



Red River Charter Academy, Inc.

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Board Members

Brad Augustine
Chairman

Jessica Couvillion
Vice Chairman

Kenneth Bordelon
Treasurer

Alissa Tassin
Secretary

Stanley Celestine
Student Advocate

Aimee Dupuy
Public Relations

Wendy McCann
Parent Advocate

Pat Ours
Educational
Consultant

School Leadership

Stephanie Moreau
Executive Director

Leigh Fryery
Director of
Curriculum

RRCA Regular Board Meeting: Minutes for 9-26-19

Location of Meeting: RRCA cafeteria

Date: September 26, 2019

Time: 6:00 pm

Chairperson: Brad Augustine

AGENDA:

I. Opening Prayer & Pledge of Allegiance

II. Roll Call:

Board Members Absent: Ken Bordelon (excused absence)

Board Members Present: Brad Augustine, Jessica Couvillion, Alissa Tassin, Wendy McCann, Pat Ours, Aimee Dupuy, Stanley Celestine

III. Committee Reports:

A. Executive-Jessica Couvillion,chair- 9/19/19

Motion to approve Executive Meeting Topics/Minutes discussed:

Jessica Couvillion Moves and Aimee Dupuy Seconds to approve committee meeting minutes and items discussed, motion carried unanimously.

Pat Ours- amendment to not have to re-approve the handbook with each policy change. Amendments will be sent to teachers in going forward with handbook policy changes. Teachers will sign that they received amendments to handbook.

E,F,G topics on Executive Committee Report are tabled for next committee meeting. Moved by Jessica Couvillion and Second by Aimee Dupuy, motion carried unanimously.

B. Academics-Stanley Celestine,chair- 9-19-19

Stanley Celestine Moves to approve Academic Committee Report, Second by Jessica Couvillion and motion carried unanimously.

C. Development-Pat Ours,chair- 9/19/19

Amendment to Report- Brad is to be added to all committees.

Developments Committee Report Accepted: Pat Ours Moved and Aimee Dupuy Seconds and motion carried unanimously.

D. Finance-Ken Bordelon, chair- (Presented by 4th Sector)
Expense Report / Budget Update presented by 4th Sector
Representative at board meeting (9/26/19): Expenses, Revenue Reports, Salaries, Cost Trends and Balance Sheet and Future Payment Processes for Line of Credit was presented with contingencies to change. This report included the actuals and projections of current and future projects presented as of 9/26/19. Financial Report shows all items through August 31st. Electric Gates are still being reviewed by fire marshall. Clarification regarding dumpsters that it took more than anticipated. Some plumbing costs added to renovations projected budget.

Motion to accept Financial Reporting presented by 4th Sector made by Pat Ours and second by Wendy McCann, motion carried unanimously.

IV. Dashboard Report- Stephanie Moreau, Ex. Dir.
Enrollment, Attendance, Discipline, Professional Development, Possible Failures (one or more core subjects), Teacher Observations, Coaching Plans, Tutoring, No Staff Changes, Fund Raisers, PTO started, Career Activities, Other Financial items.

V. Facility Usage and Rental Agreement-tabled

VI. Executive Session- (for the purpose of student discipline issues)- moved by Stanley and Second by Alissa, board has unanimous vote to move to Executive Session. (Time in-7:30pm and Time out-8:19pm)

VII. 4th Sector Solutions
(Open Comments by Board and 4th Sector Representatives)
Jessica Couvillion- DRUCO still not getting paid. Mrs. Couvillion asked 4th Sector to clarify the reason for late payment. 4th Sector already responded in the email on the issue and that the invoices were entered, DRUCO as per 4th sector had no issues and said they were ok with the late payment. Jessica Couvillion asked to go on record that she feels this is unacceptable to late pay local vendors. The board has expressed the

expectation to pay vendors when it is said that 4th Sector will pay them. 4th Sector responded that they accept responsibility and will fix the mistake. Aimee Dupuy responded that we are a customer and can consider alternate options. Brad Augustine commented that we want to be consistent and do what we say we are going to do. Alissa Tassin spoke to make sure all parties are aware of complaints and required duties for paid services for 4th Sector that will influence future decisions to keep business relationships. Jessica Couvillion also asked that the Executive Director (Mrs. Moreau) needs to “stay on top” of 4th Sector with payments and concerns mentioned in this meeting. Mrs. Moreau responded that all necessary calls and reminders and correspondence took place to get 4th Sector to make the payment. 4th Sector has expressed that there is a professional lacking with response from board members and their emails. To remember that everything in writing is liable and discoverable. Brad Augustine has closed the comments with we will move forward and have addressed the issue enough.

VIII. Transline Bus Co.

Report presented regarded contract items being met/not met- Motion by Alissa Tassin to go to Patty Sistrunk (RRCA Legal) to create an amicable request to Transline Bus Co. on services to be provided by this company to protect RRCA from future liability in order to move forward second by Aimee Dupuy, motion carried unanimously.

IX. Process for creating and reporting agendas and minutes of committee and full board meetings.--

Motion made by Alissa Tassin to have finance committee review budget to see if hiring someone to assume the task can be made and second by Wendy McCann. Official vote tabled until after finance committee meets again, motion carried unanimously.

Meeting Adjournment—Motion by Wendy McCann and Second by Aimee Dupuy

Next meeting – October 24, 2019