

**KIPP DuBois Charter School  
Board of Trustees Meeting**

<b>Date:</b>	Monday, December 09, 2019
<b>Time:</b>	8:30AM-11:00AM
<b>Location:</b>	Temple Administrative Services Building 2450 W Hunting Park Ave Philadelphia, PA 19140

**CALL TO ORDER:** A regular meeting of the KIPP Philadelphia Charter School Board of Trustees in joint session with regular meetings of the KIPP West Philadelphia Preparatory Charter School Board of Trustees, KIPP DuBois Charter School Board of Trustees, KIPP West Philadelphia Charter School Board of Trustees, KIPP North Philadelphia Charter School Board of Trustees, and KIPP Parkside Charter School Board of Trustees was held at Temple Administrative Services Building on Monday, December 09, 2019. The meeting convened at 8:39AM, President Samantha Wilson-Jones presiding.

**MEMBERS OF THE BOARD IN ATTENDANCE:** Samantha Wilson-Jones; Ann Aerts; Samuel Whitaker; Hershel Richman; Leigh Whitaker; Jerry Davidse; Nancy Scharff; Natasha Boston  
By Phone: Wydia Simmons

**MEMBERS NOT IN ATTENDANCE:** Toya Algarin; David Reuter; Steve Casper

**OTHERS IN ATTENDANCE:**

CMO Staff: Jessica Cunningham Akoto; Natalie Wiltshire; Molly Eigen; Eugénie Elie; Whitney Jones; Zoe Rankin; Chatara Benson

KASC Members: Linda Kronfeld; Susan Hollenstein; Richard Knowles

KIPP Foundation: Kaya Stone

Guest: David Sekerak

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**WELCOME, BOARD FOCUS, & STUDENT FOCUS:** S. Wilson-Jones welcomed the Trustees, guests and staff to the meeting. A. Aerts presented on the what brought her to KIPP Philadelphia Public Schools 14 years ago and why she continues to serve as a board member. J. Cunningham Akoto presented achievements of a KIPPster alum.

**RE-ELECT TRUSTEES:** S. Wilson-Jones asked the trustees for affirmation of the following resolutions:

***The following trustees were elected or reelected to serve as Trustees on the Boards designated in the below resolutions:***

**RESOLUTION #2A KPCS:**

**KPCS: Election of Wydia Simmons as Trustee (second-term)**

- i. RESOLVED that the Board of Trustees elects Wydia Simmons to a three-year term on the KIPP Philadelphia Charter School (KPCS) Board of Trustees, effective on the second meeting of the 2019-20 school year.

**KPCS: Election of David Reuter as Trustee (second-term)**

- i. RESOLVED that the Board of Trustees elects David Reuter to a three-year term on the KIPP Philadelphia Charter School (KPCS) Board of Trustees, effective on the second meeting of the 2019-20 school year.

RESOLUTION #2B KWPP:

KWPP: Election of Wydia Simmons as Trustee (second -term)

- ii. RESOLVED that the Board of Trustees elects Wydia Simmons to a three-year term on the KIPP West Philadelphia Preparatory Charter School (KWPP) Board of Trustees, effective on the second meeting of the 2019-20 school year.

KWPP: Election of David Reuter as Trustee (second -term)

- i. RESOLVED that the Board of Trustees elects David Reuter to a three-year term on the KIPP West Philadelphia Preparatory Charter School (KWPP) Board of Trustees, effective on the second meeting of the 2019-20 school year.

RESOLUTION #2C KDCS:

KDCS: Election of Wydia Simmons as Trustee (second -term)

- ii. RESOLVED that the Board of Trustees elects Wydia Simmons to a three-year term on the KIPP DuBois Charter School (KDCS) Board of Trustees, effective on the second meeting of the 2019-20 school year.

KDCS: Election of David Reuter as Trustee (second -term)

- i. RESOLVED that the Board of Trustees elects David Reuter to a three-year term on the KIPP DuBois Charter School (KDCS) Board of Trustees, effective on the second meeting of the 2019-20 school year.

RESOLUTION #2D KWPCS:

KWPCS: Election of Wydia Simmons as Trustee (second -term)

- ii. RESOLVED that the Board of Trustees elects Wydia Simmons to a three-year term on the KIPP West Philadelphia Charter School (KWPCS) Board of Trustees, effective on the second meeting of the 2019-20 school year.

KWPCS: Election of David Reuter as Trustee (second -term)

- i. RESOLVED that the Board of Trustees elects David Reuter to a three-year term on the KIPP West Philadelphia Charter School (KWPCS) Board of Trustees, effective on the second meeting of the 2019-20 school year.

ii.

***Motion: A. Aerts moved to affirm, J. Davidse seconded. The vote in favor was unanimous.***

**CONSENT AGENDA :** S. Wilson-Jones asked for affirmation of the following resolutions :

1. Approve Consent Agenda

**A. KPCS:** RESOLVED that the KPCS Board of Trustees has reviewed and approved the items comprising the consent agenda, which include:

- September 11, 2019 meeting minutes (Exhibit A1)
- New hires (Exhibit B1)
- Quarterly Reports - (Exhibit C1)
- Comprehensive Plan (PDE State required plan)-KPCS (Exhibit E)

**B. KWPP:** RESOLVED that the KWPP Board of Trustees has reviewed and approved the items comprising the consent agenda, which include:

- September 11, 2019 meeting minutes (Exhibit A2)

- New hires (Exhibit B2)
- Quarterly Reports - (Exhibit C2)
- ESA Agreement- KWPP (Exhibit E)
- Ratify 10012019 Approval of Lease Reimbursement Applications Vote-KWPP

**C. KDCS:** RESOLVED that the KDCS Board of Trustees has reviewed and approved the items comprising the consent agenda, which include:

- September 11, 2019 meeting minutes (Exhibit A3)
- New hires (Exhibit B3)
- Quarterly Reports - (Exhibit C3)
- Ratify 10012019 Approval of Lease Reimbursement Applications Vote- KDCS

**D. KWPCS:** RESOLVED that the KWPCS Board of Trustees has reviewed and approved the items comprising the consent agenda, which include:

- September 11, 2019 meeting minutes (Exhibit A4)
- New hires (Exhibit B4)
- Quarterly Reports - (Exhibit C4)
- ESA Agreement- KWPCS/KWPEA (Exhibit D)
- Ratify 9162019 Merger Vote-KWPCS
- Ratify 10012019 Approval of Lease Reimbursement Applications Vote- KWPCS

**E. KNPCS:** RESOLVED that the KNPCS Board of Trustees has reviewed and approved the items comprising the consent agenda, which include:

- September 11, 2019 meeting minutes (Exhibit A5)
- New hires (Exhibit B5)
- Quarterly Reports - (Exhibit C5)

**DISCUSSION:** S. Wilson-Jones asked the Trustees if there was discussion about the consent agenda. A. Aerts shared thoughts and opened a discussion on Math and Reading MAP testing goals for students, compliance, and student follow up. S. Wilson-Jones requested for a motion to approve the Consent Agenda.

***Motion: J. Davidse moved to affirm, N. Scharff seconded. The vote in favor was unanimous.***

**AUDITORS REPORT:** D. Sekerak, Director from CLA Connect, led a report on the KPCS audit results.

RESOLUTION #3A: KPCS: RESOLVED that the Board of Trustees reviewed and approved the audited financial statements

RESOLUTION #3B: KWPP: RESOLVED that the Board of Trustees reviewed and approved the audited financial statements

RESOLUTION #3C: KDCS: RESOLVED that the Board of Trustees reviewed and approved the audited financial statements

RESOLUTION #3D: KWPCS: RESOLVED that the Board of Trustees reviewed and approved the audited financial statements

RESOLUTION #3E: KNPCS: RESOLVED that the Board of Trustees reviewed and approved the audited financial statements

S. Wilson-Jones asked for discussion regarding the Audit Report. Trustees and staff discussed current executions around intercompany account balances for KPCS and KWPP. There was also a discussion on plans to support an increase of teacher certifications and clarification on outstanding audit items. S. Wilson-Jones asked for a Motion and Second with recognition that approval is contingent on the conclusion of next steps as outlined by the auditor.

***Motion: S. Whitaker moved to affirm, A. Aerts seconded. The vote in favor was unanimous.***

## **COMMITTEE REPORTS**

### **ACADEMICS**

- Discussion on hiring and retaining effective teachers, (assistant) principal development, continued improvement on school climate, curriculum design, and instructional coaching. J. Cunningham Akoto provided an update on regional dashboard, PVAAS Data, and comparative data.

### **GOVERNANCE**

- A. Aerts thanked retiring board of trustee member, N. Boston, for her relentless work serving the children and regional staff during her terms. A. Aerts presented on trustee recruitment needs and the creation of a board member complement management tool.

### **DEVELOPMENT**

- L. Kronfeld provided an update on overall progress of the development committee. Z. Rankin presented on FY2020 progress to date, Leadership Council, and Young Friends.

### **FINANCE and FACILITIES**

- S. Whitaker presented on 2019-20 YTD financials, new financial model, and department hires. N. Wiltshire shared a real estate update.

### **INFORMATION**

No Public Comment

New Business

S. Wilson-Jones proposed moving forward that the board of trustees engage with a service called, BoardOnTrack, which is an online platform to help streamline governance, communication, and documentation of board related matters. S. Wilson-Jones asked for a Motion and Second.

***Motion: A. Aerts moved to affirm, N. Scharff seconded. The vote in favor was unanimous.***

No Old Business

Announcements

**ADJOURNMENT** The next KIPP Philadelphia Charter Schools Board meeting will be held on 03/11/2020 at 4:00PM (MIS Capital, LLC 1635 Market Street, Suite #1600 Philadelphia, PA 19103). S. Wilson-Jones moved to adjourn the meeting. H. Richman and L. Whitaker seconded the motion. The December 09, 2019 meeting was adjourned at 10:32AM.