

APPROVED



International American Education Federation, Inc., d/b/a International Leadership of Texas

Minutes

March 20, 2019 Regular Board Meeting

Date and Time

Wednesday March 20, 2019 at 6:15 PM

Location

1820 N. Glenville Drive, Suite 100, Richardson, TX 75081

Meeting Notice & Mission Statement

In compliance with the Texas Open Meetings Act, the Texas Government Code, Chapter 551, timely public advance written notice (at least 72 hours before the scheduled time of the meeting) is given of the subjects the Board of Directors of International Leadership of Texas (the "Board"), and the Board will convene a Regular Open Meeting of the Board of Directors of International Leadership of Texas on the date and time and location set forth herein. It is the intent of the Board to have a quorum physically present at the above address. Board members not physically present may participate by live two-way video and audio feed in accordance with the Texas Open Meetings Act.

If a quorum of the Board cannot be physically present at the above address, it is the intent to have the presiding officer physically present at the above address. The Board hereby certifies that this notice was posted on a bulletin board or on something akin thereto or at a place readily accessible and convenient to the public at 1820 N. Glenville Dr., #100, Richardson, TX 75081, as well as online at www.ILTexas.org. The items on this Agenda may be taken in any order. The mission of ILTexas is to prepare students for exceptional leadership roles in the international community by emphasizing servant leadership, mastering the English, Spanish, and Chinese languages, and strengthening the mind, body and character.

/s/ Finn Simmensen, For ILTexas' Board

Directors Present

Dr. Lynne Beach, Major General James Williams, Soner Tarim (remote), Tracy Cox

Directors Absent

Edwin Flores

Guests Present

Blake Hoosier (CEO of Ilfusion), Christina Bradford (Lancaster area resident), Finn Simmenssen, Sara Urquidez (ASP Representative), Terry Herring (Lancaster area resident)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Major General James Williams called a meeting of the board of directors of International American Education Federation, Inc., d/b/a International Leadership of Texas to order on Wednesday Mar 20, 2019 @ 6:16 PM at 1820 N. Glenville Drive, Suite 100, Richardson, TX 75081.

C. Approve Minutes of the February 20, 2019 Regular Meeting and Public Hearing of TAPR

Tracy Cox made a motion to approve minutes from the February 20, 2019 Regular Meeting and Public Hearing of TAPR on 02-20-19.
Dr. Lynne Beach seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Report and Information Items

A. CAO Report

Chief Academic Officer Dr. Laura Carrasco-Navarrete introduced Sara Urquidez of ASP. Ms. Urquidez briefed the Board on college scholarships and financial aid, enrollment data and tracking efforts, services provided to ILTexas students; college recruiting patterns, interface with service academies. Ms. Urquidez answered Members' questions.

B. Superintendent's Report

Superintendent Mr. Eddie Conger reported to the Board.

C. CEO Report

Chief Executive Officer Dr. Alan Seay briefed the Board.
Dr. Seay briefed the Board on ILTexas enrollment trends.
Dr. Seay briefed the Board on positions filled and positions authorized, tracking hiring discipline with reference to enrollment trends and availability of candidates.
Dr. Seay briefed the board on the status of the Golf Classic.
Dr. Seay updated the Board on interest expressed thus far by architectural firms in a recent RFQ related to a forthcoming RFP-CMAR for a new campus.

D. Brand Discovery and Development Process

Dr. Seay introduced Blake Hoosier, CEO of Ilfusion. Mr. Hoosier gave a short presentation to the Board about the firm's services and brand discovery and development process.

E. Introduction of Updated ILTexas Policy Group 3: Students

This item will be presented at a future Board Meeting.

III. Board Action Items

A. CONSIDER/ACT ON FEBRUARY, 2019 FINANCIAL REPORT

Chief Financial Officer Mr. Ronald Kuehler briefed the Board on the February, 2019 Financial Report.

Tracy Cox made a motion to approve the February, 2019 Financial Report.

Dr. Lynne Beach seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. CONSIDER/ACT ON Consolidation of Loans and leases to BBVA/Compass Bank note

CEO Dr. Alan Seay and CFO Mr. Ronald Kuehler briefed the Board on the proposed lease-loan consolidation arrangement to be made with BBVA-Compass.

Tracy Cox made a motion to approve the loan consolidation.

Dr. Lynne Beach seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. CONSIDER/ACT TO approve ILTexas Board Policy Group 5:Fiscal Policies

CEO Dr. Alan Seay briefed the Board on highlights of the draft Policy Group 5, Fiscal Policies, including:

- Non-delegable duties of the Board
- All actions as body corporate pursuant to TOMA
- CEO responsive to wishes of Board
- Administrative authority delegable only by the Board acting in meetings
- Fiduciary duties owed; Board training
- Budget: adoption, public notice, functions
- Cash flow: reports by administrators, authority of administrators
- Signatory authority over depository accounts
- Expenditures: categories authorized and prohibited
- Mandatory Maintenance of Effort
- Compliance
- Investment objectives and legal restrictions; required investment training
- Procurement: methodologies, authority to be delegated in writing, authorization thresholds; practical necessity of planning

Dr. Lynne Beach made a motion to approve Policy Group 5, Fiscal Policy.

Tracy Cox seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Consider/act on Expansion Charter Amendment for proposed South Dallas K-12

Tracy Cox made a motion to approve the expansion.

Soner Tarim seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Consider/Act On Summer School Schedule for English Learners

CAO Dr. Laura Carrasco-Navarrete briefed the Board on the Summer School schedule for which signature is being requested.

Tracy Cox made a motion to approve the request.

Dr. Lynne Beach seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Executive Session

A. Authorization

The Board entered Executive Session at 8:20 p.m.
The Board returned to Open Session at 8:55 p.m., having made no decisions in Executive Session.

B. Discuss CEO Succession plan

C. Discuss Personnel Matters (Section 551.074 Texas Government Code)

V. Action Items from Executive Session

A. Consider/Act on CEO Succession plan

Tracy Cox made a motion to approve the CEO Succession Plan and the Superintendent/CEO Contract as discussed.

Dr. Lynne Beach seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Consider/Act on Personnel Matters

VI. Closing Items

A. Adjourn Meeting

Dr. Lynne Beach made a motion to adjourn the meeting.

Tracy Cox seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,
Finn Simmenssen