAR'S FUNDS BALANCES: The audit shall include a verification of fund balances at the beginning of the audit period, provided there has been a responsible audit for the year prior to commencement of the audit period, from which such verification can be made; otherwise such verification may be excluded at the discretion of the School.

Article 5. AUDIT PROCEDURES: The audit shall be performed in accordance with general accounting office standards for financial and compliance audits, and shall include, to the extent applicable, the audit procedures recommended by the Education Audit Appeals Panel, as detailed in the most recent publication entitled Standards and Procedures for Audits of California Local Educational Agencies (Audit Guide). The Accountant shall provide the State Controller access to audit working papers to permit the Controller to complete a review upon request pursuant to Education Code Section 14504.

Article 6. FORM AND CONTENTS OF REPORT: The form and contents of the audit report shall be in conformity, to the extent practicable, with such form and content as may be prescribed by the State Controller under Section 41020 of the Education Code.

Article 7. EXTRA WORK AND SERVICES: In the event that circumstances disclosed by the audit indicate that more detailed verification is required in addition to that which would be sufficient under ordinary circumstances, the Accountant shall at once notify the School in writing of the fact, together with a written estimate of the additional work and services required and the estimated cost thereof. In the event the School authorizes and approves the performance of such extra work and services, it shall so notify the Accountant in writing. No claims of the Accountant for extra work or services shall be allowed or paid without such written consent and approval of the School first having been so obtained before such extra work and services are entered upon or undertaken.

Article 8. COMMENCEMENT OF WORK: Work by the Accountant under this contract shall commence March 1, 2018, or as soon thereafter as the School may deem practicable and feasible.

Article 9. COMPLETION AND DELIVERY OF REPORT: The audit report shall be completed and delivered to the School not later than December 15 annually. The Accountant will furnish the charter school copies of the audit in sufficient number for distribution to each member of the governing board plus 10 copies for the School's chief administrative officer and shall mail one copy to each of the following: County Superintendent of Schools, State Department of Education, State Controller's office.

Article 10. THE ACCOUNTANT FEES: The School agrees to pay and the Accountant agrees to accept for performance of all services rendered herein, exclusive of extra work and services, a fee in the sum of, not to exceed amounts notated below. It is understood and agreed that said fee is a maximum fee and is subject to corresponding reduction in the event that the actual cost of making the audit proves to be less than is now estimated at the time of entering into this contract. The cost estimates, which include a reasonable profit and constitute the basis upon which the maximum fee has been determined.

| Audit | 2017-18 |  | 2018-19 |  | 2019-20 |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Clarksville Charter School | \$ | 8,500 | \$ | 9,000 | \$ | 9,000 |
| Federal and State Information |  |  |  |  |  |  |
| Returns |  | 1,200 |  | 1,200 |  | 1,200 |
| Single Audit* | \$ | 1,500 | \$ | 1,500 | \$ | 1,500 |

* Single Audit required if federal expenditures exceed $\$ 750,000$ for the fiscal year.

Extra work and services duly ordered and approved as herein above provided and duly performed shall be computed and paid for at the rates below.

| Classification |  | Rate |  |
| :--- | :--- | :--- | ---: |
|  |  | $\$$ | 175 |
| Senior Partner |  | $\$$ | 150 |
| Partner |  | $\$$ | 125 |
| Senior Manager |  | $\$$ | 100 |
| Manager |  | 85 |  |
| Senior Accountant |  | 8 | 80 |
| Staff Accountant |  | $\$$ | 70 |
| Clerical |  | $\$$ | 45 |

Article 11. PAYMENT: Payment of ninety percent of the fee, including extra work and services, shall be made in progress payments as work is completed. The Accountant shall furnish the School on demand an itemized statement of the audit costs, if requested. The final ten percent of the value of work done under this contract shall be made after certification by the State Controller that the audit report conforms to the reporting provisions of the Audit Guide. Provision is hereby made to withhold fifty percent of the audit fee for any subsequent year of a multi-year contract if the prior year's audit report by the same firm or individual failed to be certified as conforming to reporting requirements of the State Controller's Audit Guide.

Article 12. TERMINATION: The School hereby reserves the right to terminate this contract at any time. In the event of such termination, the Accountant shall be paid the reasonable value of all services rendered up to the date of such termination as may be determined by the School, and the Accountant hereby expressly waives any and all claims for damages or compensation arising under this contract, except as set forth herein, in the event of such termination. Additionally, this contract shall become null and void if the audit firm or individual is declared ineligible to perform LEA audits pursuant to Education Code Section 41020.5.

Article 13. ASSOCIATES: The Accountant shall have the option, with the written consent of the School, to associate with them and at their expense accountants or other qualified persons to render services in connection with the work, and to delegate to them such duties as they may delegate without relieving themselves from administrative or other responsibility under this contract. Some audit work may be performed by non certified partners of the firm.

Article 14. SUCCESSORS AND ASSIGNS: All terms, conditions, and provisions hereof shall inure to and shall bind the parties hereto, their, and each of their respective heirs, executors, administrators, successors, and assigns.

Except as provided above, the Accountant shall not sublet, assign, or transfer their interest in this contract without the written consent of the School.

Article 15. Workers' Compensation: We are aware of the provisions of Section 3700 of the Labor Code that requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, and we will comply with such provisions before commencing the performance of the work of the contract.

Article 15. INSTRUCTIONS TO PROCEED: The Accountant is not to proceed with performance of any services under this contract without first securing written authorization from the School to do so.

IN WITNESS WHEREOF, we have hereunto set our hands the day and year first above written.

Wilkinson Hadley King \& Co. LLP Accountant

By


Kevin Sproul, Partner
Dated: February 20, 2018

Clarksville Charter School

By $\qquad$

Approved by the Governing Board
On $\qquad$

# Buckeye Union School District <br> El Dorado County Office of Education <br> Independent Auditor Selection Form 

Fiscal Year 2017/18
Clarksville Charter School Charter School CDS Code \#: 09-61838-0136200
Each year the State Controller's Office confirms that the county offices of education, school districts, charter schools and certain joint powers entities have arranged for their annual audits.

Please complete the following:
Audit Firm: Wilkinson, Hadley, King \& Co. LLP
Address: $\quad 218$ W. Douglas Ave.
El Cajon, CA 92020
Telephone Number: 619-447-6700

2017/18 Fiscal Year Audit Fee \$ see below
If a multiple year contract, please state the fiscal years covered and fee for each year:

| Fiscal Year | $2017-18$ | Fee $\$ \$ 8,500$ |
| :--- | :--- | :--- |
| Fiscal Year | $2018-19$ | Fee $\$ \$ 9,000$ |
| Fiscal Year | $\underline{2019-20}$ | Fee $\$ \$ 9,000$ |

Date of Governing Board Approval:
$\square$ I have verified that this firm is authorized to conduct school audits by confirming this firm's name appears on the Certified Public Accountants Directory Service (i.e. CPADS) for Local Education Audits list. http://cpads.sco.ca.gov/

| Authorized Charter Representative (Print Name) | $\overline{\text { Phone Number }}$ |
| :--- | :--- |
| Charter Representative's Signature | $\overline{\text { Date }}$ |
| Sponsoring District Representative's Signature | $\overline{\text { Date }}$ |

Charter Schools: Please complete and return to your sponsoring district representative.
Please return to: $\square$ By: March 26, 2018

Controller Betty T. Yee
California State Controller's Office

Instructions
To re-sort the list by CPA Name, click the "CPA Name" column header. To filter the results by city, select the city from the dropdown list. To view CPA information and a list of their Quality Control Reports, click the "Details" link next to the CPA.

Filter Results By City El Cajon

RESOLUTION<br>Clarksville Charter School<br>Number 2018-3<br>Resolution to Withdraw Membership<br>From CharterSAFE for 2018/2019

The undersigned, on behalf of Clarksville Charter School, a California nonprofit public benefit corporation (the "Company"), hereby certifies that the resolutions set forth below were adopted by the Board of Directors (the "Board") of the Company, in accordance with Section 5211 (a) of the California Nonprofit Corporation Law and Art. III of the Bylaws, at a duly noticed meeting held on March 3, 2018 at 10:00 am., Pacific Time at 3840 Rosin Court \#200, Sacramento, CA 95834. A quorum of the Board was present at the meeting.

WHEREAS, Clarksville Charter School has the intent to withdraw its membership from CharterSAFE for the 2018/19 policy year effective July 1, 2018

NOW, THEREFORE, BE IT FOUND, DETERMINED AND RESOLVED by THE CLARKSVILLE CHARTER SCHOOL BOARD OF DIRECTORS AS FOLLOWS:

1. Clarksville Charter School will withdraw its membership from CharterSAFE effective July 1, 2018.
[certification page follows]

## CERTIFICATION OF ADOPTION

I hereby certify that the foregoing resolutions were passed and adopted by the Board of Directors of Clarksville Charter School at a meeting thereof duly held on the $3^{\text {rd }}$ day of March 2018, by the following vote:

AYES:

NAYS:

## ABSTAIN:

## ABSENT:

The undersigned certifies further that the foregoing Resolutions has not been modified, amended or rescinded and is in full force and effect as of the date hereof.

By: $\qquad$
Name: $\qquad$
Title: Clarksville Charter School

