

APPROVED



International American Education Federation, Inc., d/b/a International Leadership of Texas

Minutes

July 15, 2020 Regular Meeting

Date and Time

Wednesday July 15, 2020 at 6:15 PM

Meeting Notice & Mission Statement

In compliance with the Texas Open Meetings Act, the Texas Government Code, Chapter 551, timely public advance written notice (at least 72 hours before the scheduled time of the meeting) is given of the subjects to be considered by the Board of Directors of International Leadership of Texas (the "Board") and the Board will convene a Regular Open Meeting of the Board of Directors of International Leadership of Texas on the date and time set forth herein.

Special Notice: Public Meetings at Headquarters are Suspended Until Further Notice:

International Leadership of Texas Board of Directors will be holding its regularly scheduled public board meeting on 7/15/2020 at 6:15 PM. Members of the public will be able to watch the meeting via the link <https://zoom.us/j/801651349> or by a link that will be posted on the ILTexas.org website (click the button "Board Meetings" to view any updates to this Notice).

If you would like to sign up to speak at the meeting, please send your name to board@iltexas.org, 24-Hours in advance so that we will be able to promote you to a panelist, which will allow you to speak with our board members.

It normally is the intent of the Board to have a quorum physically present at the above address and to allow any Board members not physically present to participate by live two-way video and audio feed in accordance with the Texas Open Meetings Act. However, due to the COVID-19 Coronavirus Pandemic and the governmental and administrative responses to that Pandemic, the Board intends to conduct the Meeting via videoconference. A quorum of the Board will not be physically present at the usual Headquarters address. Neither will the presiding officer physically present there. Nevertheless, the Meeting will be open to the public. Every effort will be made to facilitate public viewing of the Meeting while it is in progress via live video feed and, subject to limitations of the technology and logistics, to allow the usual opportunities for those who wish to speak to do so. Please access this Agenda via the ILTexas website as the time of the Meeting approaches, in order to find any additional information or updated links concerning the Meeting.

The Board hereby certifies that this notice was posted on a bulletin board or on something akin thereto or at a place readily accessible and convenient to the public at 1820 N. Glenville Dr., #100, Richardson, TX 75081, as well as online at www.ILTexas.org. The items on this Agenda may be taken in any order. The mission of ILTexas is to prepare students for exceptional leadership roles in the international community by emphasizing servant leadership, mastering the English, Spanish, and Chinese languages, and strengthening the mind, body and character.

/s/ Finn Simmensen, For ILTexas' Board

Directors Present

Chris Moreland (remote), Dr. Lynne Beach (remote), Major General James Williams (remote), PETER GUDMUNDSSON (remote)

Directors Absent

Soner Tarim, Tracy Cox

Guests Present

Finn Simmensen

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Major General James Williams called a meeting of the board of directors of International American Education Federation, Inc., d/b/a International Leadership of Texas to order on Wednesday Jul 15, 2020 @ 6:18 PM.

C. APPROVE MINUTES OF JUNE 17, 2020 REGULAR BOARD MEETING

PETER GUDMUNDSSON made a motion to approve the minutes from June 17, 2020 Regular Meeting on 06-17-20.
Chris Moreland seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Superintendent-CEO Report And Information Items

A. SUPERINTENDENT-CEO REPORT

Superintendent-CEO Eddie Conger reported to the Board.

- COVID-19 update: guidance from Governor and Commissioner is in flux; flexibility likely will be granted to schools; ILTexas is keeping public informed and collecting data from parents -- about 20% of ILTexas families responding to date prefer in-school instruction; Superintendent doubts safety of in-school instruction for students and employees given the current statistics; the news is that HISD is starting late and will be virtual first six weeks; ILTexas currently plans virtual instruction Aug. 13 through Labor Day; will monitor stats reported by ISDs.
- Superintendent fielded questions re PPE, enrollment.
- New addition to the ILTexas team: COO Brandon Wright.
- New addition to the ILTexas team: Craig Timberlake

B. SCHOOL LEADERSHIP REPORT

Deputy Superintendent of School Leadership Dr. Thomas Seaberry reported to the Board.

- COVID-19 on the rise again
- Monitoring ISDs and charters. All are beginning school year with a virtual option; some exclusively so, at least for the first few weeks.
- Statewide consensus seems to be in favor of starting the year with virtual instruction. Some districts offering in-school likely to drop it.
- ILTexas planning and professional development are now focused on virtual instruction.

C. CHIEF ACADEMIC OFFICER REPORT

Chief Academic Officer Dr. Laura Carrasco reported to the Board.

- Current plan is to offer three Instructional Program Models, although virtual is favored:
 - Option 1: Virtual School 3.0 with screen time reduced at times
 - Option 2: More self-paced than Option 1.
 - Option 3: In-person (awaiting additional guidance on this).
- Professional Development will address all three Program Models.
- Dr. Carrasco and Dr. Seaberry addressed questions regarding reduction of screen time reflecting concern around visual health of students.

D. CHIEF ADMINISTRATIVE OFFICER REPORT

Chief Administrative Officer Jerry McCreight reported to the Board: vacancies, hiring, personnel leaving or terminated.

Administration is reaching out to teachers to learn their preferences for online versus in-person instruction. Data about underlying health concerns might not be easy to acquire. Teacher comfort with mitigation efforts is anticipated to be an important factor.

III. Executive Session

A. AUTHORIZATION

The Board entered Executive Session at 6:59 p.m. and returned to Open Session at 7:37 p.m., having made no decisions.

IV. Board Items for Action -- Consent Agenda

A. CONSIDER/ACT ON COVID-19 RESOLUTION (EMERGENCY DECLARATION AND RESPONSE)

Dr. Lynne Beach made a motion to approve the Resolution.
PETER GUDMUNDSSON seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Board Items for Discussion/Action

A. CONSIDER/ACT ON JUNE, 2020 FINANCIAL REPORT

PETER GUDMUNDSSON made a motion to accept the June, 2020 Financial Report.
Dr. Lynne Beach seconded the motion.
CFO James Dworkin reported to the Board. The board **VOTED** unanimously to approve the motion.

B. CONSIDER/ACT ON AUTHORIZING THE ADMINISTRATION TO CLOSE ON THE PURCHASE OF LAND FOR LANCASTER-SOUTH DALLAS HS

Dr. Lynne Beach made a motion to approve the purchase.
PETER GUDMUNDSSON seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. CONSIDER/ACT ON CONTRACT FOR A PROPOSED NEW HQ BUILDING

Chris Moreland made a motion to approve the purchase.
PETER GUDMUNDSSON seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. CONSIDER/ACT ON AUTHORIZING THE ADMINISTRATION TO CLOSE ON THE PURCHASE OF LAND FOR AGGIELAND HS

Chris Moreland made a motion to approve the purchase.
PETER GUDMUNDSSON seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. CONSIDER/ACT ON INITIAL CONTRACT WITH KEY CONSTRUCTION FOR SCHOOL EXPANSION AT ILTEXAS KATY-WESTPARK HS

Dr. Lynne Beach made a motion to approve the contract.
Chris Moreland seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Closing Items

A. Adjourn Meeting

PETER GUDMUNDSSON made a motion to adjourn.
Dr. Lynne Beach seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:02 PM.

Respectfully Submitted,
Finn Simmensen

Documents used during the meeting

- CAO Board Report, July 2020.pdf
- Authorized Board Notification 07.15.2020.pdf
- Authorized Board Report 07.15.2020.pdf
- July 2020 RESOLUTION OF EMERGENCY COVID RESPONSE-clean.pdf
- Board Financial Pkg - June 2020 plus Purchasing June 2020 -- 7-15 ver.pdf
- Bayco Properties Ltd HBDOCS-#908318-v1-Contract_of_Sale_(Seller_signed).PDF.pdf
- ILTexas - 2021 Lakeside Blvd LOI SR-COUNTER - 6.17.20 (1).pdf
- JK Development LLP -- CSPD Purchase 4070 SH6So CS -- sBothParties fully receipted.pdf
- Exhibits for approval of KWHS expansion project combined.pdf