



# International American Education Federation, Inc., d/b/a International Leadership of Texas

## Minutes

### May 27, 2020 Regular Board Meeting

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#### Date and Time

Wednesday May 27, 2020 at 6:15 PM

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#### Meeting Notice & Mission Statement

In compliance with the Texas Open Meetings Act, the Texas Government Code, Chapter 551, timely public advance written notice (at least 72 hours before the scheduled time of the meeting) is given of the subjects to be considered by the Board of Directors of International Leadership of Texas (the "Board") and the Board will convene a Regular Open Meeting of the Board of Directors of International Leadership of Texas on the date and time set forth herein.

#### **Special Notice: Public Meetings at Headquarters are Suspended Until Further Notice:**

International Leadership of Texas Board of Directors will be holding its regularly scheduled public board meeting on 4/15/2020 at 6:15 PM. Members of the public will be able to watch the meeting via the link <https://zoom.us/j/801651349> or by a link that will be posted on the ILTexas.org website (click the button "Board Meetings" to view any updates to this Notice).

If you would like to sign up to speak at the meeting, please send your name to [board@iltexas.org](mailto:board@iltexas.org), 24-Hours in advance so that we will be able to promote you to a panelist, which will allow you to speak with our board members.

It normally is the intent of the Board to have a quorum physically present at the above address and to allow any Board members not physically present to participate by live two-way video and audio feed in accordance with the Texas Open Meetings Act. However, due to the COVID-19 Coronavirus Pandemic and the governmental and administrative responses to that Pandemic, the Board intends to conduct the Meeting via videoconference. A quorum of the Board will not be physically present at the usual Headquarters address. Neither will the presiding officer physically present there. Nevertheless, the Meeting will be open to the public. Every effort will be made to facilitate public viewing of the Meeting while it is in progress via live video feed and, subject to limitations of the technology and logistics, to allow the usual opportunities for those who wish to speak to do so. Please access this Agenda via the ILTexas website as the time of the Meeting approaches, in order to find any additional information or updated links concerning the Meeting.

The Board hereby certifies that this notice was posted on a bulletin board or on something akin thereto or at a place readily accessible and convenient to the public at 1820 N. Glenville Dr., #100, Richardson, TX 75081, as well as online at [www.ILTexas.org](http://www.ILTexas.org). The items on this Agenda may be taken in any order. The mission of ILTexas is to prepare students for exceptional leadership roles in the international community by emphasizing servant leadership, mastering the English, Spanish, and Chinese languages, and strengthening the mind, body and character.

/s/ Finn Simmensen, For ILTexas' Board

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#### **Directors Present**

Chris Moreland (remote), Dr. Lynne Beach (remote), Major General James Williams (remote), PETER GUDMUNDSSON (remote), Soner Tarim (remote), Tracy Cox (remote)

#### **Directors Absent**

*None*

#### **Guests Present**

Aaron Thorson (remote), Cadet Sgt. Maj. Victoria Torres, ILTexas Garland High School, Caitlin Madison, Charles Klein, Christopher Fears, Dr. Alan Seay (remote), Dr. Laura Carrasco, Eddie Conger (remote), Finn Simmensen (remote), Genesis Grant, ILTexas Class of 2020, J. Timothy Brightman, James Dworkin (remote), Jerry McCreight, Kayla Nations-Perkins (remote), Kenny Davila, Lucy Mariappa, Regina Jones, Thomas Seaberry (remote)

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

Major General James Williams called a meeting of the board of directors of International American Education Federation, Inc., d/b/a International Leadership of Texas to order on Wednesday May 27, 2020 @ 6:16 PM.

#### **C. APPROVE MINUTES OF APRIL 23, 2020 SPECIAL BOARD MEETING (STUDENT DISCIPLINE APPEAL HEARING)**

PETER GUDMUNDSSON made a motion to approve the minutes from April 23, 2020 Special Board Meeting on 04-23-20.

Dr. Lynne Beach seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **D. APPROVE MINUTES OF MARCH 25, 2020 AND APRIL 15, 2020 REGULAR BOARD MEETINGS**

PETER GUDMUNDSSON made a motion to approve the Minutes of the two identified Meetings.

Dr. Lynne Beach seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **II. Superintendent-CEO Report And Information Items**

#### **A. SUPERINTENDENT-CEO REPORT**

Superintendent-CEO Eddie Conger reported to the Board on impressive accomplishments of our students this year and on the great performance of teachers and others throughout the organization.

## **B. CHIEF ACADEMIC OFFICER REPORT**

Chief Academic Officer Dr. Laura Carrasco reported to the Board, noting continuity of effort and service in support of the ILTexas mission throughout the COVID-19 Pandemic crisis.

Also noted was over \$38M in college scholarships for the Class of 2020.

Caleb Baker, ILTexas Garland High School Class of 2020 briefed the Board on his intent to pursue a career in international relations after his studies at Howard University.

Genesis Grant, ILTexas Keller-Saginaw High School Class of 2020 briefed the Board on her intent to pursue a career in the corporate world or the legal profession after her studies at University of Michigan.

Greta Romero, ILTexas Arlington-Grand Prairie High School Class of 2020 Valedictorian briefed the Board on her plan to study law and politics after her studies at Stanford University, where she will attend on a full scholarship.

Leenah Alkayyali, ILTexas Katy-Westpark High School Class of 2020 Salutatorian briefed the Board on her plan to study at University of Houston.

Dr. Carrasco briefed the Board on teachers recognized for their accomplishments during the year.

## **C. CHIEF ADMINISTRATIVE OFFICER REPORT**

Chief Administrative Officer Jerry McCreight reported on employees newly hired, on estimates of replacement-driven hiring in the near future, and on positions authorized, filled, pending, and open.

## **D. SCHOOL LEADERSHIP REPORT**

Deputy Superintendent of School Leadership Dr. Thomas Seaberry briefed the Board on ILTexas' surprisingly successful and rapid adaptation to the COVID-19 Pandemic. Notably, ILTexas lost contact with only 0.3% of ILTexas families during the period in question.

Lt.Col. Christopher Fears and Cadet Sgt. Maj. Victoria Torres briefed the Board and presented a JROTC update with slides.

CIO Lucy Mariappa briefed the Board on the recent acquisition of large numbers of Chromebooks for students and on the institution of an audio-visually connected call center, all to support the COVID-19-driven transition to virtual instruction.

## **III. Executive Session**

### **A. AUTHORIZATION**

The Board recessed Open Session and entered Executive Session at 7:02 p.m.

The Board returned to Open Session at 7:48 p.m.

## **IV. Board Items for Action -- Consent Agenda**

### **A. CONSENT AGENDA FOR VOTE ("Consent Item A"): I.A.E.F. CORPORATE NAME CHANGE**

PETER GUDMUNDSSON made a motion to approve the name change.

Soner Tarim seconded the motion.

Superintendent-CEO Eddie Conger briefed the Board on the advantages of the proposed name change. The board **VOTED** unanimously to approve the motion.

## **V. Board Items for Discussion/Action**

### **A. CONSIDER/ACT ON APRIL, 2020 FINANCIAL REPORT**

Dr. Lynne Beach made a motion to approve the April, 2020 Financial Report.

PETER GUDMUNDSSON seconded the motion.

CFO James Dworkin briefed the Board on the Financial Report including cash on hand, preparation for audit, and current expenditures on work in progress.  
Senior Executive Director of Construction Charles Klein briefed the Board on construction projects and property purchases underway or being planned.  
Mr. Dworkin briefed the Board on the budget forecast, including payroll accruals and expenses in the coming months, projected net income for the year. revenues by major fund classes, borrowing, and projected cash on hand at year end (111 days), in view of the objective of driving down expenses. Superintendent-CEO Eddie Conger emphasized the importance of bond rating as a factor impacting future debt-driven expenses.  
Mr. Dworkin briefed the Board on debt covenant compliance and last year's financials.  
Mr. Dworkin briefed the Board on development of the financial plan for FY2021 and on progress on the 2019-2020 financials.  
Mr. Dworkin responded to questions on how recent lines of credit were structured and how the proceeds are allocated. The board **VOTED** unanimously to approve the motion.

**B. CONSIDER THE 2020-2021 INTERNATIONAL LEADERSHIP OF TEXAS FISCAL BUDGET**

**C. CONSIDER/ACT ON CONTRACT WITH WALTZ CONSTRUCTION FOR KELLER-SAGINAW HIGH SCHOOL BUILDING EXPANSION**

Senior Executive Director of Construction Charles Klein briefed the Board on the construction project.

**VI. Closing Items**

**A. Adjourn Meeting**

Dr. Lynne Beach made a motion to adjourn.  
PETER GUDMUNDSSON seconded the motion.  
The board **VOTED** unanimously to approve the motion.  
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:28 PM.

Respectfully Submitted,  
Finn Simmenssen

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**Documents used during the meeting**

- 2020\_03\_25\_board\_meeting\_DRAFT minutes CORRECTED.pdf
- 2020\_04\_15\_board\_meeting\_minutes draft.pdf
- Combined CAO Report and Summer PD Cat 2020 05 27.pdf
- Authorized Board Notification 05.27.2020.pdf
- Authorized Board Report 05.27.2020.pdf
- ILTEXAS GHS BRIEF 2019-2020 2.pptx
- Resolution -- CHARTER HOLDER I.A.E.F. TO CHANGE ITS NAME -- for May 27 2020.pdf
- 2020 05 27 Board Finance attachment.pdf
- ILT - KS Expansion Workbook and Abstract -- 052220.pdf